

BANNER COUNTY, NEBRASKA

LOCAL EMERGENCY OPERATIONS PLAN

Dated May 17, 2012
Updated February 12, 2014

This Plan complies with Title VI
of the Civil Rights Acts of 1964 (P. L. 88-352)
in that it was developed and actions described
will be carried out without discrimination against anyone
due to color, race, national origin, religion, sex, age, or handicap.

This Plan meets the requirements of the
Superfund Amendment and Reauthorization Act of 1986 (SARA),
also known as the
Emergency Planning and Community Right-to-Know Act (EPCRA)

Prepared by the
Banner County Emergency Management Agency
with the assistance of the
Nebraska Emergency Management Agency, Lincoln, Nebraska

BANNER COUNTY EMERGENCY OPERATIONS PLAN

PREFACE

This Banner County Emergency Operations Plan establishes the standardized policies, plans, guidelines and procedures that will allow all our emergency resources, governmental and non-governmental, to collectively manage and coordinate the preparation, prevention, response, recovery and mitigation functions effectively and in a consistent manner, as a team, when disaster strikes. In content and in format, the Local Emergency Operations Plan (LEOP) is consistent with the National Incident Management System (NIMS) and with the current nationwide concept embodied in the Integrated Emergency Management System (IEMS). This Plan provides for performing specific functions across the full spectrum of hazards. Most responsibilities, tasks and capabilities apply across a broad range of hazards. By treating them in this manner we show an integrated approach to disaster management. Unique aspects of certain hazards are addressed separately, where necessary. Therefore, this is truly a multi-hazard functional plan.

The Plan is organized in a manner that enhances this functional approach by incorporating the following components:

1. Basic Plan: serves as an overview of the County's approach to emergency management, assigns responsibilities, and defines broad policies, plans, and procedures.
2. Annexes: twelve functional Annexes that address the task areas deemed critical to emergency response and recovery.
3. Appendices: these sections support various Annexes and generally address unique hazard specific requirements or actions.
4. Tabs: where necessary, procedures or guidelines for carrying out specific tasks defined in Annexes or Appendices are contained in Tabs.
5. Attachments: Other supporting information is attached where needed (maps, lists, checklists, etc.).

Banner County Basic Emergency Operations Plan Executive Summary

Purpose: It is the responsibility of all elected/appointed officials to protect citizens' lives and public and private property from the effects of hazards and disasters. This Plan describes the roles and responsibilities of the elected and appointed officials, state and federal agencies in support of the County's efforts to prevent, prepare for, respond to, recover from and mitigate against hazards and disasters.

Authority: The primary legislation directing the elected officials' responsibilities and actions during an emergency or disaster and for establishing a local emergency management agency is: RRS Sections 81-829.36 to 81-829.75, Nebraska Emergency Management Act of 1996, as amended, Cum. Supp. 2002. County, city and village officials accept this LEOP plan by resolution; generally the County has the primary responsibilities of implementation.

Scope: Implementation of this all-hazards plan will reduce or prevent the loss of life, damage to property and aid in the community economic and infrastructure recovery. Officials within the County are aware of the possibilities of an emergency or disaster and of their responsibilities in the execution of this Plan and will fulfill those responsibilities as needed. All responding elected and appointed officials, departments, agencies and jurisdictions will follow the National Incident Management System (NIMS) protocols when conducting either individual or joint disaster response and recovery activities.

Concept of Operations: The responsibility for the safety and welfare of the communities rests with the respective governments. The chief elected officials of the local governments must individually, and where possible jointly, provide policy, leadership, strategic guidance for the emergency management agency, provide resources during emergency preparedness, response, recovery activities, give trained responders the authority to accomplish the incident objectives.

The Emergency Manager (EM) will establish and implement programs to enhance the communities' awareness of, and capabilities to prevent, protect, respond, recover and mitigate disasters. During a disaster the EM will act as an operations manager/advisor/resource to local governments. Local forces, supplemented by trained auxiliaries and personnel and resources available from neighboring jurisdictions or the State, will conduct emergency operations. First responders will provide the Incident Command to address life safety, stabilize the incident and conserve property.

This Plan, approved by the elected officials, has twelve primary functional areas of responsibility (see Annexes) that define the additional roles, responsibilities and tasks necessary to ensure public safety and welfare. This Plan is developed and tested by a rigorous training and exercise program.

BANNER COUNTY LEOP

RESOLUTION

WHEREAS, the Board of Commissioners of Banner County, Nebraska, pursuant to Nebraska Statute, is vested with the authority of administering the affairs of Banner County, Nebraska; and

WHEREAS, it has been determined that a Banner County Local Emergency Operations Plan has been developed in order to provide for a coordinated response to a disaster or emergency in Banner County and/or unincorporated Village of Harrisburg in Banner County; and

WHEREAS, the Board of Commissioners of Banner County, deems it advisable and in the best interest of Banner County to approve said Local Emergency Operations Plan;

WHEREAS, the acceptance of this 2012 Local Emergency Operations Plan supersedes all previous approved Banner County Local Emergency Operations Plans;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Banner County, Nebraska, that the Banner County Local Emergency Operations Plan be, and hereby is, approved.

PASSED AND APPROVED THIS 17th DAY OF May, 2012.

Board of County Commissioners,
Banner County, Nebraska

ATTEST:
Lou Hostetler
County Clerk

[Signature]
[Signature]
[Signature]



12-12

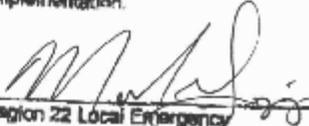
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SIGNATURE PAGE

BANNER COUNTY LEOP

SIGNATURE PAGE

We, the undersigned, have reviewed the Local Emergency Operations Plan (LEOP) for Banner County. We accept the responsibilities pertaining to our organization as defined in the Plan and will respond as required in the event of an emergency, disaster, or plan implementation.


Region 22 Local Emergency
Planning Committee (LEPC) Chairman

4-30-2012
Date


Banner County Sheriff

4-20-2012
Date


Banner County Fire Chief

4-19-12
Date


Banner County EMS Captain

4-19-12
Date


Banner County Assessor

4-24-12
Date


Banner County Clerk

4-17-12
Date


Banner County Highway Superintendent

4-19-2012
Date


Parchade Public Health District Coordinator

4-24-2012
Date


American Red Cross
Regional Disaster Services Director

4-2-2012
Date

BANNER COUNTY LEOP

SIGNATURE PAGE continued


Region 22 Emergency Management Director

4-2-12
Date


Banner County Emergency Management Liaison

4-25-12
Date


Banner County Treasurer

4-19-12
Date

TABLE of CONTENTS
and
LIST of ATTACHMENTS

| <u>TITLE</u> | <u>PAGE</u> |
|--------------------------------|--------------------|
| Preface | i |
| Executive Summary | ii |
| Resolutions | iii |
| Signature Page | v |
| Table of Contents | vii |
| Distribution | xiii |
| Glossary of Terms and Acronyms | xv |

BASIC

| | | |
|------------|----------------------------------|----|
| I. | Purpose | 1 |
| II. | Authority | 1 |
| III. | Situation | 4 |
| IV. | Assumptions and Planning Factors | 4 |
| V. | Organization/Responsibilities | 5 |
| VI. | Concept of Operations | 13 |
| VII. | Administration and Logistics | 24 |
| VIII. | Training and Exercising | 24 |
| IX. | Plan Development and Maintenance | 25 |
| X. | References | 27 |
| Attachment | | |
| 1 | Functional Responsibility Charts | 29 |

TABLE OF CONTENTS
and
LIST OF ATTACHMENTS
(continued)

| <u>TITLE</u> | | <u>PAGE</u> |
|-----------------------|--|-------------|
| <u>ANNEX A</u> | <u>DIRECTION AND CONTROL</u> | A-1 |
| Attachment | | |
| 1 | County Officials and EOC Staff | A-13 |
| 2 | No Incorporated Cites or Villages in Banner County | A-16 |
| 3 | Incident Status Report (OMS-1) | A-17 |
| 4 | Sample Disaster Declaration | A-19 |
| TAB A | Unincorporated Village Operations Plan Statement | A-21 |
| <u>ANNEX B</u> | <u>COMMUNICATIONS AND WARNING</u> | B-1 |
| Attachment | | |
| 1 | County Communication Capabilities | B-11 |
| 2 | Nebraska EAS Operational Areas | B-12 |
| 3 | National Weather Services Offices and Contacts | B-13 |
| 4 | NAWAS Network (Directions and Map) | B-14 |
| 5 | TICPs | B-17 |
| <u>ANNEX C</u> | <u>DAMAGE ASSESSMENT</u> | C-1 |
| Appendix | | |
| 1 | Debris Management Planning | C-7 |
| Attachment | | |
| 1 | Typical hazards and Debris Generated Chart | C-20 |

TABLE OF CONTENTS
and
LIST OF ATTACHMENTS
(continued)

| <u>TITLE</u> | | <u>PAGE</u> |
|-----------------------|---|-------------|
| <u>ANNEX D</u> | <u>EMERGENCY PUBLIC INFORMATION</u> | D-1 |
| Attachment | | |
| 1 | Media Outlets | D-9 |
| <u>ANNEX E</u> | <u>EVACUATION</u> | E-1 |
| Attachment | | |
| 1 | Responsibilities of Household animal (Pet) Owners | E-17 |
| Appendix | | |
| 1 | Flood/Dam Failure Evacuation | E-19 |
| <u>ANNEX F</u> | <u>FIRE SERVICES</u> | F-1 |
| Attachment | | |
| 1 | Fire Resources | F-11 |
| Appendix | | |
| 1 | Hazardous Material Response | F-13 |
| Attachment | | |
| 1 | Facilities and Vulnerable Areas in Banner County | F-27 |
| 2 | Hazardous Material Incident Report Form | F-29 |
| 3 | Hazardous Materials Incident Notification and Telephone Numbers | F-31 |

TABLE OF CONTENTS
and
LIST OF ATTACHMENTS
(continued)

| <u>TITLE</u> | | <u>PAGE</u> |
|-----------------------|--|-------------|
| <u>ANNEX G</u> | <u>HEALTH AND HUMAN SERVICES</u> | G-1 |
| Attachment | | |
| 1 | Health and Medical Resources | G-17 |
| 2 | Emergency Medical Resources | G-21 |
| 3 | Activation of ESAR-VHP | G-23 |
| 4 | MRC Map & Contacts | G-25 |
| Appendix | | |
| 1 | Mass Prophylaxis Plan | G-27 |
| 2 | Agricultural Disease Emergency Response Plan | G-31 |
| Attachment | | |
| 1 | Animal Disease Initial Response Plan / Chart | G-47 |
| 2 | Potential Animal Holding Areas | G-55 |
| <u>ANNEX H</u> | <u>LAW ENFORCEMENT</u> | H-1 |
| Attachment | | |
| 1 | Law Enforcement Resources | H-11 |
| Appendix | | |
| 1 | Terrorism | H-13 |
| <u>ANNEX I</u> | <u>MASS CARE</u> | I-1 |
| Attachment | | |
| 1 | Mass Care Facilities - Listing | I-11 |
| 2 | Evacuee Registration Form: Sample | I-13 |
| 3 | Household Animal Registration Form: Sample | I-14 |

TABLE OF CONTENTS
and
LIST OF ATTACHMENTS
(continued)

| <u>TITLE</u> | | <u>PAGE</u> |
|------------------------|--|-------------|
| <u>ANNEX J</u> | <u>PROTECTIVE SHELTER</u> | J-1 |
| Attachment 1 | List of Protective Shelters | J-7 |
| <u>ANNEX K</u> | <u>PUBLIC WORKS</u> | K-1 |
| Attachment 1 | Utility Services | K-8 |
| <u>ANNEX L</u> | <u>RESOURCE MANAGEMENT</u> | L-1 |
| <u>Attachment</u> 1 | Transportation Resources | L-13 |
| 2 | Heavy Equipment Resources | L-14 |
| <u>Appendix</u> 1 | Procedures for Volunteer Coordination | L-23 |
| <u>Attachment</u> 1 | Citizen Corps | L-31 |
| 2 | Job Aids: Volunteer Registration, Work Assignment Forms | L-33 |

TABLE OF CONTENTS
and
LIST OF ATTACHMENTS
(continued)

TITLE

PAGE

THIS PAGE INTENTIONALLY HAS NO DATA

PLAN DISTRIBUTION

| <u>Individual/Organization</u> | <u>Number of Hard Copies</u> | <u>Copy Number</u> | <u>Number of CD Copies</u> |
|--|----------------------------------|------------------------|--------------------------------|
| <u>Emergency Management</u> | 7 | 1-7 | 6 |
| Banner County Emergency Management Liaison | 1 | 1 | 1 |
| Region 22 Emergency Management Director | 3 | 2-4 | 3 |
| Public Information Officer | 1 | 5 | 1 |
| Damage Assessment Officer | 1 | 6 | 1 |
| Chairman, Local Emergency Planning Committee | 1 | 7 | |
| <u>County</u> | 8 | 8-15 | |
| Chair - Board of Commissioners | 1 | 8 | 1 |
| County Clerk | 1 | 9 | 1 |
| County Sheriff | 1 | 10 | 1 |
| County Fire Chief | 1 | 11 | 1 |
| County Highway Superintendent | 1 | 12 | 1 |
| USDA County Emergency Board | 1 | 13 | 1 |
| County Attorney | 1 | 14 | 1 |
| Banner County School | 1 | 15 | 1 |
| <u>Organizations</u> | 3 | 16-18 | |
| American Red Cross, Central Plains Chapter, Grand Island | 1 | 16 | 1 |
| Panhandle Public District (Hemingford) | 1 | 17 | 1 |
| Nebraska Health and Human Services System (Scottsbluff) | 1 | 18 | 1 |
| OTHERS | | | |
| <u>Nebraska Emergency Management Agency</u> (For Distribution to State Agencies) | 4 | 19-22 | 5 |
| NEMA | 1 | 19 | 1 |
| Dept. of Environmental Quality | 1 | 20 | |
| Fire Marshal | | | PDF |
| USDA State Emergency Board | 1 | 21 | |
| Library Commission - Publications Clearing House | 1 | 22 | PDF |
| Nebraska State Patrol-Operations | | | PDF |
| Nebraska Forest Service | | | PDF |
| Nebraska Department of Health and Human Services, Division of Public Health | | | PDF |

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GLOSSARY OF TERMS AND ACRONYMS

Access and functional needs Populations: Individuals having additional needs before, during and after an incident in functional areas including but not limited to: maintaining independence and self-care, communication, transportation, supervision and medical care. Such individuals may have physical or behavioral disabilities, live in institutionalized settings including jails, may be elderly, children, from diverse cultures, have limited English proficiency or non-English speaking or transportation disadvantaged.

All-Hazards: Describing an incident, natural or man-made, that warrants action to protect life, property, environment, public health or safety and minimize disruptions of government, social or economic activities.

APHIS - Animal and Plant Health Inspection Service: A part of U. S. Dept. of Agriculture responsible for protecting animal and plant resources from pests and diseases, promoting agricultural health, administering the Animal Welfare Act, wildlife damage management activities.

ART - Animal Response Team

Assessment: The evaluation and interpretation of measurements and other information to provide a basis for decision making.

AVIC - Area Veterinarian in Charge: A U.S.D.A. veterinarian trained in animal disease control.

Bio-security: A system designed to protect a group of organisms (plants, animals, humans) from infectious agents (i.e. viruses, bacteria, fungi, or parasites) or hazardous chemicals.

BSE - Bovine Spongiform Encephalopathy: A slowly progressive, degenerative, fatal disease affecting the central nervous system of adult cattle; also known as "Mad Cow" disease.

Business Band Radio: Any commercial radio communications not otherwise specifically stated.

CAD - Contagious Animal Diseases: Diseases that spread from one animal to other animals.

CEC - Community Emergency Coordinator: The single point of contact under SARA Title III for the community who makes determinations necessary to implement the plan. This is generally the jurisdiction's Fire Chief.

CERCLA: Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (PL 96-510)

CHEMTREC - (1-800-424-9300) Chemical Transportation Emergency Center: Located in Washington, D.C., this facility, sponsored by the chemical industry, provides 24-hour assistance in dealing with chemical transportation emergencies.

Citizen Corps A volunteer organization trained in individual preparedness and to assist first response units in administrative or minor support functions.

Civil Defense Emergency: An emergency declared by the President of the United States or Congress pursuant to applicable federal law finding that an attack upon the United States has occurred or is anticipated and that national safety requires the invocation of the emergency authority provided for by federal law.

Continuity of Government(COG) Plan: Activities that address the continuance of constitutional governance to insure that constitutional, legislative and administrative responsibilities are maintained in any potential incident.

Continuity of Operations (COOP) Plan: Planning should be instituted at all levels of government, across the private sector and non-governmental organizations, as appropriate, to ensure the continued performance of core capabilities, essential functions, or critical agency/organizational operations during any potential incident.

County Emergency Board (CEB): A group comprised of representatives from three USDA agencies, Farm Service Agency (FSA), Natural Resources Conservation Service (NRCS), Cooperative Extension Service (CES). The Emergency Manager is usually also a member.

Decontamination: The reduction or removal of contaminating radioactive, biological or chemical material from a structure, area, object, or person.

Demobilization: The orderly, safe and efficient return of an incident resource, including equipment, supplies, individuals, to the original location and status.

DEQ: Nebraska Department of Environmental Quality, also NDEQ

DHS: Department of Homeland Security

DHHS: Department Health and Human Services,

DMP: Debris Management Plan

DOR: Nebraska Department of Roads, also NDOR

Disaster - (Reference 81-829.39[3]): Occurrence or imminent threat of widespread or severe damage, injury or loss of life or property resulting from any natural or man-made cause, including, but not limited to fire, flood, earthquake, wind, storm, chemical spill, or other water contamination requiring emergency action to avert danger or damage, epidemic, air contamination, blight, drought, infestation, explosion, riot, civil disturbance, or hostile military or para-military action.

DRC - Disaster Recovery Center: A location established in a disaster area which houses all federal, state, and local agencies that deal directly with the needs of the individual survivor. DRCs are established only after a Presidential Declaration. Tele-registration will be available.

EAS - Emergency Alert System: The Emergency Alert System is composed of AM, FM and TV broadcast stations and non-government industry entities operating on a voluntary, organized basis during emergencies at the national, state, or operational levels.

Emergency: Any unplanned event that interrupts the daily function of the jurisdiction and requires an emergency response.

Emergency Worker: A person or persons who are primarily responsible for carrying out emergency functions. Emergency functions include radiological monitoring, firefighting services, law enforcement, medical and health services, rescue activities, area security, communications, evacuation measures, social services, and other related functions assigned by competent authority to protect the health, safety, and property of the general populace. Reference: RRS 81-829.55

EMAC – Emergency Management Assistance Compact: An agreement between *all* states for mutual aid so that needed resources are obtained, transported and utilized during a disaster.

EMS: Emergency Medical Services

EMT - Emergency Medical Technician: An individual who has completed the required training and is licensed by the State of Nebraska to perform emergency basic life support functions.

Emergency Protective Actions: Measures taken prior to or after a release of hazardous materials to prevent or minimize exposures to persons in the threatened area. Examples of emergency protective actions as discussed in this plan are area access control, evacuation, in-house shelter, decontamination, and respiratory protection.

EOC - Emergency Operation Center: A facility from which local government officials exercise direction and control in an emergency or disaster.

EOC Staff: Members of the emergency management organization tasked to operate the Emergency Operation Center during disasters.

EPA: Environmental Protection Agency (Federal Agency)

EPI - Emergency Public Information: Information concerning individual actions that will be made available to affected residents, transients, and evacuees in an emergency to ensure their safety and well-being.

ESF – Emergency Support Functions: Various state agencies may be requested or mandated to participate in disaster related activities, responses or support.

Evacuation: The organized, phased and supervised withdrawal, dispersal or removal of people from dangerous or potentially dangerous areas, their reception and care in safe areas and eventual return when possible.

Executive Group: Consists of the Chief Executives (Mayor, County Board Chairman, etc.) of the affected jurisdictions and/or their deputies.

Exercise: An activity designed to promote emergency preparedness; test or evaluate emergency operations plans, procedures, or facilities; train personnel in emergency response duties; and demonstrate operational capability.

FAD – Foreign Animal Disease: Any animal disease not naturally found in the United States. These diseases must be brought into the country by some vector, a diseased animal, food, soil, transportation. Examples of FADs include Foot-and-Mouth Disease, Newcastle Disease, Avian Influenza and African Swine Fever.

FADDs – Foreign Animal Disease Diagnosticians: Specially trained veterinarians and laboratory technicians specializing in identifying foreign animal diseases.

FCO - Federal Coordinating Officer: The person appointed by the Associate Director, Federal Emergency Management Agency, who operates under the Regional Director, FEMA, to coordinate federal assistance in a major disaster.

FDA: Food and Drug Administration

FEC - Facilities Emergency Coordinator: The single point of contact under SARA Title III for a facility that reports extremely hazardous substances. This person will coordinate all activities of the facility in the event of a spill or release.

Federal Agency Disaster Designation: Certain federal agencies have programs under their own authorities that allow them to provide assistance without a Presidential Declaration.

Federal Response Plan (FRP): The Federal plan developed under Public Law 93-288 (Stafford Act) in order to facilitate the delivery of all types of Federal Response Assistance to States to help them deal with the consequence of significant disasters. Any response provided will supplement state and local response efforts. Requests for Federal assistance will be made by the State after an assessment of state and local ability to respond to the specific disaster.

FEMA - Federal Emergency Management Agency: The federal agency charged with development of an Integrated Emergency Management System and with supporting Emergency Management and Disaster Assistance efforts at all levels of government.

First Responder: Local and nongovernmental agencies; police, fire and other emergency personnel responsible for the initial activities to protect and preserve life, property, evidence and the environment; including emergency management, public health, clinical care, public works and other skilled support personnel from federal, state, local tribal and non-governmental organizations.

FMD: Foot and Mouth disease

FSA: Farm Services Agency

Governor's Emergency Fund: A fund established by state law that may be expended, upon direction of the Governor, for any State of Emergency to supplement local efforts to maintain and/or promptly restore essential public facilities or services when threatened or damaged as a result of a natural disaster.

Governor's Proclamation - State of Emergency: The Governor has found that a disaster has occurred or that the occurrence or threat thereof is imminent within the state or any part thereof, and he has activated the disaster response and recovery aspects of state, local, and inter-jurisdictional plans for the purpose of aiding the affected individuals and local governments.

HAN - Health Alert Network: A statewide communications system used to alert all medical doctors, hospitals, veterinarians and animal clinics of a medical or animal disease emergency.

Hazard Analysis: The process of identifying the potential danger or harm that could affect the jurisdiction and determine the probable impact each of these hazards could have on people and property.

Hazard Area: A specified area directly affected by a disaster, or with high probability of being affected by specific hazards.

Hazard Mitigation: Measures which will eliminate or reduce the potential for damage to an area or facility from the effects of an emergency or disaster.

HazMat - Hazardous Materials: Substances which, if released in an uncontrolled manner (i.e., spilled), can be harmful to people, animals, property, and/or the environment.

HSEEP – Homeland Security Exercise Evaluation Program: The method used to measure the success of all local, state and national emergency/disaster training sessions and programs; to include standards, record keeping and is the basis for the LEOP and local SOP improvement process.

Incident Action Plan: An oral or written plan containing general objectives reflecting the overall strategies for managing an incident, the initial response activities, formalized steps to achieve recovery, staffing and other resources needed during one or more operational periods.

ICS/IMS - Incident Command System/Incident Management System: The combination of facilities, equipment, personnel, procedures, and communications necessary to manage resources at the scene of an incident. See NIMS.

ICU: Intensive Care Unit

Incident Status Report (ISR): The ISR is used by emergency managers to report an emergency management incident to NEMA. Initial field responders and public works agencies use the ISR to collect the initial damage assessment information on damage which has occurred to the infrastructure in the jurisdiction. Part of the ISR must also include estimating the amount and types of debris which will need to be handled.

In-Place Shelter: Protective shelter action directed in the event of a short-term or low-level radioactive or toxic material release where evacuation actions could not be rapid enough to protect the affected population from an approaching hazard. Taking in-place shelter means staying indoors, closing all windows and openings to the outside air, and turning off all air conditioners or fans vented to the outside.

Infected zone: The area around a specific location of a suspected or confirmed animal/wildlife disease; also known as the quarantine or control zone.

Ingestion Exposure Pathway EPZ (Nuclear Power Plants Incidents): An Emergency Planning Zone which refers to exposure primarily from eating or drinking water or foods such as milk and fresh vegetables that have been contaminated with radiation. The duration of primary exposure could range from hours to months.

JFO, Joint Field Office: Federal and State agencies co-located in a facility during recovery.

JIC, Joint Information Center: Locally designated location for release of information to the general media for dissemination to the public.

Jurisdiction: A range or sphere of authority. Public agencies have jurisdiction at an incident related to their legal responsibilities and authority. Jurisdictional authority at an incident can be political (elected officials) or geographical (state, county, village) or functional (law, fire, public health).

Key Personnel: Those officials of local government and other agencies and organizations who have primary functional responsibilities under this plan.

LEDRS: Nebraska Livestock Emergency Disease Response System

Local Emergency Operations Plan (LEOP): A county wide, all-hazards plan, required by Nebraska R. R. S. Section 81-829.31, 81-829.36 to 81-829.75, 1996, that establishes the policies, responsibilities, plans, guidelines and procedures for all elected and appointed officials, Emergency Managers, and First Responders to function effectively during an emergency or disaster.

Local Emergency Planning Committee (LEPC): A local committee appointed by the State Emergency Response Commission (SERC) responsible for emergency planning and community right to know under SARA Title III.

Logistics: Providing resources (equipment, supplies, services, personnel, money) to support an incident response and recovery.

MCI - Mass Casualty Incident: An incident, emergency, or disaster which generates sufficient casualties where:

- A. The number of patients and the nature of their injuries make the normal level of stabilization and care unachievable, or
- B. The number of Emergency Medical Technicians and ambulances that can be brought to the field within the time allowed is not enough, or
- C. The stabilization capabilities of the hospital are insufficient to handle all the patients.

MIL - Nebraska Military Department: A state agency consisting of the Nebraska Emergency Management Agency, the Nebraska Air National Guard and the Nebraska Army National Guard.

MOU – Memoranda of Understanding: The MOU agreement NEMA has with Cities is based upon State Statute 81-829.52 that allows the Adjutant General, upon orders of the Governor, to establish “such number of state emergency response teams as may be necessary”. The Statute allows for payment to the jurisdictions, workman’s compensation and liability coverage for members of an established team.

MSDS: Material Safety Data Sheet

Mutual-Aid Agreements: Arrangements between organizations, either public or private, for reciprocal aid and assistance in case of emergency or disaster too great to be dealt with unassisted or when local resources are inadequate or exhausted.

NAWAS - National Warning System: A system of special telephone lines linking Nebraska with federal authorities in other states. A sub-network portion of the system, the State NAWAS Circuit, ties together state and local warning points as well as the National Weather Service, Nebraska State Patrol Stations, and nuclear power plants.

NCP - National Contingency Plan: Prepared by EPA to put into effect the response powers and responsibilities created by CERCLA.

NDA: Nebraska Department of Agriculture

NEMA – Nebraska Emergency Management Agency: A state agency mandated to administer the Emergency Management Act, R. R. S. Section 81-829.31, .36 to .75 and Homeland Security directives for the State.

NGPC: Nebraska Game and Parks Commission

NHIT: Nebraska Hazardous Incident Team

NIMS – National Incident Management System: A comprehensive, national approach to incident management, includes the Incident Command System, multi-agency Coordination systems, and Public Information systems and must be adopted by all jurisdictions to be compliant for DHS grants and awards.

NRF: National Response Framework; a guide to how the Nation conducts all-hazards responses (Jan. 2008)

NRP: National Response Plan, a guide for governmental agencies or roles and responsibilities for disaster response. emphasizing the Emergency Support Functions, (2004, rev '06)

NRT: National Response Team. Consists of representatives of government agencies as the principal organization for implementing the NCP.

NSP: Nebraska State Patrol

Nuclear Incident: An event where nuclear materials with consequent radiation are uncontrollably released. Synonymous with the terms "radiation spill" and "nuclear accident".

OSC - On Scene Coordinator: Federal official who directs Federal response under NCP.

OSHA: Occupational Safety and Health Administration (Federal Agency).

Pathogen: An organism (bacteria, virus, fungus, parasite) that is capable of causing disease or death.

PDA: Preliminary Damage Assessment

Presidential Emergency Declaration: Under PL 93-288, as amended by PL 100-707 this is issued when the President has decided that a catastrophe, in any part of the United States, requires federal emergency assistance to supplement state and local efforts to save lives and protect property, public health, and safety, or to avert or lessen the threat of a natural disaster which because of the pressure of time or because of the unique capabilities of a federal agency, assistance can be more readily provided by the federal government.

Presidential Major Disaster Declaration: Is issued when in the determination of the President, a catastrophe causes damage of sufficient severity and magnitude to warrant federal assistance under PL 93-288, as amended by PL 100-707, or subsequent legislation, above and beyond emergency services provided by the federal government to supplement the efforts and available resources of states, local governments, and other relief organizations in alleviating the damage, loss, hardship, or suffering as a result of the catastrophe.

Protective Shelter: Any shelter with the capability to protect individuals, animals, or equipment from the effects of hazards such as tornadoes, blast, fire, initial radiation, and fallout.

Quarantine zone: Area where livestock, vehicle or human movement, in/out of, is prohibited.

Radiological Emergency: A radiological incident/accident that requires immediate action to save lives, to protect public health, to preserve property, or to reduce or avoid an increase in the threat resulting from the incident/accident.

Radiological Monitoring: The use of detection equipment to measure the presence or levels of radiation and concentration of radioactive contamination to include the planning and data collection necessary to the task.

Radiological Protection: The organized effort, through warning, detection, and preventive or remedial measures, to minimize the effect of nuclear radiation on people and resources.

REM - Radiation Equivalent in Man: A measure of the overall effectiveness of a radiation dose at causing a risk of cancer.

Restricted Zone: The area around a suspected or confirmed animal disease location where the movement of livestock or people is controlled or stopped. The size of the zone is dependent on weather, terrain, animal concentrations, etc.

Risk: A function of three variables: Threat, Vulnerability and Consequence.

RRT - Regional Response Team: representatives of Federal agencies and a representative from each state in the Federal Region. During a response to a major hazardous materials incident involving transportation or a fixed facility, the OSC may request that the RRT be convened to provide advice or recommendations.

Rumor Control: A location where information requests from the public can be handled. Special Disaster Information telephone numbers may be published.

SARA: Superfund Amendments and Reauthorization Act of 1986. Contains Title III provisions for Hazardous Materials Emergency Planning and Community Right-to-Know.

Secondary spread: The spread of a disease by carriers (vectors) such as people, other animals, vehicles or by contaminated materials such as soil, food, bedding, wastes, etc.

SEOC: State Emergency Operations Center, usually in Lincoln, at the NEMA facilities

SEOP: State Emergency Operations Plan

SERC - State Emergency Response Commission: A commission, appointed by the governor to oversee LEPCs.

SERT - State Emergency Response Teams: Specially trained Hazmat team, technician level. Three levels of response teams: Governor's appointment, Nebraska Hazardous Incident Team, Wildfire Team

SFM: State Fire Marshal

SOP: Standard Operating Procedures, a list of specific or detailed actions, methods or skills used to accomplish a specific task or job; also known as SOGs, Standard Operating Guides.

State Coordinating Officer (SCO): The person named by the Governor in the Federal-State Agreement to execute on behalf of the State all necessary documents for disaster assistance following the declaration of an emergency or major disaster, including certification of applications for public assistance.

State Radiation Team/Radiological Monitoring Team: Response team sent to a radiological incident/accident by the Nebraska Health and Human Services System. This team(s) may be augmented by emergency management radiological monitoring resources, including aerial monitoring. On scene, all radiation control activities are coordinated by the HHSS which also furnishes technical guidance and other services to local governments.

Superfund: The trust fund established under CERCLA to provide money the OSC can use during a cleanup.

Surveillance zone: In an animal disease situation this could initially include the entire state and those near to the infected area where livestock would be closely monitored. This zone would be adjusted based on the findings about the disease and its ability to spread.

Title III: The "Emergency Planning and Community Right-to-Know" portion of SARA. This specifies requirements for minimum plan content, for fixed facility owners to inform officials about extremely hazardous substances present at the facilities and for making information about extremely hazardous substances available to citizens.

Traffic Control (Entry-Exit) Points: Places along evacuation routes that are either manned by law enforcement personnel or volunteers, or marked with barricades to direct and control movement to and from the area being evacuated.

Triage: A system of assigning priorities of medical treatment to the injured and/or ill on the basis of urgency, chance of survival, etc.

UNS: University of Nebraska System

USDA: United States Department of Agriculture

Volunteer: For the purposes of NIMS, any person accepted to perform services by the lead agency to accept such services when the person performs services without promise, expectation or receipt of compensation for services performed. (16 USC 742f© and 29 CFR 553.101.

VOAD – Voluntary Organizations Active in Disasters, see the “Emergency Manager’s Handbook: 2008”.

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BANNER COUNTY BASIC EMERGENCY OPERATIONS PLAN

I. PURPOSE

This Plan predetermines, to the extent possible, actions taken by responsible elements of the governments within Banner County including its one unincorporated village and cooperating private organizations to:

- A. Detect and protect against, threats or incidents of terrorism, natural disasters, major emergencies, and incidents of national significance,
- B. Prevent against avoidable disasters by reducing the vulnerability of Banner County residents to any disasters that may strike,
- C. Establish capabilities for protecting citizens from the effects of disasters,
- D. Respond effectively to the actual occurrence of disasters,
- E. Provide for the recovery in the aftermath of any emergency involving extensive damage or other detrimental effect on normal life within the community.

II. AUTHORITY

Authority for this Plan is contained in:

- A. Public Law 81-920 (Federal Emergency Management Act of 1950) as amended;
- B. Public Law 93-288 (Disaster Relief Act of 1974) as amended by PL 100-707;
- C. Public Law 99-499 (Superfund Amendments and Reauthorization Act of 1986) as amended;
- D. 44 CFR, Part 302, Emergency Management: State and Local Emergency Management Assistance (EMA), June 1985, as amended;
- E. RRS Sections 81-829.36 to 81-829.75, Nebraska Emergency Management Act of 1996, as amended, Cum. Supp. 2002;
- F. Nebraska Administrative Code, Chapter 7; Nebraska Emergency Management Agency Title 67, July 21, 2001;
- G. Nebraska Revised Statutes 81-201 (Reissue 1996), 54-701 (reissue 1998 and Cum. Supp. 2002, and 54-1180 to 54-1182 (Reissue 1998 and Cum.

- Supp. 2002), (Nebraska Department of Agriculture's general response procedures); 2-1072 to 2-10, 117, the Plant Protection and Pest Act; and 54-847 to 54-863, (Reissue 1998) the Commercial Feed Act; 81-2,257 to 81-2,261 (Reissue 1996 and Cum. Supp. 2002), the Nebraska Pure Food Act; S2-3901 to 2-3911 (Reissue 1997 and Cum. Supp. 2002), the Nebraska Pasteurized Milk Law; 2-3913 to 2-3946 (Reissue 1997 and Cum. Supp. 2002), Manufacturing Milk Act;
- H. USC Title 21, section 134(a), (USDA response procedures for animal disease events);
 - I. USC Title 7, sections 7701-7772, (USDA Plant Protection Act);
 - J. 21 CFR, Parts 500-599 (Food, Drug, and Cosmetic Act);
 - K. Homeland Security Presidential Directive (HSPD-5) "Management of Domestic Incidents," 28 February, 2003;
 - L. Homeland Security Presidential Directive (HSPD-8) "National Preparedness" December 17, 2003;
 - M. State of Nebraska, Executive Order 05-02, State Adoption of the National Incident Management System (NIMS), March 4, 2005.
 - N. Interlocal agreement between the City of Gering, the City of Scottsbluff, and Scotts Bluff County, dated 1 April 1983, establishing the Scotts Bluff County Emergency Management Agency. This agreement was revised on 17 November 2003, to include Banner County, backdate effective on 1 October, 2003.
 - O. Region 22 Emergency Management Inter-local Agreement between Scotts Bluff County, Banner County, City of Scottsbluff, City of Gering, and City of Terrytown, dated February 1, 2008 establishing Region 22 Emergency Management.
 - P. Scotts Bluff County Resolution establishing Region 22 Emergency Management, dated February 4, 2008.
 - Q. Banner County Resolution establishing Region 22 Emergency Management, dated February 5, 2008.
 - R. City of Scottsbluff Resolution establishing Region 22 Emergency Management, dated February 4, 2008.
 - S. City of Gering Resolution establishing Region 22 Emergency Management, dated January 28, 2008.

- T. City of Terrytown Resolution establishing Region 22 Emergency Management, dated February 7, 2008.
- U. Banner County Resolution, dated May 17, 2012, establishing the 2012 Banner County Local Emergency Operations Plan (LEOP);
- V. Region 22 Emergency Management Inter-local Agreement expanding participation in and re-establishing Region 22 Emergency Management with participation from Scotts Bluff County, Banner County, City of Scottsbluff, City of Gering, City of Terrytown, City of Minatare, Village of McGrew, Village of Lyman, Village of Henry, City of Mitchell and Village of Morrill date July 1, 2009.
- W. Scotts Bluff County Resolution expanding participation in and re-establishing Region 22 Emergency Management dated June 15, 2009.
- X. Banner County Resolution expanding participation in and re-establishing Region 22 Emergency Management dated June 2, 2009.
- Y. City of Scottsbluff Resolution expanding participation in and re-establishing Region 22 Emergency Management dated June 1, 2009.
- Z. City of Gering Resolution expanding participation in and re-establishing Region 22 Emergency Management dated June 8, 2009.
- AA. City of Terrytown Resolution expanding participation in and re-establishing Region 22 Emergency Management dated August 6, 2009.
- AB. City of Minatare Resolution expanding participation in and re-establishing Region 22 Emergency Management dated July 21, 2009.
- AC. Village of McGrew Resolution expanding participation in and re-establishing Region 22 Emergency Management dated September 9, 2009.
- AD. Village of Lyman Resolution expanding participation in and re-establishing Region 22 Emergency Management dated August 18, 2009.
- AE. Village of Henry Resolution expanding participation in and re-establishing Region 22 Emergency Management dated June 2, 2009.
- AF. City of Mitchell Resolution expanding participation in and re-establishing Region 22 Emergency Management dated June 9, 2009.
- AG. Village of Morrill Resolution expanding participation in and re-establishing Region 22 Emergency Management dated February 10, 2009.

III. SITUATION

- A. Banner County, with a residential population of approximately 690 persons, (2010 census) is vulnerable to many hazards that can disrupt the community, create damage and cause injury or death. The Banner County Hazard Analysis has identified hazards which could affect the population or public and private property. The most severe of these hazards are grassland fire, high winds, major highway accidents, thunderstorms, tornado, winter storms and hazardous materials incidents.
- B. Banner County and its unincorporated jurisdiction of Harrisburg has significant emergency response resources and capabilities. One (1) law enforcement agency consisting of the County Sheriff, one (1) fire department, one (1) rescue squad provide emergency services on a day-to-day basis. During and after a disaster, the effective use of these emergency resources and other governmental and private response and recovery capabilities will minimize the effects of a disaster on people and property.

IV. ASSUMPTIONS and PLANNING FACTORS

- A. Outside assistance would be available in most disasters. However, it is essential for the County to be prepared to carry out disaster response and short-term recovery actions on an independent basis.
- B. A major disaster may occur at any time, and at any place, in the county. In some cases, warnings and increased preparedness measures may be possible. Many disasters can and will occur with little or no warning.
- C. Implementation of this Plan will reduce or prevent the loss of life and damage to property. Officials within the County are aware of the possible occurrence of an emergency or major disaster and their responsibilities in the execution of this Plan and will fulfill those responsibilities as needed.
- D. All responding elected and appointed officials, departments, agencies and jurisdictions will follow the National Incident Management System (NIMS) protocols when conducting either individual or joint disaster response and recovery activities. This includes but is not limited to establishing unified or area incident command systems, the use of staging areas as needed, implementing multi-agency coordination systems and resource management including the identification and listing of all department, agency and jurisdiction disaster response resources (equipment, trained personnel, supplies, facilities) using the NIMS resource identification process.

V. ORGANIZATION / RESPONSIBILITIES

A. Elected Officials Responsibilities

The responsibility for the safety and welfare of the residents of Banner County and its communities rests with the respective governments. To fulfill this responsibility, the chief elected official of Banner County must work with other local County Officials to:

1. Provide overall policy, leadership and direction and strategic guidance, for the emergency management agency,
2. Provide resources during emergency preparedness, response and recovery activities.
3. Give the trained responders the authority to accomplish the incident objectives.

Providing policy direction does not mean that these officials direct the incident objectives or tactics. Those responsibilities are given to the Incident Commander, see below. The elected/appointed officials will implement these and other plans to ensure emergency actions are taken in a timely manner to provide care and support for those citizens affected.

B. Local Government Structure

1. A three member Board of Commissioners manage the governmental activities of Banner County. Their authority extends to all unincorporated areas of the county. The population of Banner County is 690 (2010 census).
2. Harrisburg is an unincorporated village.

C. Emergency Management

1. Region 22 Emergency Management

Recognizing the need for the most effective possible emergency management structure for dealing with disaster, Banner County has joined with Scotts Bluff County and various cities and villages as signatories of an agreement establishing Region 22 Emergency Management. A member of the Banner County Board of Commissioners and/or his proxy sits on the Region 22 Emergency Management Advisory Board. A Region 22 Emergency Management Director employed by signees of the Region 22 Emergency Management Inter-local Agreement and has established the joint Region 22 Emergency Management Emergency Operating Center (EOC) at Scottsbluff that supports

emergency preparedness activities in Region 22. During emergency operations, the Region 22 Emergency Management Advisory Board and Director will advise and support the Banner County Emergency Management Liaison.

2. Banner County Emergency Management

The Banner County Emergency Management Liaison, appointed by the Banner County Board of Commissioners, will act as a disaster operations advisor to the Board and the City Council. In that capacity, and as directed by the County Board, the Emergency Management Liaison Director will assist and support the unincorporated Village of Harrisburg in the county in emergency response activities. Local forces, supplemented as necessary by trained auxiliaries and personnel and resources available from neighboring jurisdictions or the State, will conduct emergency operations. In general, the Emergency Management Liaison:

- a. Serves as the emergency preparedness and response advisor to the Banner County Board of Commissioners.
- b. Directs and controls Banner Emergency Management. In that capacity, supports disaster preparedness and response activities in the county.
- c. Develops plans, prepares guidance, and coordinates actions to accomplish an effective emergency operating capability, assesses the capabilities and readiness of local assets likely to be needed during an incident and identifies any shortfalls or gaps.
- d. Ensures that there are unified objectives with regard to the communities' emergency response plans, preparation activities, public information, training and exercising activities.
- e. Promulgates a program promoting a general public awareness of Emergency Management.
- f. Implements procedures to obtain state/federal government programs of financial and resource assistance to include the local administration and fiscal responsibility for grants, equipment obtained through grants and the training for the equipment so obtained.
- g. Establishes programs to protect lives, protect property, and sustain survivors in the event of disaster.
- h. Involves private sector businesses and relief organizations in planning, training and exercising.

3. City and Village Emergency Management

Harrisburg, an unincorporated village, has no community Emergency Manager.

D. Incident Commander

1. The Incident Commander of an event or disaster is the first trained responder on scene. The initial response priorities are based on:
 - a. Life Safety: determining the threats to both the responders and the public.
 - b. Incident Stabilization: determining tactics to reduce the damage potential lessen the incident complexity and provide infrastructure protection,
 - c. Property Conservation: assessing the real property threatened by the event, the potential environmental impact and the economic impact.
2. Incidents occur at differing levels of complexity, from simple ones requiring only one responder with a minimal level of input to catastrophic levels requiring federal or even international assistance. Yet all incidents remain under the control of the local Incident Commander. The Incident Commander will follow the principle and guidelines of the National Incident Management System. For all events, the Incident Commander is also responsible for the following in some manner or scale:
 - a. Having clear authority and knowing agency policy,
 - b. Ensuring incident safety,
 - c. Establishing an Incident Command Post,
 - d. Setting priorities, determining incident objectives and strategies to be followed,
 - e. Establishing the Incident command system organization needed to manage the incident,
 - f. Approving the Incident Action Plan,
 - g. Coordinating command and General Staff activities,
 - h. Approving resource requests and use of volunteers and auxiliary personnel,
 - i. Ordering demobilization as needed,

- j. Ensuring after-action reports are completed, and
- k. Authorizing information release to the public.

E. State Agencies

This Plan primarily addresses local authority in emergencies. There may be times when state agencies may be requested or required to be involved. References in this Plan to state agencies are not meant to be an exhaustive list of circumstances or situations with State involvement. State statutes mandate certain state agencies to respond or support local jurisdictions and those agencies are expected to perform their duties when necessary.

F. Responsibilities

Most departments within local government have emergency functions in addition to their normal duties. Each department is responsible for developing and maintaining emergency/disaster procedures. This Plan has twelve primary functional areas of responsibility (detailed in Annexes) that define the tasks necessary to ensure public safety and welfare. Additional functions, such as Mitigation, Continuity of Government, Reporting, and Administration and Logistics, which do not warrant a full Annex, are also addressed at the appropriate places in this Plan. Primary and supporting responsibility has been assigned as shown in the Functional Responsibility Chart, included in this section. (See Attachment 1). Specific activities are covered in the Annexes. Responsibilities for certain organizations that are not part of local government are also presented. In general, the functional areas cover:

1. Direction and Control (Annex A)

By statute, the conduct of all emergency operations and protective actions in Banner County is the responsibility of the County Board and these executives constitute the Emergency Executive Group. During an emergency, they will re-locate to the Emergency Operations Center (EOC) in the Banner County Courthouse along with the Emergency Operations Staff. The Emergency Executive Group will use the expertise of the EOC staff to assist them in the Direction and Control functions. This EOC staff has the option to move to the Region 22 EOC in Scottsbluff if the incident warrants a move. In general, executive direction and control responsibilities will be to:

- a. Assign missions and tasks in support of and fulfilling the resource needs of the Incident Commander,
- b. Establish short and long term priorities for recovery,
- c. Anticipate and identifying future resource requirements,

- d. Monitor the County environment,
- e. Inform the public of conditions, warnings, and instructions,
- f. Coordinate emergency operations in support of the Incident Commander,
- g. Demobilize and replenish resources after the event,
- h. Coordinate and resolve policy issues arising from the event,
- i. Participate in the After Action Report process and make the subsequent modifications to policies, plans and procedures in agencies under their authority;
- j. Partner with private, for-profit, non-profit, non-governmental, faith-based and other organizations as required and
- k. Implement those appropriate portions of the jurisdiction's Continuity of Operations – Continuity of Government Plans. This ensures that the vital and essential functions of government services continue during and after a disaster, especially when government facilities and staff are affected by the disaster.
- l. The Region 22 Emergency Management Director will also be a part of the Executive Group in an advisory and support role.

2. Communications and Warning (Annex B)

Primary responsibility for establishing, maintaining, augmenting, and providing backup for all channels of communications needed for emergency response and recovery rests with the respective emergency service organization. The Communications and Warning Officer is responsible for coordinating EOC communications and maintaining this Annex of the LEOP. Warning could be received through NAWAS to the Scottsbluff Warning Point. Warning can be through various means – those being the Harrisburg Siren, NOAA All-Hazard Radios, EAS Station, and CodeRed. Information is sent to law enforcement, fire, EMS, and others through the Communications radio system. Warning of the public is also a primary responsibility of the Banner County Sheriff.

3. Damage Assessment (Annex C)

The Banner County Assessor will serve as Damage Assessment Coordinator and will be responsible for ensuring that personnel and procedures are available to provide preliminary damage estimates and descriptions of the damage, including estimated costs, resulting from the

disaster. This responsibility includes provisions for completing the process of requesting a local disaster proclamation through emergency management channels. The Damage Assessment Coordinator is a member of the EOC Staff. Debris management planning guidelines, staffing and responsibilities are provided in Annex C. Red Cross and the USDA, FSA may conduct damage assessments targeted to their mission and may be able to share such information with the EOC.

4. Emergency Public Information (Annex D)

The Public Information Officer (PIO) is responsible for keeping the public advised as to the emergency. The PIO has an important role of coordinating with the media in advising the public of proper actions to take. The establishment of rumor control procedures and Disaster Recovery Centers are also important functions as is the on-going requirement for emergency preparedness education efforts. All public information activity will be coordinated through the Emergency Operating Center where the Public Information Officer will function as a member of the EOC Staff.

5. Evacuation (Annex E)

The goal of this function is to relocate people to safe areas when emergencies or threats necessitate such action. The decision to evacuate is normally made by the Executive Group on the advice of the Region 22 Emergency Management Director but due to the severity of the situation it may be made by the Incident Commander (fire or law enforcement). The Region 22 Emergency Management Director, with the assistance of the Banner County Emergency Management Liaison is responsible for establishing clear and detailed procedures for carrying out evacuations. Evacuation and sheltering plans will include consideration for individuals with access and functional needs, service or companion animals and household animals.

6. Fire Services (Annex F)

The Banner County Fire Chief is responsible for fire control and rescue activities in Banner County. The Fire Chief serves as Fire Services Coordinator and as a member of the EOC staff. If more than one jurisdiction is affected, the Banner County Mutual Aid Association may provide a Fire Services Representative to the EOC. General responsibilities are to limit loss of life and property from fires and other damage, provide leadership and training in fire prevention and suppression, respond to HazMat incidents, lead search and rescue, assist in mobile medical aid and ambulance transport, and provide light rescue of trapped or injured persons.

7. Health and Medical (Annex G)

Emergency medical responsibilities and coordinating rescue operations include providing emergency medical care and treatment for the ill and injured, coordinating evacuation of health care patients, and managing medical resources, both personnel and equipment/supplies. This may be assigned to a Medical Coordinator. Public health responsibility has been assigned to the Panhandle Public Health District Director. These responsibilities include the safeguarding of public health, minimizing the incidence of communicable disease, coordinating mental health care/crisis counseling, establishing environmental controls, and coordinating burial.

8. Law Enforcement (Annex H)

The Banner County Sheriff and the Nebraska State Patrol are responsible for law enforcement, traffic control and security functions within their respective jurisdictions. Their responsibilities include maintaining law and order through traffic and crowd control, preventing crimes against people and property, securing the scene of a HazMat incident, coordinating evacuation, managing search operations, and providing security.

9. Mass Care (Annex I)

The jurisdiction is responsible for mass care until the American Red Cross can assist the jurisdiction's efforts. The American Red Cross has the responsibility for coordinating short-term mass care of citizens in case of an evacuation or disaster. Responsibilities include providing temporary lodging, food, clothing, and other essentials to large numbers of evacuees displaced due to disasters or crisis.

10. Protective Shelter (Annex J)

This function involves providing protective shelter from the direct effects of those hazards where exposure could cause injury or death and when evacuation is not a viable option. Examples range from tornadoes, hazardous materials spills, radioactive fallout from a nuclear attack to temperature extremes. The Banner County Emergency Management Liaison, will serve as Shelter Coordinator and be responsible for identifying appropriate shelters, establishing protective shelter procedures and coordinating shelter operations. The Region 22 Emergency Management Director may assist the Banner County Emergency Management Liaison.

11. Public Works/Utilities (Annex K)

The Public Works/Utilities functional area involves providing a flexible emergency response capability in the area of engineering, construction, and the repair and restoration of public facilities and services. Additional responsibilities include developing and directing debris clearance operations, post-disaster safety inspections, heavy rescue, and for providing traffic control equipment in support of an evacuation. Responsibility for the Public Works/Utilities area has been assigned to Banner County Road Superintendent.

12. Resource Management (Annex L)

The coordination and effective procurement, storage, distribution and utilization of personnel, equipment, supplies, facilities, and services during disaster response and recovery are important functions. Responsibility for this has been assigned to the Banner County Emergency Management Liaison supported by the Region 22 Emergency Management Director and the USDA County Emergency Board (CEB). Volunteer labor and donations of money and material must be coordinated, documented and integrated into the response and recovery efforts. VRC

- G. Under the Region Emergency Management Inter-local Agreement, Banner County has a mutual aid support responsibility to assist, as possible, the Fire Departments of Albin, Kimball, Scottsbluff, Bushnell, LaGrange, Dix, Gering, Minatare, Morrill, Mitchell, Lyman, Potter and Bridgeport should they experience a major emergency or disaster.
- H. The Memoranda of Understanding (MOU) agreement that NEMA has with the MOU cities based on State Statute 81-829.52 allows the Adjutant General, upon orders of the Governor, to establish, "such number of state emergency response teams as may be necessary". The Statute allows for payment to the jurisdictions, workman's compensation and liability coverage for members of an established team.
 - 1. Each of the MOU fire departments signed an agreement to act as a team in the event they are needed, in return for grant money to purchase equipment, to train and exercise disaster plans.
 - 2. Each department received a letter signed by the Adjutant General naming a team leader, who is responsible to keep records for any of their staff who are called under the statute.
 - 3. State emergency response teams are under the direction of the Adjutant General, and assigned duties through the State Emergency Operations Center (NEMA).

VI. CONCEPT of OPERATIONS

A. General

It is the responsibility of the elected county officials and officials of each local government to protect life and property from the effects of hazardous events. This Plan is based on the concept that emergency functions for various agencies/organizations involved in emergency management will generally parallel their normal functions. To the extent possible, the same personnel and material resources will be employed in both cases. Day-to-day functions that do not contribute directly to the emergency operation may be suspended for the duration of any emergency. Those departments, personnel efforts will be redirected to accomplish the emergency tasks assigned. In keeping with the National Incident Management System (NIMS) and the concepts embodied in the Integrated Emergency Management System (IEMS), this Plan is concerned with all types of emergency situations.

B. Continuity of Government

1. Succession of Command (Ref: RRS 84-1101 to 84-1117 - Nebraska Emergency Succession Act):

- a. The lines of succession for executive heads of government and Emergency Management officials in *** County are defined in Annex A, Direction and Control.
- b. The line of succession of each department head is according to the operating procedures established by each department or as defined in the appropriate Annex to this Plan.
- c. In a civil defense emergency due to threat or occurrence of a nuclear attack, succession to elected and appointed city or county officials will be as provided in the Nebraska General Emergency Succession Act (RRS 84-1101 to 84-1117) by invoking the Act and appointing alternates.

2. Preservation of Records

The preservation of important records and taking measures to ensure continued operation and reconstitution of local government during and after catastrophic disasters or national security emergencies is the responsibility of the executives of each jurisdiction. Normally, the development and maintenance of procedures for ensuring continuity of government will be carried out for the County by the County Clerk. A system to maintain the most recent revisions, additions, to safeguard essential records, and to recover them should the primary storage be damaged should be in place. Records to be preserved will include as a minimum:

- a. Records protecting the rights and interests of the jurisdiction and its citizens (vital statistics, plats, deeds, mortgage, land and tax, papers of incorporation, school records etc.).
- b. Records required by health, fire, law enforcement and public works to conduct emergency operations (utility maps, emergency plans and procedures, personnel lists, construction records, “as built” – a surveyor’s mapping information product, to help assess damage to public infrastructure, etc.).
- c. Records required to re-establish normal government functions and to protect the rights and interests of government (constitutions, charters, statutes, ordinances, court records, financial records, historical records, etc.).

3. Alternate Operating Locations

Those government departments having emergency response functions have, where necessary, identified alternate operating locations. Refer to Annex A for specific information.

4. Protection of Government Resources

Procedures and guidelines are established in this Plan and separately, to provide for the physical safety of government personnel, records, and equipment.

- a. Personnel: All government buildings should have tornado protection, bomb and hostage threat, fire escape and evacuation plans which designate appropriate response actions, assembly areas, protective shelter locations including means of exiting, accountability systems and accommodations and provisions for handicapped persons.
- b. Records: Essential county government records are stored in the Banner County Courthouse and have been microfilmed and stored at the Nebraska State Archives and electronically duplicated and stored at the Banner County Courthouse.
- c. Equipment: No specific high probability hazard has been identified that could cause damage to equipment. Tornadoes could strike anywhere precluding specific equipment protection procedures. The communications capability of various emergency response departments have been duplicated in the EOC providing a backup capability.

C. Direction and Control Relationships

1. During disaster operations, the Executive Group of the affected jurisdiction will establish coordination and control of the community emergency response. The Chairman of the Banner County Board will operate from the Banner County Court House EOC providing overall direction and control of the many emergency functions.
2. The Executive Group, including the Incident Commander, Banner County Emergency Management Liaison and Region 22 Emergency Management Director must maintain situational awareness of changes in the incident due to response or recovery activities. This requires continuous monitoring of all relevant sources of information, such as on-site visits, Incident Status Reports, communications from the Incident Commander, discussions with victims and reports from volunteers and their coordinators. The new data may indicate or identify new hazards or threats as a consequence of response actions or changes in the event.
3. Each office, agency or organization assigned primary or supporting responsibilities under this emergency plan must be prepared to assign a representative to the EOC staff. The EOC, working with field operations, thus becomes the central point for coordination of all disaster operations. The Banner County Emergency Management Liaison is responsible for maintaining and managing the Banner County EOC as outlined in Annex A.
4. Primary communications will be through normal systems. Supporting emergency communications facilities will be coordinated from the Banner County EOC or the Scotts Bluff County Communications Center. Communications available to the Executive Group and the EOC Staff are outlined in Annex B.

D. Phases of Emergency Management

There are four phases of emergency management. The first of these, mitigation, is a continuing effort throughout the management process. The other three phases are action periods where emergency operations defined under this Plan are carried out. Each of the functional Annexes to this Plan defines specific actions essential to each of the three operational phases. These Annexes should be thoroughly reviewed and understood by all agencies, organizations, and emergency personnel prior to implementation of the Plan. The four emergency management phases are:

1. Mitigation

Mitigation activities are those that eliminate or reduce the probability of a disaster occurrence. Also included are long-term activities designed to minimize the adverse effects of unavoidable hazards. These activities

are ongoing throughout the emergency management process and can involve legislative and/or physical actions. Examples are flood plain management, construction of dikes or dams, development of building codes and ordinances requiring protective measures such as mobile home tie-downs. Most mitigation tasks or responsibilities are not considered appropriate for an Emergency Operations Plan and therefore are addressed only briefly in this Plan. Some mitigation activities will be addressed, if appropriate, in the various Annexes.

2. Preparedness Phase

This includes normal day-to-day readiness activities such as planning, training, and developing and testing emergency response capabilities. It would include increased readiness activities under an attack threat. Tornado, winter storm, and flood watch actions carried out when conditions are present for hazardous events to occur are also considered part of the preparedness phase. Limited staffing of the EOC may be required.

3. Response Phase

Response is the actual provision of emergency services during a crisis. These activities help to reduce casualties and damage and to speed recovery. Response activities include activation of the EOC, direction and control, warning, evacuation, rescue, and other similar operations. Severe weather warnings (tornado, flash flood, winter storm, etc.) would be included in the response phase. Damage assessment actions would be initiated.

4. Recovery Phase

Recovery is both a short-term and a long-term process. Short-term operations provide vital services to the community and provide for basic needs of the public. Damage assessment actions and emergency response services (medical, search and rescue, public utility restoration, sanitation, etc.) would continue. Long-term recovery focuses on restoring the community to its normal or to an improved state of affairs. Examples of long-term recovery actions are provision of temporary housing and food, restoration of non-vital government services, and reconstruction of damaged areas.

E. Demobilization

Demobilization is the orderly, safe and efficient return of an incident resource to its original location and status. It can begin at any point of an incident, but should begin as soon as possible to facilitate the accountability and replacement of resources. The demobilization plan includes provisions for returning resources to their original location and state of readiness and

notification of return to service status; the tracking of resources and possible reimbursement for their use; documentation of responder and volunteer safety, and accountability for compliance with mutual aid provisions, plans, documentation of damage costs, direct costs, volunteer contributions and mitigation plans.

F. Notification

Initial notification of an emergency or disaster event occurring within the County would normally come from a citizen's report to law enforcement or fire services in the affected area. A hazardous materials incident notification will come from a facility with Title III reporting requirements, or from the carrier, in the event of a transportation incident. Notification of events occurring outside of the County could come from several sources:

1. National Weather Service (NWS)

Weather phenomena threatening Banner County would normally be received from the Cheyenne National Weather Service Station via Scotts Bluff County Consolidated Communications Center NAWAS Drop, then transmitted to the Banner County Sheriff's Office via 39.9 radio or 800 MHz. Those residents having a Weather Alert Radio would receive the information from the Cheyenne National Weather Service.

2. Nebraska State Patrol (NSP)

Notification of hazardous events occurring near or in the County could come from the Nebraska State Patrol via direct radio communications or telephone. See Annex B for communications details.

3. Nebraska Emergency Management Agency (NEMA)

Back-up notification of all severe events and long-range forecasts of potential disaster situations, such as flood stage predictions could come from the Nebraska Emergency Management Agency in Lincoln. The normal mode would be by telephone although NAWAS to the Scotts Bluff County Warning Point with subsequent notice to Banner County.

4. Adjacent Counties

Notification of emergency or disaster events occurring in nearby or adjacent counties would normally be relayed by the affected county using direct radio communications.

G. Alerting of Key People

In accordance with local procedures, the communicator/dispatcher on duty will notify the appropriate county officials when there is a notification of a

possible or actual emergency or disaster event. If the EOC is activated, officials will, as required by the situation, assemble at the EOC and be prepared to evaluate information, effect coordination, and make emergency action decisions.

H. Plan Implementation

The Chief Elected Official of the affected jurisdiction, on the advice of emergency response personnel, will decide to implement all or part of this plan. A Presidential Declaration of a Civil Defense Emergency shall mean automatic implementation of this Plan. On implementation, local executives will assume such emergency powers as are authorized by local ordinances or contained in the Nebraska Emergency Management Statutes and delegated by the Governor. The Chair of the County Board of Commissioners will be responsible for the implementation, management and direction of this Plan. The Chief Elected Official will support the Incident Commander in the execution of tactical operations as prioritized by the Executive Board:

1. All county officials will immediately activate their portions of the Plan and discontinue all non-essential actions. If a portion of the Plan cannot be activated, the appropriate Chief Executive will be immediately notified so alternate arrangements can be made.
2. The Banner County Emergency Management Liaison will coordinate disaster operations support for emergency response services and the Region 22 Emergency Management Director will make contact with the Nebraska Emergency Management Agency and other appropriate state and local organizations.
3. Depending on the situation, disaster declarations in accordance with RRS 81-829.50 will be made by the chief executives of Banner County. The effect of a local disaster declaration shall activate the response and recovery aspects of this Plan, any other inter-jurisdictional disaster plans and to authorize the furnishing of aid and assistance from these plans. A local disaster declaration is a prerequisite for obtaining a state disaster proclamation from the Governor authorizing state assistance and response support.

I. National Incident Management System (NIMS) and the Incident Command System (ICS).

1. The NIMS is an emergency or disaster event management, direction and control system that is standardized for use across the nation. April, 2004, the Governor of Nebraska signed a declaration stating that the NIMS and the Incident Command System will be used by responders and officials during an emergency or disaster response. This management system clarifies decision and strategy making roles, functional operations roles

and uses a common language. This incident management system can be used by a single responder for a short duration event to multi-state and governments response to a catastrophic, multi-state event. The Incident Command System allows the responder(s) to have:

- a. a single set of objectives for a given time period,
 - b. tactical plans developed using a collective, strategic approach,
 - c. improved information flow and coordination between responders and decision makers,
 - d. a common understanding of joint priorities and restrictions,
 - e. assurance that no agency's legal authority is compromised or neglected, and
 - f. use of resources and the combined efforts of all agencies under a single plan.
2. There are five functions or activities common to all responses, whether handled by one or hundreds of responders:
- a. Command: Based on the complexity, severity, expected duration and other factors of the event, objectives are determined, priorities are established, guidance on legal and liability implications of response activation are provided, public information is released.
 - b. Planning: An Incident Action Plan is developed to accomplish the objectives, incoming information is evaluated, the status of assigned resources, personnel, hardware, equipment, money is tracked.
 - c. Logistics: Resources and all other support to the responders, such as equipment, food, temporary shelter, medical care, etc. are provided to operation tasks.
 - d. Finances: Costs are monitored, cost analysis and financial guidance is provided, accounting, procurement of personnel, equipment, material, payroll, insurance, etc. is completed.
 - e. Operations: The tactical or organizational plans are developed, and the incident action plan is efficiently and effectively carried out using the resources provided.
3. NIMS training that details the above, is available from many sources, many of which are referenced on the NEMA website: www.nema.ne.gov.

J. Mutual Aid

When existing local resources are exceeded, mutual aid will be requested from neighboring communities having mutual aid agreements. On request, Banner County resources may be sent to assist other jurisdictions under existing mutual aid agreements.

K. Requests for State Support

State support may be requested under disaster conditions.

1. If it appears that required disaster response actions are, or will be, beyond the capability of the local government and available mutual aid, the chief executive will prepare a local disaster declaration and request assistance from the State; see Annex A, Attachment 4. This request shall be made through the Banner County Emergency Management Liaison to the Region 22 Emergency Management Director, who will contact the Nebraska Emergency Management Agency and will contain the following information:
 - a. Type of disaster,
 - b. Extent of damage or loss (include fiscal estimate),
 - c. Actions taken by local government, including funds expended, and
 - d. Type and extent of assistance required.
2. The Nebraska Emergency Management Agency will review the request, evaluate the overall disaster situation, and recommend action to the Governor. If the Governor finds the disaster so severe that response is beyond local resources, he/she will proclaim a disaster in accordance with RRS 81-829.40 and state assets will be employed to support local efforts. State support will be coordinated through the State EOC. This does not preclude direct requests for early assistance to first responder state agencies.
3. Under disaster conditions, support by state military forces may be requested through the Nebraska Emergency Management Agency. The Banner County Emergency Liaison will coordinate the request through the Region 22 Emergency Management Director. National Guard or military assistance will complement and not be a substitute for local participation in emergency operations. The National Guard will remain at all times under military command but will support and assist local government. Requests will include the county's objectives, priorities, and other information necessary for the National Guard to determine how best to assist the County.

L. Protection of the Public

The primary responsibility of government is to ensure that all reasonable measures are taken to protect citizens in the event of a potential or actual disaster. This Plan outlines these actions necessary in Banner County. In addition to normal emergency services, there are four major areas for government action.

1. Warning and Emergency Public Information: Public warnings are issued through a combination of methods. These methods include sirens (outdoor warning), emergency vehicles, radio, television, local cable television and CodeRed. Banner County has joined Scotts Bluff County in an "Outbound 911" system known as CodeRED. The system can activate a call to specific areas or the entire county. Advising the public of proper actions to take utilizes the media and is dependent on their full cooperation. Citizens can also access the State 211 System, by dialing 211 on a phone, for more specific information on the emergency or disaster. Details of warning and information dissemination capabilities and procedures, including the Emergency Alert System (EAS), are in Annex B, Communications and Warning and in Annex D, Emergency Public Information.
2. Protective Shelter: Providing shelter from the direct effects of hazards in the County focuses on three major hazards, tornadoes, extreme temperatures and hazardous materials.
 - a. Tornado Shelters: The tornado shelter policy advises citizens at home to protect themselves in the strongest part of their living facility. Most public facilities have been surveyed to identify the best protective locations. All schools, health care facilities, and major industries have tornado plans. See Annex J.
 - b. Severe Temperature Shelters: Extremes in temperatures can be hazardous to medically fragile people. The local jurisdiction may provide for the safety and welfare of these individuals by opening warming or cooling shelter.
 - c. Indoor Protection: For some hazardous materials incidents it is safer to keep citizens inside with doors and windows closed rather than evacuate. This mode of protection is known as Shelter-in-place. Frequently a chemical plume will quickly move past homes. Because air circulation systems can easily transport airborne toxic substances, instructions will be given to shut off all circulation systems for private homes and institutional facilities.
3. Evacuation: When time permits or when staying in the vicinity of a hazard effect poses a threat to the life and safety of the citizens affected, an evacuation may be ordered. According to the Nebraska Department

of Natural Resources, approximately 15% of the population resides in the 100-year flood plain boundary, even though Banner County has never been mapped for flood plains. Toxic clouds resulting from a fire or hazardous material spill could affect any area within the county. Evacuation decisions will be made by the Incident Commander or, if time permits, the Chief Elected Official, based on the recommendation of the Region 22 Emergency Management Director. Evacuation procedures are outlined in Annex E, and in Annex H. Reception and care of evacuees are detailed in Annex I.

M. Recovery Actions

Once the emergency or disaster is under control, search and rescue operations completed, and the immediate needs of the affected citizens have been met, the Executive Group will initiate all recovery actions necessary to return the affected area to normal. If disaster assistance is provided, the chief executive will coordinate with the State and/or Federal coordinating officers. Recovery responsibilities of each agency and organization are defined in the various Annexes. Primary recovery efforts will focus on the following areas:

1. Debris Removal (Annexes C and K)

Plans and procedures for debris removal are in Annexes C and K. Debris removal will be coordinated in the County by the Banner County Road Superintendent. Snow and ice emergencies will be declared by the chief executive and will follow existing procedures of the Banner County Highway Department and be enforced by the Banner County Sheriff and possibly the Nebraska State Patrol.

2. Habitability Inspections (Annex K)

After tornado strikes, high winds, floods or any other disaster that could cause structural damage, the appropriate local government will ensure that all affected structures, public and private, are safety inspected. The Banner County Fire Department and Banner County Highway Department personnel will perform these inspections. Assistance may be requested from the State Fire Marshal's office or the Disaster Assistance Task Force of Nebraska (DATNE) team(s).

3. Repair and Restoration of Essential Utilities (Annex K)

The recovery of utilities to normal service will be coordinated in the County by the Banner County Highway Department Superintendent in cooperation with the various public and private utility companies.

4. Repair and Restoration of Public Facilities (Annex K)

Repair and reconstruction of public facilities, including bridges and culverts, are the responsibility of local government and will generally be funded from locally available contingency funds. If the Governor proclaims a state disaster, some costs may be reimbursable under the Governor's Emergency Fund on a matching basis. If a Presidential Disaster Declaration is obtained, matching federal assistance may be available. Because of this, all public recovery actions will comply with pertinent state and federal laws and regulations.

5. Decontamination of HazMat Spill Site (Annex F)

It is the spiller's legal and financial responsibility to clean up and minimize the risk to the public and workers' health. The Department of Environmental Quality is responsible for decisions regarding Hazardous Waste disposal. Federal law regulates on-site disposal, transportation, and off-site disposal.

6. Assistance to Individuals and Businesses (Annex G)

While their recovery from a disaster is primarily the responsibility of the affected citizens and businesses, every effort will be made to assist them, particularly those whose needs cannot be met through insurance or their own resources. The American Red Cross and the Nebraska Department of Health and Human Services will coordinate such relief efforts. Emphasis will be placed on assisting and supporting the aged, handicapped and infirm.

N. Mitigation

1. The County Board should be aware of their responsibilities for maintaining an on-going program to eliminate hazards or minimize their effects.
2. Banner County areas in a flood hazard have complied with all requirements and are participants in the Regular Federal Flood Plain Management Program. These areas qualify for Federal Flood Insurance and other forms of flood related disaster assistance. The remaining areas are not considered to be in a flood hazard area.
3. To ensure continuity of mitigation efforts, Banner County executives will hold post-disaster discussions (After Action Reports) to determine what mitigation actions would be appropriate.

VII. ADMINISTRATION and LOGISTICS

A. Procedures

Some administrative procedures may be suspended, relaxed, or made optional under threat of disaster. Such action should be carefully considered, and the consequences should be projected realistically. Procedures to achieve this goal are detailed in this Plan, and any necessary departures from business-as-usual methods are noted.

B. Documentation

All disaster related expenditures will be documented using generally accepted accounting procedures. The documentation will be used following a Governor's Proclamation or Presidential Disaster Declaration to qualify for reimbursement of eligible expenditures and to ensure compliance with applicable regulations.

C. Resources

Following initial lifesaving activities, the Chair of the County Board of Commissioners will ensure that all necessary supplies and resources are procured for the various operating departments. After a Disaster Declaration has been issued, the Chief Executive may, without prior approval of the governing body, rent, lease, procure or contract for such resources or services as are essential for maintaining the safety and well being of the population and effecting the immediate restoration of vital services. Refer to Annex L for resource management procedures.

VIII. TRAINING and EXERCISING

A. Training

1. Specialized training requirements are defined in the functional Annexes. Each department, agency or organization with responsibilities under this Plan is responsible for ensuring that its personnel are adequately trained and capable of carrying out their required tasks.
2. The Banner County Emergency Management Liaison and Region 22 Emergency Management Director will assess training needs, ensure that formal emergency management training programs are made available to county executives and personnel, and, in general, coordinate the overall training program which includes interagency, inter-jurisdictional and regional programs.
3. Elected and appointed officials should participate in the training and exercise program to further develop and maintain the necessary policies

and procedures for their jurisdictions and the roles and responsibilities of their staffs, emergency management liaison, emergency management director, responders, support agencies and the public as a whole.

4. The Emergency Management Liaison and Emergency Management Director will involve, to the extent possible, the private business sector and relief organizations in the planning, training and exercise program.
5. The training program will be consistent with the Homeland Security Exercise and Evaluation Plan (HSEEP) requirements. All training supported by the Homeland Security grant process must be DHS (Department of Homeland Security) approved.

B. Exercises

An ongoing program of exercises and drills of the elements of this Plan is essential to the maintenance of the County's emergency response capability and for ensuring the adequacy of this County Plan. It is the County Emergency Management Liaison and Region 22 Emergency Management Director's responsibility for training an Exercise Design Team which will coordinate the overall exercise program. An exercise of the "Direction and Control" aspects of this Plan should be conducted annually. All exercises and drills will be evaluated and any follow-up activities conducted in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP).

IX. PLAN DEVELOPMENT and MAINTENANCE

A. Responsibility

This Plan is the principal source of documentation of the County's emergency management activities. Almost every agency of government has responsibility for developing and maintaining some part of this Plan. Overall, the County Emergency Management Liaison and Region 22 Emergency Management Director will coordinate this process. The planning process is dynamic and always changing and as situations change, new hazards are identified, or capabilities improve, the Plan should also change. The Chief Executives will approve all major changes involving emergency management. The County Emergency Management Liaison and Region 22 Emergency Management Director may approve routine changes such as corrections, clarifications, staffing rosters, maps, annotations, and reporting requirements.

1. It is the responsibility of the County Emergency Management Liaison and Region 22 Emergency Management Director to conduct an After Action Review (AAR) for each EOC activation due to an incident or exercise. This AAR should include input from all agencies, including local

governments and affected private sector organizations, in the event/exercise response and initial recovery efforts. The purpose of each AAR is to identify policies, procedures, strengths and capability gaps, and the communications and coordination between and among the involved agencies/organizations. Recommended and implemented changes of Emergency Management policy/procedures, agencies' or officials' roles and responsibilities should be documented in an update to this Plan. Department of Homeland Security (DHS) grant sponsored exercises must meet all Homeland Security Exercise and Evaluation Program (HSEEP) reporting requirements and timelines. Likewise, all exercises using DHS planning funds must be recorded on the state's five-year planning calendar.

Correcting or addressing the identified needs for additional training, changes in tactical procedures (revised SOPs), lack of specialized teams or resources is the responsibility of the individual organizations/agencies. Emergency Management will be a local point of contact for obtaining information and/or coordination of such training, policy development, for information about obtaining additional resources (available grants or other funding sources) or assistance in developing improved incident management strategies.

2. Each agency, department or organization with responsibilities under this Plan will develop and maintain written procedures for carrying out their assigned tasks. Those local, jurisdictional standard operating procedures (SOPs) will be considered as supplements to this Plan.

B. Review

This Plan and all Annexes and procedures will be updated as the need for a change becomes apparent. Additionally, all portions of the Plan, including operating procedures will be thoroughly reviewed annually and appropriate changes made. Currently, every five (5) years from the date of acceptance of this plan by the County, the LEOP will be revised to reflect major changes as directed by the state or federal governments as required to maintain compliance. The Banner County Emergency Management Liaison and Region 22 Emergency Management Director will ensure that this review process is carried out on a timely basis.

C. Recertification

Provisions will be made for periodic recertification of this Plan by the governing body of Banner County. This would normally occur after any significant change in elected officials. The Emergency Management Liaison and Region 22 Emergency Management Director will ensure that this is accomplished.

D. Distribution

The Banner County Emergency Management Liaison and Region 22 Emergency Management Director will ensure that this Plan and all formal changes are distributed on the local level in accordance with the Plan Distribution List on page xiii. The Nebraska Emergency Management Agency will be responsible for distribution to other counties, organizations, state agencies, and the federal government. Plans and changes will be distributed with a control copy number and a distribution log will be maintained by the Region 22 Emergency Management Director and by the Nebraska Emergency Management Agency to ensure that all individuals, agencies, and organizations have received current copies of the Plan.

X. REFERENCES

- A. Nebraska State Emergency Operations Plan (SEOP), dated 24 August, 2005;
- B. Nebraska State Emergency Alert System Operational Plan, February 2001, as revised;
- C. 2008 North American Emergency Response Guidebook;
- D. Hazardous Materials Emergency Planning Guide, NRT-1, March 1987, updated 2001;
- E. Nebraska Radiological Emergencies Response Handbook, April 1989
- F. Comprehensive Preparedness Guide (CPG) 101 Version 2.0, Nov 2010.

LIST of ATTACHMENTS

| <u>Attachments#</u> | <u>Item</u> | <u>Page</u> |
|---------------------|----------------------------------|-------------|
| 1 | Functional Responsibility Charts | 29 |

FUNCTIONAL RESPONSIBILITY CHART

P = primary responsibility, S = secondary responsibility

EXECUTIVE GROUP

| ANNEXES → | FUNCTIONS → | POSITIONS or AGENCIES, Others ↓ | A | B | C | D | E | F | G | H | I | J | K | L | |
|-----------------------------|-------------|---------------------------------------|--------------------------|-----------------------|----------------------------|-------------------|------------------------------|------------|----------------------|--------------------|-----------------|-----------|---------------------|--------------|---------------------|
| | | | Continuity of Government | Direction and Control | Communications and Warning | Damage Assessment | Emergency Public Information | Evacuation | Fire-Hazmat Services | Health and Medical | Law Enforcement | Mass Care | Protective Shelters | Public Works | Resource Management |
| Chair, Banner County Board | S | P | | | | S | | | | | | | | S | |
| Banner County Commissioners | S | S | | | | | | | | | | | | | |
| Banner County Clerk | P | S | | | | | | | | | | | | S | S |
| Banner County Sheriff | | | P | P | P | P | P | P | | P | | | | | S |
| Banner County Fire Chief | | | S | S | | | P | P | P | S | | | | S | S |
| | | | | | | | | | | | | | | | |
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EMERGENCY MANAGEMENT ORGANIZATION

FUNCTIONAL RESPONSIBILITY CHART

P = primary responsibility, S = secondary responsibility

| ANNEXES → | | A | B | C | D | E | F | G | H | I | J | K | L | |
|---|--------------------------|-----------------------|----------------------------|-------------------|------------------------------|------------|----------------------|--------------------|-----------------|-----------|---------------------|--------------|---------------------|--------------------------|
| <p>FUNCTIONS →</p> <p>POSITIONS or AGENCIES, Others ↓</p> | Continuity of Government | Direction and Control | Communications and Warning | Damage Assessment | Emergency Public Information | Evacuation | Fire-Hazmat Services | Health and Medical | Law Enforcement | Mass Care | Protective Shelters | Public Works | Resource Management | Plan Update, Maintenance |
| Region 22 Emergency Management Director | S | S | S | S | S | P | S | S | S | S | S | S | S | P |
| Banner County Emergency Management Liaison | S | S | S | S | S | P | S | S | S | S | S | S | S | P |
| Public Information Officer | | S | | | P | | | | | | | | | S |
| Communications and Warning Officer | | | P | | S | | | | | | | | | S |
| Radiological Officer | | S | | S | | | S | S | | | | | | S |
| Medical Coordinator | | | | | | | | P | | S | S | | | S |
| Public Health Coordinator | | | | S | | | | P | | S | S | | | S |
| Damage Assessment Coordinator | | | | P | | | | | | | | S | S | |
| Banner County Attorney – Coroner | S | S | | | | | | S | S | | | | S | S |
| Banner County Assessor | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |

FUNCTIONAL RESPONSIBILITY CHART

P = primary responsibility, S = secondary responsibility

COUNTY OFFICIALS

| ANNEXES → | | A | B | C | D | E | F | G | H | I | J | K | L | |
|---|--------------------------|-----------------------|----------------------------|-------------------|------------------------------|------------|----------------------|--------------------|-----------------|-----------|---------------------|--------------|---------------------|--------------------------|
| <p>FUNCTIONS →</p> <p>POSITIONS or AGENCIES, Others ↓</p> | Continuity of Government | Direction and Control | Communications and Warning | Damage Assessment | Emergency Public Information | Evacuation | Fire-Hazmat Services | Health and Medical | Law Enforcement | Mass Care | Protective Shelters | Public Works | Resource Management | Plan Update, Maintenance |
| Banner County Treasurer | S | | | | | | | | | | | | P | |
| Superintendent of Schools | | | | | | S | | S | | S | S | | | |
| County Highway Superintendent | | | S | S | | S | | | | | S | P | S | S |
| Extension Educator | | | | P | S | | | S | | | | | S | |
| County Emergency Board-CEB USDA – FSA | | | | P | | | | | | S | | | S | |
| Building Inspector | | | | P | | | | | | | | S | | |
| County Engineer | | | | S | | | | | | | | P | S | |
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FUNCTIONAL RESPONSIBILITY CHART

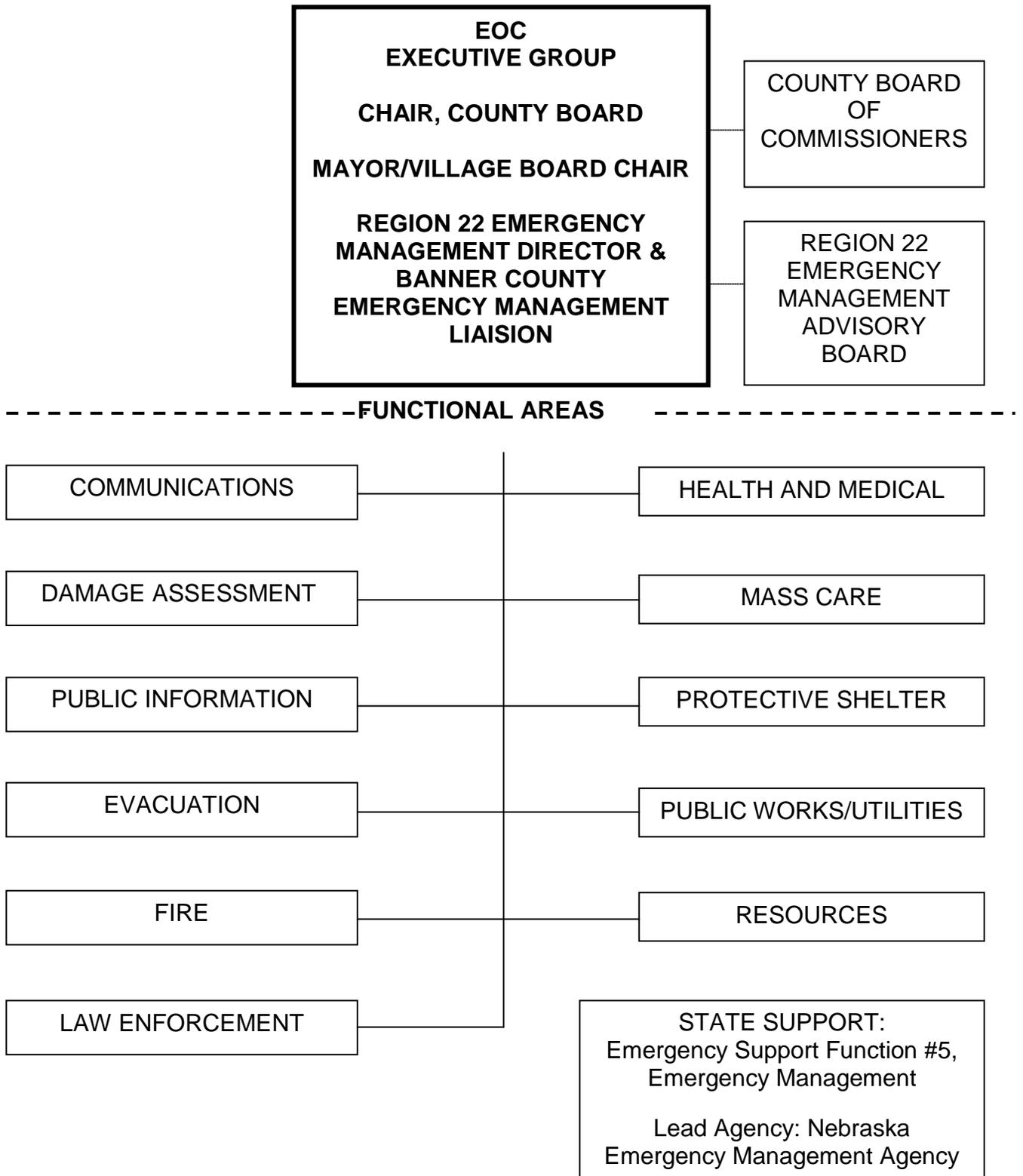
P = primary responsibility, S = secondary responsibility

OTHER ORGANIZATIONS AGENCIES

| ANNEXES | A | B | C | D | E | F | G | H | I | J | K | L | Plan Update, Maintenance | |
|--|-----------------------------|-------------------------------|-------------------------------|------------------------------------|------------------------------------|-------------------------|-------------------------|-----------------------|--------------------|------------------------|------------------------|------------------------|-----------------------------|-----------------------------|
| FUNCTIONS | Direction and Control | Communications and Warning | Damage Assessment | Emergency Public Information | Evacuation | Fire-Hazmat Services | Health and Medical | Law Enforcement | Mass Care | Protective Shelters | Public Works | Resource Management | Plan Update, Maintenance | |
| POSITIONS or AGENCIES, Others | Continuity of Government | Direction and Control | Communications and Warning | Damage Assessment | Emergency Public Information | Evacuation | Fire-Hazmat Services | Health and Medical | Law Enforcement | Mass Care | Protective Shelters | Public Works | Resource Management | Plan Update, Maintenance |
| Nebraska State Patrol | | | | | S | | | P | | | | | | |
| Panhandle Office, NE Health and Human Services System | | | | | | | P | | S | | | | | S |
| CenturyLink Telephone Company | | S | S | | | | | | | | | S | | |
| Chimney Rock Public Power | | | S | | | | | | | | | S | | |
| Rural Electric – Pine Bluffs | | | S | | | | | | | | | S | | |
| Wyrulec - Lingle | | | S | | | | | | | | | S | | |
| Roosevelt Public Power | | | S | | | | | | | | | S | | |
| Central Plains Chapter, American Red Cross | | | S | | | | S | | | P | | | | S |
| State Fire Marshall | | | S | | | | | | P | | S | S | S | |
| Panhandle Public Health District | | | | | | | P | | S | | | | | S |

DIRECTION and CONTROL

ORGANIZATION CHART



DIRECTION AND CONTROL

I. PURPOSE

The purpose of this Annex is to provide procedures for centralized and coordinated management and support of emergency response activities in order to best protect the residents and property in Banner County.

II. SITUATION

A. The Banner County Emergency Operating Center (EOC) is located in the basement of the Banner County Courthouse.

1. The EOC is considered to be an adequate tornado shelter. Maximum staffing is nine persons.
2. One generator at the Banner County Highway Department and two generators at the Banner County Fire Department can provide adequate auxiliary power for the Banner County EOC. A gravity feed, 300 gallon gasoline tank at the Banner County Highway Department can operate these three generators for about 7 days.
3. The Banner County EOC is equipped with a 39.9 MHz radio fan-out from the NAWAS (National Warning System) Drop from the Scotts Bluff County Consolidated Communications Center. The EOC installed radio capability to communicate with law enforcement, fire/EMS departments, and amateur and CB Radio. Seven (7) telephone and three (3) Internet lines are available. A VHS system is available.
4. The EOC is not maintained in a fully operational mode. Access to the EOC can be controlled.

B. Alternate Emergency Operating Center

In the event the primary EOC is damaged or otherwise unavailable, the Banner County Sheriff's Office at the Banner County Courthouse will be used as the alternate EOC. In the event both the EOC and alternate cannot be used, a law enforcement or fire department vehicle will serve as a field communications command post and will function as the alternate EOC until a facility has been readied for this function. The location selected will be determined at the time, dependent on the situation.

- C. Emergency Operating Center for Region 22 Emergency Management:
 - 1. In the event that the primary Banner County EOC is damaged, otherwise unavailable, or it is deemed necessary and prudent to move the Banner County EOC, the Region 22 Emergency Management EOC in Scottsbluff is available for use.
- D. The Scottsbluff Fire Department Mobile Command Trailer could support the above EOCs.
- E. First Responders will use an Incident Command System which is in accordance with HSPD-5, the National Incident Management System. The nature or kind of disaster will determine which of the first responding emergency units will provide the initial Incident Commander. The Incident Command may be transferred to another agency as disaster priorities change. When the EOC is activated, field operations and the EOC must coordinate disaster operations for effective response and recovery.

III. ASSUMPTIONS and PLANNING FACTORS

- A. The Emergency Operations Centers would be available and prepared for emergency operations in a minimal amount of time.
- B. Local Chief Executives will normally function from their EOC or be on call during EOC operations.

IV. ORGANIZATION / RESPONSIBILITIES

- A. The Emergency Operation Center Staff, comprised of the Chief Executives of government, key officials, and the Emergency Manager administer the Direction and Control function. The Executive Group is comprised of these Chief Executives within Banner County. They are:
 - 1. County - Chairperson, Board of Commissioners,
- B. The Chief Executives of government are responsible for the county emergency operations by providing leadership, direction and management decisions. Specifically, strategic guidance and resources during the preparedness phase and in an event provides the same in support of the Incident Commander during response and recovery efforts.
- C. The Chairman of the Banner County Board of Commissioners is responsible for all county emergency operations in Banner County.

- D. Staff, as designated in each functional Annex, are appointed or approved by the Chief Executives and become responsible for carrying out emergency operations and advising the Executive Group on matters pertaining to their areas of responsibilities. See Attachments 1 and 2.
- E. EOC supporting staff are personnel from those offices, both governmental, non-governmental and private, which do not have a primary operational responsibility, but have the knowledge and professional expertise to assess a situation and provide advice and/or make recommendations to the Executive Group. The involvement of an office (or offices) will be dependent upon a number of variables, such as:
1. Geographical location of disaster,
 2. Magnitude of disaster,
 3. Type of advice/recommendation needed upon which to base executive decisions,
 4. Capability of affected community to provide "expert" assessments and evaluations.
- F. The Region 22 Emergency Management Director's Direction and Control responsibilities during an emergency/disaster may include, but are not limited to:
1. Serving as the disaster operations advisor to the Executive Group,
 2. Acting as the liaison to neighboring and higher levels of government, as required,
 3. Planning, developing and implementing the EOC operating procedures,
 4. Assisting in staffing the EOC by organizing, recruiting, and training an Emergency Management EOC Staff which would support all jurisdictions in areas not normally a function of day-to-day government,
 5. Managing the operations of the EOC,
 6. Coordinating the implementation of mitigation efforts.
- G. Lines of Succession:
1. County Board of Supervisors/Commissioners:
 - a. Chairperson,

- b. Vice Chairperson,
 - c. Most senior member through members of the Board in order of their seniority on the Board.
2. EOC Staff: as defined in each Annex to this Plan:
 3. Banner County Emergency Management Liaison:

V. CONCEPT of OPERATIONS

A. Activation of the Emergency Operating Center (EOC)

1. The Chairman of the County Board, the Banner County Emergency Management Liaison, and the Region 22 Emergency Management Director has the authority to activate the Banner County Emergency Operating Center (EOC). First responders may request that the EOC be activated, as a situation warrants.
2. Activation is a consideration when there is a threat to the population that would require coordination between response agencies. All emergency support services will maintain a current notification roster to ensure a timely response.
3. The decision to activate the Emergency Operating Center will be based upon the severity, expected duration, need for multiple agency coordination and anticipated resources required for the emergency. The Banner County Emergency Management Liaison and/or Region 22 Emergency Management Director will determine the level of staffing required and initiate the notification or recall procedures for the appropriate personnel, agencies, and organizations to respond.
4. Immediate requests for assistance from Emergency Management will be channeled through the Scotts Bluff County Consolidated Communications Center to the appropriate agency/organization.
5. The Incident Commander (IC) will establish a field command center. The IC will maintain close contact and coordination with the EOC.
6. The Region 22 Emergency Management Director will notify the Nebraska Emergency Management Agency, (1-877-297-2368), when there is an emergency or disaster that includes multi-agency response and is beyond the normal day-to-day response activities.

7. The EOC may operate on a 24-hour basis during the emergency; shifts will be determined in eight or 12-hour increments. A member of the Executive Group will be present or on call during EOC operating hours.

B. Incident Status Report (ISR)

1. The Incident Status Report (ISR) (Attachment 3) is used to report as much information as is known at the time. The information in bold letters is of immediate importance. The Region 22 Emergency Management Director will report more information as it becomes available and at least once a day for the remainder of the incident. The Incident Status Report is also used to measure the scope of damage caused during a disaster and will be the starting point from which all future state or federal damage assessments will be conducted.
2. The Incident Status Report (ISR) is used as supporting documentation to justify a local disaster declaration.

C. EOC Operations

1. During disaster operations, the following may operate from the EOC; other officials may operate from their daily locations as defined in the functional Annexes:
 - a. Executive Group (at the EOC or on call),
 - b. Banner County Emergency Management Liaison,
 - c. Region 22 Emergency Management Director
 - d. Communications Officer,
 - e. Damage Assessment Coordinator,
 - f. Public Information Officer,
 - g. Medical Coordinator and/or Public Health Coordinator,
 - h. Mass Care Coordinator,
 - i. Resources Coordinator (may include Volunteer Reception Center Site Coordinator),
 - j. Social Services Coordinator,
 - k. Radiological Officer (radiological emergency),

- I. Region 22 LEPC Chair or representative,
 - m. Veterinarian representative,
 - n. Rumor control.
 2. Record keeping procedures in the EOC need to include:
 - a. All radio communications at the EOC logged by the agency/organization receiving/transmitting the message.
 - b. A detailed activity log of EOC operations maintained by the Banner County Emergency Management Liaison or Region 22 Emergency Management Director using local government administrative support, to include the copies of the Site Incident Commander's Incident Action Plans (IAPs), the Disaster Declarations, Incident Status Reports, lists of volunteer aid and financial records.
 - c. The Banner County Emergency Management Liaison and/or Region 22 Emergency Management Director or Communications Officer oversees all logs and the message/information flow system. (NIMS has the Planning section do this in large events)
 3. Periodic briefings at the EOC to update all personnel will be held, as the situation dictates.
 4. The EOC contains updated maps of Banner County and the unincorporated Village of Harrisburg as well as status boards required for tracking significant events/actions.
 5. EOC security is provided by the Banner County Sheriff's Department.

D. EOC Coordination

1. Specific operations are detailed in the Annexes to this Plan. These disaster operations shall be performed in accordance with federal and state law and Banner County resolutions which cover mutual aid, emergency expenditures, emergency worker's liability, Worker's Compensation, etc. The Executive Group will make necessary policy decisions in accordance with state and local laws.
2. To provide for the most efficient management of resources, coordination of emergency operations will be through the appropriate Staff.
3. Primary communications will be through normal systems. Additional communications capabilities are outlined in Annex B.

4. Incident Command in the field and officials at the EOC must maintain contact with each other to effectively coordinate disaster operations. Development of concurrent and supportive Incident Action Plans (IAPs) strengthens this coordination and management of resources.
5. Emergency workers without standard identification cards and volunteers will be issued an identification card by Region 22 Emergency Management, which will allow them access to areas necessary to perform their assigned tasks.
6. The EOC needs to be informed when staging areas are established.

A. Local Emergency Declaration

In situations where response and recovery are within the capabilities of the local government, the Chief Executive of the jurisdiction may declare an emergency and issue directives to activate local resources required to respond. (Example: A "Declaration of a Snow Emergency" could implement a parking ban on designated streets and activate the snow removal plan.)

1. The Chief Executive may sign a Disaster Declaration when it appears that the response and recovery efforts will exceed the normal local capabilities. See Attachment 4.
2. Within the limitations stated in RRS 81-829.50, any order or declaration declaring, continuing, or terminating a disaster will be given prompt and general publicity through the Public Information Officer (Annex D).
3. A Disaster Declaration on official letterhead will be filed promptly with the Clerk of the affected jurisdiction and with the Nebraska Emergency Management Agency. The Region 22 Emergency Management Director will fax (402-471-7433) the local Declaration, then mail the hard copy original to the Nebraska Emergency Management Agency, 1300 Military Road, Lincoln, NE 68508. See Sample Disaster Declaration, Attachment 4 to this Annex.
4. The effect of a local Disaster Declaration will be to:
 - a. Activate response and recovery aspects of all applicable local and/or inter-jurisdictional Emergency Management plans, and to
 - b. Authorize the furnishing of aid and assistance from these plans.
5. A local Disaster Declaration is not an automatic request for state assistance.

F. Request for Assistance

1. Banner County will first implement mutual aid agreements within the County and with neighboring communities.
2. If mutual aid resources are not sufficient, the Chief Executive or Incident Commander may request assistance from the state through Region 22 Emergency Management.
 - a. A local Disaster Declaration must precede a request for State assistance (Attachment 4).
 - b. The County Board of Commissioners will make this request through the Region 22 Emergency Management Director to the Nebraska Emergency Management Agency.
 - c. The Nebraska Emergency Management Agency will review the request, evaluate the overall disaster situation, and recommend action to the Governor.
3. Local response agencies may request technical assistance and resource support directly from state agencies, such as the Nebraska State Patrol, the Department of Roads, the State Fire Marshal, the Department of Environmental Quality, and the Nebraska Health and Human Services System. The Region 22 Emergency Management Director will advise the Nebraska Emergency Management Agency of these requests.

VI. ADMINISTRATIVE and LOGISTICS

A. Fiscal

1. Banner County and its affected jurisdictions shall fund disaster related costs from local contingency funds to the fullest extent possible.
2. All disaster related expenditures must be documented using generally accepted accounting procedures. The State and Federal governments will conduct audits prior to providing reimbursements for eligible expenditures.

B. Call-Down Rosters and Review of Annex A

1. The Banner County Emergency Management Liaison and Region 22 Emergency Management Director will ensure that call-down rosters for EOC Staff and County Officials (Attachments 1 and 2) are current.

2. The Region 22 Emergency Management Director will annually review and modify this Annex as needed. It is the responsibility of the Banner County Emergency Management Liaison and Region 22 Emergency Management Director to conduct an After Action Review (AAR) for each EOC activation due to an incident or exercise. This AAR should include input from all agencies, including local governments and affected private sector organizations, in the event/exercise response and initial recovery efforts. The purpose of each AAR is to identify policies, procedures, strengths and capability gaps, and the communications and coordination between and among the involved agencies/organizations. Recommended and implemented changes of EMA policy/procedures, agencies' or officials' roles and responsibilities should be documented in an update to this Plan. DHS grant sponsored exercises must meet all Homeland Security Exercise and Evaluation Program reporting requirements and timelines.

Correcting or addressing the identified needs for additional training, changes in tactical procedures (revised SOPs), lack of specialized teams or resources is the responsibility of the individual organizations/agencies. The EMA will be a local point of contact for obtaining information and/or coordination of such training, policy development, for information about obtaining additional resources (available grants or other funding sources) or assistance in developing improved incident management strategies.

VII. TRAINING and EXERCISING

Plans for training and exercises should include support from elected and appointed officials, non-governmental, support agencies and the private sector, as well as planning for interagency, inter-jurisdictional and regional participation.

A. Training

1. The training program will be consistent with the five-year Homeland Security Exercise Plan. All training supported by the Homeland Security grant process must be Department of Homeland Security (DHS) approved.
2. All personnel with responsibilities in this Plan should make every effort to attend training programs designed for county officials offered by the Nebraska Emergency Management Agency.

B. Exercising

1. All exercises and drills will be evaluated and any follow-up activities conducted in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP).
2. An exercise of Direction and Control aspects of this Plan involving both the Executive Group and EOC Staff should be held at least annually.

LIST of ATTACHMENTS

| <u>Attachment #</u> | <u>Item</u> | <u>Page</u> |
|---------------------|---|-------------|
| 1 | County Officials and EOC Staff | A-13 |
| 2 | No Incorporated Cities/Villages Statement | A-16 |
| 3 | Incident Status Report (OMS-1) | A-17 |
| 4 | Sample Disaster Declaration | A-19 |
| TAB A | Statement of Unincorporated Village Plans | A-21 |

THIS ATTACHMENT IS ON FILE WITH
LOCAL EMERGENCY MANAGEMENT
AND THE
NEBRASKA EMERGENCY MANAGEMENT AGENCY

THIS ATTACHMENT IS ON FILE WITH
LOCAL EMERGENCY MANAGEMENT
AND THE
NEBRASKA EMERGENCY MANAGEMENT AGENCY

INCIDENT STATUS REPORT

Incident: _____ Incident Date: _____ Report date/time _____
Jurisdiction: _____ Caller Name: _____
Call back number: _____ Incident Commander: _____

Instructions: As soon as possible fill in as much information as currently know. The information in **bold** is of immediate importance. Other information can be gathered as it becomes available. Fill all of the information areas, put **unknown** in areas where you have no information and **none** where there is no damage or impact. Fax or call the information into the State EOC as soon as *any* information is known, then fax or call in updates as new information becomes available or as requested by NEMA. Fax 402-471-7433, Call 877-297-2368

1. GENERAL INFORMATION:

1.1 General Location of Affected Area:
1.2 EOC Activated? Y N 1.3 Disaster Declaration? Y N

2. LOCAL ACTIONS:

2.1 Evacuation Ordered? Y N Size of Area: _____

2.2 Resources Deployed:
2.2.1 Law Enforcement: Y N, 2.2.2 Fire: Y N, 2.2.3 Rescue: Y N, 2.2.4 Public Works: Y N
2.2.5 Mutual Aid Departments on scene: _____

2.2.6 Private Utilities _____

3. DISASTER IMPACTS:

3.1 Number of: Fatalities _____ Injuries _____ Missing Persons _____
3.2 Estimated number of families/individuals displaced: Actual _____ Anticipated _____
3.3 Number of Shelters Open: _____
3.4 Number of People Sheltered: _____
3.5 Anticipated Total Number of Persons: _____
3.6 Access and functional needs Citizens Identified and Cared For: Y N
3.7 Comfort locations for Emergency Workers established? Y N
3.8 Number of structures damaged:
3.8.1 Homes: Minor _____ Major _____ Destroyed _____ % Insured _____
3.8.2 Public Buildings: Minor _____ Major _____ Destroyed _____ % Insured _____
3.8.3 Business/Industry: Minor _____ Major _____ Destroyed _____ % Insured _____

Minor - Building is damaged and may be used under limited conditions with minor repairs.
Major - Building is damaged to the extent that it is no longer usable and may be returned to service only with extensive repairs.
Destroyed- Building is a total loss or damaged to the extent that it is no longer usable and is not economically feasible to repair

3.9 Immediate Needs: (health & safety for individuals & property):

4. STATUS OF SERVICES:

4.1 Status of Electric Utility Service:

4.2 Status of Telephone Service:

4.3 Status of Schools:

4.4 Status of Government Offices:

4.5 Impacted Critical Facilities

4.5.1 Hospitals: _____

4.5.2 Water Treatment Plants: _____

4.5.3 Wastewater Plants _____

4.5.6 Lift Stations: _____

4.5.7 Natural Gas: _____

4.5.8 Correctional: _____

4.5.9 Other: _____

5. TRANSPORTATION:

5.1 Streets: Extent of Damage

| | |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

5.2 Roads:

| | |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

5.3 Bridges:

| | |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

5.4 Airport:

| | |
|-------|-------|
| _____ | _____ |
| _____ | _____ |

6. ANTICIPATED FUTURE NEEDS: (Including personnel, equipment, mass care etc)

| | |
|-------|-------|
| _____ | _____ |
| _____ | _____ |

SAMPLE LOCAL DISASTER DECLARATION

A Disaster Declaration must be issued prior to requesting state or federal assistance.

**A Disaster Declaration for a village should be transmitted
through the County Emergency Management Director.**

The County Board should also declare a disaster using this same form.

**The following is a sample of the language that should be retyped onto the jurisdiction's
official letterhead before submitting it to the State EOC.**

Banner County (or affected village) has suffered from a _____ (i.e., disastrous tornado strike) that occurred on _____ (include date(s) and time) causing severe damage to public and private property, disruption of utility service, and endangerment of health and safety of the citizens of *** County (or village) within the disaster area

Therefore, the Chair of the Banner County Board of Commissioners has declared a state of emergency authorized under Nebraska State Statute R.R.S. 81-829.50 on behalf of Banner County (or village), and will execute for and on behalf of Banner County (or village), the expenditure of emergency funds from all available sources, the invoking of mutual aid agreements, and the applying to the State of Nebraska for assistance from the Governor's Emergency Fund and any other resources he/she deems necessary in the fulfillment of his/her duties.

Chair, Banner County

WITNESS my hand and the seal of my office
this _____ day of _____, 20____.

Board of Commissioners
(or by appointed authorized representative)

County Clerk

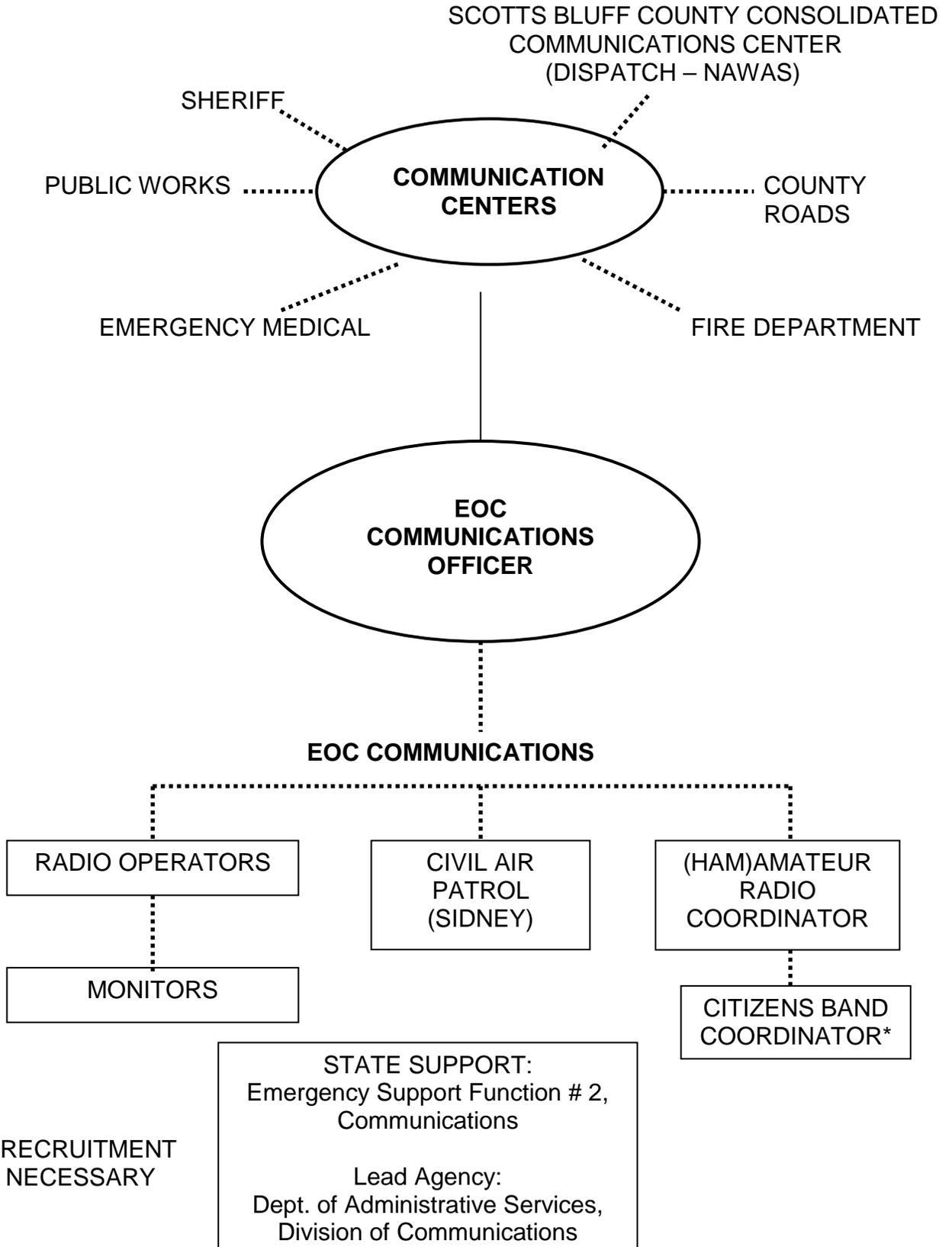
Date

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THERE ARE NO INCORPORATED CITIES
IN BANNER COUNTY

THERE ARE NO INCORPORATED VILLAGES
IN BANNER COUNTY

COMMUNICATIONS AND WARNING



COMMUNICATIONS AND WARNING

I. PURPOSE

This Annex provides information and guidance concerning available communications and warning systems within Banner County and the interoperability with others beyond the county border. The communications and warning systems are discussed, and procedures for their use during emergency operations are outlined.

II. SITUATION

A countywide communications center is located in the Banner County Sheriff's Office at the Courthouse in the Village of Harrisburg. The Banner County Sheriff is dispatched on a 24-hour basis. Sufficient communications and warning equipment is available to provide communications necessary for most emergency situations. In disasters, augmentation may be required.

- A. Hazards vary in predictability and speed of onset; therefore, time available for warning may vary from ample to none.
- B. The County has no facilities requiring specific warning that a hazard exists.
- C. Agreements exist between the United States, Russia, and other countries to reduce the risk of nuclear war because of an accidental, unauthorized, or other unexplained incident involving a nuclear weapon. The National Warning System (NAWAS) would broadcast any warnings if such an unlikely incident threatened the United States.

III. ASSUMPTIONS and PLANNING FACTORS

- A. Communications and warning are vital to the effective and efficient preparedness, response and recovery activities during emergency operations.
- B. Some people that are directly threatened by a hazard may ignore, not hear, or not understand the warnings issued.
- C. Volunteer radio groups such as Citizen Band, Civil Air Patrol, and the Region 22 HAM Coordinator's operators may respond to the County EOC upon notification of a disaster.
- D. Cyber attacks on governmental communication systems, computers, and smart phones", cellular phones, etc. are increasing. Such attacks may disrupt

operational and recovery operations and may have a negative impact on the community economic restoration.

- E. The EOC staff, first response agencies and the Communications Centers have formalized and tested communications restoration and recovery plans to cover the loss of power, computer disruptions, loss of transmission towers, etc.

IV. ORGANIZATION/RESPONSIBILITIES

The communications and warning function is directed and coordinated by the Banner County Sheriff in Banner County. Banner County utilizes the Scotts Bluff Consolidated Communications Center for dispatch and warning functions. Each emergency service may also have and maintain their internal system and is fully interoperable with the Scotts Bluff County Consolidated Communications Center.

- A. Each agency's or emergency service's Communications Officer is responsible for the supervision of all activities within their respective communications center.
- B. Each agency will provide sufficient cyber security awareness and security training to the users of the communications and warning equipment as well as providing cyber protection to the equipment and systems.
- C. Each entity will maintain a current roster of personnel for recall on short notice.
- D. Emergency Management Communications assists jurisdictions by recruiting and coordinating amateur, Citizen Band, Civil Air Patrol, and Business Band radio operators and their equipment.

V. CONCEPT of OPERATIONS

A. Communications

1. The Banner County Emergency Operation Center (EOC)

- a. The Banner County EOC is equipped with adequate communications equipment to transmit and receive pertinent information. See Attachment 1 for communications capabilities.
- b. In the event of commercial power failure, Banner County Highway Department and/or Banner County Volunteer Fire Department will provide power for essential equipment in both the EOC and communications center.

- c. There are thirteen (13) telephones installed and readily available on one (1) telephone line in the Banner County EOC.
 - i. Cellular phones will quickly fail due to system overload or loss of one or more cellular towers in or near the county. Prior arrangements with the cellular provider(s) may enable the use of selected cellular phones.
 - ii. The Executive Group and/or the Communications Coordinator shall establish the priority of service restoration, both cellular and non-cellular.
2. Scotts Bluff County Consolidated Communications Center (911)
 - a. The Scotts Bluff County Consolidated Communication Center is located in Gering provides services to various public safety agencies, including the Banner County Volunteer Fire Department and Banner County Sheriff. Radio frequencies used on a daily basis are listed in Attachment 1.
 - b. The Scotts Bluff County Consolidated Communications Center is a warning point in the National Warning System (NAWAS). Warnings will be received via the NAWAS distribution system to include the National Weather Service's severe weather warnings.
 - c. The Scotts Bluff County Consolidated Communications Center has interoperable communication links with the Scotts Bluff County Sheriff, Lyman, Henry, Morrill, Mitchell, Scottsbluff, Gering, Terrytown, Minatare, McGrew, Melbeta, Morrill County Sheriff, Banner County Sheriff, Kimball County Sheriff, Sioux County Sheriff and Regional West Medical Center.
3. Banner County Sheriff's Office
 - a. The Banner County Sheriff's Office is located in the Banner County Courthouse. The frequencies used on a daily basis are listed in Attachment 3.
 - b. Antennas are located atop the tower near the Banner County Courthouse in Harrisburg. The 800 mHz repeater is located on the Alltel Tower 4 miles east of Harrisburg.
 - c. The Banner County Sheriff's Office is not equipped with auxiliary power to continue operations should a power outage occur, but portable generator power can be provided by the Banner County Highway Department and/or Banner County Volunteer Fire Department.

4. Nebraska State Patrol

- a. The Nebraska State Patrol Troop headquarters is located in Scottsbluff and provides service to Banner County. The frequencies used on a daily basis are listed in Attachment 1.
- b. The NSP, cooperating with local, state and federal law enforcement agencies, will provide essential information to the county, city and village agencies that may be involved with a situation, on a 'need to know' basis from the State Fusion Center.
- c. The Nebraska State Mobile Command Post can provide communications resources with an emphasis on law enforcement operations. By using programmable equipment it will be capable of transmitting and receiving within the following ranges:
 - i. VHF Low Band 29.7 to 50.0 MHz.
 - ii. VHF High Band 148.0 to 174.0 MHz.
 - iii. UHF 450.0 to 470.0 MHz.
 - iv. 800 MHz radios 700 to 800 MHz.
 - v. VHF High band, UHF band and the Motorola 800 radios are capable of narrow or wide band operations, analog or digital, conforming to P25 standards.

5. Area Hospitals

- a. The Region West Medical Center has sufficient dedicated electronic communications equipment for day-to-day medical surge activity. The equipment includes: two-way radios (frequencies listed in Attachment 3) cell phones, satellite phones, wireless, HAM availability through Region 22 HAM Coordinator, Health Alert Network, TeleHealth Network
- b. The medical communications system includes plans for continuity of operations (COOP) in the event of power outages, disruption or lack of access to the facility (storm damaged) and after hours. The system designated the protocols and SOPs for Incident Management, EMS and other first response, coordination with the EOC, and region inter-connectivity during a disaster. The communications systems also includes a plan for implementing a Joint Information Center with the EOC, elected officials, field responders, support agencies and regional health care facilities.

6. Other Jurisdictions

Communication capabilities exist in other jurisdictions within the County and are listed in Attachment 1. Regional capabilities are also listed.

7. Amateur Radio

The Tri City Amateur Radio Club may provide additional communications during response and recovery operations. They will relocate with their equipment to the designated operating location or if directed by the Region 22 HAM Coordinator, to predetermined EOC Staff and/or Incident Command System staff.

8. Citizen Band

During a disaster, local citizen band operators may provide emergency communication support to Banner County. There is not an organized REACT Group Banner County or in the area.

9. Civil Air Patrol

During a disaster, members of the Sidney CAP Squadron and the Nebraska Wing of the Civil Air Patrol can support the County disaster relief operations with VHF and UHF frequency radio, as well as assist with damage assessment, disaster welfare inquiries and aerial reconnaissance/damage assessment.

10. Communication Systems Maintenance, Testing and Protection

Local provisions are in place to provide professional maintenance, repair and periodic operational tests of all communications systems, including outdoor warning system and other electronic media and computer communications systems. Immediate corrective actions for any problems identified are completed.

B. Warning

1. The National Warning System (NAWAS) is a Federal system of high priority, dedicated communications.

a. The Nebraska NAWAS System is that part of the National Warning System within the State.

b. The Nebraska Emergency Management Agency Communications Officer is responsible for the operation of the Nebraska system. The telephone company performs maintenance.

- c. The State Warning Point is at the Nebraska State Patrol Headquarters, and the State Emergency Operating Center (NEMA) is designated as the Alternate State Warning Point.
 - d. Although warning information can originate from several sources, all relevant warning information is passed via the NAWAS system to all warning points within the State. This system is outlined on Attachment 4, the Nebraska Emergency Management Warning Network.
2. Notification of Officials

- a. The Scotts Bluff County Consolidated Communications Center Dispatcher will alert county officials, the Banner County Emergency Management Liaison, the Region 22 Emergency Management Director and others on the Banner County EOC staff immediately after initiating public warning.
- b. Pagers are utilized to provide warning to various governmental and non-governmental agencies (Attachment 2). The Scotts Bluff County Consolidated Communications Center and the Kimball County Communications/Sheriff's Office activate pagers.

3. Warning the Public

- a. The Scotts Bluff County Consolidated Communications Center will provide warning to the public by activating the fixed siren in Harrisburg.
- b. The authority to activate the sirens in Harrisburg rests with the Banner County Sheriff and/or Banner County Volunteer Fire Chief. The assigned Banner County Emergency Management Liaison may also be able to request that the siren be activated. The siren is located at the Banner County Volunteer Fire Hall in Harrisburg. The Siren is intended for out-of-doors warning only.
- c. Public warnings may also be provided by loudspeakers or sirens on emergency vehicles or by immediate broadcast via radio station KNEB AM/FM 960/94.1, in Scottsbluff. The public would also be notified via the other local radio and television stations through the EAS (Emergency Alert System). The public may be notified the CodeRed system under certain circumstances.
- d. Warnings, disaster information and instructions are provided to identified access and functional needs populations by through the same means listed in c. above. A Special Needs Population registry

is available through the Region 22 Emergency Management Director to identify these populations during disasters.

4. Tornado Watch

Banner County has an established tornado-spotting program with assistance from rural spotters, law enforcement and fire personnel. Reports from the public, rural spotters, fire, and law enforcement personnel are made directly to the Banner County Sheriff's Office via radio or telephone. In the event phone lines to the Banner County Sheriff's Office are busy, the alternate agency to notify is the Banner County Volunteer Fire Department.

5. Flood Watch/Warning

- a. Emergency Preparedness Plans for the Robert Downer Watershed/Dam have been developed. These plans include Notification Lists whereby the Banner County Sheriff will contact residents in the area involved should a hazardous situation occur. Reference Annex E, Appendix 1 for operational procedures
- b. The National Weather Service (NWS) monitors conditions that may lead to flooding, i.e., ice dams, rainfall, and snow melt. NWS may also contact Banner County observers to make local assessments of river or stream conditions or to report data from the non-automated river gauges. Based on the data received, the Cheyenne, Wyoming Office of the NWS will issue warnings and watches as warranted.
- c. Public warnings may also be provided by loudspeakers or sirens on emergency vehicles or by immediate broadcast via radio station KNEB AM/FM 960/94.1, in Scottsbluff. The public would also be notified via the other local radio and television stations through the EAS (Emergency Alert System). The public may be notified the CodeRed system under certain circumstances.
- d. The public is notified of Watches/Warnings, disaster information and instructions are provided to identified access and functional needs populations by through the same means listed in c. above. A Special Needs Population registry is available through the Region 22 Emergency Management Director to identify these populations during disasters.
- e. Scotts Bluff and Banner Counties have a CodeRED Notification System. It is an "Outbound 911 Warning System" that is used to alert or give information to certain lists, map areas or even the entire county by placing calls to residents of an affected area. Primary and alternate persons are assigned. They have the authority to activate

the system on the internet by using special logins, passwords, PIN Codes, and Launch Codes. The primary person for Banner County is the Region 22 Emergency Management Director. If that person is not available, the other primary persons assigned are the Gering Fire Chief, Scottsbluff Fire Chief, Gering Police Chief, and the Scottsbluff Police Chief. All will use their best judgment before activating the notification system. This system will not be used for Tornado Watches and Warnings.

6. Hazardous Materials Incidents

- a. The owner of a facility is required to notify the State Department of Environmental Quality (DEQ) upon discovery of a release of a hazardous substance of reportable quantity (RQ) or greater, according to DEQ Regulation Title 126. A fixed facility that has a release of an extremely hazardous chemical above the 302(a) reportable quantity (RQ) of SARA Title III requires notification under section 102(a) of CERCLA. They shall notify, immediately after the release, the Community Emergency Coordinator (CEC) identified in Annex F, IV, B, of any area likely to be affected by the release and the State Emergency Response Commission of any state likely to be affected by the release. This notification will be by the most expedient means possible (see Annex F, Appendix 1, Attachment 2, "Hazardous Materials Incident Notification").
 - b. A transportation incident of a substance subject to 302(a) requirements shall satisfy notification requirements by dialing 911 or, in the absence of a 911 system, calling the operator.
 - c. The notification requirements under section 304(b) will be met by using the "Hazardous Materials Incident Report", Annex F, Appendix 1, Attachment 2. Report as much information that is known at the time of notification.
 - d. The public is notified via radio station KNEB-am/fm 960/94.1 in Scottsbluff. The public would also be notified via the other local radio and television stations through the EAS (Emergency Alert System). Under certain circumstances CodeRed may be utilized to warn and or provide additional information to the public reference the hazardous materials incident.
7. The Nebraska Emergency Alert System (EAS) provides disaster information and instruction to the public through radio and television. Local officials have the authority to request activation of the Nebraska EAS web/network by contacting their Local Station (LP-1 or LP as listed in the Nebraska Plan EAS) to provide information to the people in that operational area (Attachment 2).

8. Cable TV Access: There is no cable television in Banner County
9. By law, the Nebraska Education Telecommunications (NET) provides text decoded emergency information that includes severe weather warnings and reports from the National Weather Service. Many commercial television stations will also broadcast emergency public information text and audio alerts.

VI. ADMINISTRATION and LOGISTICS

A. Records

The Executive Group will ensure that adequate records of all local government agencies communications expenses; Law, Fire, EMS, Public Works, Roads, etc. are maintained.

B. Plan Maintenance

The Communications Officer(s) will be responsible for assisting the Region 22 Emergency Management Director in the maintenance and improvement of this Annex. The Annex will be reviewed, updated, and modified as necessary, but not less than annually.

VII. TRAINING and EXERCISING

A. Training

1. Each agency or organization assigning personnel to the EOC for communications and warning purposes is responsible for ensuring that those individuals are adequately trained to use the equipment, are familiar with the procedures of the EOC, and understand the unique operating procedures.
2. The training program will be consistent with the five-year Homeland Security Exercise Plan. All training supported by the Homeland Security grant process must be Department of Homeland Security (DHS) approved.

B. Exercising

All exercises and drills will be evaluated and any follow-up activities conducted in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP).

LIST OF ATTACHMENTS

| <u>Attachment #</u> | <u>Item</u> | <u>Page</u> |
|---------------------|--|-------------|
| 1 | County Communication Capabilities | B-13 |
| 2 | Nebraska EAS Operational Areas | B-19 |
| 3 | National Weather Services Offices and Contacts | B-20 |
| 4 | NAWAS Network (Directions and Map) | B-21 |
| 5 | TICPs | B-23 |

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BANNER COUNTY COMMUNICATIONS CAPABILITIES

| AGENCY/ADDRESS | FREQUENCY/ CAPABILITY | FUNCTION |
|--|--------------------------|---|
| EOC Banner County Courthouse 204 State Street, Harrisburg, NE | 39.90 T/R 800 MHz T/R | Law Enforcement/Fire Law Enforcement |
| Banner County Sheriff's Office 204 State Street, Harrisburg, NE | 39.90 T/R | Law Enforcement |
| Banner County Courthouse 204 State Street, Harrisburg, NE | 800 MHz T/R | Fire, County Roads, Banner County School, and Sheriff |
| Airlink Helicopter 4021 Avenue B, Scottsbluff, NE | | |
| Scottsbluff Emergency 1A | 468.125 T 463.125R | Fire and Sheriff |
| RWMC Emergency csq | 467.975 T 462.975 R | Fire and Sheriff |
| Banner Emergency 3A | 468.15 T 463.15 R | Fire and Sheriff |
| Kimball Emergency 3A | 468.1 T 463.1 | Fire and Sheriff |
| Sidney Emergency 6B | 467.95 T 462.95 R | Fire and Sheriff |
| Csq TAC 1 | 463. T 463. | Fire and Sheriff |
| Csq TAC 2 | 463.025 T 463.025 R | Fire and Sheriff |
| Banner Fire wide band analog 123 | 856.2125 T 811.2125 R | Fire and Sheriff |
| Banner Fire wide band digital 123 | 856.2125 T 811.2125 R | Fire and Sheriff |
| Airlink Dispatch | | |
| Scottsbluff Emergency 1A | 468.125 T 463.125 R | Fire and Sheriff |
| RWMC Emergency csq | 467.975 T 462.975 R | Fire and Sheriff |
| Banner Emergency 3A | 468.15 T 463.15 R | Fire and Sheriff |
| Kimball Emergency 3A | 468.1 T 463.1 R | Fire and Sheriff |
| Sidney Emergency 6B | 467.95 T 462.95 R | Fire and Sheriff |
| | MOBILE | HAND HELD |
| Banner County Fire Department 310 Pennsylvania Street, Harrisburg, NE | Mobile 14 | 20 |
| Banner County Highway Department 204 Court Street, Harrisburg, NE | Mobile 10 | 2 |
| Banner County School | Mobile 15 | 2 |

200 School Street, Harrisburg, NE

| | MOBILE | HAND HELD |
|---|----------|--------------------|
| Banner County Sheriff 204 State Street, Harrisburg, NE | Mobile 1 | 2 (one is Airlink) |

Hospitals:

Banner County is served by Regional West Medical Center in Scottsbluff and Kimball County Hospital in Kimball.

| FREQUENCY/ AGENCY/ADDRESS | CAPABILITY | | FUNCTION |
|---|------------|------------|---------------------------|
| Kimball County Ambulance/ Hospital 505 S. Burg Street, Kimball, NE | 159.1875 R | 154.6575 T | Medical |
| Regional West Medical Center 4021 Avenue B, Scottsbluff, NE | 468.125 R | 463.125 T | Scotts Bluff Emergency |
| | 467.975 R | 462.975 T | Medical |
| | 39.82 R | 39.820 T | Statewide Medical |
| | 159.95 R | 156.0300 T | Scottsbluff PD. old VHF |
| | 154.445 R | 153.8900 T | Scottsbluff Fire VHF |
| Regional West Medical Center Internal Security 4021 Avenue B, Scottsbluff, NE | 39.9 R | 39.900 T | Sheriff's Office LOW BAND |
| | 461.050 R | 466.550 T | Internal Security |
| | 461.325 R | 466.325 T | Internal Security |
| | 461.825 R | 466.825 T | Internal Security |
| | 462.400 R | 467.400 T | Internal Security |
| | 468.200 R | 463.200 T | Internal Security |

Other Communications Capabilities:

| | | | |
|--|------------|------------|------------------------|
| Banner County Highway Dept 204 Court Street, Harrisburg, NE | 813.2125 R | 858.2125 T | Road Dept/Public Works |
| Banner County High School (Buses only) 200 School Street, Harrisburg, NE | 813.2125 R | 858.2125 T | Banner Co High School |

REGIONAL CAPABILITIES:

Banner County has the ability to interconnect with other jurisdictions through Scotts Bluff County Consolidated Communications.

County: Scotts Bluff

| AGENCY/ADDRESS | FREQUENCY/ CAPABILITY | | FUNCTION |
|---|--------------------------|---------------------------|----------------------------------|
| Scotts Bluff County Sheriff's Office 1825 10 th Street, Gering NE | | | |
| Gering Police Dept 1025 P Street, Gering NE | 860.7375 | R 815.7375 T | Courthouse/local |
| | 860.2625 | R 815.2625 T | Gering PD. |
| | 860.2125 | R 825.2125 T | Scotts Bluff County Sheriff/KMOR |
| | 859.7375 | R 814.7375 T | Minatare Repeater |
| | 860.2375 | R 815.2375 T | Scottsbluff P.D |
| | 860.4875 | R 815.4874 T | Scottsbluff Fire Dept |
| | 856.2125 | R 811.2125 T | Banner County Fire |
| Lyman Police Dept 414 Jeffers, Lyman NE | 860.7375 | R 815.7375 T | Courthouse/local |
| | 860.2625 | R 815.2625 T | Gering PD |
| | 860.2125 | R 825.2125 T | Scotts Bluff County Sheriff/KMOR |
| | 859.7375 | R 814.7375 T | Minatare Repeater |
| | 860.2375 | R 815.2375 T | Scottsbluff P.D. |
| | 860.4875 | R 815.4874 T | Scottsbluff Fire Dept. |
| | 856.2125 | R 811.2125 T | Banner County Fire |
| McGrew Fire Dept. 343 Main Street McGrew, NE | 860.7375 | R 815.7375 T | Courthouse/local |
| | 860.2625 | R 815.2625 T | Gering P.D. |
| | 860.2125 | R 825.2125 T | Scotts Bluff County Sheriff/KMOR |
| | 859.7375 | R 814.7375 T | Minatare Repeater |
| | 860.2375 | R 815.2375 T | Scottsbluff P.D |
| | 860.4875 | R 815.4874 T | Scottsbluff Fire Dept. |
| | 39.9 | R 39.900 T | Sheriff's LOW BAND |
| | 467.975 | R 462.975 T | Medical |
| 39.98 | R 39.98 T | Statewide Fire | |
| Minatare Police 309 Main Street, Minatare, NE | 860.7375 | R 815.7375 T | Courthouse/local |
| | 860.2625 | R 815.2625 T | Gering P.D. |
| | 860.2125 | R 825.2125 T | Scotts Bluff County Sheriff/KMOR |
| | 859.7375 | R 814.7375 T | Minatare Repeater |
| | 860.2375 | R 815.2375 T | Scottsbluff PD |
| | 860.4875 | R 815.4874 T | Scottsbluff Fire Dept. |
| | 856.2125 | R 811.2125 T | Banner County Fire |
| 39.9 | R 39.900 T | Sheriff's Office LOW BAND | |
| Mitchell Police | 860.7375 | R 815.7375 T | Courthouse/local |

| 1145 Center Ave AGENCY/ADDRESS | 860.2625 R FREQUENCY/ CAPABILITY | 815.2625 T | Gering P.D. FUNCTION |
|-----------------------------------|--|------------|--|
| Mitchell, NE 69357 | 860.2125 R | 825.2125 T | Scotts Bluff County/Sheriff/KMOR |
| | 860.2375 R | 815.2375 T | Scottsbluff PD |
| | 860.4875 R | 815.4874 T | Scottsbluff Fire Dept. |
| | 856.2125 R | 811.2125 T | Banner County Fire |
| | 39.9 R | 39.900 T | Sheriff's Office LOW BAND |
| | 39.9 R | | Mitchell VFD |
| Scottsbluff Police | 860.7375 R | 815.7375 T | Courthouse/local |
| 1801 Avenue B | 860.2625 R | 815.2625 T | Gering P.D. |
| Scottsbluff, NE | 860.2125 R | 825.2125 T | Scotts Bluff County Sheriff's Office/KMOR-IFF/KMOR |
| | 859.7375 R | 814.7375 T | Minatare Repeater |
| | 860.2375 R | 815.2375 T | Scottsbluff P.D |
| | 860.4875 R | 815.4874 T | Scottsbluff Fire Dept. |
| | 856.2125 R | 811.2125 T | Banner County Fire |
| | 159.95 R | 156.0300 T | Scottsbluff P.D. old VHF |
| | 154.445 R | 153.8900 T | Scottsbluff Fire VHF |
| | 155.445 R | 155.445 T | Scottsbluff City Utilities |
| Scottsbluff City Fire | 860.7375 R | 815.7375 T | Courthouse/local |
| 1801 Avenue B | 860.2625 R | 815.2625 T | Gering P.D. |
| Scottsbluff, NE | 860.2125 R | 825.2125 T | Scottsbluff County Sheriff's KMOR-IFF/KMOR |
| | 859.7375 R | 814.7375 T | Minatare Repeater |
| | 860.2375 R | 815.2375 T | Scottsbluff P.D |
| | 860.4875 R | 815.4874 T | Scottsbluff Fire Dept. |
| | 856.2125 R | 811.2125 T | Banner County Fire |
| | 159.95 R | 156.0300 T | Scottsbluff P.D. old VHF |
| | 154.445 R | 153.8900 T | Scottsbluff Fire VHF |
| | 155.445 R | 155.445 T | Scottsbluff City Utilities |
| Rural Fire Departments | 860.7375 R | 815.7375 T | Courthouse/local |
| | 860.2625 R | 815.2625 T | Gering P.D. |
| | 860.2125 R | 825.2125 T | Scotts Bluff County Sheriff's Office /KMOR-IFF/KMOR |
| | 859.7375 R | 814.7375 T | Minatare Repeater |
| | 860.2375 R | 815.2375 T | Scottsbluff P.D |
| | 860.4875 R | 815.4874 T | Scottsbluff Fire Dept. |
| | 856.2125 R | 811.2125 T | Banner County Fire |

| AGENCY/ADDRESS | FREQUENCY/ CAPABILITY | | FUNCTION |
|--|--------------------------|------------|----------------------------|
| County: Kimball | | | |
| Kimball County Sheriff's Office 114 East 3 rd Street, Kimball, NE | 159.4575 R | 154.9275 T | Kimball County Law – SO/PD |
| County: Morrill | | | |
| Bridgeport Police Department 809 Main Street, Bridgeport, NE | 39.90 R | 39.90 T | Law Enforcement |
| Morrill County Sheriff's Office 113 East 6 th Street, Bridgeport, NE | 39.90 R | 39.90 T | Law Enforcement |

REGIONAL INTEROPERABILITY

Scotts Bluff County is in the process of interconnecting with the State-wide Interoperability system which utilizes Mutual Aid Frequency Overlay via Regional Public Service Answering Points (PSAP). "Black Boxes" at the PSAPs contain VHF, UHF, 800 MHz and low band capabilities. The Panhandle Region's PSAPs are located in Kimball (installed), Alliance (installed), Chadron (installed), Scottsbluff (installed), Gordon (not installed) and Sidney (not installed). None of the "Black Boxes" are currently active; however Scottsbluff "Black Box" is expected to be operational August 2009.

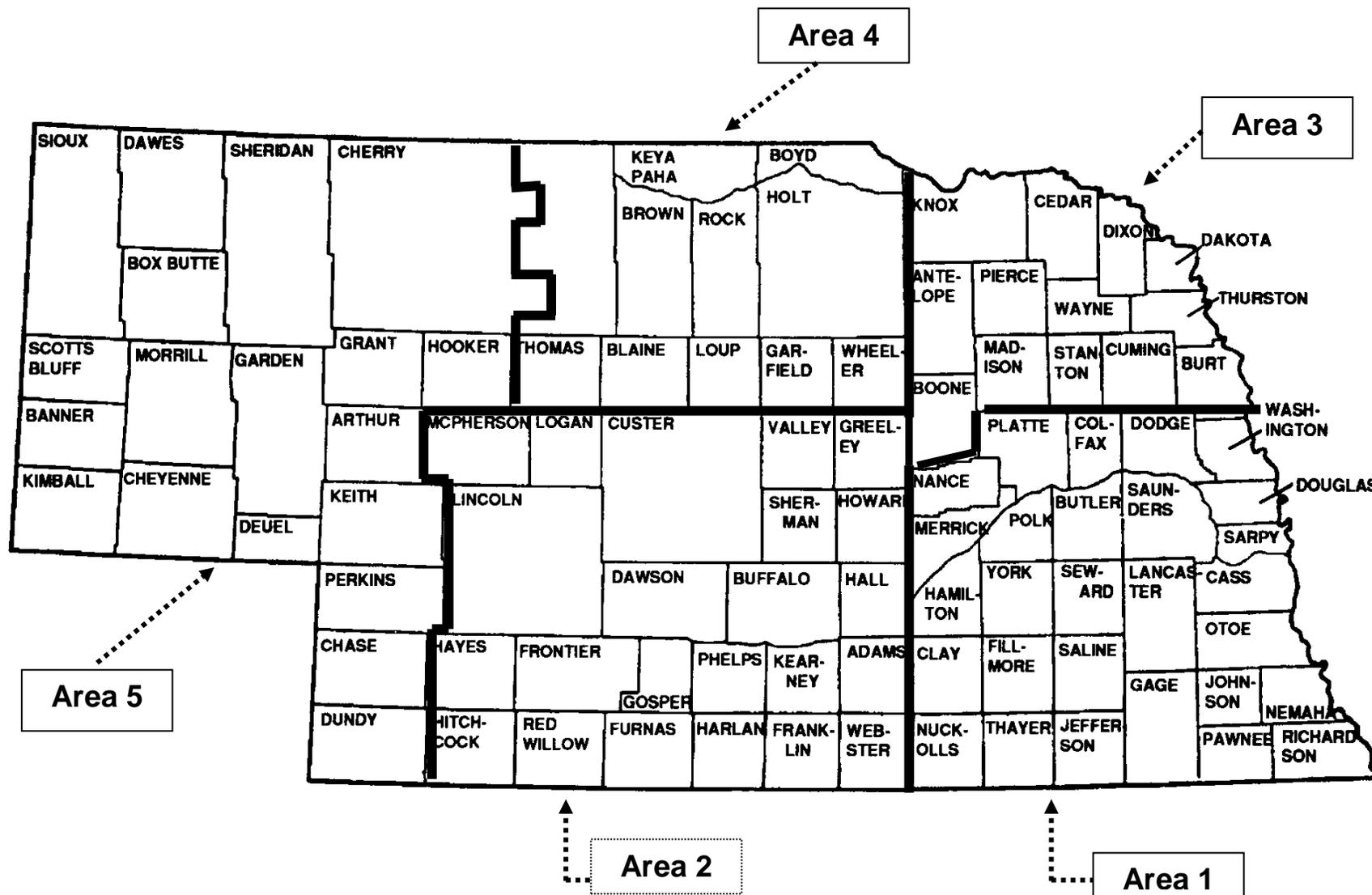
The Paraclete system connects the regional/state communications array to public service radios, resources and pre-planned procedures. The Paraclete structure provides scaled operational functionality; from day-to-day dispatch operations to large-scale national disasters. Paraclete provides the tools to support the entire incident life cycle (response, search and rescue, evacuation, recovery, etc.). Effective incident response is achieved by Paraclete because it addresses all four levels of incident response including an intense focus on saving lives and property.

Paraclete provides total interoperable communications and total management interconnectivity from the Public Service Answering Point (PSAP)/911 centers, to FEMA's regional level. For pre-panning, Paraclete tools are capable of producing a complete TICP (Tactical Interoperable Communications Plan) at any level of governance.

Updated 2-3-14 by Jerry Bretthauer and Ray Richards.

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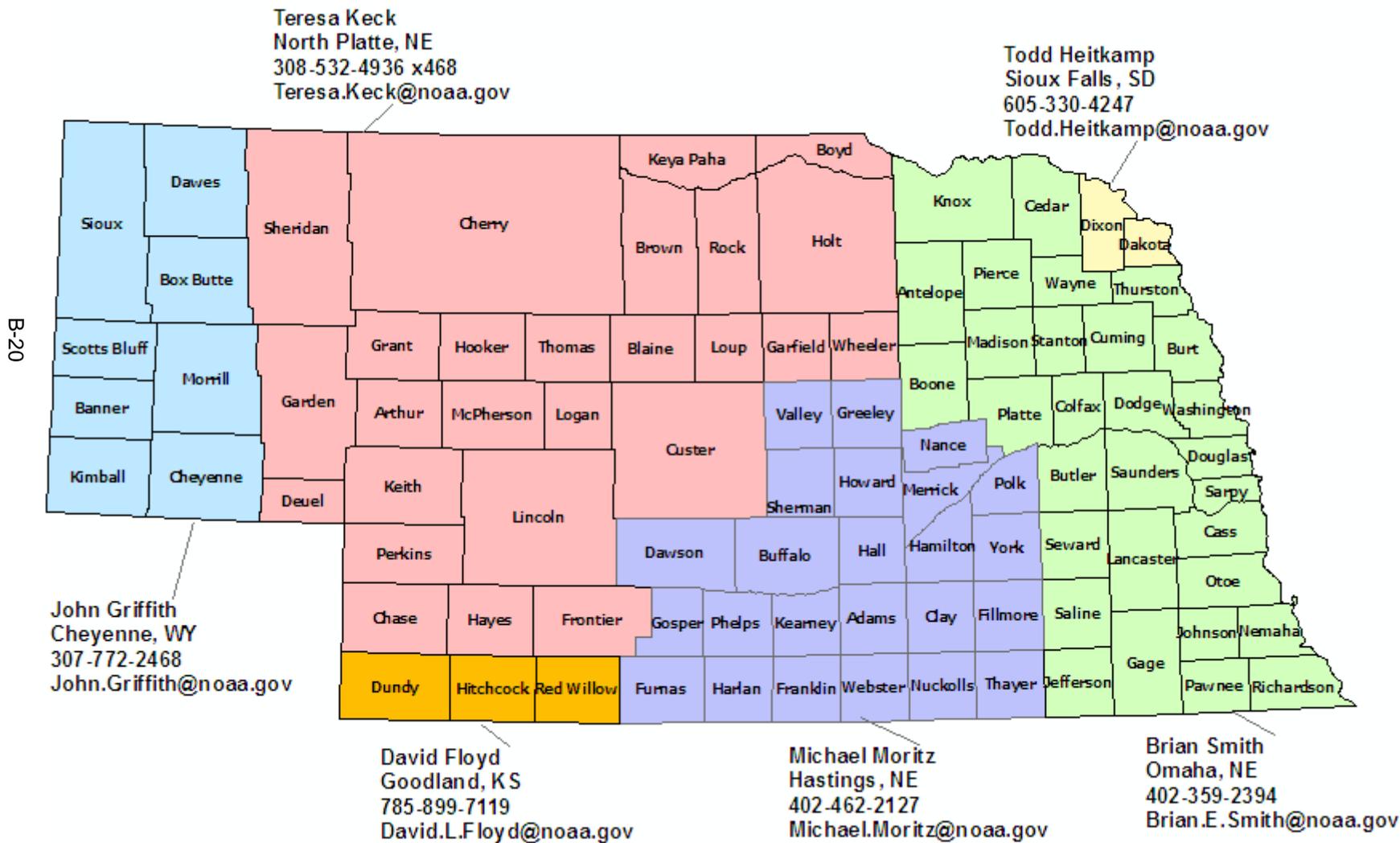
Nebraska Emergency Alert System (EAS) Operational Areas



B-19

2012

National Weather Service Areas and Primary Contacts



B-20

2012

National Warning System (NAWAS) Emergency Management Warning Procedures

Tests:

The State Warning Point for NAWAS is at the Nebraska State Patrol Headquarters, Lincoln. Each Nebraska Warning Point is tested daily using a dedicated telephone line, (see map).

The Alternate State Warning Point is at the NEMA State Emergency Operating Center, Lincoln. A weekly roll call or Fan-out test, designated as: "**TEST, TEN-ONE-ZERO-ONE (10-1-0-1)**" is accomplished. The test message is relayed by radio from the Warning Points areas to the counties.

Each Warning Point will report to the Alternate State Warning Point either a:

Positive report from all counties in the area by an, "**ALL CONFIRMED**" message, or a

Negative report when fan out stations do not respond such as:

| | |
|--------------------------------|---|
| Grand Island: | "Grand Island to Nebraska Alternate" |
| Alternate State Warning Point: | "This is Nebraska Alternate, OVER" |

| | |
|-------------------------------|---|
| Grand Island: | "Negative copy, Howard and Merrick Counties, OVER" |
| Alternate State Warning Point | "ROGER, Nebraska Alternate, OUT". |

Warning:

State actions:

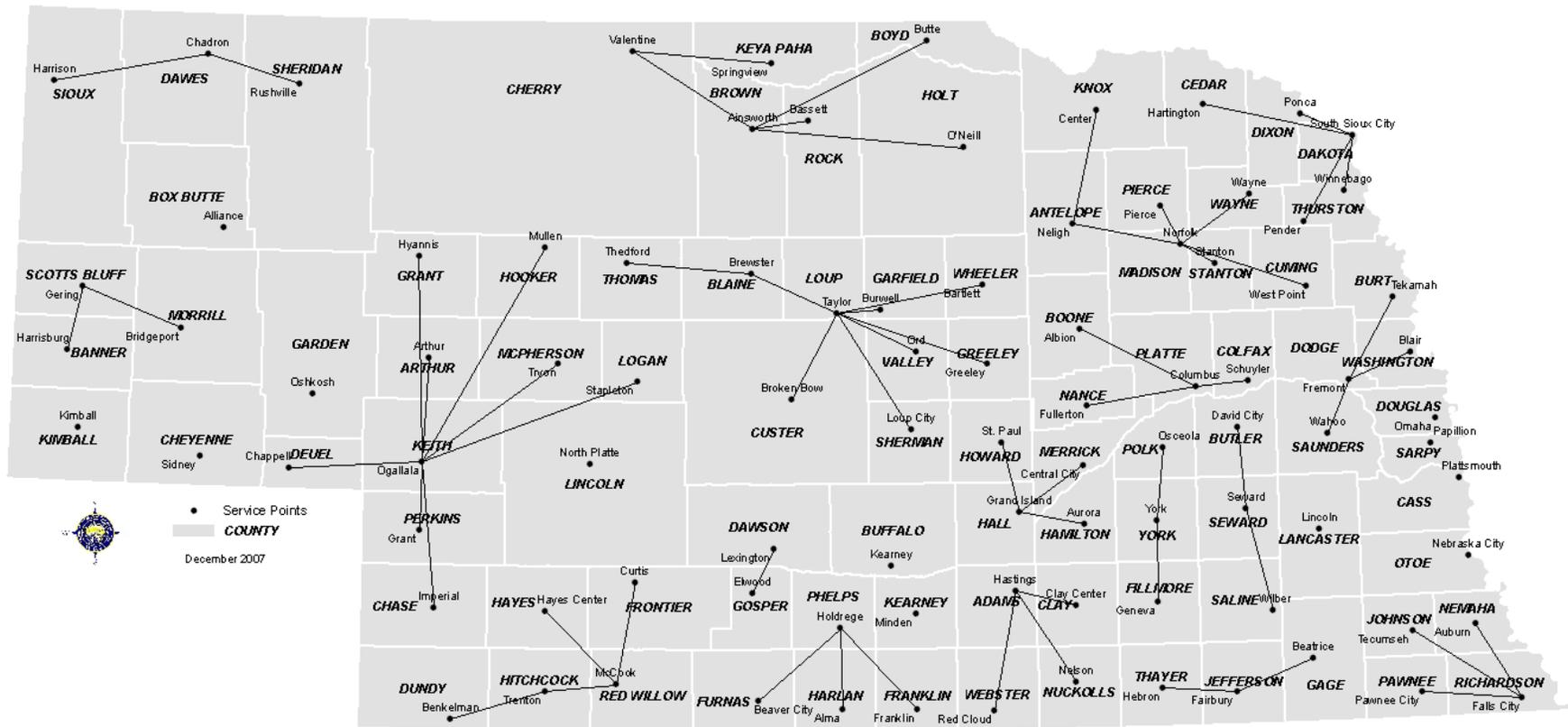
When a warning is received, the operator at the State Warning Point will clear the NAWAS network of all traffic, transmit the warning and then receive acknowledgement of the warning from each Warning Point. The Alternate State Warning Point provides a backup means of disseminating tactical warnings. The area Warning Points will immediately send any warnings to assigned locations using a secondary warning network, 39.9 MHz or telephone (see map on opposite side).

Locations:

Because 93 counties are involved, counties will acknowledge receiving the warning message to their respective Warning Points (NAWAS). Acknowledgement from the Warning Points will then be transmitted to the State Warning Point or to the Alternate.

Within the counties and municipalities, warnings are given as described in the Basic Plan section & Annexes A & D of the Local Emergency Operations Plan (LEOP). The goal is to provide warning in time for people to take adequate protective action.

NEBRASKA EMERGENCY MANAGEMENT WARNING NETWORK



December 2007 (Supersedes previous Warning Maps)

STATE WARNING POINT: Nebraska State Patrol Headquarters – Lincoln, Nebraska

ALTERNATE STATE WARNING POINT: State Emergency Operating Center (EOC) – Lincoln, Nebraska

NAWAS: (National Warning System) Special Telephone Lines, RADIO: 39.9 MHz

Service Points will relay the warning or test to its respective county service point(s)

Tactical Interoperability Communications Plan- TICP

I. The TICP is intended to document the interoperable communications resources that are available within the State or Region, who controls each resource, and what rules of use or operational procedures exist for the activation and deactivation of each resource. The TICP planning process was established during a Kickoff meeting held on November 7, 2007, in Lincoln, NE.

II. The TICP is divided into five major sections as outlined in the Department of Homeland Security (DHS) TICP template:

- Section 1 – State/Regional Information
- Section 2 - Governance
- Section 3 – Interoperability Equipment, Policies and Procedures
- Section 4 – Regional Emergency Resource Staffing
- Section 5 – CASM

A. Section 1: State/Regional Information

Section 1 provides a high level overview of the State's or Regions demographics and lists the individual public safety agencies that are directly involved in the generation of the Plan.

B. Section 2: Governance

Section 2 provides a description of the governing body that will be responsible for the Plan's management and maintenance. This section also defines the participating agencies' responsibilities.

C. Section 3: Interoperability Equipment, Policies and Procedures

Section 3 is a summary of the interoperability equipment and radio system resources that will be made available to support interoperable communications in the State of Nebraska. The major items that are addressed include:

1. Radio Caches – Many agencies maintain a set of radios that can be distributed to other agencies with incompatible radio equipment that are responding to an incident. Given the diversity of the State, there are many different types of radio systems that employ various radio frequency bands and/or operate disparate system technologies. Maintaining a cache of radios is one strategy that addresses supply and demand for compatible interoperable radio communications traffic.
2. Shared Channels/Talkgroups – Shared channels are those radio frequencies that are made available for use by agencies participating in a mutual aid response. Shared talkgroups refer to the “virtual” channels available on trunked radio systems. These resources are classified in the TICP as follows:
 - a. Local – channels/talkgroups set aside by an agency for joint interoperable communications.
 - b. Regional – designated radio channels available across a multi agency or multi-county area.
 - c. State – specific radio channels designated by the State of Nebraska for mutual

aid situations throughout the State.

- d. National – specific common radio channels designated for use nationwide.
 - e. Federal – specific federal National Telecommunications and Information Administration (NTIA) radio channels for the State of Nebraska area made available for State and local government public safety use.
3. Gateways – The term “gateway” is a general classification of electronic hardware that allows the interconnection or “patching” of radio equipment that are operating on various radio frequency bands, same frequency bands, but on channels not normally available, and/or different system technologies. Gateways can be categorized in a number of ways including:
 - a. Fixed – the device is static and situated at a specific location. There are two sub-classifications:
 - i. Dedicated fixed gateway – specifically used to patch radio resources.
 - ii. Console gateway – serves as main dispatch point, but can be used to patch radio resources for interoperability use.
 - b. Mobile – the device is installed in a vehicle and can be moved to an incident scene.
 - c. Transportable – the device can be carried and placed in operation in a wide range of situations.
 4. Shared Systems – Shared systems are those that provide radio communications on a day-to-day basis to two or more independent agencies. By their very nature, interoperable communications can be easily activated since multiple agencies share the same radio system architecture. Shared channels and talkgroups are generally available to other agencies that do not use the system for their primary communications.
 5. Mobile Communications Assets – Mobile communications assets include mobile command posts, mobile cellular sites, and trailer mounted antennas. Other mobile communications assets may be included as necessary.

D. Section 4: Regional Emergency Resource Staffing

Section 4 establishes a list of personnel who will respond to fill the Communications Unit positions. Identified personnel must train and exercise to a regional or State response level. Job descriptions and qualified personnel for each Communications Unit position are detailed in the plan.

E. Section 5: CASM

Section 5 the Communications Assets Survey and Mapping (CASM) section provides the ability for representatives of public safety agencies within a urban areas or State to collect, store, and visualize data about agencies, communication assets, and how agencies use those assets. The CASM tool is composed of two components: The Communications Assets Survey (CAS) and the Communications Assets Mapping (CAM) tool. Together these will allow the COML to visualize the assets and challenges in providing interoperable communications within a designated area.

- III. The TICP includes a number of Appendices that contain additional information regarding each of the major subject areas such as:

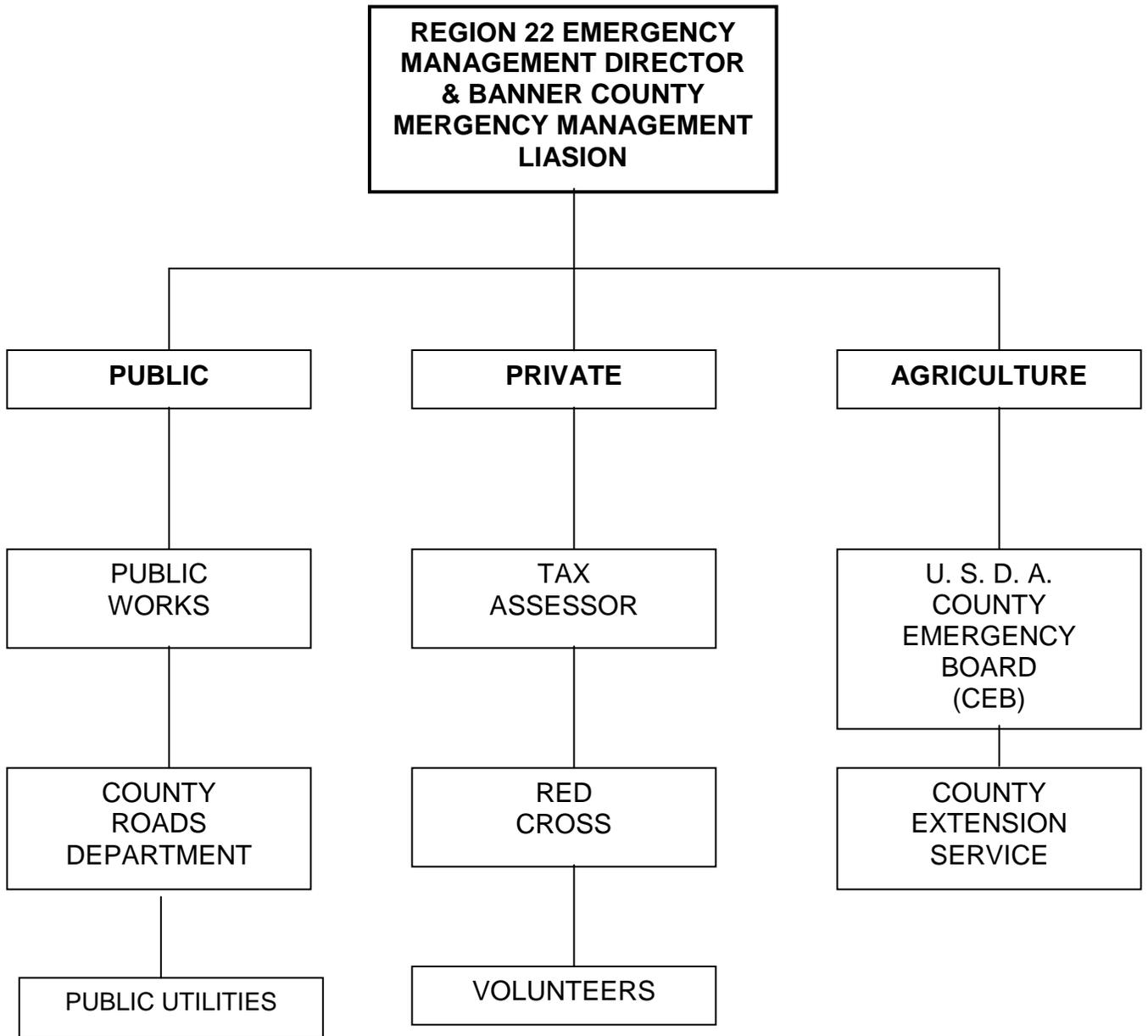
- A. Point of Contact Information
- B. Shared systems
- C. Inter-system Shared Channels
- D. Gateways
- E. Radio Caches
- F. Mobile Communications Units
- G. Policy Documents, Governing Documents and Agreements
- H. Incident Command system Planning
- I. Reference Materials
- J. Glossary

IV. Existing TICPs

- A. The eight (8) Planning Exercise and Training Regions, Lancaster County and the State of Nebraska, have existing TICPs.
- B. The official TICP's reside at the Nebraska Emergency Management Agency and with the Chairperson of each respective region.
- C. It is important to note that the TICP is a living document that will be updated, as needed. As agencies add or change radio equipment, personnel, types of systems, or policies and procedures, the Plan will require updates and changes.

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DAMAGE ASSESSMENT



STATE SUPPORT:
Emergency Support Function # 3,
Public Works

Lead Agencies:
Nebraska Emergency Management Agency
Dept. of Administrative Services,
State Building Division

DAMAGE ASSESSMENT

I. PURPOSE

This Annex describes damage assessment procedures necessary to gather data and evaluate information to determine the extent of damage and the impact on the community resulting from a disaster.

II. SITUATION

Banner County is susceptible to disasters that could cause extensive damage to public and private property. In the event of a disaster, planned damage assessment procedures are essential for effective response and recovery operations.

III. ASSUMPTIONS

- A. The prompt and accurate assessment of damage to public and private property following a disaster is of vital concern to local officials.
- B. A rapid response has a direct bearing on disaster recovery.
- C. For any emergency involving radiological materials, the Nebraska Health and Human Services has sole responsibility for making technical assessments. However, it is conceivable that the Department could request some assistance from local radiological staff during an emergency.
- D. The State Department of Environmental Quality is responsible for decisions on the scope of clean up operations from a hazardous materials incident.

IV. ORGANIZATION/RESPONSIBILITIES

A. Incident Assessment

The Region 22 Emergency Management Director with the assistance of the Banner County Emergency Management Liaison will coordinate the gathering of damage assessment information necessary to complete the Incident Status Report, Annex A, Attachment 3, and for keeping the information updated during the course of the incident. Other responsibilities include, but are not limited to, the following:

1. Establishing a point of contact with officials of the affected jurisdictions and determine the approximate area affected.

2. Gathering information about the extent of damage, as quickly as it is available, from both public and private sources.
3. Providing updated information gathered from both public and private entities to the Executive Group and the Nebraska Emergency Management Agency using the Incident Status Report from Annex A, Attachment 3.
4. Coordinating with the Public Information Officer to keep the public informed of hazardous conditions.

B. Record Keeping

Each public and private agency will keep complete records of resources and personnel involved in the response to the emergency or disaster for use in determining the extent of impact of the incident on the jurisdiction.

C. Agricultural Damage Assessment

The Farm Service Agency (FSA) through the County Emergency Board will assess the agricultural and related rural damages with assistance, as needed, from other USDA agencies. All information will be forwarded to the USDA State Emergency Board and may be available to the Banner County Emergency Management Liaison and the Region 22 Emergency Management Director.

D. Radiological/HazMat Damage Assessment - Industrial/Transportation Incident/Accident

1. In the event of a radiological incident, local damage assessment response will be limited to obtaining radiological readings to detect the actual hazard. The Health and Human Services will accomplish detailed hazard assessment to determine any possible threat to people and livestock, see Annex F, Appendix 1.
2. In case of a hazardous materials incident, local response will be limited to the level of training as defined by standards set by their employer in compliance with OSHA and EPA regulations.

E. Inspections

The Banner County Volunteer Fire Department assisted by Utility personnel, will accomplish the initial safety and habitability inspections of both residents and businesses. The State Fire Marshal may be requested to help. Data obtained during safety inspections will be included in damage assessment reports. Subsequent and more detailed inspections may be completed at a later date.

V. CONCEPT of OPERATIONS

A. Initial Assessment

The emergency manager will utilize the Incident Status Report (ISR) found in Annex A, Attachment 3 of this LEOP to determine the scope of the damage and forward the information to NEMA. Information from the ISR will be the starting point from which all future state or federal damage assessments will be conducted.

1. After rescue operations have been concluded, more detailed information should be gathered to complete additional Incident Status Report updates. This information will be gathered from the first responders, organizations and agencies involved and provided to the Executive Group and forward to NEMA.
2. Conduct the initial assessment of the facilities considered critical for emergency operations, the health, welfare and safety of the people. Early identification of damages will enable the Executive Group to set priorities and make efficient decisions concerning resources available.
3. Incident Status Report (ISR)
 - a. Initial field responders, which may include the Region 22 Rapid Assessment Team (RAT) under the control of the Region 22 Emergency Management Director and public works agencies, have a responsibility for collecting the initial damage assessment information on damage which has occurred to the infrastructure in the jurisdiction. This includes damage to bridges, roads, and right of ways, culverts, and other lifeline systems which are the responsibility of the local government. Part of the ISR must also include estimating the amount and types of debris which will need to be handled. See Debris Management Planning, Annex C, Appendix 1.
 - b. The Region 22 Emergency Management Director, with the assistance of the Banner County Emergency Management Liaison will coordinate the initial assessment of governmental owned facilities, to include estimating the amount of structural damage, damage to grounds, and type of debris.
 - c. Individual citizen and business/industry damage information will be coordinated by the Region 22 Emergency Management Director and reported to NEMA using the Incident Status Report. Information from the American Red Cross and other VOAD organizations may include limited information on damages to homes and businesses, which could be used to determine damage estimate to be included in the ISR.

- d. Information and figures generated from these assessments are estimates only and are used by NEMA to determine the need to conduct a state (NEMA) PDA or request a joint NEMA/FEMA PDA. Later, more detailed information would indicate the number of homes, businesses public buildings, grounds and infrastructure involved. All information will be forwarded to NEMA through the Region 22 Emergency Management Director.
4. Using the information from the completed Incident Status Reports, a local decision will be made to sign a disaster declaration. Only after the declaration has been signed, can the state determine whether a State or Federal Disaster is justified. If there is a possibility of a Federal declaration, a joint Federal/State team may complete a FEMA/State Preliminary Damage Assessment (PDA).

B. FEMA/State Joint Preliminary Damage Assessment (PDA)

1. In the event that damage estimates reach the threshold for state or federal assistance, NEMA and/or FEMA will send in a team to conduct a Joint Preliminary Damage Assessment (PDA). The local jurisdiction is responsible for providing staff to be a part of the Joint PDA Teams. The PDA is a quick visit to the disaster area, and is normally conducted in a 24-48 hour period.
 - a. The Joint PDA teams will conduct assessment training and hold briefings with local officials on the assessment process.
 - b. The Teams will provide all forms necessary to complete the assessment.
2. The PDA Teams will examine and document damages to the public infrastructure. Included are estimates of the amount and types of debris. Figures generated from the PDA are used as documentation from the State in their formal request for federal assistance.

VI. ADMINISTRATION and LOGISTICS

The Region 22 Emergency Management Director will review and update this annex annually.

VII. TRAINING and EXERCISING

A. Training

The training program will be consistent with the Homeland Security Exercise Plan provisions. All training supported by the Homeland Security grant process must be Department of Homeland Security (DHS) approved.

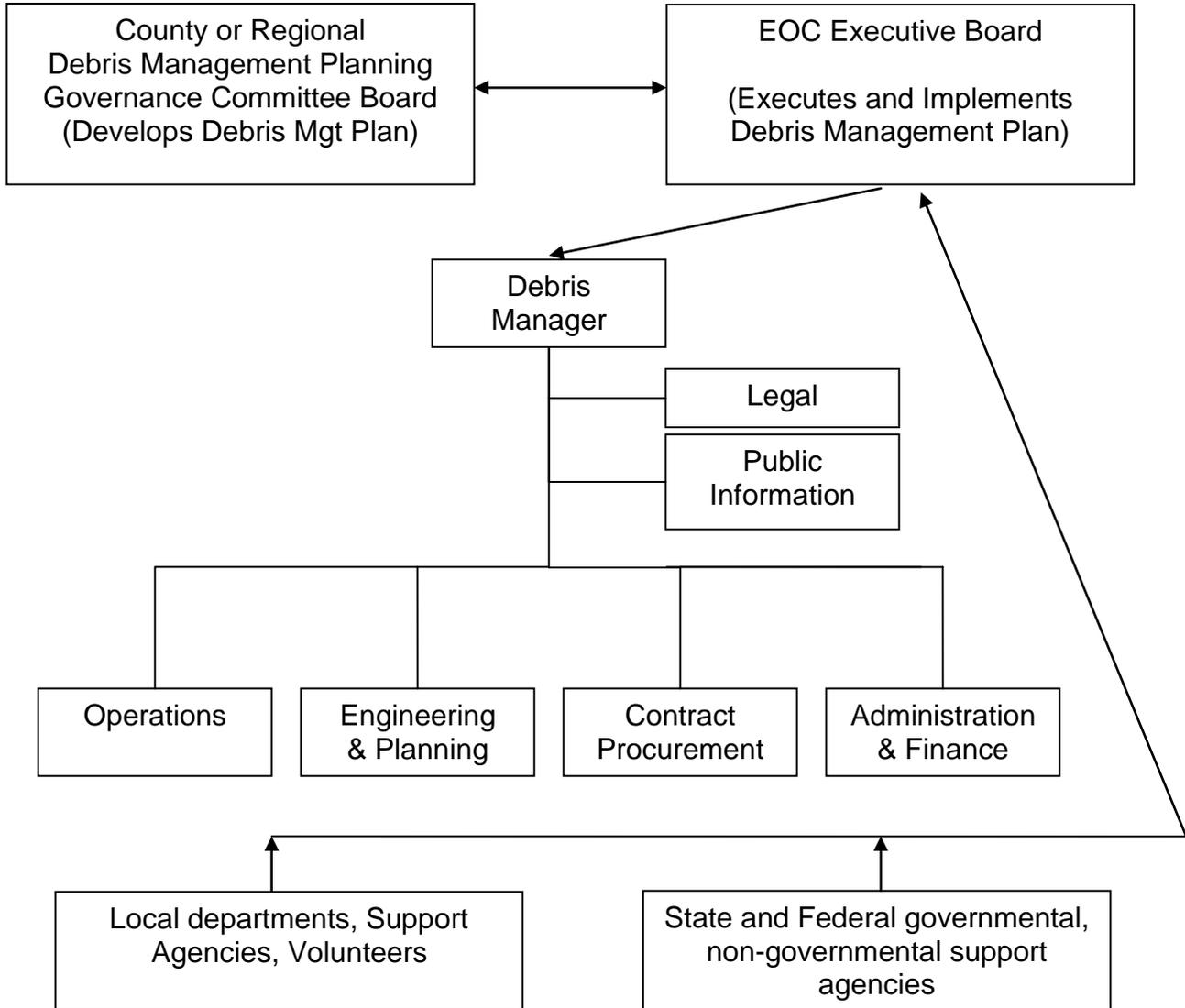
B. Exercising

All exercises and drills will be evaluated and any follow-up activities conducted in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP).

LIST OF ATTACHMENTS

| <u>Attachment #</u> | <u>Item</u> | <u>Page</u> |
|---------------------|----------------------------|-------------|
| Appendix # | | |
| 1 | Debris Management Planning | C-7 |

DEBRIS MANAGEMENT PLANNING



DEBRIS MANAGEMENT PLANNING

I. PURPOSE

- A. The purpose is to facilitate and coordinate the removal, collection, and disposal of debris. The overall goal is to use existing solid waste best practice strategies and methods to reduce, reuse, recycle, recover, and landfill where feasible.
- B. The Debris Management Planning guidance will identify the organizational structures of the various disaster debris management roles, responsibilities and procedures conducted by the agencies and partners of Banner County.
- C. This guidance will assist the regional debris management teams/committees in creating a cohesive, compatible and unified plan to address debris management issues.

II. SITUATION

- A. Both manmade and natural events could cause this plan to be activated. The most likely events are earthquakes, tornados, floods, windstorms, debris flow (landslide), land, rail air or river transportation incidents or accidents, hazardous materials incidents, structural collapse or fire, acts of terrorism or severe winter storms. See Attachment 1 for a matrix of common hazards and the types of debris generated.
- B. Numerous policy decisions regarding debris management issues can be made in advance by elected officials. Once identified, specific issues and concerns can be addressed through city and county ordinances, such as:
 - 1. Establishing a price gouging ordinance invoked during a declared emergency;
 - 2. Issuing a disaster declaration in order to expedite the permitting process;
 - 3. Allowing temporary changes to zoning codes to facilitate the location of temporary disposal/reduction site;
 - 4. Emergency purchasing authority.
- C. Banner County does not have a Region VII FEMA approved Debris Management Plan. Banner County is currently working with Region 22 Emergency Management to develop a Panhandle Region Debris Management Plan.

III. ASSUMPTIONS and PLANNING FACTORS

If an event produces disaster related debris, the FEMA approved Debris Management Plan (DMP) will be implemented. Until such a plan is approved, current local plans will be used. Consider the following in developing the DMP.

- A. Roads, bridges and drainage structures will be damaged and alternate routing will be needed.
- B. Buildings will be damaged and possibly not accessible.
- C. Communications may be impaired.
- D. A local disaster will be declared.
- E. A state or federal disaster may be declared based on local information from the Incident Status Report.
- F. Emergency powers may be enacted during a declared disaster for price gouging, temporary suspension of codes, temporary debris sites, etc.
- G. Damage will be the responsibility of Banner County.
- H. Debris may be contaminated and should be evaluated for possible hazardous waste. The surrounding environment may also be contaminated and need remediation.
- I. Debris may include human victims and remains.
- J. Debris may include displaced, injured or dead animals.
- K. Salvageable materials and properties will be saved, recycled.
- L. People will begin to recover and clean up their property as soon as possible; therefore, the need for prepared public information and instructions (separation, recycling, transfer sites, etc) is critical to the county's effective and safe recovery.

IV. RESPONSIBILITIES

- A. The Banner County Highway Department/Public Works is responsible for the development, monitoring, and implementation of the county's Debris Management Plan. Other county agencies/organizations having needed resources will be assigned to support the debris management efforts. Implementation of the Plan must be done in conjunction with other activities coordinated through the Emergency Operations Center (EOC).

- B. Prior to an event, the Banner County Highway Department/Public Works is responsible for establishing mutual aid agreements with other government agencies and utility companies. They may provide technical data and specifications for writing contracts with private contractors. The normal approval process for emergency contracts may be suspended under the provisions of the Nebraska Emergency Management Act. All emergency contracts in force must be tracked using standard, accepted practices.

V. CONCEPT of OPERATIONS

The activities of Debris Management will follow NIMS and the Incident Command System as positions are created and demobilized as necessary. The Debris Management Staff positions, in general, are listed below.

A. Debris Management Staff Roles and Responsibilities:

1. Debris Manager

The Banner County Road Department Superintendent/Public Works Director is the incident manager of all debris management activities, such as:

- a. Working with EOC staff, elected and appointed leaders, establishes debris management priorities for both disaster response and recovery.
- b. Providing regular updates to EOC staff, cooperating agencies, elected and appointed officials the status of debris management.
- c. Representing the County in all meetings with government, private, and other agencies involved in debris management efforts.
- d. Coordinating with other County, state, and/or federal agencies as necessary.
- e. Developing and implementing a system to rapidly mobilize and manage debris management resources, including employees, equipment, and materials.
- f. Convening debris management meetings with appropriate personnel and agency representatives.
- g. Appointing Debris Management Staff positions.
- h. Providing information to the Public Information Officer.
- i. Ensuring that records of all actions, operations, contracts and expenses are properly maintained and reported.

- j. The Debris Manager may assign a liaison to the EOC in order to coordinate and respond to requests from the EOC staff, as well as communicate debris management needs to the EOC.

2. Administration

Administrative support staff will be utilized by the Debris Manager to provide financial, personnel, and documentation support. Documentation may include, but is not limited to:

- a. Personnel policies.
- b. Labor and equipment timesheets and summaries.
- c. Safety procedures.
- d. Contract procurement procedures.
- e. Contracts.
- f. Billing and invoices, including debris hauler load tickets.
- g. Environmental permits.
- h. Right of entry and hold harmless agreements for private property debris removal and demolition, when applicable.
- i. Public information announcements.
- j. Debris salvage value information.
- k. The Administrative section should work with the Public Information Officer and the EOC to formulate a strategy to ensure that accurate information is provided to the public and media. This strategy should include methods of providing the following types of information:
 - i. Debris pick-up schedules.
 - ii. Disposal methods and ongoing actions to comply with Federal, State, and local environmental regulations.
 - iii. Disposal procedures for self-help and independent contractors.
 - iv. Restrictions and penalties for creating illegal dumps.
 - v. Curbside debris segregation instructions.
 - vi. Public drop-off locations for all debris types.

- vii. Process for answering the public's questions concerning debris removal.

3. Contracting and Procurement:

The primary role of the Contracting and Procurement section is to have debris contracts in draft form ready for advertisement or have pre-qualified contractors in place prior to the event. Contracting and Procurement planning includes the following tasks:

- a. Develop contract requirements.
- b. Establish contractor qualifications.
- c. Distribute instructions to bidders.
- d. Advertise bids.
- e. Establish a pre-disaster list of pre-qualified contractors.
- f. Manage the contract scope of work.
- g. Establish a post-disaster contracting close-out procedure if necessary.

4. Legal

The Legal staff leads the review process for all legal matters in the debris management planning process. In addition to advising the Debris Management Staff, the following issues should be performed addressed or coordinated through this office:

- a. Review all contracts.
- b. Review and/or establish a land acquisition process for temporary debris management sites.
- c. Review all appropriate governmental insurance policies.
- d. Ensure environmental and historic preservation compliance before, during, and after operations.
- e. Ensure that site restoration and closure requirements are fulfilled.
- f. Review and/or establish a building condemnation processes.
- g. Review and/or establish a legal process for private property demolition and debris removal.

- h. Review right-of-entry and hold harmless agreements.

5. Operations:

The Operations section is responsible for the supervision of government and contract resources and overall project implementation. The Operations section is responsible for implementing the tactical debris removal operation. Operation responsibilities may include:

- a. Positioning equipment and resources for the response and recovery debris removal operations.
- b. Developing staff schedules and strategies.
- c. Providing communication, facilities, services, equipment, and materials to support the response and recovery activities.
- d. Monitoring and directing force account and contract labor.
- e. Distributing response and recovery resources.
- f. Operating and managing the collection, debris management site, and disposal strategies.
- g. Creating a demolition strategy for structures, if necessary.
- h. Reporting progress for distribution to the debris management planning staff.

6. Engineering and Planning:

The Engineering & Planning section supports all other debris management sections in a technical role. This section provides debris quantity assumptions, economic analysis, and feasible solutions for the debris operations. The following are tasks that may be completed by the Engineering & Planning section:

- a. Forecasting debris volume based on assumed disaster type.
- b. Developing an estimating strategy for post-disaster debris quantities.
- c. Strategizing and map debris haul routes.
- d. Selecting debris management sites and designing the site layout.
- e. Determining reduction and recycling means and methods.
- f. Identifying and coordinating environmental issues.

- g. Assessing available landfill space and determining if additional space is needed.
- h. Developing the debris collection strategy.
- i. Writing contract scopes of work, conditions, and specifications.
- j. Coordinating with other local and State jurisdictions for road clearance and operations.
- k. Establishing a process for building damage assessment and condemnation (including public and private properties).
- l. Issue permits.

VI. EMERGENCY COMMUNICATIONS PLAN:

Under most emergencies/disasters, communications will be primarily by radio, land telephone lines, cellular telephones, or computer; however, the municipality recognizes that as a result of some disasters, various communications systems may be inoperable.

- A. All members of the Debris Management Staff will strive to maintain access to a multiple communications systems. A communications plan (ICS Form 205) defines systems currently available and their designated uses.
- B. Debris Management Staff and field operations will use an appropriate mix of radio, wireless phone and landline phones.
- C. If land lines, radios, and wireless phones are inoperable, then Debris Management Staff and field personnel will use “runners” between the EOC and other operations centers and the field.
- D. Communication resources are in the Annex B – Communications & Warning.

VII. HEALTH and SAFETY PLAN and PROCEDURES:

- A. Protecting the community’s health and safety by removing debris presents a number of risks to the health and safety of responders, contractors, citizens and volunteers engaged in debris management operations. Therefore, the Debris Manager will oversee the development of a Health and Safety Strategy, using currently approved safety standards. Site safety is the responsibility of every responder, elected/appointed official. Dangerous or hazardous conditions and activities should be reported to the EOC immediately. DHHS personnel may provide technical assistance in the Health and Safety Plan.

B. Contracted labor will follow all establish safety procedures determined by the Debris Manager. The Debris Manager may assign personnel as Safety Officers to develop the Health and Safety Plan, as well as monitor operations for adherence to this plan.

VIII. DEBRIS COLLECTION PLAN:

The Debris Manager, in coordination of the EOC staff and under the policy direction of elected/appointed administration, will determine strategies and incident action plans for response and recovery operations. This debris management plan will be incorporated in the general Incident Action Plan adopted by the Incident Commander.

A. Priorities:

In general, debris management priorities will align with other emergency response priorities of life safety, property protection, preservation of the environment and in suspected terrorism or crime scenes, the preservation of evidence for possible investigation. Priority for debris clearance will be determined upon the following criteria and circumstances:

1. Extrication of victims.
2. Ingress and egress for fire, EMS, law enforcement, and EOC staff, public shelters and other critical facilities.
3. Major traffic routes.
4. Major flood drainage ways.
5. Supply distribution points and mutual aid assembly areas.
6. Government facilities.
7. Public Safety communications towers.
8. American Red Cross shelters.
9. Secondary roads.
10. Access for utility restoration.
11. Neighborhood streets.
12. Removal of debris from private property when presenting a risk to public health and safety.

- B. During all debris clearance operations, the Debris Manager will coordinate with public and private utilities and organizations to ensure the safe disposition of power lines, pipelines, railroads, airports and other infrastructure in or serving the jurisdiction.

IX. RESPONSE OPERATIONS

The Debris Manager's primary responsibility is to clear debris from at least one lane on all primary and secondary roads to expedite the movement of emergency service vehicles such as fire, police and medical responders. This includes roadways in the affected areas, as well as those affecting critical infrastructure such as fire stations, law enforcement offices, the County Courthouse, shelters, etc.

- A. Assign crews (in-force or contract) to identified areas to begin road clearing.
- B. Information gathered a from field assessments, will determine if in-house capabilities are sufficient for debris removal. If the quantity exceeds the capacities to clear, remove and dispose of the debris, then pre-positioned contracts with qualified contractors may be activated by notifying the Contract and Procurement Section (Clerk or Procurement Office).
- C. Note that contractor clearing operations under a 'time and material' contract must be limited to no more than 70 hours to comply with current FEMA guidance.
- D. When local capabilities are still exceeded, The Region 22 Emergency Management Director will submit an updated Incident Status Report and request for help to NEMA.

X. DEBRIS COLLECTION and STORAGE SITES

Sites include established landfills, transfer stations, neighborhood collections points, recycling centers and temporary debris storage and reduction (TDSR) sites. Temporary site determinations will be made by the Debris Manager, assisted by representatives from the Banner County Highway Department/Public Works/Engineering, Utilities, Health Department, and NDEQ.

- A. The public, contractors and response agencies will be instructed on the current debris separation, sorting and hazardous materials designations and handling procedures prior to debris collection.
- B. Local neighborhood collection sites with "dumpsters" may be the most effective means of collection, separation and transfer of debris.
- C. Curbside pick-up and public drop-off sites are options.

- D. Pre-selection of appropriate sites can be identified by site selection teams from the local jurisdiction with technical assistance from the Nebraska Department of Environmental Quality, Waste Management Division (NDEQ).
- E. The site selection size and area should comply with all applicable county, state, and federal rules and regulations, including Fish and Wildlife, Forestry and Fire Conservation, Historical Preservation, NDEQ permitting, and the Endangered Species Act. Temporary storage/reduction site size should be an appropriate sized acreage for the estimated amount of debris.
- F. The sites used in this Plan may be temporary or permanent. Sites may be restricted to one type of material, or may be a multi-use site.
- G. Special permits for temporary and burial sites are obtained from NDEQ. Burn permits may be issued from local or rural fire departments.
- H. Site monitors will be used to insure that sites are appropriately used, environmental concerns are addressed, debris is sufficiently segregated and safety is maintained. Duties of site monitors are detailed in the "Public Assistance Debris Management Guide, FEMA-325, July 2007" manual.
- I. The EOC will notify other government agencies and the public of the site locations, access, hours of operations and restrictions, etc.
- J. As temporary sites are no longer needed, they will be closed and the land remediated to pre-disaster conditions, meeting all current local, state and federal rules and regulations.

XI. TYPES of CONTRACTS

If time permits, local ordinances and purchasing guidelines will be followed in advertising, awarding and implementing and monitoring contractual help for debris collection, removal, equipment, volume reduction, recycling, and disposal. The Nebraska Emergency Management Act allows jurisdictions to suspend normal procedures during the duration of declared disasters. The jurisdictions legal staff and engineering staff may advise on the usefulness and expediency and management of each type of contract. The previously referenced FEMA manual or NEMA can offer specifics for emergency contract development. The following types of contracts are most commonly used during disasters.

- A. Time and material contracts
- B. Unit Price for follow up
- C. Cost plus fixed fee

- D. Personal Services: trainers, inspectors, hotline operators
- E. Land-Lease Agreement with landowners

XII. PUBLIC INFORMATION ACTIVITIES

The PIO's responsibilities are detailed in Annex D. The PIO will be responsible for working with the debris manager, coordinator or assigned personnel to educate the public on debris separation, household hazardous material lists and disposal methods, dead animal handling, recycling, general disposal methods, pick up schedules, site locations, and drop-off procedures, safety and information to expedite the clean-up process. Informational material and press releases will be issued through currently established media links. Flyers with instructions or guides may be created to be distributed from structure to structure, (household to household).

XIII. VOLUNTEER MANAGEMENT

- A. A volunteer Site Director will be appointed to deal with volunteers, see Annex L, Attachment 3.
- B. Additional volunteers may be used to go from house to house with the flier to educate the public on debris disposal, separation and recycling. The flier will include information about the:
 - 1. Types of debris recycling and what they are.
 - 2. Dates that a volunteer will be in the neighborhood to assist in questions about separation of debris.
 - 3. Dates and times a pickup will occur in the neighborhood.
 - 4. The hazards of burning debris, hazardous materials, toxic fumes, smoke, etc.
 - 5. Debris drop-off points and procedures.
- C. Volunteers may leave the fliers on the doors, but will be available for questions if the occasion arises.
- D. Volunteer time and kinds of labor may be used to off-set local cost sharing during federally declared disasters. Accurate tracking systems of groups or individuals contributions of time, labor, cash or materials are essential for fiscal management. Groups should indicate a point of contact to the ECO.

XIV. STATE and FEDERAL AGENCIES

In the event of either a Presidential Emergency Declaration or Major Disaster declaration, debris management activities will be coordinated with state and federal agencies. In a large scale event, debris removal activities may be tasked to a federal agency. This could be the Department of Transportation, US Military, US Army Corps of Engineers, or other Debris Management specialists.

XV. ADMINISTRATION and LOGISTICS

- A. The Region 22 Emergency Management Director should meet annually with the participating agencies such as Banner County Highway/Public Works, jurisdictions’ attorneys, departments, landfill authorities/owners and others having an identified role in debris management to review and revise this plan.
- B. Changes and revisions to this plan shall be made after any event involving disaster debris management.

XVI. TRAINING SCHEDULE

The responsibility of developing a regular training schedule on debris management and particular aspects of this plan falls upon the directors of each applicable department. Departments are encouraged to use the annual review and revise period to introduce the plan to employees, providing updated training and directions. The county’s five-year training calendar should include testing components of the plan within related exercises, drills and workshops.

LIST OF ATTACHMENTS

| <u>Attachment #</u> | <u>Item</u> | <u>Page</u> |
|---------------------|--|-------------|
| 1 | Typical Hazards and Debris Generated Chart | C-20 |

TYPICAL HAZARDS AND DEBRIS GENERATED

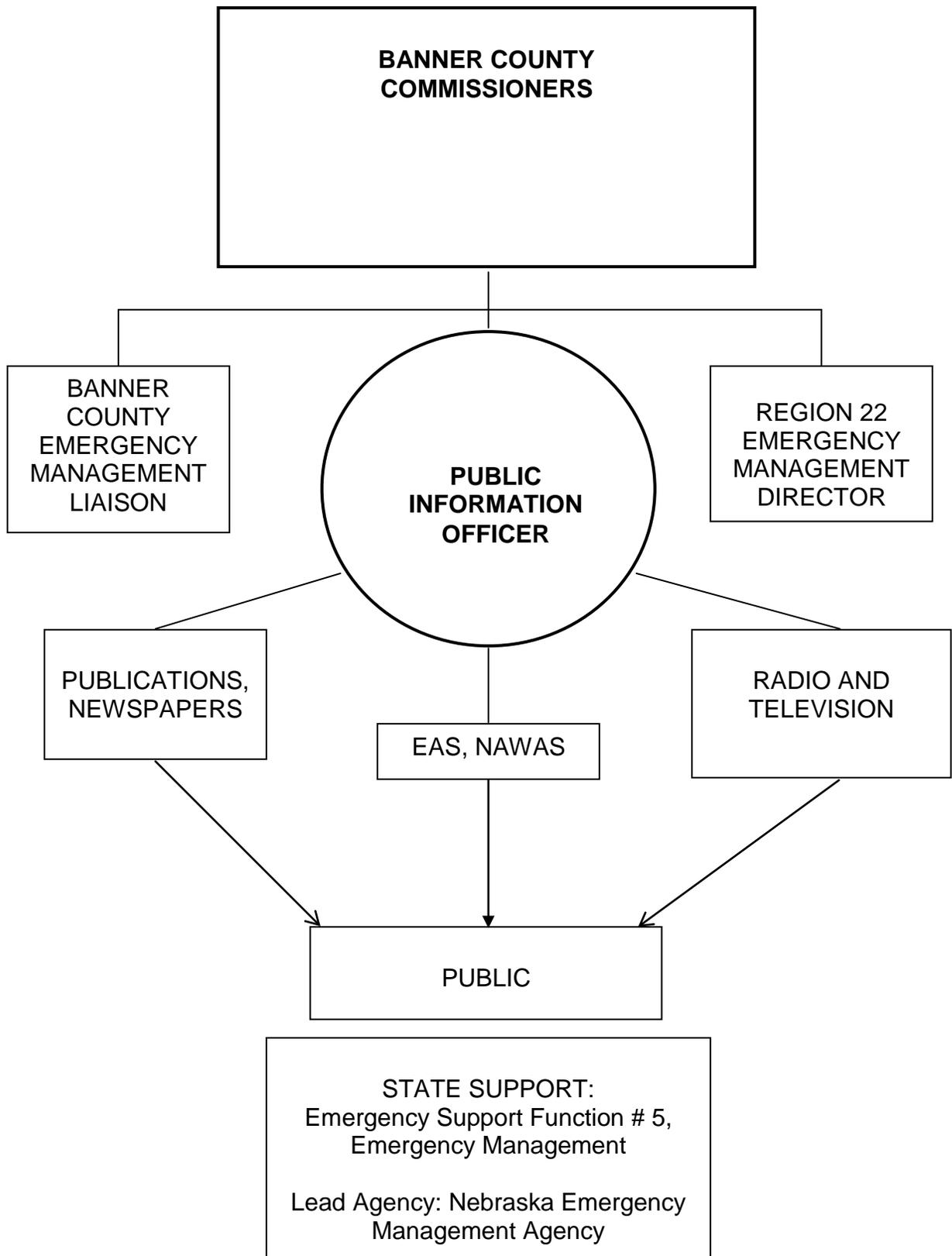
Forecasted Debris Locations

Debris will occur wherever a disaster occurs, though it is generally accepted that the presence of human development (homes, businesses, industry) increases not only the variety, but also quantity of debris. Such populated areas will feature growing amounts of construction debris, white metals and personal property. Industrial areas will feature much more hazardous waste, and therefore, more soil and land issues due to contamination.

Flood debris is most likely to occur in and adjacent to flood plain areas near bodies of water. Tornado and other storm debris are generally more wide-spread, and may include varying mixes of debris, dependent upon the development of homes and businesses in the affected areas.

| Debris Forecast by Hazard | | Typical Debris Streams | | | | | | | | |
|---------------------------|---------------------|------------------------|---------------------------|-------------------|-----------------|---------------------------|--------------|-------------------|--------------------|------------|
| | | Green Debris | Construction & Demolition | Personal Property | Hazardous Waste | Household Hazardous Waste | White Metals | Soil, Mud, & Sand | Vehicles & Vessels | Putrescent |
| Local Hazards | Tornado | X | X | X | X | X | X | | X | X |
| | Severe Thunderstorm | X | | | | X | | | | |
| | Flood | X | X | X | X | X | X | X | X | X |
| | Ice Storm | X | | | | X | | | | |
| | Fires | X | X | X | X | X | X | | X | |
| | Hazardous Materials | X | X | X | X | X | X | X | X | X |
| | Industrial Incident | | X | | X | X | X | X | X | |
| | Aircraft Incident | | | X | X | X | X | X | X | X |
| | Acts of Terrorism | X | X | X | X | X | X | X | X | X |

EMERGENCY PUBLIC INFORMATION



EMERGENCY PUBLIC INFORMATION

I. PURPOSE

This Annex establishes procedures for the rapid dissemination of emergency public information and outlines the media resources available. During an emergency/disaster, all levels of government are responsible for keeping the public informed of the situation. It is through a speedy and precise public information program that people are advised of hazards or threats and will be told of actions they need to take for their safety and survival.

II. SITUATION

- A. Radio station KNEB AM/FM 960/94.1 in Scottsbluff is the Local Primary (LP-1, or LP) Emergency Alert Station for Nebraska Operational Area 5 which serves Banner County. Initial weather alerts and warnings and national emergency warnings are disseminated from this station.
- B. Banner County officials will primarily use KNEB AM/FM to broadcast emergency instructions and information directed to people within the County.
- C. Banner County has no cable television service. .
- D. Banner County has no newspaper; however, several newspapers serve Banner County, including one daily published in Scottsbluff and a number of weekly newspapers from the surrounding area. Newspapers will be used for disseminating written instructions to the general public.

III. ASSUMPTIONS and PLANNING FACTORS

- A. There are no known groups of non-English speaking people in Banner County. Every household has members who can adequately read the newspaper and/or understand spoken English.
- B. There are provisions for disseminating emergency information to persons with access and functional needs. Access to a Special Needs Registration database subscribed to by the Panhandle Region Medical Response System and the Scotts Bluff County Health Department based in Lincoln-Lancaster is used to identify those with special needs. CodeRed, utilized by Scotts Bluff and Banner County allows those with special needs to note their special needs when registering for CodeRed. Those with special needs are identified unofficially by the Banner County Volunteer Fire Department and Banner County Sheriff's office to ensure those with special needs get what they need in times of events or disasters.

- C. It is critical that the public have confidence that the local governments is in control of the situation. Awareness of an event, warnings and timely reports of actions mitigating the event, potential consequences, information, public orders/directions and information gains and builds this public confidence.
- D. During and after a disaster, specific protective action information and advice to the public is essential to maximize survival and protect property. Most of the public would comply with official advice received by them.
- E. Implementing the Joint Information System concept integrates incident information and public affairs into a cohesive organization providing consistent, coordinated, timely information.
- F. The media's approach to reporting disasters has, at times, crossed the line to sensationalism. Timely and accurate information from a credible source builds public confidence, reduces panic, fear and adverse public responses.
- G. Public broadcast outlets have a choice in which emergency messages they transmit.

IV. ORGANIZATION/RESPONSIBILITIES

- A. The Public Information Officer (PIO) directs all county emergency public information activities and interfaces with the public and media and with other agencies with incident-related information. The PIO is responsible for the collection, coordination, development, and dissemination and monitoring of emergency public information.
- B. The Public Information Officer has been appointed by, and is the official spokesperson for the Banner County Commissioners (according to the impacted jurisdiction) and is a member of the Emergency Operations Center (EOC) Staff. The PIO will coordinate all public information activities with the Chief Executive, the Region 22 Emergency Management Director, the Banner County Emergency Management Liaison, and the Incident Commander.
- C. The PIO may appoint a supporting staff to assist in the public information functions and ensure the capability of extended operations. Supporting functions may include:
 - 1. Rumor Control/Public Inquiry/Public Inquiry
 - 2. Distribution of emergency information, including broadcast and printed materials, and monitoring the media releases for accuracy, and
 - 3. Coordination of emergency public information supplies and equipment requirements as well as volunteer support staff.

- D. The Public Information Officer at the Nebraska Emergency Management Agency, in a disaster situation, has the following responsibilities:
1. Coordinates with and supports the Governor's Office,
 2. Coordinates with and supports the local government's PIOs,
 3. Develops and releases information concerning the state's involvement and/or activities, and
 4. Monitors the media for accuracy of information released.
- E. The federal agency's PIO, when federal support is activated, will have the following responsibilities:
1. Coordinates with and supports the state and local governments PIO,
 2. Releases information concerning the federal government's involvement and/or activities.
- F. Volunteer and private organization PIOs should coordinate with the local Public Information Officer and release information concerning their own efforts.

V. CONCEPT of OPERATIONS

A. Coordination

1. The public information program requires a coordinated flow of information from all levels of government and private agencies through a central release point. This ensures that only accurate information is presented. This will be accomplished through:
 - a. Coordination and exchange of information among all staff, department heads, and the PIO.
 - b. Collecting, compiling, and verifying information before authorizing releases.
 - c. Protects and safeguards sensitive information.
 - d. Releasing information to the media at briefings by the Public Information Officer or an authorized representative.
 - e. Establishing Rumor Control/Public Inquiry where citizens with questions can receive accurate and verified information. Rumor Control/Public Inquiry must be coordinated with the Communications

Officer to ensure adequate public service telephone capabilities. The media will publish/broadcast the Rumor Control/Public Inquiry telephone number. In addition to answering questions from the public, telephone operators will pass rumor trends on to the PIO and assistance requests to the EOC.

- f. Establishes or activates a JIC for multi-agency coordination.
2. Information about emergency shelters, feeding, and assistance programs will be disseminated throughout the emergency/disaster period.
3. As a situation develops, uses all available media resources to increase public education, instructions, and information (Attachment 1).
4. Disaster information on radio/television and in the newspapers will be monitored to ensure the public is receiving accurate and timely information.

B. Information Dissemination

1. Joint Information Center (JIC)

- a. The Joint Information Center (JIC) at the Banner County Courthouse is the designated place where the cooperating agencies' PIOs will conduct news briefings and conferences.
- b. Briefings and conferences will be held at regularly scheduled intervals which will be determined at the time of the disaster.
- c. All supporting agencies will have access to and participate in the JIC.

2. Electronic Media

- a. Information requiring immediate broadcast for a local area will be released to radio and television stations. A list of local radio/television stations is included in Attachment 1. Routine information will be given to the media through the Joint Information Center briefings.
- b. The Emergency Alert System (EAS) will be activated through radio station KNEB AM/FM, Nebraska EAS Operational Area 5, in accordance with the Emergency Alert System Plan and NOAA Weather Radio.
- c. Computers, social media and other electronic communications devices will have messages prepared appropriate to the medium and transmitted in a timely manner.

3. Printed Materials

Newspaper releases, flyers, brochures, etc. will be prepared and/or approved by the Executive Group and distributed at the direction of the Public Information Officer.

C. Support from State Agencies

1. The Nebraska Emergency Management Agency is responsible for the collection, correlation, and dissemination of disaster-related information to appropriate state agencies and the Governor's Office. The Nebraska Emergency Management Agency's Public Information Officer will, during a State of Emergency, coordinate all state public affairs/information efforts with the Governor's Office.
2. The Nebraska Emergency Management Agency has established procedures for rapid dissemination of hazard warnings and disaster-related information to local government primarily through the National Warning System (NAWAS) and to the public through the Emergency Alert System (EAS).
3. The Nebraska Emergency Management Agency will coordinate the use of the state warning system to ensure that all commercial radio and television stations receive the emergency information.
4. The Nebraska Educational Telecommunications (NET) in conjunction with the Nebraska Commission for the Hearing Impaired, will, by law, provide text decoding to the hearing impaired for all programming to include area and statewide disaster warnings.
5. The Nebraska Emergency Management Agency's Public Information Officer will work closely with the local government and provide assistance, particularly in preparing and disseminating information to the public concerning disaster recovery centers.
6. State agencies will support local governments by providing reports of potential and existing widespread hazardous conditions.
7. The Nebraska State Patrol, in coordination with the Department of Roads, will provide road conditions to responding agencies, media, and the public.
8. Subsequent to a Presidential Declaration, the Public Information Officers of all state agencies involved in disaster recovery efforts will coordinate activities with the federal agencies involved through the lead PIO at the JIC.

D. Support from Federal Agencies

1. The National Weather Service has the primary responsibility for issuing weather-related disaster warnings to the public.
2. Under a Presidential Emergency or a major disaster declaration, the Federal Emergency Management Agency's (FEMA) Public Information Officer will coordinate and be responsible for release of public information concerning federal assistance.

E. Support from Volunteer Agencies and Organizations

Volunteer and private organizations will be evaluating the situation and making internal determinations of the level of assistance they can provide. Each organization, in coordination with state and local governments and the JIC, will be providing public information concerning their efforts.

F. Support from Media

Arrangements have been made with local media organizations to ensure rapid dissemination of emergency public information.

VI. ADMINISTRATION and LOGISTICS

- A. The County Public Information Officer should meet annually with local government officials, the Emergency Management Director, and media representatives to review this Annex and coordinate operating procedures.
- B. The Emergency Management Director will revise this Annex based upon the recommendations of the PIO.
- C. Every effort will be made to incorporate media involvement in exercises of the Basic Plan.

VII. TRAINING and EXERCISING

A. Training

The training program will be consistent with the Homeland Security Exercise Plan procedures. All training supported by the Homeland Security grant process must be Department of Homeland Security (DHS) approved.

B. Exercising

All exercises and drills will be evaluated and any follow-up activities conducted in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP).

LIST OF ATTACHMENTS

| <u>Attachment #</u> | <u>Item</u> | <u>Page</u> |
|---------------------|---------------|-------------|
| 1 | Media Outlets | D-9 |

MEDIA OUTLETS

RADIO

EAS PRIMARY STATION

KNEB AM/FM

1928 Portal Place Drive
Scottsbluff, NE
KNEB am 960 KHz, KNEB FM 94.1 Mhz
EAS PRI LP-1

Phone: (308) 632-7121
Hotline: (308) 632-5632
Contact: Kevin Mooney
CELL (308) 631-4447
Les Proctor
CELL (308) 632-8935
Dennis Ernst
(308) 436-7171
CELL: (308)436-7171
FAX: (308) 635-1079

Hometown Family Radio

For EAS broadcasts call General Manager

Phone: (308)632-3693
Phone: (308)631-5920
Contact: Julie Marshall

KOLT AM

2002 Char Avenue
Scottsbluff, NE
Frequency 1320 KHz
and

Phone: (308) 632-3693
Cell: (308)632-3693
Contact: Jared Horak
FAX: (308) 635-1905

KOAQ AM

2002 Char Avenue
Scottsbluff, NE
Frequency 690 KHz
and

Phone: (308) 632-3693
Cell: 308)632-3693
Contact: Jared Horak
FAX: (308) 635-1905

KOZY FM

2002 Char Avenue
Scottsbluff, NE
Frequency 101.3 MHz
and

Phone: (308) 632-3693
Cell: 308)632-3693
Contact: Jared Horak
FAX: (308) 635-1905

ROCK FM

2002 Char Avenue
Scottsbluff, NE
Frequency 99.3 MHz
and

Phone: (308) 632-3693
Cell: 308)632-3693
Contact: Jared Horak
FAX: (308) 635-1905

KMOR FM

2002 Char Avenue
Scottsbluff, NE
Frequency 93.3 MHz
and

Phone: (308) 632-3693
Cell: 308)632-3693
Contact: Jared Horak
FAX: (308) 635-1905

RADIO Continued

WILD COUNTRY FM

2002 Char Avenue
Scottsbluff, NE
Frequency 106.9 MHz

Phone: (308) 632-3693
Cell: 308)632-3693
Contact: Jared Horak
FAX: (308) 635-1905

KCMI FM

209 East 15th
Scottsbluff, NE 69361
Frequency 96.9 MHz

Phone: (308) 632-5264
Hotline:
Contact: Gary Almquist
(308) 632-5264
FAX: (308) 635-0104

KYOY FM in Cheyenne (for Banner County)

2232 Bell Range Boulevard
Cheyenne, WY 82009
Frequency: KYOY FM is 92.3 MHz, 100.3 MHz, & 107.1 MHz

Phone: 307-637-0301
Contact: Callie Mercer
307-637-0301
FAX: (308) 235-2550

KPNY FM (Alliance)

My Bridge Radio
Stan Parker – Director

Frequency 101.7 MHz (Scottsbluff/Gering)
Frequency 102.1 MHz (Alliance)

Phone: (308) 762-3473
Contact: Carolyn Simmons—
above # will ring to her
CELL: (402)770-4616

KSID AM & FM in Sidney (for Banner County)

2306 Legion Park Road
Sidney, NE 69162
Frequency: 1340 AM & 98.7 FM

Phone: (308) 254-5803
Contact: Suzy Ernest, Gen. Mgr.
(308) 249-5687
FAX: (308) 254-5901

TELEVISION

KDUH-TV

1523 1st Avenue
Scottsbluff, NE

Phone: (308) 632-3071
Hotline:
Contact: Jerry Dishong
632-4893
FAX: (308) 632-3596

KSTF-TV

Based in Cheyenne, WY

Phone: (307) 638-8426.
Hotline: (888) 248-6397
FAX: (307) 638-0182

CABLE TELEVISION

None.

NEWSPAPERS

Daily

Scottsbluff Star-Herald - Daily

1405 Broadway Avenue
Scottsbluff, NE
Daily, except Monday

Phone: (308) 632-9000
Contact: News Department
(308) 632-9040
FAX: (308) 632-9001

Weekly

The Business Farmer - Weekly

1617 Avenue A
Scottsbluff, NE

Press Day: Thursday - Wed. noon deadline

Phone: (308) 635-3110
Contact: Craig Allen
(307) 532-2090
(307) 532-2184
FAX: (308) 635-7435

Gering Citizen - Weekly

1447 10th Street
Gering, NE
Press Day: Tuesday noon

Phone: (308) 633-6397
Contact: Jerry Purvis
FAX:

The INDEX - Weekly

1448 Center Avenue-PO Box 158
Mitchell, NE

Press Day: Tuesday afternoon – printed @ Star-Herald

Phone: (308) 623-1322
Contact: Margy Karpf
(308) 631--5610
FAX: (308) 623-1320

Gering Courier - Weekly

1428 10th Street
Gering, NE
Press Day: Wednesday evening

Phone: (308) 436-2222
Contact: Jim Headley
(308) 631-4743
FAX:

Western Nebraska Observer – Weekly

118 East 2nd Street
Kimball, NE 69145

Phone: (308) 235-3631
Contact: Rebecca White Office Manager
(308) 235-3631
FAX: (308) 235-3632

NEWSPAPERS (continued)

The INDEX - Weekly

1448 Center Avenue-PO Box 158

Mitchell, NE

Press Day: Tuesday afternoon – printed @ Star-Herald

Phone: (308) 623-1322

Contact: Margy Karpf

(308) 631-5610

FAX: (308) 623-1320

PRINTERS

Goodwin Printers

Phone:436-4822

FAX:

Contact:

Print Express

Phone:635-2045

FAX:

Contact:

Star-Herald

Phone:632-9000

FAX:

Contact:

Will Print

Phone:635-0938

FAX:

Contact:

WEBSITES

Nebraska Emergency Management Agency

www.nema.ne.gov

National Weather Service

www.crh.noaa.gov/cys/

Federal Emergency Management Agency

www.fema.gov

Homeland Security

www.homelandsecurity.org

Scotts Bluff County

www.scottsbuffcounty.org

City of Gering

www.gering.org

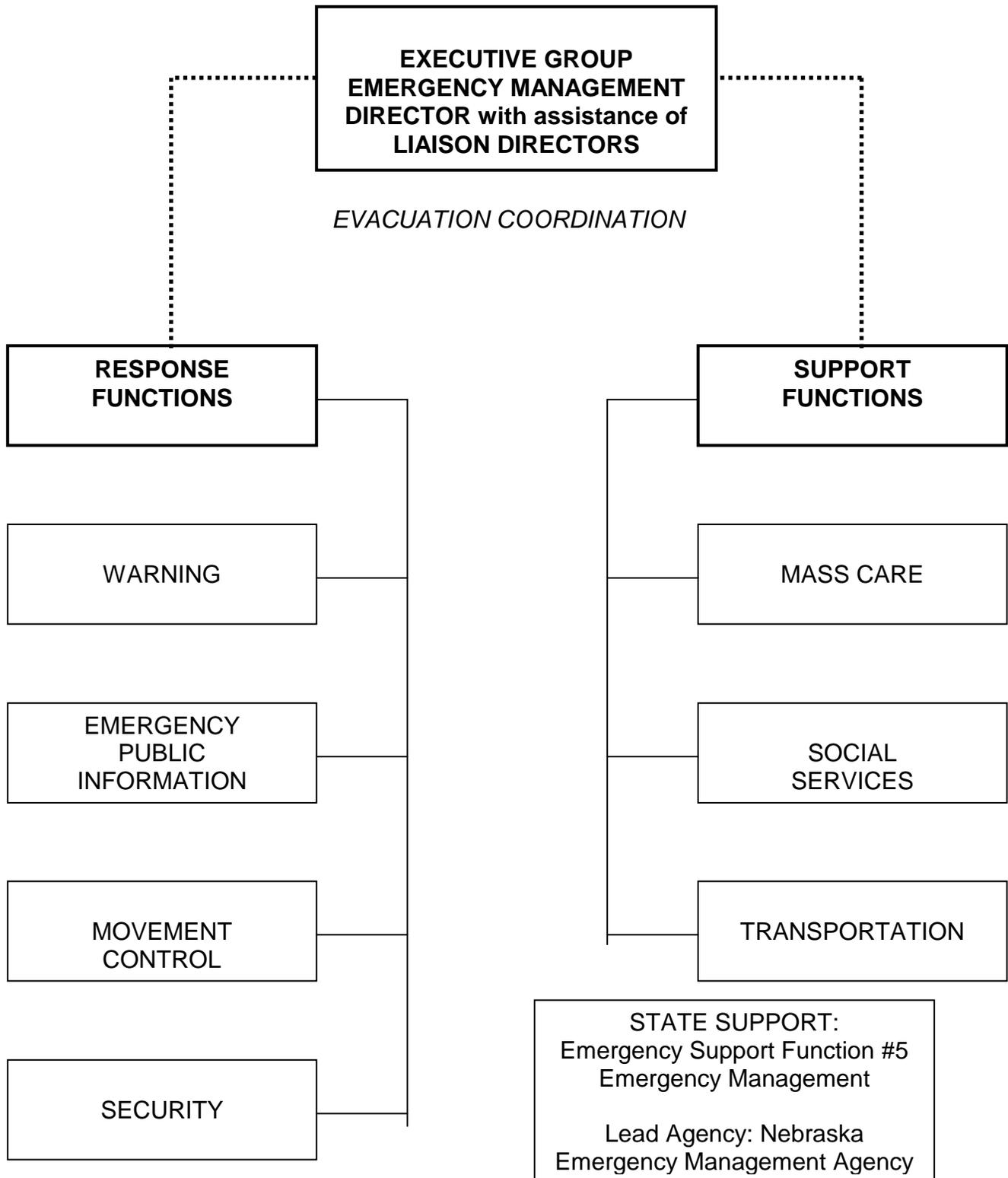
City of Scottsbluff

www.scottsbuff.org

Regional West Medical Center

www.rwhs.org

EVACUATION



EVACUATION

I. PURPOSE

This Annex provides direction and planning guidance for the implementation of a timely and orderly evacuation of all or any part of Banner County when it is determined that such action is the most effective means available for protecting the population.

II. SITUATION

- A. The most likely causes of evacuation are grassland fires, highway accidents, thunderstorms, a tornado, winter storms, and hazardous materials incidents.
- B. Some degree of flooding along the Pumpkin Creek occurs on an almost annual basis. This flooding would present no real danger to lives or property. Occasionally, a flash flood on Harrisburg could damage public and private property. Maps showing the 100 year flood plain are located at the Region 22 Emergency Management office at 1801 Avenue B in Scottsbluff. Failure of the Watershed Dam, two (2) miles east of Harrisburg, could affect less than 1 % of Banner County's population. See Appendix 1 for flooding details.
- C. Anhydrous ammonia and other hazardous materials are stored throughout the county. A hazmat spill, release or accident could require an evacuation. Transportation accidents on Highway 71 or 88 could affect evacuation movement.
- D. There is one non-residential facility where large gatherings occur as a routine or on a periodic basis. This facility is the Banner County School Building located in Harrisburg, with a population of approximately 250 students and faculty. Normally the Banner County School is the focal point for athletic and scholastic events. This facility should develop and exercise their specific evacuation plans and may coordinate with Region 22 Emergency Management for planning information or to participate in jurisdictional or regional joint exercises.

III. ASSUMPTIONS AND PLANNING FACTORS

- A. Each jurisdiction will develop a Primary Evacuation Plan specific to the community and their needs. This Plan addresses at least the listed assumptions and planning factors, yet keeps in mind that unique situations may cause departure from portions of the Primary Plan. This Primary Evacuation Plan will be the guide for local or incident evacuation decisions.

- B. While some evacuations allow time for incident planning, the worse case assumption is that there will be little or no warning of the need to evacuate. The evacuation decision could occur day/night and in all weather conditions.
- C. All evacuation decisions and resultant actions are event or incident driven.
- D. Evacuation plans will give due consideration to closing of schools, malls, businesses in the risk areas or during pandemic events.
- E. Evacuation plans will give due consideration to special needs populations that require transportation and populations with companion or service animals.
- F. Evacuation plans will give due consideration to the transportation and sheltering of household pets.
- G. All safe and practical modes of transportation will be considered for evacuations. Most people will use their own vehicles to leave the evacuated area. Fuel shortages may occur and evacuation routes may be blocked with vehicle breakdowns.
- H. Maximum traffic congestion should be expected.
- I. In urban areas, additional time is required to inform citizens, develop assembly areas, load and transport those needing mass transportation, prepare public announcements of designated assembly areas, review or create usage agreements for use of privately owned assembly areas. Plans to transport mobility impaired individuals to the safe areas should be in place and is essential in the Primary Evacuation Plan.
- J. There would not normally be time to obtain manpower support from outside the county. Local government resources could be severely stressed with many responders and their families affected by the evacuation.
- K. Evacuees will have little preparation time and may require maximum support in shelter/reception centers, particularly in the areas of food, bedding, clothes, and medical supplies. Many will be concerned about the care and welfare of pets and animals.
- L. Reception centers and shelters, within the county and neighboring counties, need as much advance notice as possible. At the time of public announcement of the evacuation order, shelters may not be fully set up to handle the evacuees, especially those with special needs or those at risk. Special needs and medical shelters are for medically fragile people who require care provided in hospitals and nursing homes. People with disabilities that are medically fragile can be integrated into a shelter setting appropriate to their needs which is typically mass care.

- M. Voluntary evacuation could occur after the public has been advised of a potential problem or danger, even though the situation does not warrant an official evacuation. Under this situation:
1. Voluntary evacuation in excess of 50 percent of the residents of the affected area is a possibility if there is an extended danger period.
 2. News reports of a hazard situation may cause some voluntary evacuation.
 3. If evacuation is directed for a small area, then voluntary evacuation of adjacent areas should be expected.
 4. A large percentage of voluntary evacuees will leave because they have a place to go such as to relatives, friends, etc.
 5. Those concerned about their pets, livestock, research and commercial or production animals should be advised to implement their individual family/business evacuation plan that addresses the care and welfare of their animals.
 6. Following an event, fear and panic can be expected from individuals, first responders, care providers and the worried well; all of which will stress support agencies beyond those directly involved with the movement of people.
- N. Animal owners have the primary responsibility for the survival and well being of their animals and are responsible for all costs associated with the care and well being of their animals.
1. Some evacuees, not having their own transportation, will still want to take and be sheltered with their pets.
 2. Some animals will pose a threat to other animals and humans. Therefore animals being evacuated by public means should be appropriately restrained, muzzled or confined.
 3. Household and service animals require the same general care as people; food, water, exercise, places for relief, security, etc.
- O. Some people will refuse to evacuate.
- P. State and federal highways receive priority snow removal by the Department of Roads and are expected to be open at all times. County roads in the area are mainly graveled, and the road networks are sufficiently developed that alternate routes can be developed if temporary closures are experienced.

- Q. The Banner County Emergency Management Liaison and Region 22 Emergency Management Director will share local plans with neighboring or regional jurisdictions so that roles and responsibilities are defined and traffic control, sheltering, public information and other essential functions are coordinated and monitored. The most recent version of a county's LEOP can be found on the NEMA website: www.nema.ne.gov.
- R. An evacuation communications plan will be developed and implemented to maintain coordination between Incident Command, the EOC, responders, receive sites and the evacuees and non-evacuating populations.
- S. Plans to reconstitute or return citizens back to their homes, schools and businesses will be developed concurrently with the incident evacuation plan. This plan will consider staged or phased time periods for returns. Any health and general safety concerns and available emergency shelter should be addressed should the returning individuals find their homes uninhabitable, permanently or partially.
- T. Re-entry plans will give due consideration to expected medical or health issues, the recovery of the dead, the recovery and disposal of animal remains.
- U. Re-entry and restoration of the affected area may take weeks to months. Return plans should address this issue for returning evacuees.

IV. ORGANIZATION/RESPONSIBILITIES

The overall responsibility for issuing evacuation orders rests with the chief elected executives of the affected political subdivisions. When there is an immediate need to protect lives and provide for public safety, the Incident Commander can make the decision to evacuate. Key organizational requirements are:

- A. Political Subdivision's Chief Elected Official (CEO)
 - 1. When circumstances permit, the CEO will formally declare the evacuation order; maintain the management, direction and control, and support of the evacuation. The CEO may also issue a disaster declaration as in any "all-hazard" disaster.
 - 2. Will implement appropriate sections of the jurisdictions' Continuity of Operations / Continuity of Government Plans.
- B. Banner County Emergency Management Liaison and/or Region 22 Emergency Management Director
 - 1. Responsible for advising the Executive Group on the evacuation decision, for coordinating evacuation support activities, coordination with the Incident

Commander, providing for special transportation needs, sheltering issues, schools and businesses, and managing resources.

2. Will coordinate the development of the Evacuation Incident Action Plan with Incident Command and the other agencies involved in an evacuation.
3. Co-authors the evacuation communications plans with the Communications Officers and the Incident Commander.
4. Notifies the PIO and with the IC, determines the JIC activation level.

C. Banner County Sheriff/Law Enforcement Agencies:

1. Responsible for conducting actual evacuation efforts, for designating evacuation routes, providing traffic and movement control, and establishing security of the evacuated area.
2. If necessary, they will also assist in warning the public by whatever reasonable means is available.
3. Coordinates with the EOC and IC on the development, implementation and demobilization of the evacuation plan.

D. Banner County Volunteer Fire Department:

1. Responsible for on-scene control and for advising executives on the evacuation decision for hazardous material and fire incidents,.
2. Responsible for fire security in evacuated areas and assistance in warning the public.
3. Coordinates with the EOC and IC on the development, implementation and demobilization of the evacuation plan.

E. Banner County Highway Superintendent /Public Works Director

1. Responsible for maintenance of the evacuation routes and for providing traffic control devices.
2. May be assigned the responsibility for care and maintenance of portable toilet facilities, monitoring emergency fuel supplies and distribution, and dealing with disabled vehicles blocking the evacuation routes.
3. Coordinates with the EOC and IC on the development, implementation and demobilization of the evacuation plan.

F. Local government and/or non-governmental schools, animal shelters, zoos, refuges, veterinary facilities, voluntary animal care organizations:

1. These entities may provide advice to the public about the welfare needs of the animals, availability of space within their facilities, trained staff to assist in mass care shelters, and resources such as food, cages and medical supplies for evacuated animals.
2. These groups may provide insight and additional information on animal care during an evacuation for inclusion into the Primary Evacuation Plan and will cooperate with local law enforcement agencies and the EOC during an incident.
3. Individuals with pets and service animals are responsible for their animals care, maintenance and welfare at public shelters, if such shelters are available.

G. Public Information Officer:

1. Responsible for the dissemination of emergency information advising the public of what evacuation actions to take, availability of shelters and re-entry.
2. Responsible for rumor control and responding to requests for information from the media and messages to the non-evacuating population.

H. American Red Cross (ARC):

1. After the initial response, the ARC is responsible for coordinating mass care activities including registration, lodging, and feeding. The Salvation Army and other service organizations may provide support as defined in Annex I.
2. The Red Cross may provide animal friendly sheltering or information to registered evacuees of animal sheltering options.

I. Panhandle District Office, Nebraska Department of Health and Human Services:

Will ensure that Social Service programs are continued and supported by other area programs, such as the Aging Office of Western Nebraska, and may assist in crisis counseling and other activities for the handicapped, infirm and elderly. Social Services actions are defined in Annex G.

J. Game and Parks Commission:

1. Will assist evacuation efforts in state parks and recreation areas during major emergency/disaster operations,
2. Will support other law enforcement agencies as practical.

K. Affected Facilities (Hazardous Materials Incident):

The Facility Emergency Coordinator will advise local and State officials if the facility management recommends evacuation or in-place shelter.

V. CONCEPT OF OPERATIONS

A. Direction and Control

1. The primary responsibility for evacuation activities rests with the local government. Public officials are expected to:
 - a. Provide security and access control for the evacuated area,
 - b. Provide temporary shelter and mass care support for the evacuees,
 - c. Coordinate the return of people to their homes as safety permits,
 - d. Manage recovery operations,
 - e. Return to normal operations.
2. The Emergency Operating Center may be activated because of the primary hazard event. Executive direction and control of the incident and any ensuing evacuation may be conducted from the EOC as outlined in Annex A. The Banner County Emergency Management Liaison and/or Region 22 Emergency Management Director may coordinate all evacuation support activities.
3. Large-scale evacuations spanning multiple jurisdictions or regions require comprehensive response strategies. To facilitate resource support and coordination of the Incident Command Post(s) across local or regional boundaries, it is suggested that a Regional Unified Command structure or Multi-Agency Coordination Centers (MACC) be established.
4. Reception plans of the counties or cities agreeing, by established Mutual Aid Agreements or MOUs, to host evacuees and the designated shelters for large-scale or regional evacuations need to be implemented early in the response. Area hospitals will be alerted to the situation.
5. Implement appropriate portions of the jurisdiction's COOP-COG Plan to ensure that vital and essential functions of government services continue during and after a disaster, especially when government facilities and staff are affected.

B. Evacuation Order

1. The Chief Executive (Chair of the Banner County Commissioners) will normally order an evacuation.
2. In situations where rapid evacuation is critical to the continued health and safety of the population, the Incident Commander may order an evacuation.
3. During floods, evacuation orders will generally be initiated after evaluation and recommendation of the Board Chairman, the Banner County Fire Chief, and/or the Banner County Sheriff. Dam failure/flooding considerations are in Appendix 1 of this Annex.
4. In the event of a radiological incident/accident, the evacuation order will be based on the recommendation of the Nebraska Health and Human Services System.
5. All evacuation orders will contain instructions for at-risk populations to take medications, supplies and special equipment with them or to notify Region 22 Emergency Management Director for transportation assistance.
6. All governmental agencies will account for their financial expenditures from the time of the threat or incident occurrence, during and after the evacuation and re-entry.
7. All potentially impacted jurisdictions supporting the response will be alerted to evacuation decisions and briefings as the response progresses.

C. Evacuation Decision Considerations

Evacuation may be only one of several protective action alternatives. Decision makers must exercise care to ensure that a directed evacuation will not place the affected population into a more dangerous situation than posed by the primary hazard. When ordering the evacuation, the following considerations should be addressed:

1. Weather conditions,
2. Evacuation routes, their capacities and susceptibilities to hazards,
3. The availability and readiness of shelters for evacuees,
4. Effective means of providing public information and direction, especially to those with physical, behavioral, cognitive and medical conditions.
5. Modes of transportation for evacuees and for those unable to provide their own,

- 6 The location in the evacuation area of functional needs individuals including apartment complexes, schools, businesses, and other congregate areas. These may pose unique evacuation problems and the evacuation itself could be more life threatening than the initial hazard.
7. In the event of a hazardous material incident the choice needs to be made between evacuation and in-place shelter. The decision should be based on the speed, and density of the plume and the chemical substance involved.

D. Evacuation Area Definition

The definition of the area to be evacuated will be determined by those officials recommending or ordering the evacuation based on the advice of appropriate advisory agencies. In the case of hazardous materials incident/accidents, fire chiefs should refer to DOT Hazardous Materials Emergency Response Guide book, or follow the recommendation provided by CHEMTREC. In all cases, the hazard situation will be continually monitored in case changing circumstances, such as a wind shift, require redefinition of a potentially affected area. The PIO will ensure that the evacuation area is described to the public in understandable terms.

E. Public Notification

Persons to be evacuated should be given as much warning time as possible.

1. Pre-evacuation Warning: For slow moving events, pre-evacuation notice should be given to affected residents. Residents should be advised that they might have to move out with little or no additional notice. Those with concerns for their pets should be advised to implement their family evacuation plans. Consideration should be given to early evacuation of schools and large gatherings. Hospitals and nursing homes will be kept fully advised of the situation and be given earliest possible warning because of the extra time required to evacuate.
2. Evacuation Warning: All warning systems will be utilized to direct the affected population to evacuate. Wherever possible, the warning should be given on a direct basis as well as through the media. The use of vehicles moving through the affected area with sirens and public address is usually effective. Door-to-door notification should be considered, particularly in rural areas. Responders should sweep the evacuated area to ensure all persons have been advised. Persons refusing to follow evacuation instructions will be left alone until all who are willing to leave have been provided for. Time permitting, further efforts may be made to persuade them to evacuate. In accordance with the jurisdiction's Primary Evacuation Plan, persons with animals refusing to evacuate may be advised that further attempts at evacuation will be made only when there is the capability to do assist them

without risking the lives and safety of the rescuers. See Attachment 1, Responsibilities of Household Animal Owners.

3. Emergency Public Information: The Public Information Officer will ensure that evacuation information is disseminated to the media in a timely manner. Instructions to the public such as traffic routes to be followed, location of temporary reception centers as well as situation updates will be issued as that information becomes available. Specific public information guidelines are contained in Annex D.
4. Both government and non-government shelter agencies and managers need to be notified and briefed early in the process: Shelters require lead time in preparation to receive evacuees. In large scale or regional events, the host counties, cities, villages beyond the affected jurisdiction(s) need notice as soon as possible in the response phase.

F. Movement

Law enforcement agencies will direct and control the vehicular and pedestrian traffic flow during the evacuation.

1. Banner County's primary evacuation plans require evacuation routes to be selected by the Banner County Sheriff at the time of the evacuation decision.
2. Evacuation procedures and instructions will be part of the warning and subsequent public information releases.
3. If at all possible, two-way traffic will be maintained on all evacuation routes to allow continued access for emergency vehicles. Specific traffic control points will be determined at the time based on anticipated traffic volume and identifiable problem areas.
4. Law Enforcement Communications will coordinate the use of wrecker services needed to clear disabled vehicles.
5. Traffic control devices such as signs and barricades will be provided by the Banner County Highway Department.
6. Fuel shortages that could be experienced by the evacuees will be addressed under the primary plan.

G. Transportation

The Region 22 Emergency Management Director and Banner County Emergency Management Liaison will determine requirements for special transportation and coordinate with the EOC and social service support agencies, for the use of transportation resources to support the evacuation, especially for transportation dependant populations.

1. Assembly (Staging) Area: If the potential evacuated population is of significant size, there could be many people without private transportation. Convenient centralized locations in the evacuation area, such as schools or churches, will be identified as assembly areas. These locations will be announced in evacuation instructions issued by the Public Information Officer. Residents will be instructed to go to the assembly areas for transportation. The transportation of persons with animals, other than service animals, will be a consideration in the Evacuation Action Plan
2. Functional Needs Transportation: There could be cases where elderly, infirm or handicapped persons in the evacuation area will not be able to get to the assembly point or would need special type of transport. The Region 22 Emergency Management Director will make provisions for the use of government or volunteer vehicles to transport these individuals. The public will be instructed to notify the Region 22 Emergency Management office, transportation officer or Hotline (a special number may be provided) of any special transportation problems.
3. Health Care Transportation: The rescue unit from the Banner County Fire Department is the primary resource for medical transportation needs. Ambulances from Valley Ambulance in Scottsbluff can be used to augment specific transportation needs. The health care provider should maintain a list patients using durable medical equipment and arrange for transportation for this specialized need.
4. Transportation Resources: School buses operated by the Banner County High School would be available during emergencies. The Region 22 Emergency Management Director maintains an area listing of all such resources. See Annex L.

H. Mass Care of Evacuees

While many evacuees will go to the homes of friends and relatives, there may be requirements for temporary mass lodging and feeding. The jurisdiction may have to provide temporary reception centers until the Red Cross can establish short term shelters. Mass care of evacuees will be managed by the American Red Cross. Mass Care operations are covered in Annex I.

I. Health Care Facilities

There are no Health Care Facilities in Banner County. Health care evacuation considerations are addressed in Annex G.

J. Schools

1. The one school in Banner County has internal emergency evacuation plans.
2. The Banner County School has 10 radio-equipped buses capable of carrying a total of 488 passengers. Banner County School has 2 Suburban vehicles capable of carrying 16 passengers and 2 passenger vehicles capable of carrying 10 passengers. Total passenger carrying capacity is 514. Under normal circumstances, no additional buses would be necessary to evacuate the school.

K. Access Control

1. Law enforcement agencies will establish a perimeter control to provide security and protection of property. An access pass system will be established.
2. Curfews may need to be established to limit risks to responders and victims who might wish to remain or re-enter the disaster area.

L. Re-entry

Reoccupation of an evacuated area requires the same considerations, coordination, and control of the items undertaken in the original evacuation and is addressed in the initial and all revised Evacuation Action Plans. The chief executives will make the re-entry decision and issue a Re-entry order after the threat has passed, the evacuated area has been inspected and found safe by fire, law, health, and utilities personnel. Some specific re-entry considerations are:

1. Ensure that the threat which caused evacuation is over,
2. Ensure that search, rescue and recovery missions are completed so that survivors and any human or animal remains have been attended to and recovered.
3. If needed, ensure that homes have been inspected to determine if they are safe to return to and unsafe structures are so marked to prevent entry.
4. Determine the number of persons in shelters who will have to be transported back to their homes,

5. If homes have been damaged, determine the long term housing requirements,
6. Coordinate traffic control and movement back to the area,
7. Implement the portion of the Evacuation Plan that provides assistance to individuals with lost or missing family members.
8. Inform the public of proper re-entry actions, particularly cautions they should take with regard to reactivating utilities in addition to issuing instructions for proper clean-up and debris disposal.
9. Implement the portion of the Evacuation Plan that provides assistance to individuals requiring counseling (see Annex G), or financial or housing assistance.

M. State Support

Under disaster conditions, evacuation support and resources may be available from a number of state agencies. Assistance will generally be requested through the Nebraska Emergency Management Agency. Assistance includes manpower, transportation, supplies and technical advice. The following agencies may become involved in the emergency evacuation of an area.

1. Department of Roads: The Department of Roads will provide updated information on road conditions, load bearing capacities and usability to support evacuation or rerouting of traffic. They will also provide equipment and manpower to maintain or repair roads and bridges to usable condition in support of an evacuation. Personnel may assist in traffic control by erecting barricades, warning lights and signs, or providing manpower.
2. Health and Human Services System: The Nebraska Health and Human Services System will make recommendations to local authorities and the Nebraska Emergency Management Agency regarding health problems within an area which may dictate that evacuation of that area is necessary. If an evacuation is initiated, maintenance of the health standards in reception areas will be closely monitored. This agency is responsible for the prevention of overcrowding, spread of disease, and the development of unsanitary conditions/practices.
3. State Fire Marshal: The State Fire Marshal may recommend that evacuation of an area be initiated because of an existing fire emergency. The State Fire Marshal may coordinate manpower from local fire departments for disaster assistance.
4. Nebraska State Patrol: The State Patrol will establish control points for traffic control, assist in maintaining order, issue passes to prevent unauthorized

entry into areas, obtain medical help and direct emergency vehicles to the proper destination within the disaster area.

5. Nebraska National Guard: The National Guard will provide support to the civil authorities when authorized by the Governor. Any National Guard facility or area may be used as an assembly or dispersal area in support of evacuation procedures with the approval of the Nebraska National Guard on request by the Nebraska Emergency Management Agency.
6. Game and Parks Commission: The Game and Parks Commission field personnel may be able to provide information on local conditions or augment law enforcement personnel in traffic control. The Game and Parks Commission also has boats available to assist in evacuation during floods.

N. Non-Governmental Organizations

The Nebraska Humane Society and the local affiliates may provide advice to the public about the welfare and sheltering needs of the animals, trained staff to assist in mass care shelters, and resources such as food, cages, and medical supplies for evacuated animals.

VI. ADMINISTRATIVE

- A. After each evacuation of any scale, the incident involved officials, first responders, Region 22 Emergency Management, other support agencies and jurisdictions, and possibly interested citizens will conduct a post-incident critique and write after-action reports (AAR) and evaluations. These documents will be the basis for review of and revision of policy.
- B. The Region 22 Emergency Management Director and Banner County Emergency Management Liaison are responsible for annual review and update of this Annex. The After Action Reviews (AARs) and evaluations will provide guidance in this annual update.

VII. TRAINING AND EXERCISING

A. Training

The training program will be consistent with the Homeland Security Exercise Plan process. All training supported by the Homeland Security grant process must be DHS (Department of Homeland Security) approved.

B. Exercising

All exercises and drills will be evaluated and any follow-up activities conducted in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP) and Corrective Action Plan (CAP).

LIST OF ATTACHMENTS

| <u>ATTACHMENT</u> | <u>ITEM</u> | <u>PAGE</u> |
|-------------------|---|-------------|
| 1 | Responsibilities of Household Animal Owners | E-18 |
| Appendix 1 | Flood/Dam Failure Evacuation; <u>Robert Downer Flood Control Dam</u> | E-19 |

RESPONSIBILITIES OF ANIMAL OWNERS 'PETS and SERVICE ANIMALS IN DISASTERS'

(NOTE: This may also be distributed as part of the Region 22 Emergency Management outreach efforts)

Family disaster planning should also include pets (household animals). If you must evacuate your home and you have the time and resources, plan to take your pets with you. Pets most likely cannot survive on their own and if they do, you may not be able to find them once you return. Include these steps in your planning:

- A. Locate a safe place for the pets before disaster strikes. Friends or relatives outside the affected area may shelter your animals. If you have more than one pet, they may be more comfortable if kept together, but be prepared to shelter them separately.
- B. Prepare a list of friends, boarding facilities and veterinarians who could shelter animals in an emergency; include 24 hour phone numbers.
- C. Call hotels and motels in your immediate area and a reasonable distance from the home. Ask whether they accept pets, under what conditions, and whether they are restricted as to the size or number of animals.
- D. Call local boarding kennels.
- E. You may not be home when an evacuation order or disaster warning is given. Make arrangements with a trusted friend or relative to gather your pets and meet you at a pre-arranged location.
- F. Assemble a portable Pet Disaster Supplies Kit and keep it in a sturdy container in an accessible place. Essential supplies will be needed, regardless of the time the family will be away.
 1. Medication and medical records (stored in a waterproof container),
 2. A first aid kit,
 3. Current photos of the pet(s),
 4. Food, water, medications, portable bowls, cat litter/pan, and can opener, feeding schedule, notes about medications or potential behavior problems,
 5. Instructions on the pet(s)' feeding schedules, diet, and special circumstances (allergies, difficulty chewing/swallowing, mobility restrictions, diabetes, etc.) and

6. Sturdy leashes, harnesses, and/or carriers to transport pets.
- F. Know what to do as a disaster approaches:
1. Owners are responsible for the care, feeding and control of their animals at all times, including any time spent in public or private shelters.
 2. Call ahead to your pre-identified care facility to confirm emergency shelter arrangements for you and your pet.
 3. Check that your pet disaster supplies are ready to take at short notice.
 4. Eliminate search time for your pets by sheltering them in one central place (a barn, the house, the basement, storm cellar, etc.).
 5. Make sure all dogs and cats are wearing collars that are securely fastened with up-to-date identifications. If available, attach the name, address, and phone number of the temporary shelter the family will be located or the information of the friend/relative where you'll be staying. Temporary tags may be purchased or adhesive tape attached to the pet's I.D. tag may be used for additional information.
 6. Transport dogs, cats and birds in sturdy carriers, reptiles such as snakes and lizards in heavy cloth bags, "pocket pets" animals such as rabbits, hamsters, gerbils in cages that can contain litter or the bedding without spilling during transport or sheltering.
- G. If you cannot move your animals, try to arrange to leave a minimum of three days food and water for each animal. Bring all animals indoors. Do not chain or restrict any animals outside. Separate dogs from cats as even "friendly" or "family pets" may show signs of stress and lash out or attack other animals in the house. Provide for sanitation as best possible.
- H. Provide for search and rescuer responders semi-permanent notices on the inside and outside of the house that there are animals in the house. List the kinds and numbers of animals, favorite hiding places, other essential information and how the responder can reach you concerning the care and welfare of your pets.
- I. Follow all directions and procedures if you place the pet in an public animal care facility. You are still responsible for your animal(s).
- J. Large animals and livestock require a higher level of response. Additional planning guidelines may be available through local veterinarians or animal associations and trade organizations. Plan to have an animal identification system, trained handlers, sufficient transportation and alternate sites to feed and house the animals if evacuation is necessary. Have sufficient feed, water, medications and handling equipment for several days should one

choose to shelter-in-place. Consider having an alternate power supply for water pumps.

Updated 1-29-14 by Cathy McDaniel and Jerry Bretthauer

FLOOD/DAM FAILURE EVACUATION

I. PURPOSE

To identify actions required to evacuate the population and protect facilities threatened by flood or dam failure.

II. SITUATION

A. North Platte River Basin

1. Banner County lies within the North Platte River Basin. The flow of the Pumpkin Creek is well controlled so that flooding on the mainstream is infrequent. However, damaging flash floods may occur periodically in the River Basin. Many of the areas between the plains and the valley are steep and concentrate runoff from high intensity storms. The distribution systems serving these lands are thus subject to damage. Heavy winter snows and rapid spring melt could overstress the system of flood control impoundment's resulting in flooding in Banner County.
2. Approximately 15% of the county's population resides in the 100-year flood plain boundary, according to the Nebraska Department of Natural Resources. According to the Nebraska Department of Natural Resources, Banner County has never been mapped for flood plains.
3. The most current flood maps from FEMA are available at:

<http://msc.fema.gov/webapp/wcs/stores/servlet/CategoryDisplay?catalogId=10001&storeId=10001&categoryId=12001&langId=-1&userType=G&type=1>

B. Dams That Could Affect Banner County

1. Robert Downer Flood Control Dam

Owner: Robert Downer

Emergency Preparedness Plan: 1985

Inundation Area: This would affect four isolated rural farms and a feedlot up to four miles north, northeast of the dam. Refer to the Robert Downer Dam Warning and Information Plan for detailed maps.

C. Potential Effect of the Dam Failure

Less than one percent of the population of Banner County could be affected by the failure of this dam.

III. RESPONSIBILITIES

- A. The National Weather Service is responsible for notifying and advising local government when conditions exist that could cause flooding.
- B. The owner/operator of each dam, as listed in 'Section II B, is responsible for the safe operation and maintenance of dam structures. They are also responsible to notify or alert local jurisdictions promptly in the event of a threat situation which could affect persons downstream.
- C. Local government responsibilities are as defined elsewhere in this Plan for all hazards. In addition, the Region 22 Emergency Management Director, the Banner County Emergency Management Liaison, and Banner County Sheriff, are responsible for monitoring high water conditions and for coordinating warning systems. Other flooding responsibilities:
1. The Banner County Highway Department may provide sandbagging activity, emergency dike/levee repair, construction of temporary dikes, as needed.
 2. The Banner County Highway Department will safety inspect bridges, wing walls and approaches to bridges after the water subsides.

IV. CONCEPT OF OPERATIONS

This section addresses unique aspects of an evacuation under threat of flood or dam failure.

A. Notification of Threat

1. General flooding of Pumpkin Creek is monitored by the National Weather Service and the Nebraska Emergency Management Agency as well as other state agencies. Advisories will be issued by these agencies to the Banner County Emergency Management Director and Liaison Directors. Local monitoring of creek conditions will augment this information.
2. Flash flood watches will be issued by the National Weather Service, Cheyenne, Wyoming.
3. Dam failure, potential or actual, or emergency release notification is the responsibility of the dam owners/operators. See Section II B and the appropriate Dam Emergency Plan.

B. Increased Readiness Measures

1. On receipt of a flood watch, the Region 22 Emergency Management Director and/or Banner County Emergency Management Liaison will ensure that flood monitoring procedures are implemented (see Annex B.)
2. On receipt of a flood warning or notification of a potential or actual emergency, the Region 22 Emergency Management Director or Banner County Sheriff will alert and advise all affected communities and key facilities.
3. Preparations will be carried out for the movement of people and critical equipment from the affected areas. The Region 22 Emergency Management Director and/or Banner County Emergency Management Liaison will notify all support agencies and organizations.

C. Special Notification Procedures – Robert Downer Flood Control Dam

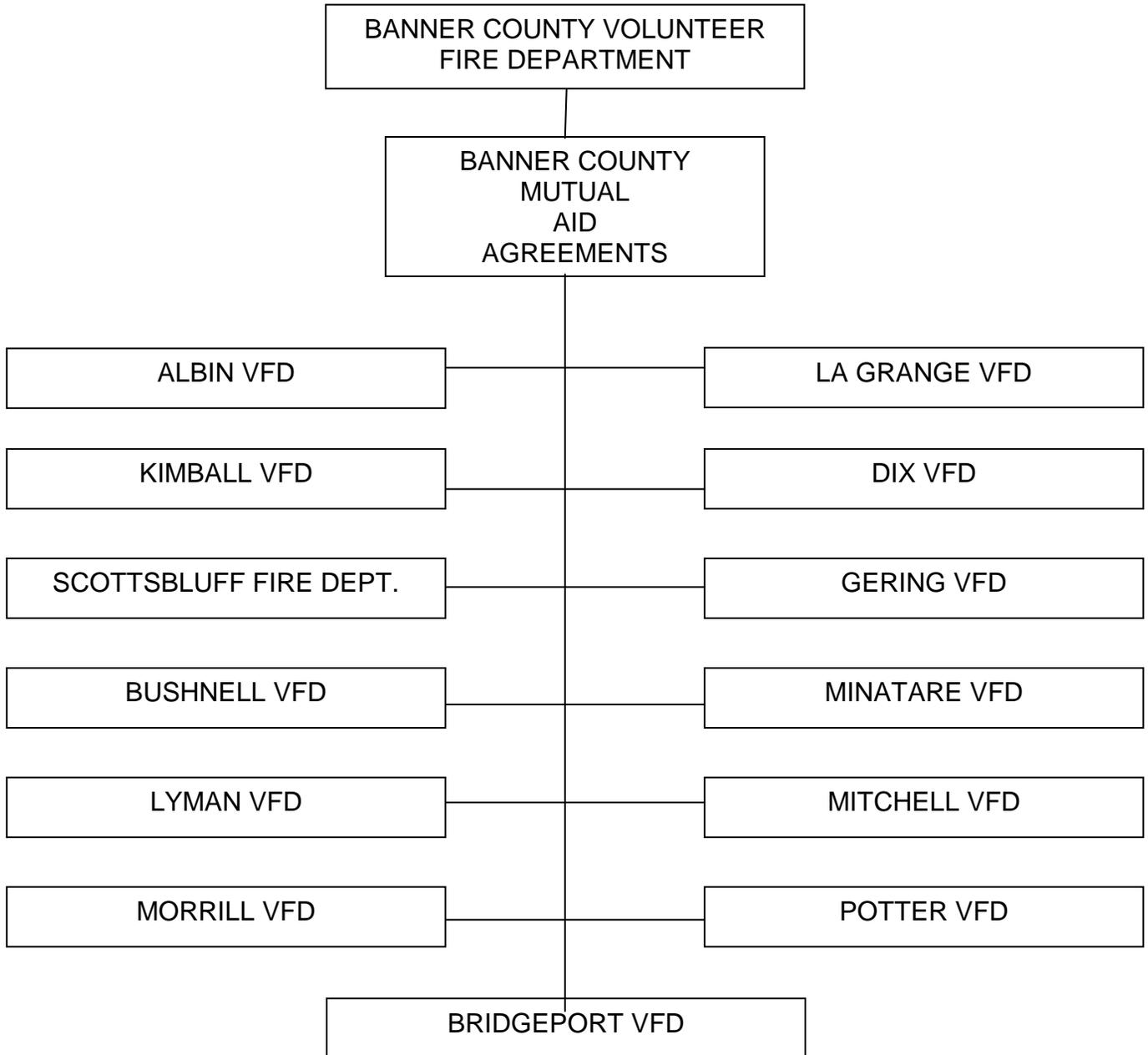
In the event of an emergency with the Robert Downer Flood Control Dam, the Banner County Sheriff will make direct contact with those residences located in potential inundation areas.

D. Evacuation Decisions

The decision to evacuate any potential flood or inundation area will be made by the executives of affected jurisdictions based on recommendations from the Banner County Chairman of the Board of Commissioners, Banner County Emergency Management Liaison, Banner County Sheriff and/or Region 22 Emergency Management Director. In the event of immediate danger, the Incident Commander may make the evacuation decisions.

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FIRE SERVICES



STATE SUPPORT:
Emergency Support Functions # 4, 5, 10, Fire Suppression, Emergency Management,
Environmental Quality

Lead Agencies: State Fire Marshal, Nebraska Emergency Management Agency,
Dept. of Environmental Quality

FIRE SERVICES

I. PURPOSE

This Annex describes the direction, control, roles and responsibilities for a coordinated response for Fire Services during, or as a result of a natural or man-made disaster or a nuclear crisis.

II. SITUATION

- A. Banner County is vulnerable to various severe weather phenomena and structures failures that could destroy property and cause loss of life.
- B. Trucks, trains and airplanes can carry hazardous materials within the county. There are a number of sites in the county that store hazardous materials and substances. Because of this, the potential exists for both accidents and incidents involving hazardous materials.
- C. A risk analysis of fixed facilities and known transportation routes, where potential release situations with possible consequences beyond the boundaries of the facility or adjacent to the transportation route, was completed in conjunction with SARA Title III planning.
- D. SARA Title III requires that facilities report the use and storage of all extremely hazardous materials and materials included under the Community-Right-to Know category in the facility and other emergency plans. The most current information is included this Annex.
- E. Banner County is served by one Fire Department that operates a Rescue Squad (Attachment 1). The Fire Department has mutual aid agreements with surrounding Fire Districts.
- F. There are no private or company fire brigades located in Banner County.

III. ASSUMPTIONS AND PLANNING FACTORS

- A. Existing fire personnel and equipment will be able to handle most emergency situations through their own resources or mutual aid.
- B. Clearing roads to permit passage of emergency vehicles will be a high priority responsibility of Public Works subsequent to any disaster (Annex K).
- C. Law enforcement will handle on-scene traffic and crowd control to permit access for emergency personnel and equipment.

- D. The Nebraska Department of Health And Human Services will advise the local Fire Departments on the radiological response activities of a radiological incident/accident involving Banner County.

IV. ORGANIZATION/RESPONSIBILITIES

- A. The primary responsibilities of the Fire Services are the prevention and suppression of fires; providing rescue services; and responding to hazardous material incidents.
- B. The Banner County Volunteer Fire is designated as the Community Emergency Coordinator (CEC) for hazardous materials incidents as defined in the Superfund Amendment. As CEC, the Fire Chief:
 - 1. Receives notification from facilities that an accidental release of an extremely hazardous substance has occurred.
 - 2. Makes determination to implement those portions of the plan relating to hazardous material incident response, as necessary.
 - 3. Provides notification to the Local Emergency Planning Committee and the public that the plan has been activated.
- C. The Fire Chief of each individual jurisdiction or fire district is responsible for the coordination, planning, training, and development of Fire Department operational policy for their respective jurisdiction including:
 - 1. Fire Fighting,
 - 2. Coordination of Fire Services during a natural disaster,
 - 3. Acting in the role as CEC, coordinating with other governmental response authorities and Facility Emergency Coordinators in the event of a hazardous material incident.
- D. During emergency operations, the Banner County Volunteer Fire Chief or a designated representative will serve as a member of the EOC staff.
- E. In a situation that affects the more than one Fire Department in the county and an Emergency Operations Center is activated, each department will select a member to represent their district on the EOC Staff on the EOC Staff. This representative will:
 - 1. Coordinate data regarding requirements (i.e., personnel, equipment, supplies, reporting requirements, etc.) of the Fire Departments.
 - 2. Act as a liaison between Fire Departments and the local government and other agencies/organizations.

3. Report general activities and status of Fire Services at EOC briefings.

F. Overall Fire Service Responsibilities are:

1. Fire Chief

- a. Develop standard operating procedures, provide training, and use the Incident Command System per the NIMS and policies for the department.
- b. Coordinate and direct volunteers assisting the Fire Department.
- c. Maintain a current file of information submitted under Title III to include:
 - i. The current list of reporting facilities and the Facility Emergency Coordinators (FEC).
 - ii. Material Safety Data Sheets (MSDS), Inventory lists or Tier II reports.
- d. Develop departmental tactical response plans for facilities where hazardous materials are produced, used, or stored.
- e. Coordinate fire inspections for homes or commercial buildings during or after a disaster to determine if the facility is safe for occupancy.
- f. Alerts all emergency response organizations, governmental, non-governmental and private, of the dangers associated with technological hazards and fire during emergency operations.

2. Senior Fire Officer

- a. Direct the level of response, request mutual aid or other assistance, and make decisions concerning the Fire Department's actions and policies during emergency operations.
- b. Direct search and rescue operations.
- c. Request the Medical Coordinator in the event of a Multiple Casualty Incident (MCI) if required (Annex G).
- d. Authorize Fire Department personnel and equipment to respond to mutual aid requests.

G. Line of Succession

Each Fire Department's line of succession is as follows:

1. Fire Chief,
2. Assistant Fire Chief/Captain(s),
3. Senior Fire Officer on duty.

V. CONCEPT OF OPERATIONS

A. Mutual Aid

1. The Senior Fire Officer will request mutual aid when the emergency extends beyond the capabilities of the local Fire Department.
2. When an emergency extends beyond the capabilities of mutual aid resources, the Senior Fire Officer will:
 - a. Notify the Region 22 Emergency Management Director and Banner County Emergency Management Liaisons to coordinate additional support.
 - b. Request assistance from the state and/or other agencies/organizations required at the scene.

B. Hazardous Materials

Specific policies, responsibilities, and operational procedures for hazardous material response including radiological are contained in Appendix 1 to this Annex. The following general guidelines apply for hazardous material response:

1. The local Fire Department is responsible for initial response, and, if possible, containment of hazardous material incidents within their level of training and certification. The Incident Commander will coordinate with law enforcement regarding:
 - a. Defining the hazard area,
 - b. Limiting access requirements,
 - c. Providing advice on the hazards involved and making recommendations to local executives.

2. Direct advisory or technical support will be requested through the Scotts Bluff County Communications Center.
 - a. Accidents involving chemicals
 - i. Chemtrec (1-800-424-9300),
 - ii. State Fire Marshal's Office,
 - iii. Nebraska Department of Environmental Quality,
 - iv. The nearest MOU Hazmat Response Team is at the Scottsbluff Fire Department.
 - b. Accidents involving radioactive materials
 - i. Immediate notification to the Nebraska Department of Health and Human Services is required. Once they have been notified, it is their responsibility to determine what radiation control actions are necessary to protect the public.
 - ii. Each Fire Chief will ensure that personnel are selected and trained in both radiological monitoring equipment operation and agency emergency response procedures before responding to a radiological incident.
 - iii. In addition, all major hazardous material incidents will be reported to the Region 22 Emergency Management Director and Banner County Emergency Management Liaison for coordinating additional support and for notification of and reporting to the appropriate state agencies.

C. Searches

1. The Senior Fire Officer of the jurisdiction will coordinate all searches involving
 - a. Fires,
 - b. Personal injuries.
2. Law enforcement officials are responsible for searches involving
 - a. Lost or missing persons,
 - b. Fugitives,
 - c. Bomb threats.

3. The State Department of Aeronautics is responsible for all searches involving missing or downed aircraft other than military.
4. When a search extends beyond the capabilities of the coordinating agency, the Region 22 Emergency Management Director and/or Banner County Emergency Management Liaison will be notified to coordinate additional requirements.
5. Additional resources (personnel, equipment, supplies) may be available through:
 - a. Mutual Aid,
 - b. Local, state, and/or federal agencies,
 - c. Volunteer organizations.

D. Rescue

Rescue operations are usually performed by the Fire Department. Annex G has a detailed description of emergency medical operations. Each jurisdiction is responsible for providing rescue, emergency treatment, and transportation for the seriously ill or injured. This is accomplished through:

1. The local Fire Department's Rescue Unit. See Annex G, Attachment 2, for EMS resources.
2. Mutual aid agreements with adjacent Fire Department's Rescue Unit's when the local Fire Department does not operate a Rescue Unit or when the Rescue Unit is unavailable.
3. The Rescue Units of the individual Fire Departments have the capability to provide Basic Life Support only. Valley Ambulance Service will have to be called if Advance Life Support Service is required.

E. Resources

1. The State Fire Marshal has certain fire response and investigative responsibilities as set forth in State Statutes. In addition, the Fire Marshal will support operations to the fullest extent possible and would normally be contacted as early as possible in major fire, explosion, or hazardous material incidents or accidents.
2. Agencies available to support Fire Services along with contact information are listed in the Banner County Mutual Aid Association Resource Directory, the Banner County Emergency Management Resource List, and the Region 22 Emergency Management Resource List.

F. Support to Other Agencies

The Senior Fire Officer has the authority to utilize the Fire Department personnel and equipment to support other agencies or organizations during an emergency/disaster, dependent on the current situation and resources available. Areas of possible support include:

1. Law Enforcement: traffic and crowd control.
2. Health and Medical: first aid stations, public health (i.e., collecting water samples, etc.), and transportation to assist a medical facility during evacuation.
3. Radiological Protection: radiological monitoring and decontamination.
4. Public Works: debris clearance.

G. Extended Operations

1. All fire and rescue personnel in Banner County may go on full time status with twelve (12) hour shifts. An exception will be the individuals who are considered by the Executive Group to be key personnel in other areas.
2. Mutual aid information may be coordinated through the EOC.
3. The fire districts within Banner County will maintain their normal jurisdictional responsibilities.

VI. ADMINISTRATIVE AND LOGISTICS

A. Administration

The individual Fire Departments will maintain their normal administrative records of personnel, equipment and material used. Accurate record keeping will identify specific needs to the Resources Coordinator (Annex L).

B. Reports

Each Fire Chief will prepare and submit reports required by Statutes of the State of Nebraska and as requested by other state agencies.

C. General

Some of the information contained in this Annex may also be found in the area mutual aid association agreements. Banner County is associated with "Scotts Bluff County Mutual Aid Association" dated October 30, 1980 and supporting documents. Additional detailed information specifically pertaining to the Mutual

Aid Association is contained in these publications and has not been duplicated in this Plan.

VII. TRAINING AND EXERCISING

A. Training

1. In addition to the prescribed training required by Fire Departments for normal operations, fire personnel should be trained in:
 - a. Radiological monitoring/decontamination - every two years,
 - b. Hazardous materials response to the level determined by their employer in compliance with OSHA and EPA regulations. It is critical that responders never perform a function for which they are not adequately trained and equipped.
 - c. Traffic and crowd control,
 - d. Evacuation, and
 - e. Emergency first aid
2. Intra-agency action will be taken to inform other emergency support agencies of the physical hazards associated with fire emergencies.
3. The training program will be consistent with the Homeland Security Exercise Plan procedures. All training supported by the Homeland Security grant process must be Department of Homeland Security (DHS) approved.

B. Exercising

All exercises and drills will be evaluated and any follow-up activities conducted in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP) and Correction Action Plan (CAP).

LIST OF ATTACHMENTS

| <u>Attachment #</u> | <u>Item</u> | <u>Page</u> |
|---------------------|--|-------------|
| 1 | Fire Resources | F-11 |
| <u>Appendix</u> | | |
| 1 | Hazardous Materials Response | F-13 |
| <u>Attachment</u> | | |
| 1 | Facilities and Vulnerable Areas in Banner County | F-27 |
| 2 | Hazardous Material Incident Report Form | F-29 |
| 3 | Hazardous Materials Incident Notification and Telephone Numbers | F-31 |

BANNER COUNTY FIRE RESOURCES

(List numbers of equipment)

| FIRE DEPARTMENT | PHONE | AERIAL | PUMPER | TANKER | PUMPER/ TANKER | GRASS-WEED TRUCK | UTILITY TRUCK | RESCUE UNITS | KINDS/TYPES/ SPECIAL- TEAMS | KINDS/TYPES SPECIAL EQUIPMENT | RADIO- LOGICAL EQUIPMENT Yes / No |
|---|----------|--------|--------|--------|-------------------|---------------------|------------------|-----------------|-----------------------------------|-------------------------------------|--|
| Banner County Fire | 911 | | 1 | 1 | | 3 | 1 | 1 | | | |
| Banner County Highway | 436-4460 | | | 1 | | | | | | | |
| | | | | | | | | | | | |
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| | | | | | | | | | | | |
| Nearest HAZMAT Response Team Scottsbluff Fire Dept | 911 | | | | | | | | | | |
| | | | | | | | | | | | |

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HAZARDOUS MATERIALS RESPONSE

I. PURPOSE

To identify actions required to minimize damage to human health, natural systems and property caused by the actual or potential spill or release of hazardous materials, including a radioactive material incident/accident.

II. SITUATION

- A. Substances, which if released in an uncontrolled manner (i.e. spill), can be harmful to people, animals, property, and/or the environment. A hazardous material is any substance or combination of substances, which because of quantity, concentration, physical, chemical, or infectious characteristics may pose substantial immediate or potential hazards to humans or the environment.
- B. Banner County is vulnerable to various hazardous materials. Agricultural and industrial chemicals, explosive and combustible materials are transported and stored in the county.
1. There are facilities within the county with the potential of a release beyond the boundaries of the facility.
 - a. Some facilities store extremely hazardous material over the SARA Title III threshold levels. See Attachment 1 for the listing of facilities.
 - b. Some facilities produce, use or store hazardous materials that are not required to be reported under Title III. See Attachment 1.
 2. Hazardous materials, including radiological materials, transported on Highways 71 and 88, two (2) major pipelines, or aircraft could be involved in an accident causing a spill or the potential for a spill
 3. There are several areas particularly vulnerable to hazardous material spills.
 - a. Locations may contribute to additional risk because of their proximity to facilities with hazardous materials. See Attachment 1 for these locations.
 - b. Special populations, such as the Banner County School is subject to additional risk due to the proximity to facilities with hazardous substances (Attachment 1).
 4. Some areas of Banner County because of sensitive environment, land use patterns or water supplies are particularly vulnerable (Attachment 1).

5. Response to a HazMat incident may be affected by the weather or time of day.
- C. OSHA and EPA regulations define levels of training required for response to a hazardous materials incident. The employer must certify the level of training for each person who may respond to an incident. Responders will not perform any function they are not trained and equipped to execute.
1. Banner County has no HazMat Response Teams, trained and equipped to respond to a hazardous material spill.
 2. Banner County has a mutual aid agreement with the Scottsbluff Fire Department HazMat team located in Scottsbluff, Nebraska.
 3. There are State Emergency Response Teams (SERT), referred to as, MOU cities, located across the state. To request their assistance, one must contact NEMA at 402-471-7421 if the county or jurisdiction has no official mutual aid agreement with the team.
 4. The Fire Departments have response vehicles equipped with some of the following special resources: self-contained breathing apparatus, bunker/turnout gear, binoculars, foam/agents, foam application equipment, sorbents, communications, radiological monitoring equipment, dry chemical extinguishers and are trained to handle some but not all hazardous materials incidents.
 5. Facilities that use and store hazardous materials may have response equipment. See the individual facility list, Attachment 1.
- D. There are many different ways an individual can be exposed to radioactive materials. In Banner County, highways are used for receiving and/or transporting these materials. Any peacetime radiological incident would probably be the result of a transportation accident.
- E. There may be licensed users of radioactive materials within the county. Typically, this includes hospitals, universities, industrial facilities, and doctors who are licensed and regulated by the Nebraska Radioactive Materials Program administered through the Nebraska Department of Health and Human Services' Office of Radiological Health.

III. ASSUMPTIONS and PLANNING FACTORS

- A. The fire department or law enforcement agency responding to an accident scene will usually be the first to discover the presence of hazardous materials either spilling or with the potential to spill. These personnel usually have had some training in handling this type of incident.

- B. It is imperative that the hazardous material involved in the incident be identified as early as possible for the safety not only of the general populace, but for the first responders as well. Knowledge of the agent involved will determine the specific response required.
- C. This plan considers any incident/accident involving radioactive materials that could have an impact on Banner County. The most likely scenario would be a transportation accident. It is unlikely that the shipping container would rupture due to the impact; however, attendant with each vehicle accident is the distinct possibility of fire or explosion. These could either melt the protective lead containers or create a rupture allowing a release of the radioactive materials. In the early stages of this type incident/accident, local capabilities are usually limited because assistance from persons with special radiological knowledge and expertise may not be immediately available.
- D. In the event of a radiological incident/accident, response personnel will notify the Nebraska State Patrol in Lincoln (402) 471-4545. The first responder calling the State Patrol should gather as much of the information as possible from the Hazardous Materials Reporting Form (Attachment 2) prior to placing the call.

IV. RESPONSIBILITIES

- A. The Fire Department is responsible for:
 - 1. Coordinating with the Facility Emergency Coordinator on response to hazardous substances in the facility.
 - 2. The initial response and containment, if possible.
 - 3. Coordinating and the establishing a command post at the scene.
 - 4. Assuring that first responders receive sufficient direction to be able to handle the situation properly.
 - 5. Planning for possible in-place-shelter or evacuation of buildings or areas involved.
 - 6. Coordinating with law enforcement in defining the hazard area.
 - 7. Requesting State Emergency Response Team (SERT) through the Nebraska State Patrol, if necessary,
 - 8. Initiating notification of support agencies including hospitals that may receive potentially contaminated patients.
 - 9. Ensuring that a hazardous material training program is conducted for all department personnel.

B. Law Enforcement Agencies are responsible for:

1. Providing security for the hazard area.
2. Hazard area traffic and crowd control.
3. Directing and controlling any evacuations.
4. Providing hazmat training their personnel.

C. Banner County Emergency Management and Liaisons are responsible for the:

1. Notification of support agencies.
2. Coordination with charitable and volunteer organizations that may provide assistance.
3. Coordination with state and federal agencies that may have a disaster response role.
4. Coordination in notifying the public of evacuation areas or other health and protective measures.
5. Obtaining or coordination of appropriate training programs which will provide the skills and capabilities required for radiological operations within the various departments of government. Emergency response agencies such as law enforcement, fire, and rescue services are considered primary responders to a radiological incident.

D. Radiological Responders

1. Radiological Officer

Banner County does not have an assigned and trained Radiological Officer (RO). Banner County utilizes the Region 22 Emergency Management Director, who is a trained Radiological Officer.

2. Radiological Monitor

Banner County does not have assigned and trained Radiological Monitors (RM).

3. Local government agencies may be responsible for decontamination of their equipment and vehicles.

E. Local Emergency Planning Committee (LEPC)

1. The Region 22 Local Emergency Planning Committee (LEPC) is locally organized with representatives from first responders, industrial, environmental, media, concerned citizens and others appointed by the State Emergency Response Commission. The LEPC is governed by Nebraska State 81-15,217(a) through (e) and 81-15,22 and the membership and activities are approved and regulated by the State Emergency Response Commission (SERC) which is administered by NEMA and the Dept of Environmental Quality.
2. The LEPC's responsibilities are specified in RSS 81-15,191 to 81-15,235. These responsibilities include but may not be limited to:
 - a. Developing and exercising a plan to identify and coordinate the local response to an incident involving hazardous materials.
 - b. Providing information to citizens of the district on the hazardous substances stored and used in their neighborhoods
 - c. Provide help in identifying potential chemical hazards and risks to the community, public education, review and development of a community hazmat response plan (this Appendix), review and improvement to fixed facilities plans after an hazmat event in the county.
 - d. Much of this work is accomplished by:
 - i. Completing an annual review and update of this Annex and Attachments.
 - ii. Evaluating the need for resources necessary to develop, implement, and exercise the emergency plan and make recommendations with respect to additional resources that may be required and the means for providing such additional resources.
 - iii. Designating a public library in each county within its district as the depository for the emergency plan.
 - iv. Providing the emergency plan to the governing bodies having jurisdiction in the district for review prior to submitting the plan to the SERC.
 - v. Respond to a request for information following Federal Public Law 44-499.

- vi. Annually publish a public notice in a local newspaper that the local emergency plan (this LEOP, Annex F, Appendix 1) and Tier II forms have been submitted and are available for public review.
- e. The LEPC may have an agreement with the Region 22 Emergency Management Agency to assist the EM in other disaster planning or outreach activities
- f. Additional detailed information concerning the roles and responsibilities if a LEPC are available from the SERC Administrator at the NEMA.

F. State Agencies

1. The Nebraska Emergency Management Agency

- a. Coordinates state agency response and provides assistance and support as determined by the situation.
- b. Provides the SERC Administrative guidance for the LEPC.

2. The Nebraska Department of Environmental Quality (NDEQ)

- a. Provides technical assistance to the LEPC in its planning activities.
- b. Provides technical assistance for determining areas likely to be affected by an on-going release.
- c. Provides technical assistance relevant to the containment and cleanup of hazardous materials incidents. They are also responsible for warning downstream water users, where applicable.
- d. Approves the cleanup plan and notifies the responsible person when satisfactory cleanup is achieved.
- e. Gives prior approval to all disposal actions.
- f. May require a report, following the cleanup, from the responsible person describing all aspects of the incident including cause of the release, monitoring requirements (long and short term), cleanup and disposal methods, and steps to prevent a similar occurrence. If the cleanup is to be long-term, the Department may require interim status reports.
- g. Is the main point of contact with the Regional Response Team (RRT), for requesting assistance, resources and coordination with Federal Agencies for response, cleanup and recovery actions.

3. The State Department of Health and Human Services System (HHSS)

- a. The Department of Health and Human Services Regulation and Licensure (HHS-R&L), under the authority of R.R.S. 71-3513, has responsibility to issue regulations and require actions needed to meet any radiological emergency. Once notified of an accident/incident involving radioactive materials, HHS-R&L is responsible for health hazard assessment and controlling/ advising of all safety, containment, decontamination, and cleanup actions.
 - b. DHSS notifies the public of the potential health effects of a HazMat incident.
4. The State Fire Marshal supports the local fire department's response in all working fires and hazardous materials incidents.
5. The Nebraska Department of Agriculture can provide additional technical assistance for a suspected or actual pesticide release.

G. Federal Government

1. U.S. Nuclear Regulatory Commission (USNRC)

- a. Coordinates the overall federal technical response to a radiological emergency.
- b. Provides technical advice to state or local agencies.
- c. Assesses the nature and extent of the radiological emergency and the potential consequences to the health and safety of the public.

2. Environmental Protection Agency (EPA)

- a. Emergency planning and response branch provides technical assistance in hazardous material spills under the National Contingency Plan.
- b. Establishes radiological protective action guides (PAGs) and recommends appropriate protective measures.
- c. During emergency operations provides personnel, equipment, and laboratory support to assist DOE in monitoring activities.
- d. Assumes the responsibility from the Department Of Energy for the intermediate and long-term monitoring function.
- e. Can provide resources through the Regional Response Team (RRT). The RRT can be activated through the NDEQ.

- f. Office of Water and Hazardous Materials provides assistance with pesticide incidents.
 - g. Section 123 of SARA authorizes EPA to reimburse local governments, who qualify, for expenses incurred in carrying out temporary emergency measures in response to hazardous substance threats. Reimbursement is available only to local governments. To be eligible for these funds, EPA must be notified within 24 hours of the incident by calling the National Response Center at 1-800-424-8802. An application package may be obtained by calling the Superfund Hotline 1-800-424-9346.
3. Department of Energy (DOE) during federal support operations will provide the personnel, an on-scene technical director, and equipment for radiological monitoring and assessment activities.
 4. Department of Transportation (DOT) under Public Law 93-633, Section 109 (d) (2), is required to provide information and advice in transportation emergencies involving hazardous materials. The DOT will also investigate transportation accidents and inspect for violations under their authority.
 5. National Response Center (NRC) receives and relays notices of releases to the appropriate On-Scene Commander (OSC), disseminates OSC and RRT reports to the National Response Team (NRT), and provides facilities for the NRT to use in coordinating a national response action.

H. Industry

1. Owner or Operator
 - a. The owner is required to notify the State Department of Environmental Quality upon discovery of a release of certain hazardous materials.
 - b. The owner or operator will designate a Facility Emergency Coordinator who will participate in the planning process and who will notify:
 - i. The Community Emergency Coordinator (CEC) for the Region 22 Emergency Planning Committee (LEPC),
 - ii. The State Emergency Response Commission (SERC) of any state likely to be affected by the release,
 - iii. The National Response Center (NRC), and
 - iv. Any other persons to whom the facility is to give notification.
 - c. The Facility Emergency Coordinator will make available to the Community Emergency Coordinator any information needed for

implementing this emergency plan including advice on response, evacuation and in-place shelter options.

2. Shipper

- a. Under the regulations of the U.S. Department of Transportation (DOT) and the Nuclear Regulatory Commission, the shipper of hazardous materials is responsible for complying with all applicable regulations in packaging, labeling, marking, and otherwise preparing any goods for transport by carrier. The shipper must certify on the shipping papers that applicable regulatory requirements have been met.
- b. DOT regulations also require the shipper to inform the carrier of any special precautions that must be taken in the transport of the goods.
- c. If called in case of an accident, the shipper is also required to provide whatever details about the shipment that is necessary and helpful. The shipper may wish to offer assistance in confining and cleaning up any accident involving his shipment.
- d. The shipper must also provide a list of 24-hour telephone contacts of persons familiar with the technical details of the shipment.

3. Carrier

- a. The carrier is responsible for handling, stowing, storing shipments, and placarding vehicles in accordance with DOT regulations and exercising due care in transporting the shipment to the consignee.
- b. In the event of an accident, the carrier is responsible for initial actions to include notification of appropriate governments, the shipper, DOT, and possibly the Department of Energy (DOE).
- c. The carrier also has the basic responsibility for containing or confining any threat associated with the cargo in his possession, whether or not radioactive materials or other hazardous materials are involved.
- d. During recovery, the carrier also has the basic responsibility to see that the cleanup/decontamination is completed.

4. Licensees operating within the states generally fall into one or two categories. They either must comply with the Nebraska Radiation Control Act (RRS 71-3501 to 71-3519) or they must be covered by an appropriate reciprocal procedure.

- a. In the event of a radiological incident, licensees must respond as required by HHS-R&L regulations. Licensees may assume the

responsibilities of the shipper when radioactive materials under their control must be transported by a carrier.

V. CONCEPT OF OPERATIONS

Most operations would be conducted as defined elsewhere throughout this Plan. This Appendix addresses only those unique aspects of hazardous materials incidents.

A. Notification

1. When a hazardous materials incident is identified, the first responders will notify local authorities and executives of the incident.
 - a. In the event of a fixed site incident, the facility will use the normal emergency notification system to notify the Fire Chief, who is the designated Community Emergency Coordinator (CEC). The Incident Commander shall decide to implement the plan.
 - b. In the event of a transportation spill, the notification will be satisfied by dialing 911 or the Operator, if 911 is not available.
2. The owners/shippers of the materials should be notified to request information on the properties of the hazardous materials involved.
3. The appropriate State Agencies should be advised of the situation using the Hazardous Material Incident Report Form, Attachment 3, to ensure that all necessary information is gathered and reported and request assistance if the situation is beyond local and/or mutual aid capabilities.
4. When the incident is identified as having a radiological material involved and the rescue of injured personnel has been completed and an initial safety perimeter established, all other activities will be accomplished under the advice of HHS-R&L. That agency will be notified via Nebraska State Patrol Communications as soon as possible after the initiation of the hazardous event.
5. The Region 22 Emergency Management Director and/or Banner County Emergency Management Liaison will alert volunteer and charitable organizations that may provide assistance to evacuees.

B. Initial Response

1. The Incident Commander, when notified of an actual or potential hazardous materials release, will identify the area to be isolated by a controlled perimeter, the area of population likely to be affected by such release, and

report this information to the dispatch center to relay to other responding agencies.

2. Determine the nature of the material from the placard, label, or shipping papers from the shipper/owner.
 3. Identify, evaluate, and assess the problem and its potential. Consider that some effects of the incident may not be noticeable for some time.
 4. Contact CHEMTREC (1-800-424-9300) for information to determine the most effective handling of the incident.
 5. The State Emergency Response Team (SERT) may be requested through the Nebraska State Patrol to aid the responding units. NSP will dispatch the closest members of the team to the scene to provide guidance and technical assistance to the Incident Commander.
- C. Emergency Public Information

It is important to provide accurate information to the public so they know what to do immediately to protect them.

1. The Public Information Officer will coordinate the dissemination of information concerning the incident with the Chief Executive Officer and Region 22 Emergency Management Director and/or Banner County Emergency Management Liaison as defined in Annex D.
 2. Because information will be needed quickly, radio and television are the best media to release data on health hazards, precautions for personal protection, and evacuation routes away from the hazard area. Radio and TV stations commonly used in Banner County are listed in Annex D, Attachment 1.
- D. Evacuation / In-place-shelter

1. The Incident Commander will make the decision to shelter in-place or evacuate the hazard area based on the recommendations of CHEMTREC, the DOT Emergency Response Guidebook, the manufacturer, and/or state or federal agency advisors.
2. Policy and procedures for evacuation are defined in Annex E. In-place sheltering procedures are in Annex J. Procedures for movement of evacuees are in Annex H. Procedures for the reception and care of evacuees are in Annex I.

E. Containment and Cleanup

1. Determine what can be done, based on training and equipment available, to remove the threat, i.e., contain and/or counteract, decontaminate, or remove, etc. By law it is the spiller's responsibility to contain or confine any threat associated with the cargo in their possession.
2. The responsible party should, depending on the material involved, accomplish cleanup and disposal as specified by publications and agencies.
3. The manufacturer is a source of advice and information for a chemical decontamination team.
4. The Regional Response Team (RRT), composed of representatives of Federal Agencies may be convened by the Federal On-Scene Coordinator to provide advice or recommendations during a response to a major hazardous materials incident.

F. Health and Safety

Federal law requires the presence of a Safety Officer on every hazardous materials site. The Safety Officer will:

1. Determine the types of respiratory or other protective equipment required for workers.
2. Have victims treated if an accurate diagnosis can be obtained. Some effects may not be noticeable for some time. Information should be obtained to identify all persons at the scene even if no immediate medical problems appear.
3. Get emergency medical information and other pertinent information from CHEMTREC (800-424-9300).
4. Notify local supporting hospitals of the hazardous substance's identity and the number of persons affected.
5. Have standby medical personnel ready to provide service to those working on the material. Provide medical checkup for all who have been exposed.
6. Every precaution should be taken to minimize exposure of emergency workers to radiation. Dosimeters are included in all monitoring sets issued to emergency response personnel. Once the presence of radioactive material is detected, the on-scene commander will ensure that personnel wear dosimeters and/or TLDs (if available). The Region 22 Radiological officer will ensure that sufficient dosimeters/TLDs are charged and available at the scene and that records of exposure times and readings are initiated. Lifesaving rescue and emergency care will not be delayed in order to obtain

precise measurements of radiation exposure levels or to distribute radiological equipment.

- a. Radiation exposure to emergency workers will be kept as low as reasonably achievable. Guidelines recommend maximum accumulation of not more than 1 REM in general emergency situation or 25 REM to save a life.
- b. Air breathing apparatus should be utilized if there is a gaseous or particulate release of radioactive material. If in doubt, the equipment should be used.

G. Security

The defined hazard area will be isolated and cordoned, permitting only lifesaving and response operations, if the responders are properly trained and equipped.

H. Explosive Handling

Only trained specialists should attempt to remove or defuse an explosive device when found.

1. Police, key officials, and the State Patrol Office will be notified immediately. Other agencies that might be notified depending on the circumstances are the Scottsbluff Police Department Emergency Ordinance Disposal team, State Fire Marshal and the Nebraska Emergency Management Agency.
2. If it is a military device, notify the nearest military installation.
3. If terrorist activity is suspected, use the procedures outlined in Appendix 1 to Annex H.

VI. TRAINING AND EXERCISE

A. Training

1. In addition to the training required for normal operations, fire, law enforcement and medical personnel should be trained to respond to a hazardous material incident to the level determined by their employer in accordance with OSHA and EPA regulations. All training supported by the Homeland Security process or grants must be ODP (Office of Domestic Preparedness) approved.
2. Radiological Officers and all Radiological Monitors will receive initial radiological training. This training should specifically relate to their area of individual responsibility.

B. Exercise

An exercise involving response to a hazardous material incident should be conducted annually. The training program will be consistent with the five-year Homeland Security Exercise Plan.

FACILITIES AND VULNERABLE AREAS IN BANNER COUNTY

Note to the reader:

The Nebraska Revised State Statute 81-15.244 states,

“The owner or operator of any facility which is required to prepare or have available a material safety data sheet for a hazardous chemical meeting threshold quantity requirements under regulations promulgated under Title III shall prepare and submit annually on or before March 1 beginning in 1998 a tier II inventory form on data for the preceding calendar year to:

- (a) The local emergency planning committee for the emergency planning district in which the facility is located;
- (b) The commission coordinator* for information; and
- (c) The fire department** with jurisdiction over the facility.”

[Asterisks added for clarity:

*(Nebraska Dept. of Environmental Quality)

** (Community Emergency Coordinator)]

The Region 22 LEPC provides the Banner County Emergency Management Liaison this data for planning and response purposes. At the request of the Banner County Emergency Liaison and under the auspices of and with the approval of the Region 22 Local Emergency Planning Committee (LEPC), the data normally reported here for use by citizens and first responders is retained by the LEPC. Scotts Bluff County Communications retains this information for instant access by first responders. It is the responsibility of the LEPC to make this data available to citizens upon request, following the process and protocols as described within SARA Title III regulations.

The public and responders can also access information about chemicals stored in local facilities on-line at:

<http://deq-iis.ne.gov/iis/jsps/tl3/facilityAccess/templates/tier2Welcome.jsp>

or on the NDEQ web site: www.deq.state.ne.us, go to the search box, lower left, enter: “SARA Title III”, click “Online NDEQ Tier II System”. Follow the step by step instructions and menu boxes.

Chemicals in reportable quantities are listed on the DEQ website: www.deq.state.ne.us, use the search words: "SARA Title III".

FACILITIES AND VULNERABLE AREAS
IN
BANNER COUNTY

This information is kept current at the Region 22 Emergency Management Office and at the Nebraska Department of Environmental Quality. The Scotts Bluff County Communications Center has access current Tier II documents. All Fire Departments also receive this information.

This information is revised and maintained annually by Region 22 Local Emergency Planning Committee (LEPC).

HAZARDOUS MATERIAL INCIDENT REPORT

Anyone giving or receiving an incident report should obtain as much information as possible.

* Time Report _____ a.m./p.m. * Date _____

* NAME OF PERSON CALLING _____

* REPRESENTING _____ TITLE OR POSITION _____

* CALL BACK NUMBER AT SCENE _____

* LOCATION OF INCIDENT:

*City _____ *County _____

* Exact location of area involved: _____

* HAZARDOUS MATERIAL INVOLVED: (Use additional pages as needed)

* Chemical or trade name: _____ * Manufacturer: _____

* Quantity spilled/released (if known): _____ * Duration of release: _____

* Physical form (liquid, solid, or gas): _____ * Measurements from radiation detection instruments: _____

* Media into which the release occurred (land, air, water): _____ Other: _____

DESCRIPTION OF INCIDENT: (Use additional pages as needed)

A. Time of incident: _____ AM./PM. Date of incident ____/____/20____

B. Weather conditions (wind, atmospheric conditions, etc.) _____

C. Current status of incident:

1. Is the incident area secure? _____ Evacuation or in-place-shelter needed (which?)? _____

2. Was there an explosion? _____ Fire? _____ Environmental damage? _____

3. Are there people injured or contaminated? _____ How many? _____

4.* Advice regarding necessary medical attention or chronic health risks? (if known) _____

5.* Actions taken to respond to, contain, clean up materials. _____

6. Location & disposal method of hazardous\ contaminated materials _____

D. Report taken by: _____ Agency _____

****Information that must be obtained for Federal Reporting Requirements***

THIS PAGE INTENTIONALLY HAS NO DATA

HAZARDOUS MATERIALS INCIDENT NOTIFICATION

INCIDENT OCCURS

I. Spill or release from a fixed facility

Responsibility of facility owner/operator to notify

1. Local response organizations by dialing 911 or appropriate number,
2. Nebraska Department of Environmental Quality (NDEQ)
Monday through Friday 0800 – 1700, call (402) 471-2186,
after-hours, weekends, and holidays, call the Nebraska State Patrol,
(402) 471-4545,
3. National Response Center (NRC) hot line (800) 424-8802,
4. The Community Emergency Coordinator (CEC) designated by the Local
Emergency Planning Committee (LEPC). The CEC is usually the District
Fire Chief.

II. Transportation accident

By law, dial 911 or the operator.

III. Responsibility of local response organization, Incident Commander (IC):

A. Incident at Fixed facility

1. Operate under the Incident Management System (IMS),
2. Confirm the appropriate notifications have been made by responsible party, if not make notifications to NDEQ, NRC, and CEC.

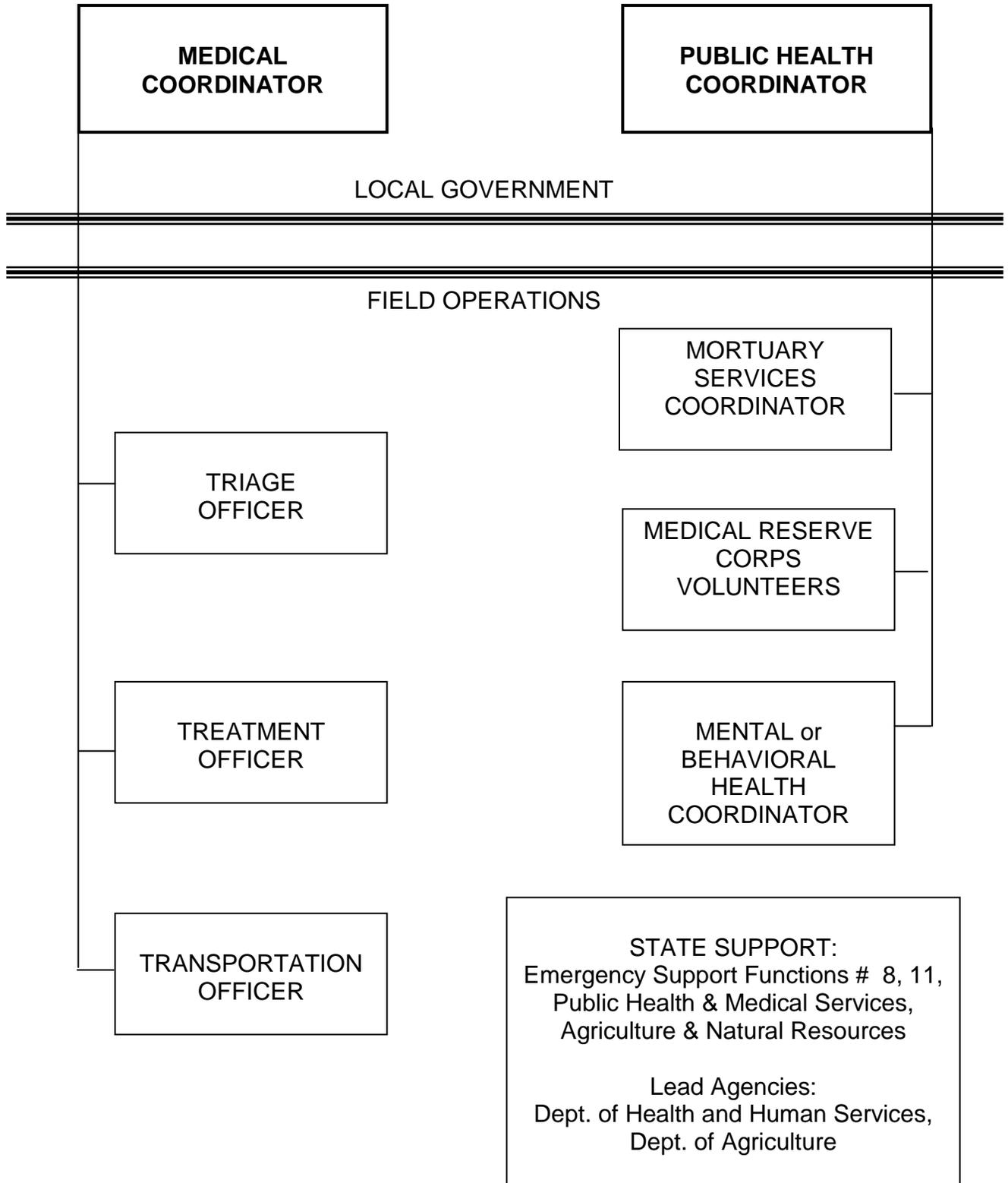
B. Transportation accident

1. Operate under the Incident Management System (IMS),
2. Incident Commander should see that above notifications are made to NDEQ, NRC, and CEC.

EMERGENCY NOTIFICATION ROSTER

| Groups | Phone |
|---|---|
| <u>State Assistance</u> | |
| State Emergency Response Commission | 402-471-3241 |
| Nebraska Dept. of Environmental Quality | 402-471-2186 |
| Nebraska Emergency Management Agency | 402-471-7421 |
| After Hours | 877-297-2368 |
| State Fire Marshal | 402-471-2027 |
| Nebraska State Patrol | 402-471-4545 |
| Nebraska Department of Health and Human Services | 402-471-2541 |
| Nebraska Game and Parks | 402-471-5547 |
| Nebraska Dept of Roads (local District) | |
| Department of Aeronautics (downed aircraft, non-military) | 402-471-2371 |
| National Guard, contact NEMA | 402-471-7421 |
| <u>Other Emergency Assistance 24 HRS</u> | |
| Emergency Planning, Community Right-to-know Act (EPCRA) Hotline | 800-424-9346 |
| Chemtrec | 800-424-9300 |
| National Response Center/ Spill reporting | 800-424-8802 |
| http://www.nrc.uscg.mil/nrchp.html | |
| U.S. National Response Team (chemical guides, biologicals) | |
| http://www.nrt.org | |
| Poison Control Center (PCC) [for pesticides] | 800-955-9119 |
| National Poison Control Center (directs to the nearest PCC) | 800-222-1222 |
| Union Pacific Railroad | 800-877-0511 |
| U. P. Response Management Communications Center | 888-877-7267 |
| Burlington Northern Santa Fe Railroad | 817-234-6164 |
| Nebraska Kansas Colorado Railroad | 800-331-3115 |
| Nebraska Central Railroad Company | 402-562-6155 day, 402-564-8329 night |
| Natural Gas Pipeline | 800-733-2400 |
| Enterprise Products Operating L. P. gas | 800-546-3482 |
| Jayhawk Pipeline, L.L.C. | 888-542-9575 |
| Kaneb Pipeline Op Partnership, NuStar Energy L.P. | 800-759-0033 |
| Kinder Morgan Energy Partners | 888-844-5658 |
| Kinder Morgan Interstate Gas Transmission LLC | 888-763-3690 |
| Kinder Morgan, Trailblazer Pipeline | 800-733-2490 |
| Kinder Morgan Pipelines/ Platte Pipe Line Comp. | 888-449-7539 |
| National Co-op Refinery Assoc – NCRA | 620-241-6611 |
| SourceGas Distribution LLC | 800-563-0012 |

HEALTH AND HUMAN SERVICES



HEALTH AND HUMAN SERVICES

I. PURPOSE

A. Medical

This provides guidance for a coordinated response for medical care and treatment for the ill and injured during or from a disaster.

B. Public Health

This provides guidance for coordinated public health services and interventions during and following a disaster. Functions include early detection and surveillance; epidemiologic investigation; implementation of control measures to reduce, contain or prevent disease; communication of essential information to the healthcare community, public and media; distribution and delivery of prophylactic medication or vaccination, if needed; and environmental surety.

C. Behavioral Health

This annex describes the behavioral health resources available to reduce harmful stress levels of citizens and to respond to the behavioral health needs of survivors, emergency responders in the field, and functional needs individuals in time of disaster.

D. Medical Reserve Corps (MRC)

The MRC, a component of the Citizen Corps program, recruits and prepares health and medical professionals, as well as skilled non-medical individuals to volunteer in local communities. These volunteers are available to assist local medical, health care systems and health care facilities when needed during a disaster or public health emergency.

E. Social Services

This annex describes the role and responsibilities of local social services and agencies able to provide for the coordination and implementation of specialized support to disaster survivors, first responders and/or functional needs individuals.

II. SITUATION

- A. The potential exists for a multiple casualty incident resulting from a naturally occurring, manmade, or terrorist event involving weapons of mass destruction which would stress emergency medical services. Public health

hazards in the form of disease outbreak situations may also stress the existing medical system.

- B. There are no hospitals or nursing homes in Banner County.
- C. There are no nursing homes, no Assisted Living facilities, and no Home Health Care clinics in the Banner County.
- D. There is one fire department which provides rescue service within Banner County.
- E. There are no clinics in Banner County. One RN acts as the Banner County School nurse. Banner County is member of the Panhandle Public Health District, Hemingford, Nebraska. The phone number is 308-487-3600
- F. The Scottsbluff Office of the Department of Health and Human Services, the Aging Office of Western Nebraska and other private agencies have the capability to respond to the serious needs of the population should a major disaster occur.

III. ASSUMPTIONS and PLANNING FACTORS

- A. Any incident that generates an emergency patient load that exceeds the normal day-to-day capabilities of local emergency medical resources or poses a public health threat to the residents of Banner County may be considered a disaster.
- B. Mutual Aid and outside resources will be available to assist the Banner County in natural, technological and man-made emergencies/disasters and incidents involving threatened or deliberate terrorist use of weapons of mass destruction.
- C. Any hospital or nursing home evacuating patients to facilities in other local or regional facilities will provide the medical records of patients, professional staff, and as many supplies and equipment as practical.
- D. There are indirect and direct public health threats associated with specific types of emergencies and disasters. These might include non-outbreak situations (for example, contaminated drinking water, chemical exposures, and sewage discharges), disease outbreaks (for example *E. coli* 0157, anthrax, meningitis, West Nile Virus, plague, smallpox, and SARS), sanitation problems, an overload of mortuary service capabilities and community mental health issues.
- E. People not normally clients of the local Social Services agency may require some form of public assistance under disaster conditions.

- F. The Panhandle Public Health District will work in partnership with the Region 22 Emergency Management Director and the mass care shelter manager to plan for and assist them to accommodate people who have access and functional needs. The Panhandle Public Health District will provide recommendations for communications methods, public information message development, special equipment and supplies that may be needed and locating local care providers to assist individuals whose needs cannot be met at the shelter.

IV. ORGANIZATION/RESPONSIBILITIES

- A. Medical, Public Health, Mental or Behavioral Health, Medical Reserve Corps and Social Services operations are each described separately, but close coordination is required to fulfill the overall responsibility of safeguarding and minimizing the adverse health factors which may affect our citizens during and/or after an emergency or disaster. To provide a coordinated and effective response, the health and human services functions have been separated into two areas, local government support and field operations (see page G-1).

1. Local government support and coordination entails coordinating emergency services such as law enforcement, fire, rescue, and public works, and providing logistical support where required. Both the Medical Coordinator and the Public Health Coordinator represent their respective functions on the EOC Staff.
2. Field operations direction and control should follow the Standard Operating Procedures (SOPs) developed by the local health, mental or behavioral health, state social services and local area medical professionals/facilities.

B. Health and Medical Responsibilities

1. Emergency Medical Services:
 - a. Basic Life Support and Advanced Life Support is the responsibility of the Banner County Volunteer Fire Department/Rescue Unit. Advanced Life Support Services (ALS) is also provided by a Tiered Pager System with the Valley Ambulance Service in Scottsbluff.
 - i. The notification for emergency medical assistance comes from the Scotts Bluff County Consolidated Communications Center and the Kimball Sheriff's Office
 - ii. The Banner County Volunteer Fire Chief will initiate an Incident Command System and will coordinate field operations and

transport of victims with Regional West Medical Center in Scottsbluff.

- iii. The Banner County Volunteer Fire Chief will notify Regional West Medical Center as soon as possible if the patient being transported is potentially contaminated from a HazMat incident and provide information about the hazardous substance involved.
- iv. The Ambulance/Rescue Chief will ensure that all personnel are trained to respond to a hazardous materials incident according to levels of response training set by their employer in compliance with OSHA and EPA regulations.
- v. The following functions are needed:
 - a) Triage: Assessing patients and assigning priorities for medical treatment and transport.
 - b) Treatment: Providing care and treatment of patients while being held for transportation to medical facilities.
 - c) Transportation: Coordinating with Region West Medical Center Hospital for directing patient transport to receiving hospitals and/or medical facilities.
- b. Air ambulance support would be requested from AirLink in Scottsbluff.

2. Medical Coordination

- a. A member of the EOC staff will appoint a Medical Coordinator in the event a disaster extends beyond mutual aid capabilities. The Medical Coordinator will act as a liaison between the medical community and the local government.
- b. When an incident occurs which requires medical field operations, the Medical Coordinator will support medical mutual aid requests and coordinate additional requirements.
- c. The Medical Coordinator, with the support of the Logistics Chief/Manager and/or Region 22 Emergency Management Director, will locate supplies and/or equipment to support medical operations in the event of an actual or anticipated shortage. Requests for professional medical volunteers from local health care facilities may be requested through the Region 22 Emergency Management Director.

3. Public Health Coordination

- a. The Panhandle Public Health District Director will serve as the Public Health Coordinator and is responsible for coordinating activities required to safeguard public health and minimize the spread of disease. The Panhandle Public Health District Coordinator is the liaison between public health officials and the local government.
- b. The Panhandle Public Health District Coordinator will coordinate with the Region 22 Emergency Management Director, Banner County Emergency Board, and other agencies as applicable. This is critical in the care and sheltering of populations with functional needs.
- c. The Panhandle Public Health District Coordinator will assess the need for crisis counseling for disaster survivors and disaster workers. If crisis counseling is deemed necessary, the Panhandle Public Health District Coordinator will request assistance from and coordinate with the local ministerial association and/or the Panhandle Mental Health Center to provide the necessary services.
- d. The Panhandle Public Health District Coordinator or designee is responsible for initial size-up, hazard evaluation and assessment related to existing or anticipated public health threats. The Panhandle Public Health District Coordinator or designee will determine the scope and level of the public health response and what assistance may or may not be needed. Depending upon the nature of the incident, the Panhandle Public Health District may take the lead or assume a support role. Specific capabilities, which correspond to the Target Capabilities List in Homeland Security Presidential Directive 8 include, but are not limited to, the following:
 - i. Environmental Health Water Safety: The Department would coordinate with DHHS about potential drinking water contamination. DHHS and/or Panhandle Public Health District would direct the certified public water operators within the county to provide bottle water, direct or recommend boil water orders, or perform additional sampling, depending upon the situation, to confirm contamination. For private wells, Panhandle Public Health District would contact the homeowner and make appropriate recommendations.
 - ii. Environmental Health Emergency Sanitary Sewage Disposal: The Panhandle Public Health District would recommend portable toilets for use by incident site clean-up crews, residents and the public as needed. The District would also coordinate with the Central Plains Chapter of the American Red Cross, Salvation Army, and the Region 22 Emergency Management Director and/or Banner County Emergency Management Liaison to

inform and advise the public of emergency individual sewage disposal procedures.

- iii. Vector Control: The District would survey and map affected area(s); provide mosquito trapping and testing of mosquitoes for West Nile Virus; identify problem areas so that preventive measures (i.e., larviciding) for vectors may be taken; recommend other prevention methods such as drainage of standing water and use of mosquito abatement techniques over potential breeding sites as needed. Rodent and insect control is expedited by public complaint. Exterior mouse and rat infestations are exterminated by the District. Extermination of interior insect and rodent infestations are required of homeowners.
- iv. Food Safety: The District would coordinate with the Nebraska Department of Agriculture, United States Department of Agriculture (USDA) and Food and Drug Administration (FDA) to identify the extent of contamination, embargo and recall food as necessary, and request laboratory and investigation assistance as needed. Reports of human illness would be forwarded by the Department's Epidemiology Section to DHHS Epidemiologist. Contaminated food will be transported to the City of Gering Landfill in Scotts Bluff County for disposal.
- v. Mass Prophylaxis: Based upon the results of epidemiologic investigation and in compliance with the Centers for Disease Control and Prevention (CDC) and DHHS recommendations, the Panhandle Public Health District would vaccinate or provide antibiotic prophylaxis. See Appendix 1.
- vi. Isolation and Quarantine: The Panhandle Public Health District Coordinator or designee would determine measures necessary to prevent the introduction of communicable diseases into the county and to remove or quarantine any person or persons having such disease. The Panhandle Public Health District, in consultation with DHHS, the CDC, and other local health experts (as deemed necessary) will determine the specific community-wide containment strategy(s) to be implemented and the geographic area in which it will be implemented. The Panhandle Public Health District Coordinator or designee, in consultation with DHHS and Banner County Attorney, shall produce the written order of isolation or quarantine.
- vii. Epidemiological Investigation: The Panhandle Public Health District Epidemiology Section is responsible for the evaluation of suspected and confirmed communicable disease events and the identification of situations of public health importance that may

require the implementation of aggressive disease containment measures that go beyond the routine measures employed on a daily basis. Confirmed or suspected communicable diseases of possible significant public health concern identified by Epidemiology staff will be immediately reported to and evaluated by the Epidemiology Section Supervisor for analysis. Based upon determination that the reported disease or event is unusual and/or poses a significant, immediate threat to the community, the Public Health Coordinator will consult with DHHS, and the CDC.

- viii. Emergency Public Information: The Panhandle Public Health District would provide information, updates, guidelines and recommendations to the healthcare community including treatment recommendations and protocols and plans for prophylaxis if warranted. The District would also relay appropriate information and recommendations to the public through responsible media and public relations activities. The District would use the State Health Alert Network (HAN) to get out time critical information to HAN recipients (physicians and healthcare organizations) in Scotts Bluff County or to areas surrounding the incident for Banner County. The District would coordinate and consult with the Region 22 Emergency Management Director to use public alerting systems if necessary.
- ix. Re-entry: The District may recommend when it is safe to reoccupy an area after evacuation caused by a hazardous material release or a communicable disease outbreak.

4. Mental (Behavioral) Health Coordinator:

- a. The Mental (Behavioral) Health Coordinator will work closely with the Social Services Coordinator and will coordinate behavioral health services for victims, family members, first responders, health and medical personnel as well as the general public. Within the general population are those identified as having access and functional needs, at-risk or having increased vulnerability to the effects of a crisis. These populations are:
 - i. Individuals with disabilities, including developmental, physical and/or mental illness.
 - ii. People with a history of substance (drug or alcohol) abuse.
 - iii. Children under the age of 18.
 - iv. Adults age 65 and over.

- v. Non-English speaking populations.
 - vi. Individuals who are homeless.
 - vii. Long term care and residential nursing facilities.
- b. Locations where the Mental (Behavioral) Health response/services may be available include:
- i. Sites where the survivors and families of victims will be such as, shelters, meal sites, disaster application centers, American Red Cross service centers, hospitals, survivor's homes, farms, morgues, etc.,
 - ii. Mass care centers and immunization clinics,
 - iii. Hotline sites,
 - iv. Community outreach sites such as community centers, shopping malls, locations announced through the media, etc., and
 - v. Sites where responders gather such as the incident site, staging and material storage areas.
- c. Services will be coordinated with the American Red Cross, local ministerial associations or interchurch ministries, community volunteers, Critical Incident Stress Management personnel and others as appropriate.
- d. An outreach program providing information and messages relating to services and health topics may be established. This public education information will be prepared in collaboration with, local service providers and coordinated with the various DHHS Public Information Officers.
- e. The Mental (Behavioral) Health Coordinator will make recommendations and provide status reports to the Panhandle Public Health District Coordinator.
- f. Banner County has no local Ministerial Association. Banner County would seek assistance from the Scottsbluff Ministerial Association, with possible referral to the Panhandle Mental Health Center, who will conduct the initial crisis counseling.
- g. Critical Incident Stress Management (CISM) Teams are available to provide stress management sessions for fire, EMS, law enforcement, dispatchers, hospital, corrections and emergency management personnel following a disaster/emergency situation. Contact the

Nebraska State Patrol Troop area where the disaster/emergency situation is located to activate a CISM response.

5. The Medical Reserve Corps (MRC)

The MRC, a component of the Citizen Corps program, recruits and prepares health and medical professionals, as well as skilled non-medical individuals, to volunteer in local communities. These volunteers are available to assist local medical, health care systems and health care facilities when needed during a disaster or public health emergency.

- a. The MRC intent is to supplement, not replace, local health care resources and to contribute to meeting public health issues. The MRC volunteers can provide medical surge capabilities during emergencies and disasters.
- b. The Panhandle Public Health District Medical Reserve Corps, which provides MRC resources for Banner County, will be contacted through the Panhandle Public Health District office in Hemingford. See Attachment 4.
- c. MRC volunteers can be requested by local health care facilities for public health issues directly from the MRC service area. Responding volunteers would work for the requesting organization and be subject to the requesting organization's protection and liabilities.
- d. MRC volunteers requested by the Region 22 Emergency Management Director during a disaster would be selected and deployed by the Panhandle Public Health District. DHHS may have and/or deploy their assets as well. These volunteers will be provided the protection of a State Emergency Response Team.
- e. Demobilization planning should begin prior to the arrival and placement of volunteers into field operations.

6. Social Services Coordinator

The Administrator of the Scottsbluff Office of the Department of Health and Human Services will serve as the Social Services Coordinator. The Coordinator will advise local executives on matters pertaining to social services, ensure that activities are administered in an orderly, efficient manner, develop procedures for determining needs of disaster survivors, and process inquiries concerning disaster survivors. The existing Health and Human Services staff, augmented as necessary from other organizations, will serve as support staff. Health and Human Services will distribute USDA donated foods to local organizations and Red Cross to provide mass feeding for disaster survivors and, if implemented, will

administer the Emergency Food Stamp Program. All agencies will participate to the extent of their mandated responsibilities.

7. Community Services

- a. Various community services programs function as vital support on a routine basis and are an important resource in disaster response and recovery activities. Their ability to respond to community needs is based on the organized efforts of many volunteers. Services provided by the community include, but are not limited to:
 - i. Food for disaster survivors,
 - ii. Clothing,
 - iii. Temporary shelter.
- b. Churches and church groups are vital community resources and function as support organizations to provide response and recovery assistance to disaster survivors. They may provide:
 - i. Food to disaster survivors,
 - ii. Clean-up and recovery equipment and labor assistance,
 - iii. Crisis counseling for disaster survivors/workers.
- c. In addition to the local church groups, assistance in disaster recovery activities can be obtained from the Mennonite Disaster Service, the Adventists Community Services, and other non-profit, volunteer-based, disaster recovery organizations. Most of these organizations are affiliated with Voluntary Organizations Active in Disaster (VOAD). Contact with these groups can be made through the Nebraska Emergency Management Agency.
- d. The Aging Office of Western Nebraska assesses the needs of the elderly population in Banner County to include food, clothing, housing, and transportation. During disaster situations, emotional stress experienced by the elderly is greatly increased; therefore, referral recommendations to local mental health organizations for crisis counseling may be initiated by this group to aid recovery from the effects of the disaster.
- e. Banner County does not have a Handy Bus Program to assist by providing the handicapped and elderly with transportation services. The Banner County School would provide transportation for the handicapped and elderly.

V. CONCEPT OF OPERATIONS

A. Mass Casualty/Fatality Incident

1. The first unit at the scene will establish a command post that is responsible for patient care operations at the scene including personnel assignment.
2. Either a pre-designated triage officer or someone assigned triage duties by the Banner County Volunteer Fire Chief will triage and assign priority categories based on urgency and chance of survival.
3. The command post will be in communication with the responding hospital's emergency room and will be directed to the receiving medical facility based on instructions from that hospital's emergency room. Determination of receiving facility will be predicated on medical facility patient loads and nature of injuries, and levels of care needed and available. Patient transfer between receiving hospitals will be coordinated by the responding hospitals.
4. The incident command will normally determine requirements for and request medical mutual aid. If necessary, the Medical Coordinator will support the mutual aid requests and coordinate additional resource requirements.
5. Region West Medical Center in Scottsbluff and/or Kimball County Hospital in Kimball will coordinate with law enforcement officials on additional security requirements at the hospital(s).
6. Shortages (or anticipated shortage) of medical supplies/equipment or personnel will be reported to the Medical Coordinator for procurement.

B. Mortuary Services (Mass Fatality Plan)

1. When mortuary capabilities are exceeded during a disaster, the Banner County Attorney is responsible for coordinating the interment of the dead. Disposition of the deceased will be in accordance with Nebraska statutes and will respect religious, ethnic and cultural differences to the extent possible. Additionally the Banner County Attorney may:
 - a. Assign bodies to local funeral homes,
 - b. Establish temporary morgue facilities,
 - c. Coordinate emergency interment.

2. Emergency Morgue: If a request for an emergency morgue is made through the Banner Sheriff's Office, then the Banner County Attorney acting as coroner, will:
 - a. Obtain the use of a suitable building that is easily accessible to the disaster area,
 - b. Notify the EOC of the morgue location,
 - c. Coordinate with all the area funeral homes for the recovery, transportation, preservation and identification of the bodies and body parts, respecting cultural and religious differences to the extent possible.
 - d. If conditions warrant, request refrigerated trucks from local trucking companies to hold bodies pending transfer to funeral homes.
 - e. The locally developed Mass Fatality Plan includes a description of the procedures and agencies use to identify and respond to damage to grave sites and cemeteries.
 - f. The local Mass Fatality Plan will address how the next of kin will be notified and bodies claimed by the surviving family and for the disposition of unclaimed bodies.

C. Evacuation of In-patient Medical Facilities

1. The hospital and nursing homes are responsible for developing internal procedures for:
 - a. Assessing and preparing patients for evacuation,
 - b. Assuring medical records are transported with patients,
 - c. Identifying and transporting essential medications and supplies to include medical hard goods, dressings, food, day to day support items.
2. The Administrator or designated representative of the affected facility(s) will coordinate evacuation requirements, including transportation, with the EOC.
3. Receiving facilities will be in accordance with Hospital Emergency Plans.

D. Support to Medical Professionals

The hospitals will work closely with the Fire Chief, Region 22 Emergency Management Director, the Banner County Emergency Management Liaisons,

and other locals in providing emergency transportation to and from critical medical facilities. Volunteers, such as 4-wheel drive vehicle owners, snowmobile owners, and amateur radio operators (depending on situation - i.e., winter storms) can be utilized to provide this transportation.

E. Public Health Threats

1. In an anticipated or actual public health threat, the Panhandle Public Health District Coordinator or the Region 22 Emergency Management Director will notify the Nebraska Emergency Management Agency to coordinate State assistance.
2. In the event of water shortages, Public Works should coordinate with the Region 22 Emergency Management Director and Panhandle Public Health District Coordinator to meet the critical potable water requirements.
3. The Nebraska Emergency Management Agency will contact state, federal, or other agencies, as appropriate, and request assistance for Banner County.

F. Social Services

The Social Services Coordinator will coordinate the efforts of various agencies to meet individual human needs. During actual or impending disaster situations requiring the lodging and feeding of a considerable number of people, procedures outlined in Annex I, Mass Care will be supported by Health and Human Services agencies.

1. Disaster Recovery Center (DRC): Upon a Presidential Disaster Declaration, a representative of Health and Human Services may participate in the Disaster Recovery Center. The DRCs will provide information to individuals on the various disaster assistance programs available as a result of the Presidential Disaster Declaration. The Center will also provide a bank of telephones for individuals to make direct application for assistance.
2. Functional Needs: Disaster survivors and functional needs groups may require assistance to meet their necessary expenses and serious needs (food, clothing, housing, medical and financial). The Scottsbluff Office of the Department of Health and Human Services, in coordination with community services, such as the Red Cross, and the Area Agency on Aging will identify any functional needs individuals and in the event of a disaster, ensure that their needs and levels of care are met.
3. Counseling: Mental health professionals, members of the local ministerial association and public school counselors may provide emergency counseling to disaster survivors. This counseling may occur

at several locations and will be coordinated between the Mental Health Coordinator and the Public Health Director.

4. Evacuation: Health and Human Services, in coordination with the Aging Office of Western Nebraska, Banner County Sheriff, and Banner County Volunteer Fire Chief will attempt to identify and assist any elderly, infirm or access and functional needs individuals who may be unable to evacuate on their own. The availability of this service will be emphasized in emergency public information releases and should be coordinated with the PIO.

VI. ADMINISTRATIVE and LOGISTICS

- A. The Region 22 Emergency Management Director will update and/or revise this Annex based upon the correlation of information provided by the Medical, Public Health and Social Services Coordinators.

B. Exercising

1. Every effort will be made to incorporate local and where possible regional health care facilities involvement into the hospital and nursing home's annual exercise.
2. Emergency medical professionals and volunteers will participate in these exercises to the maximum extent possible.
3. All exercises and drills will be evaluated and any follow-up activities conducted in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP).

C. Training

1. In addition to the training required for normal operations, health and medical personnel should be trained to respond to a hazardous material incident to the level determined by their employer in accordance with OSHA and EPA regulations.
2. The training program will be consistent with the Homeland Security Exercise Plan procedures. All training supported by the Homeland Security grant process must be (Department of Homeland Security) (DHS) approved.

LIST OF ATTACHMENTS

| <u>Attachment #</u> | <u>Item</u> | <u>Page</u> |
|---------------------|--------------------------------------|-------------|
| 1 | Health and Medical Resources | G-17 |
| 2 | Emergency Medical Resources | G-21 |
| 3 | Activation of ESAR-VHP | G-23 |
| 4 | MRC Map & Contacts | G-25 |
| <u>Appendix</u> | | |
| 1 | Mass Prophylaxis Plan | G-27 |
| 2 | Agricultural Disease Response Plan | G-31 |
| <u>Attachment #</u> | | |
| 1 | Animal Disease Initial Response Plan | G-47 |
| 2 | Potential Animal Holding Areas | G-55 |

**HEALTH AND MEDICAL RESOURCES
ADJACENT TO BANNER COUNTY**
(308 Area Code Unless Noted)

WITHIN BANNER COUNTY

There are no health and/or medical resources within Banner County.

OUTSIDE BANNER COUNTY

| <u>LICENSED HOSPITALS</u> | <u>CAPACITY</u> | <u>PHONE NUMBER</u> |
|--|--|---------------------------|
| Regional West Medical Center 4021 Avenue B Scottsbluff, NE 69361 | Region West Medical Center 184 Total Beds | 635-3711 FAX: 630-1815 |
| Kimball Health Services 505 South Burg Street Kimball, NE 69145 | 20 Total Beds 4 Bassinets | 235-1951 FAX: 235-1954 |

NURSING HOMES/ASSISTED LIVING

| | | |
|---|-------------------------------------|---------------------------|
| Emerald Court 315 W. 33 rd Scottsbluff, NE | 21 Beds includes assisted living | 220-4007 |
| Golden Living Center 111 West 36 th Street Scottsbluff, NE | 160 Beds | 635-2019 FAX: 635-2438 |
| Heritage Estates, The Lodge at 2325 Lodge Drive Gering, NE | 102 Beds | 436-5007 FAX: 436-5920 |
| Mitchell Care Center 1723 23 rd Street Mitchell, NE | 50 Beds assisted living: 12 | 623-1212 FAX: 623-2052 |
| Northfield Health Care 2550 21 st Street Gering, NE | 33 Beds | 436-3101 FAX: 436-2494 |

| | | |
|--|------------------------------------|---------------------------|
| Regional West Medical Center – Rehabilitation Care Unit 4021 Avenue B Scottsbluff, NE | 18 Beds | 635-3711 FAX: 630-1815 |
| The Residency (Care Center) 2100 Circle Drive Scottsbluff, NE | 31 Beds | 632-4342 FAX: 630-8170 |
| Village at Regional West 320 East 42 nd Street Scottsbluff, NE | 57 Beds 43 assisted living | 630-2001 FAX: 630-2006 |
| Western Nebraska Veterans Home 1102 West 42 nd Scottsbluff, NE | 50 also assisted living | 632-0300 FAX: 632-1384 |
| Kimball County Manor 810 East 7 th Street Kimball, NE 69145 | 49 Beds 18 assisted living beds | 235-4693 FAX: 235-2082 |

ASSISTED LIVING ONLY

| | | |
|--|------------------|---------------------------|
| Park Terrace Retirement Community 1401 East 4 th Street, #112 ½ Kimball, NE | 1 apartment | 235-2226 |
| Wel-Life (assisted living) 617 West 33 rd Street Scottsbluff, NE | 48 apartments | 632-1760 FAX: 632-1768 |
| Vista Villa Retirement Community 720 Vista Drive Kimball, NE | 40 apartments | 235-4495 FAX: 235-2011 |

ADULT DAY CENTERSNone.CLINICS

| | |
|---|----------|
| Kimball Health Services Clinic – 505 South Burg, Kimball | 235-1966 |
| Regional West Physician’s Clinic Urgent Care – 3011 Avenue B, Scottsbluff | 632-2215 |

| | |
|---|----------|
| Regional West Physician’s Clinic Family Medicine – Gering -- 1275 Sage, Gering | 436-2101 |
| Regional West Physician’s Clinic Family Medicine – South Plaza – 3911 Avenue B - Scottsbluff | 630-2100 |
| Regional West Physician’s Clinic Family Medicine – Mitchell – 1456 Center Ave. – Mitchell | 623-1234 |
| Regional West Physician’s Clinic Family Medicine – Morrill – 302 Center Avenue – Morrill | 247-3475 |
| Quick Care Medical Services – 3210 Ave. B - Scottsbluff | 630-0800 |
| Western Family Medicine (Dr. Shelley McCoy) – South Plaza -- 3911 Avenue B – Scottsbluff | 630-7977 |

HOME HEALTH

| | |
|--|---------------------------|
| NRC Home Health Services 2100 Circle Drive Scottsbluff, NE | 630-8191 FAX: 633-3034 |
|--|---------------------------|

| | |
|---|---------------------------|
| Regional West Home Care Region West Medical Center 3701 Avenue D Scottsbluff, NE | 630-1430 FAX: 630-1823 |
|---|---------------------------|

SERVES WITHIN A 50-MILE RADIUS OF SCOTTSBLUFF

MENTAL HEALTH

| | |
|---|----------|
| Panhandle Mental Health Center – Out Patient Only 4110 Avenue D Scottsbluff, NE | 635-3171 |
|---|----------|

| | |
|---|----------|
| Regional West Psychiatry & Behavioral Health 2 West 42 nd Street Scottsbluff, NE | 635-3888 |
|---|----------|

MORTUARIES FOR MULTI-CASUALTY INCIDENTS (MCI)

| | |
|---|----------|
| Dugan-Kramer Chapel – 3201 Ave. B – Scottsbluff | 632-4101 |
| Gering Memorial Chapel – 1755 11 th – Gering | 436-5038 |

| | |
|---|----------|
| Jolliffe Funeral Home – 2102 Broadway – Scottsbluff | 632-2121 |
| Jones Mortuary – 1532 14 th – Mitchell | 623-1133 |

HOSPITALS ADJACENT TO BANNER COUNTY

| | |
|-----------------------------------|--------------|
| Kimball Health Services | 308-235-1951 |
| Memorial Hospital, Sidney | 308-254-5825 |
| Morrill County Community Hospital | 308-262-1616 |
| Region West Medical Center | 308-635-3711 |

AMBULANCES

Ground Services – Adjacent county Fire Departments; contact through radio systems

Air Services

Scottsbluff: AirLink, 1 (800) 252 2215 – 1 rotorcraft

Loveland, CO: Airlink, Medical Center of the Rockies, 970-624-2500 – 1 rotorcraft

Denver, CO: Flight for Life 1 (800) 525-3712 – 4 rotorcraft & 2 fixed wing craft
Health One Air Life 1 (800) 821-1994 – 3 rotorcraft & 2 fixed wing craft

Greeley, CO: North Co Med Evac 1 (800) 247-5433 – 2 rotorcraft

Rapid City, SD: Black Hills Life Flight 1 (800) 232-2452 - 1 rotorcraft & 1 fixed wing craft

Rapid City, SD: Medical Air Rescue Company (MARC) 1 (605) 393-0300 – 3 fixed wing craft

Casper, WY: Wyoming Life Flight 1 (800) 442-2222 – 1 rotorcraft & 1 fixed wing craft

*Mutual Aid Relationships

Other Air Services:

Lincoln : Star Care V, 1 (800) 252-4262 – 1 rotorcraft

Omaha: Life Net, 1 (888) 481-7040 – 4 rotorcraft

Kearney: Air Care, 1 (800) 474-7911 – 1 rotorcraft

Sioux City, IA: Mercy Aircare, 1 (800) 525-5220 – 1 rotorcraft

Kansas: Eagle Med 1 (800) 525-5220 – 10 rotorcraft & 5 fixed wing craft

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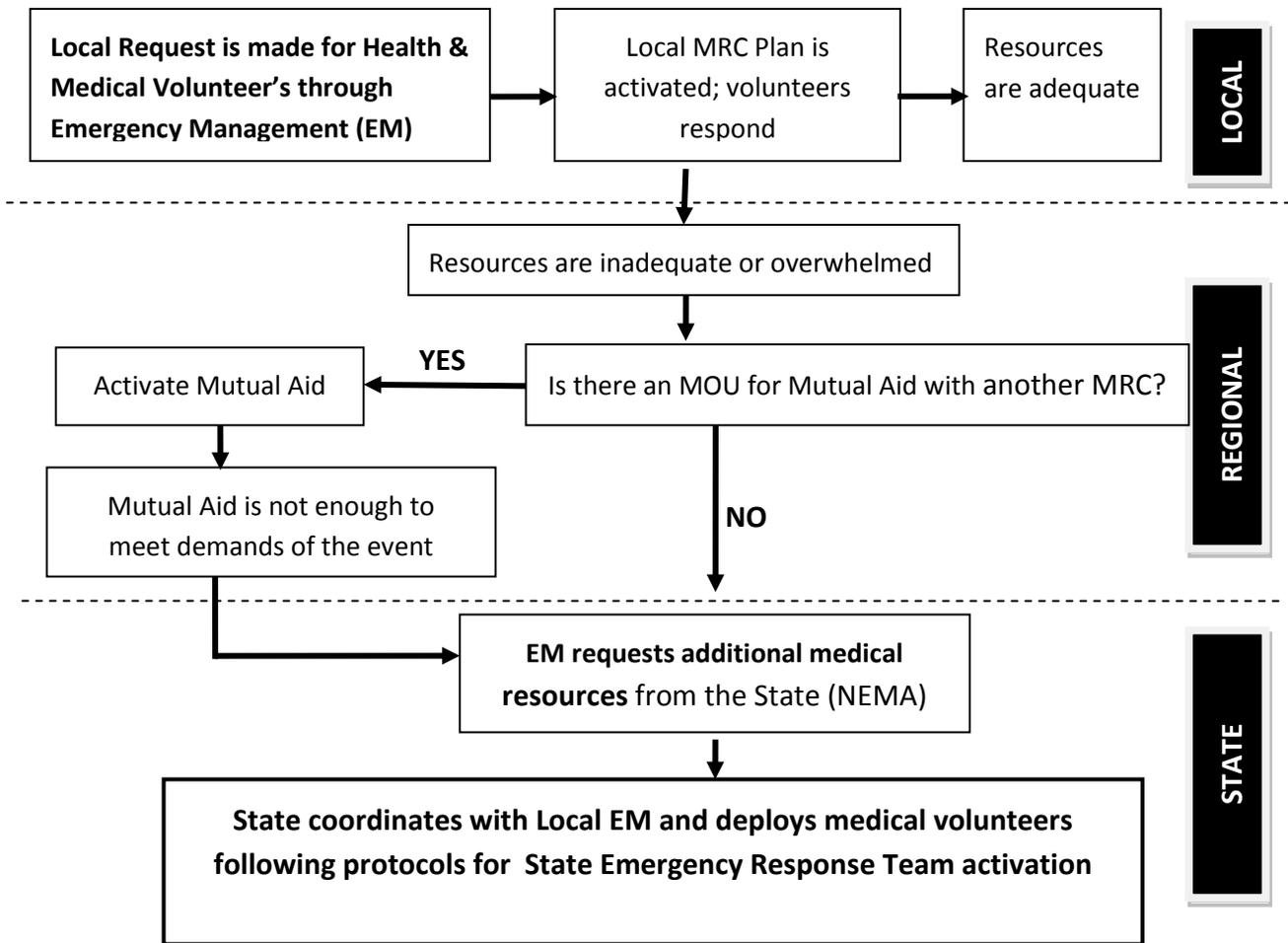
Nebraska Health / Medical Volunteer Registry (ESARVHP) Activation In Support of Local Disasters

- I. If a disaster depletes or overwhelms available health care personnel and mutual aid with the Medical Reserve Corps is exhausted, local emergency management can request additional professional medical and skilled non-medical volunteers from NEMA.

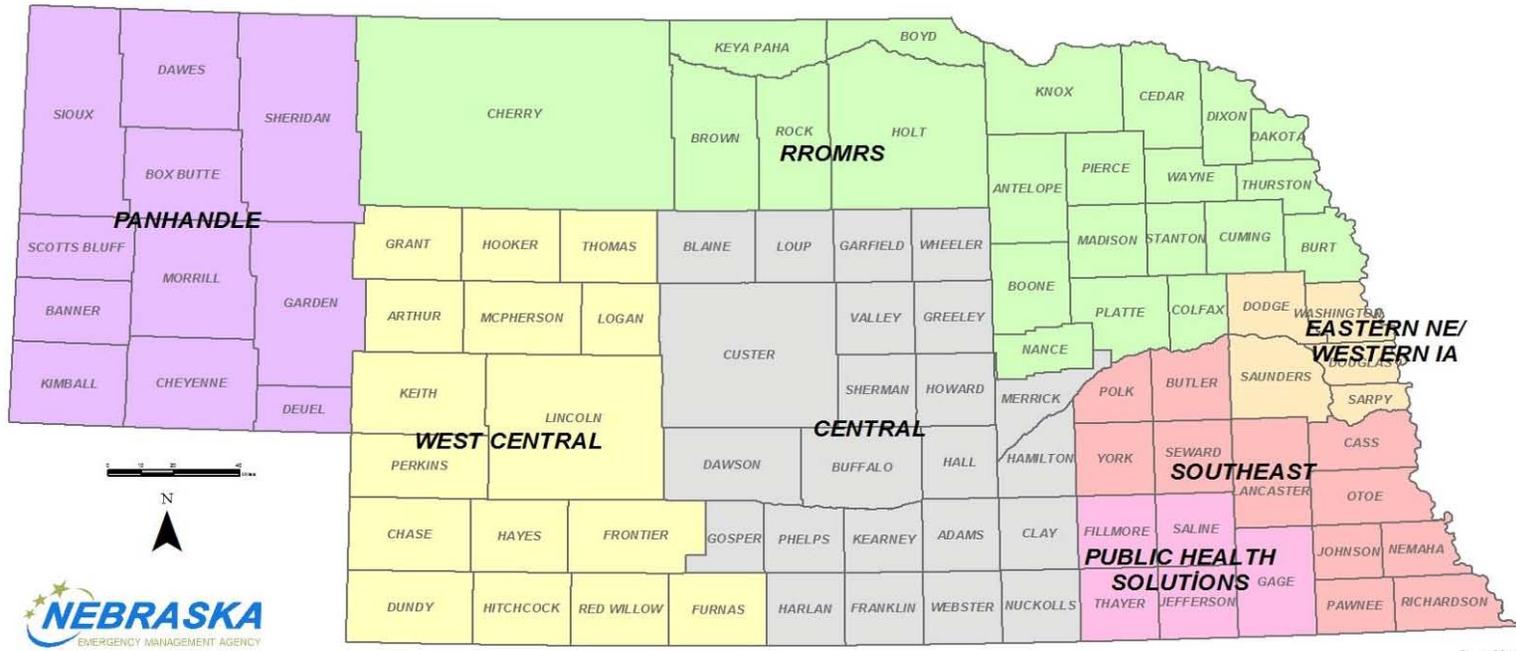
- II. The request for help from NEMA should provide the following information:
 - A. The incident specific mission for which health and medical volunteers are needed,
 - B. The number and type of volunteers needed (skill sets),
 - C. The name and contact information for the person within incident command who will be coordinating the health and medical response locally,
 - D. Anticipated location and length of deployment,
 - E. Incident specific conditions relevant to deployment,
 - F. Medical equipment, supplies or personal protective equipment required by volunteers in support of their mission (if known and available).

- III. NEMA will decide which available volunteers to deploy.
 - A. Priority is given to MRC volunteers and/or non-affiliated skilled non-medical individuals with disaster specific training and experience over non-affiliated and inexperienced personnel when skill sets are equal.
 - B. NEMA and the requesting local emergency management agency will coordinate logistics for the deployed volunteers.

Activation of Health and Medical Volunteers



NEBRASKA MEDICAL RESERVE CORPS REGIONS



G-25

Panhandle Medical Reserve Corps
panhandlemrc@pphd.org
 886-701-7173

Rural Region One Medical Response System
 (RROMRS) Medical Reserve Corps
phn3@elvphd.org
 402-529-2233

Western Central Medical Reserve Corps
west.central.mrc@gprmc.com
 308-696-7990

Eastern Nebraska/Western Iowa Medical Reserve Corps
mrc@uwmidlands.org
 402-522-7970

Central Nebraska Medical Reserve Corps
centralnebraskamrc@gmail.com
 402-462-6211

Public Health Solutions Medical Reserve Corps
jane@phsneb.org
 402-826-3880

Southeast Medical Reserve Corps
mrc@lincoln.ne.gov
 402-441-8006

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MASS PROPHYLAXIS PLAN

Refer to the Panhandle Public Health District and the Public Health Emergency Response Plan. Banner County is a member of the Panhandle Public Health District.

I. Purpose

This provides a rapid and coordinated response for the citizens and transients of Banner County for a mass administration of vaccines and prophylactic medications and supplies in the event of a bio-terrorism outbreak or other medical needs.

II. Situation

- A. Region 22 Emergency Management along with the Panhandle Public Health District (PPHD), the Kimball Hospital and Regional West Medical Center, the Nebraska Health and Human Services (HHS), the Centers for Disease Control and Prevention (CDC) and the Nebraska Emergency Management Agency (NEMA) have identified numerous hazards that would give cause to do a mass vaccination/prophylaxis clinic. Any outbreak would affect all the citizens and transients of the county. The population range could vary depending on the type and time of outbreaks and certain geographic factors.
- B. Transient population needing vaccination/prophylaxis would be citizens not counted in the county's vaccine, medications or supplies allotment.
- C. On a local level, initial response will be by local authorities. The Panhandle Public Health District may determine the need for incident prophylaxis such as tetanus during a flood or tornado. Response management will follow the National Incident Management System (NIMS).
- D. The decision to mass vaccinate/prophylaxis would come from the President of the United States under the advisement of the CDC. The Governor of Nebraska would declare a state of emergency.

III. Assumptions and Planning Factors

- A. All the population in Banner County may be affected by any outbreak.
- B. Outbreak events may occur with little or no warning and may not be determined for days after an event has occurred in the United States.
- C. Panhandle Public Health District has planned, exercised, and responded to mass dispensing needs in the past including 2009 H1N1, TB screenings, as

well as yearly Influenza vaccination clinics. Kimball Health Services exercises mass vaccination yearly in Kimball County to administer Influenza vaccine. The agencies will work together to meet the needs of Banner County Residents and have their well being in the forefront of a response.

IV. Concept of Operations

The CDC, DHHS and PPHD will provide direction to Banner County in the event of an actual emergency. Banner County's general plan for mass vaccine/prophylaxis clinics and potential follow up clinics is as follows.

- A. Banner County's Mass Vaccination/Prophylaxis Clinic will be located at:
 - 1. Banner County School in Harrisburg will be the primary site.
 - 2. If necessary, Banner County Court House will be the secondary site.
- B. There are no healthcare providers in Banner County. Therefore, there is not a Banner County's Mass Vaccination Core Committee. A volunteer site coordinator will be identified and trained by Panhandle Public Health District to direct residents to the appropriate treatment locations.
 - 1. The core team includes but is not limited to: Site Coordinator, Medical Director, Nurse Manager, Supply Manager, Clinic Security, Volunteer Coordinator, Translator, EMS and the Banner County Board of Commissioners.
 - 2. The list of volunteers is on file and continually updated. Copies of this list are kept at Panhandle Public Health District, with the volunteer coordinator. The list will include but is not limited to county and village first responders, medical staff, record keepers, security, and other needed key personnel.
- C. Notification of a local event may come to the Region 22 Emergency Management Director, Panhandle Public Health District, or Banner County Sheriff. At that time, all clinic core team members will be contacted. Notification of public health events occurring outside Banner County, which could affect the county, could come from several sources including the CDC, NE DHHS, adjacent county health departments or other State Health Departments.
- D. Notification of all volunteers
 - 1. A calling bank, designated by the volunteer coordinator, will be used to notify volunteers from the Panhandle Public Health District staff with back up provided by the Banner County Emergency Management Staff.

2. The Local Emergency Operations Plan (LEOP) Annex B (Communications and Warnings) will be utilized. This annex addresses how all emergency responders and officials are notified.
3. Upon notification, volunteers will report as soon as possible or at a set time to the clinic site. Parking for volunteers will be determined at activation time of the clinic.
4. All clinic positions and operations will be staffed before the clinic opens to the public.

E. Handling of vaccine/medications/supplies

1. Nebraska State Patrol assisted by local the Banner County Sheriff' will transfer vaccine from the State distribution site to the county.
2. The vaccine/medications/supplies will be signed off to a designated person at the clinic. If the vaccine/medications/supplies comes before the clinic is activated, it will be delivered to the Panhandle Public Health District. The vaccine/medications/supplies will be signed for by Panhandle Public Health District staff.
3. The vaccine/medications/supplies will be guarded at all times and will be under the direction of Panhandle Public Health District or designee. Certain vaccines may require special precautions.
4. All precautions will be taken when working with and around the vaccine, according to the guidelines provided.

F. Purchase and storage of supplies

1. In order to be prepared as possible for an emergency clinic, general supplies will be purchased ahead of time.
2. Before supplies will be purchased, storage space at Panhandle Public Health District or Kimball Health Services will be requested. This location would make rotation of stock convenient, and therefore make it less likely that supplies purchased in advance could deteriorate if not used by their expiration dates.
3. If storage space is not available at Panhandle Public Health District or the Kimball Hospital, available storage space at Banner County Schools will be used.
4. If supplies are to be purchased in advance of a possible clinic, Panhandle Public Health District will assemble a list of needed supplies and the estimated costs.

5. In case of any potential countywide clinic, The Panhandle Public Health District Board of Health or the Banner County Board of Commissioners will be asked for funding for supplies necessary to run a clinic. The Banner County Purchasing department will contact pre-contracted medical/clerical suppliers for specific additional supplies from the Master Supply List found in the Public Health District's Mass Dispensing Emergency Response Plan.
 6. If Banner County funding is not available, the core committee will seek other funding alternatives, including but not limited to solicitation of all emergency and health care services in the county, fund-raising events, donations, etc.
- G. Transportation and parking for the public.
1. Parking will be limited at the clinic site. The following lots will be used and shuttle service will be provided to transport the public:
 - a. Banner County Fire Hall
 - b. Open Field North of the Banner Schools
 - c. Others will be announced if needed.
 2. Those individuals confined to health care or other facilities may receive on-site treatment. This will be coordinated with Panhandle Public Health District.
 3. Others unable to provide their own transportation will be given instructions through the media as to whom to call, staging areas for transportation pick-up and return, etc.
- H. Banner County residents and transients will be notified as soon as possible of the mass vaccination plan and instructions for participation.
1. The local media outlets will be utilized.
 2. Banner County local emergency management procedures will be followed as outlined in Annex B, Communications and Warning.
 3. The public will be given a local number to call for more information and further instructions.
 4. Panhandle Public Health District Website: www.pphd.org

AGRICULTURE DISEASE EMERGENCY RESPONSE PLAN

A joint plan for both Scotts Bluff and Banner Counties and in both Counties' LEOPs.

I. PURPOSE

- A. To provide coordinated measures and actions related to an agricultural emergency to detect, control and eliminate diseases, infestations, contamination and contagions to animals, plants and food as rapidly as possible within Scotts Bluff and Banner Counties.
- B. To generate appropriate measures at all response levels to eliminate the emergency and minimize its consequences in order to return Scotts Bluff and/or Banner County to a contagion-free status.

II. SITUATION

- A. The agriculture industry in Scotts Bluff County and Banner County is a major segment of each county's economy. Agriculture is a critical infrastructure of the State of Nebraska. A major outbreak of disease or infestation in animals or in plants, or a contamination of foods in the county will have a devastating economic effect not only on the local economy, but also on the state, region and nation as well. These events may occur by natural processes or as a result of a chemical or biological attack. Scotts Bluff County and Banner County are vulnerable to such events. Banner County has major agricultural industries in the county. These include 23,918 acres of irrigated farm land, 122,014 acres of dry farm lands, and 312,946 acres of grass land. Main crops supported by these lands are: wheat (46,500 acres), corn (19,900 acres), sunflowers (5,100 acres), forage – alfalfa, hay (3,700 acres) and sugar beets (500 acres). Main animals supported by this land are: cattle and cows (33,000), hogs (1,200), and sheep (800).
- B. A major outbreak of disease, infestation or contamination in animals, plants or food could create both environmental and public health hazards to the human population including exposure to hazardous materials and contaminated water supplies, crops, livestock and food products. There could also be a significant mental health impact to the producers and their families, business partners, and the residents in and around the affected area.
- C. Hazardous biological or chemical substances, when released in either a controlled or uncontrolled manner, can be harmful to people, animals, plants, property, the environment and/or the economy. A hazardous material is any substance or combination of substances which, because of quantity, concentration, or physical, chemical, or infectious characteristics, may pose

substantial immediate or potential hazards to humans, plants, and animals or the environment.

- D. Response to contamination and/or disease may involve local, state, federal and other entities. No single local or state agency has the full authority and expertise to act unilaterally, nor does either county have the necessary resources to deal with a large-scale situation.
- E. Limited response resources in some geographical sections of the counties may increase response time and there is the potential of radio and telephone communication difficulties.

III. ASSUMPTIONS and PLANNING FACTORS

- A. The identification of animal disease, plant disease or infestation, or food, milk or dairy product contamination within the United States (US) could affect the State of Nebraska, including Scotts Bluff County and Banner County. This could result in the creation and enforcement of movement controls of people, vehicles, livestock, poultry, plants, food, milk and dairy products, and other property.
- B. Positive detection of disease, infestation, or contamination elsewhere will prompt state officials to employ additional precautions to prevent or mitigate a local occurrence.
- C. Due to the nature of agricultural emergencies, such as a Foreign Animal Disease (FAD), and existing laws, entities other than the county may declare a disaster, subsequently affecting the county. In such incidents, the county also will submit a Disaster Declaration as described in Annex A, Attachment 4, of the Banner County local emergency operation plan (LEOP) and/or Scotts Bluff County local emergency operation plan (LEOP).
- D. If a threat of disease, infestation, or contamination is received as a mechanism of terrorism and is confirmed as being a terrorist event, the "Terrorism" Appendix of Annex H, Law Enforcement, of this LEOP will be used in conjunction with this Appendix.
- E. Numerous local, state and federal agencies will play a role in mitigating an agricultural event. Remediation and recovery activities have the potential to involve massive amounts of resources.
- F. Large quantities of crops, rangeland, domestic livestock, wildlife, and food may be destroyed or controlled to prevent the spread of disease, infestation, or contamination after it has been confirmed within the county.
- G. Vector-borne diseases can spread quickly; therefore, a rapid response and control over a potentially wide area is needed.

- H. Suspected or confirmed cases may require immediate quarantine of the area of origination and may require special operational procedures.
- I. Eradication of the causative agent will require proper sanitary and disposal procedures for animal carcasses, plant material and/or food, milk, or dairy products, as determined by the Nebraska Department of Agriculture (NDA) or Nebraska Department of Environmental Quality (NDEQ). Suspected infected locations, transport vehicles and on-site personnel may require cleaning and disinfection. Local bio-security guidelines need to be established and implemented.
- J. Environmental protection regulations or procedures may need to be temporarily suspended to allow the timely and efficient disposal of food, plant material or euthanized livestock and wildlife.
- K. NDA is the coordinating state agency for a response to a livestock, plant, food, milk, and dairy product emergency, as discussed in Appendix 1, Appendix 2, Appendix 3 and/or Appendix 4 of Emergency Support Function (ESF) #11, of the State Emergency Operations Plan (SEOP). If an animal disease event occurs, NDA will determine the level of response and activities necessary to respond to a suspected or confirmed FAD.
- L. It is recognized that under some agriculture scenarios, the need for resources, trained personnel and specialized equipment and supplies will be tremendous.
- M. Before, during and following the Governor's emergency proclamation, an NDA representative will serve as the designated Emergency Support Function Coordinator (ESFC).
- N. If the situation is determined to be an act of terrorism, LEOP Annex H, Appendix 1, "Terrorism," will be referenced for response to the incident. The Federal Bureau of Investigation (FBI) is the lead agency responsible for crisis management and is responsible for coordinating federal law enforcement response and action during a terrorist/weapons of mass destruction (WMD) incident, and throughout the post-incident investigation.
- O. The level of response to an event depends on the extent and severity of the event. The introduction of a major food contamination or highly contagious disease may initiate a response from multiple sectors in multiple jurisdictions for a prolonged period of time.
- P. Federal agencies may provide support during emergency events. The United States Department of Agriculture (USDA) has the power, in certain circumstances, to declare an emergency. In these cases, USDA representatives will work with the NDA as described in ESF #11.

Animal Disease Incident Severity Levels

There are five incident severity levels relating to NDA's actions relative to animal health and maintaining the livestock and poultry industries within the state. The first two incident Levels, 1 and 2, are disease management levels and are generally handled internally by NDA. Incident Levels 3, 4 and 5 represent FAD emergency response levels. Under Levels 3, 4 or 5, it is likely that county response will be requested from NDA and that this Annex to the LEOP will be activated. In addition, these levels will require support from other state agencies, federal agencies, counties, humane organizations and other relevant and appropriate entities.

LEVEL 1: Normal operating conditions. This level entails the daily routine activity of NDA enforcing statutory rules and regulations.

LEVEL 2: A disease that is not common to Nebraska either threatens to enter the state or has been identified in the state. A Level 2 disease is not considered a high-consequence animal disease. Level 2 diseases include, but are not limited to, Tuberculosis, Brucellosis, Pseudorabies and Low Pathogenic Avian Influenza.

Levels 1 and 2 can be handled internally by NDA staff. It is unlikely that the SEOC's activation level will be changed due to a Level 1 or 2 livestock/poultry disease incident.

LEVEL 3: A FAD is confirmed in North America but not in a bordering state, and there is no perceivable threat to Nebraska.

LEVEL 4: A FAD is confirmed in a border state or when the incident in a non-border state has a real or perceived threat to Nebraska agriculture.

LEVEL 5: A FAD is suspected or confirmed within Nebraska.

Specific details and actions are listed in the ESF #11, Appendix 1, of the SEOP.

IV. CONCEPT of OPERATIONS

In a FAD incident, Scotts Bluff County and/or Banner County will be responding as a support entity for ESF-11 activities. Because of this, each county's concept of operations for a foreign animal disease response will focus on activation and notification, and response support.

A. Activation and Notification

1. Upon a request for assistance, the ESFC, in cooperation with Nebraska Emergency Management Agency (NEMA), will determine which participating departments/agencies/associations are needed and will take steps to activate them or place them on alert.

2. In an animal disease event in North America, but not in Nebraska, when an approved diagnostic laboratory confirms a positive test for either a “FAD LEVEL 3 and/or 4,” the USDA Animal and Plant Health Inspection Service (APHIS), Veterinary Services (VS) will notify NDA, which will notify NEMA. ESF #11 may be activated. With this activation, NEMA may notify the Region 22 Emergency Management Director. The Region 22 Emergency Management Director, with the possible assistance from either the Banner County Emergency Management Liaison or Scotts Bluff County Emergency Management Liaison will activate either or both of the effected counties’ Agricultural Disease Emergency Response Plan. The Region 22 Emergency Management Director, with possible assistance from the Banner and/or Scotts Bluff County Emergency Management Liaison will begin preparations to support the response, which could include:
 - a. Notifying appropriate elected officials;
 - b. Requesting a local disaster declaration;
 - c. Activating local temporary animal housing and care locations;
 - d. Assisting in traffic control;
 - e. Assisting in quarantine enforcement;
 - f. Locating and mapping susceptible species locations;
 - g. Assisting with cleaning and disinfection;
 - h. Identifying local sites and options for carcass disposal;
 - i. Acting as a local liaison with the NDA incident command and NEMA; and
 - j. Managing logistics issues for the local response.
 - i. In an animal disease event in Nebraska (LEVEL 5), when an approved diagnostic laboratory makes a presumptive positive identification of a FAD, NDA will be notified. NDA will subsequently notify NEMA. ESF #11 may be activated. With this activation, NEMA will notify the Region 22 Emergency Management Director. The emergency manager will activate the joint Banner County/Scotts Bluff County Agricultural Disease Emergency Response Plan. The emergency manager will begin preparations to support the response, as described above.
 - ii. In an animal disease event in Nebraska (LEVEL 5), when a foreign animal disease diagnostician (FADD) makes a diagnosis

of a medium or high suspicion of a FAD, NDA will notify NEMA. Either NDA or NEMA will notify the Region 22 Emergency Management Director of the diagnosis. In this situation, each county's support may be required to assist the FADD, who may remain on-site until a diagnosis is made. Prior to a diagnosis, county support will be requested by the FADD or by the NDA. At this point in a response, all communications and information must be carefully controlled. Public dissemination of incident-specific information at this point is likely to cause significant negative economic impact on the livestock or poultry industry, as well as reducing the public's confidence in the nation's food supply. Either county may be asked to provide the following support at this time:

- a) Notifying appropriate local elected officials;
- b) Assisting in traffic control;
- c) Assisting in quarantine enforcement; and
- d) Locating and mapping susceptible species locations.

B. Response Support

1. In some animal disease incidents, the Governor's declaration may include closing or restricting movement across the borders of the state and/or suspending livestock transport within the state. This action may be taken by the Governors of border states. This action may create the need for off-loading and holding pen locations for livestock in transit. See "Potential Animal Holding Areas," Appendix 2, Attachment 2. Scotts Bluff County and Banner County should develop contingency plans for the proper care of animals in transit. This includes unloading, feeding, and watering of livestock. The NDA Monograph, *Temporary Housing and Care of Livestock and Poultry*, provides operational guidance for this planning as well as the set-up and operation of these areas. Identifying and photographing unloaded animals will be necessary. Bio-security techniques such as waste management, secure confinement of individual loads, and the inspection of certificates of shipment (health certificates) will be needed. A health inspection of livestock will be performed by designated officials before reloading. Only qualified responders will be assisting as animal handlers. A notification process also needs to be established so that the State Veterinarian, the shipping company, and the livestock owners know of the location of the animals being held.
2. Additional local plans or Standard Operating Procedures are needed for the cleaning, disinfection, and storage of the trucks and personnel involved with the event. NDA has developed the following set of five

County Emergency Response Monographs, 2006: *Traffic Control, Catastrophic Mortality Disposal, Temporary Housing and Care for Livestock and Poultry, Cleaning and Disinfection, and Continuity of Services*. These monographs provide operational guidance for issues that an affected county may face.

3. The entire process or chain of events needs documentation which should include the confirmation of ownership of animals, copies of bills of lading, direct expenses incurred during the temporary housing of animals, and the final distribution of the animals.
4. The Livestock Emergency Disease Response System (LEDRS) veterinary corps will supply trained first responders in case of an animal emergency, as well as limited initial veterinary supplies. LEDRS trailers, with limited amounts of equipment and supplies, also may be available. A list of equipment and supplies available in the LEDRS trailers is found in ESF #11 of the SEOP.

V. ORGANIZATIONAL ROLES and RESPONSIBILITIES

Details of the roles and responsibilities of the various agencies and organizations are found in the SEOP. The following describes in general the roles and scope of activities. Due to the nature of a specific event, this list may not be all-inclusive or describe all activities or operations.

A. STATE AGENCIES

1. Nebraska Department of Agriculture

The NDA is the coordinating agency for all agriculture-related responses in the State of Nebraska as designated in the State Emergency Operations Plan, ESF #11, dated July 28, 2003, and in subsequent updates, dated 2004, 2005, 2009 and 2012. NDA, along with the NEMA, will conduct operations using National Incident Management System (NIMS) protocols for multi-agency coordination.

As the coordinating agency, some of NDA's responsibilities relative to local jurisdictions include:

- a. Working with local jurisdictions to support planning and mitigation related to agriculture response;
- b. Coordinating with individual producers and agricultural trade associations on mitigation, planning, response and recovery related to an agriculture emergency;

- c. Assisting local jurisdictions and producers with recovery-related issues;
 - d. Developing and maintaining operational monographs to assist the state and local jurisdiction with agriculture response;
 - e. Coordinating with USDA;
 - f. Activating and deploying support personnel from the LEDRS;
 - g. Directing all livestock-or poultry-related response;
 - h. Providing coordination on public information release with local jurisdictions; and
 - i. Providing technical expertise related to agriculture emergencies and response.
2. Office of the Governor
- a. Issues State of Emergency Proclamations;
 - b. Requests Presidential Declarations; and
 - c. Affects the powers as granted in the Nebraska Emergency Management Act.
3. Nebraska Emergency Management Agency
- a. Activates and operates the State Emergency Operations Center;
 - b. Provides liaison to the affected jurisdictions;
 - c. Prepares situation reports for the Governor;
 - d. Responds to assistance requests from county emergency management;
 - e. Coordinates the state's response with local jurisdictions;
 - f. Coordinates with the Federal Emergency Management Agency (FEMA) and the National Response Framework;
 - g. Assists in the dissemination of disaster-related public information;
 - h. Assists local responders, especially in remote areas, with communications; and

- i. Coordinates the provision of Personal Protective Equipment (PPE), other equipment, chemicals and supplies to facilitate the movement, destruction, disposal, cleaning and disinfecting of equipment, and decontamination of individuals.
4. Nebraska Department of Environmental Quality
 - a. Provides technical assistance regarding environmental issues, regulations and requirements during the disaster planning;
 - b. Specifies containment practices and procedures for carcass disposal, including on-site disposal, decontamination, cleaning, disinfecting stations, and waste disposal and/or treatment sites; and
 - c. Provides information on permitted livestock feeding operations.
 5. Nebraska Department of Natural Resources (NDNR)
 - a. Provides technical assistance during planning; and
 - b. Provides mapping information, especially on topography, water tables, and food and agriculture assets.
 6. Nebraska Department of Roads (NDOR)
 - a. Identifies the sustainability of roads and bridges for law enforcement for traffic control issues;
 - b. Provides guidance in re-routing traffic in and around the affected area;
 - c. Assists with the transportation of soil, carcasses or debris; and
 - d. Helps identify additional sources of contractors and specialized equipment.
 7. Nebraska Games and Parks Commission (NGPC)
 - a. Provides containment and/or quarantine assistance, including vector control, and monitoring and management of wildlife, to prevent the spread of animal disease to or through non-domesticated animals;
 - b. Provides disposal sites and excavation equipment, and aids in the transport of carcasses, soil and debris; and
 - c. Assists law enforcement agencies with traffic control, general security and law enforcement.

8. Nebraska Department of Health and Human Services (DHHS)

- a. Provides an assessment of the public health needs;
- b. Provides the technical assistance, leadership and coordination to address the medical and behavioral health care needs of the public,
- c. Provides assistance and epidemiology services in dealing with zoonotic (transmitted from animals to humans) diseases; and
- d. Supports local jurisdictions, per the LEOP, in other areas to include the testing of potable water, behavioral health and other public health concerns.

9. Nebraska Military Department (MIL)

Supports other agencies in containment/quarantine activities, traffic control, general security, transportation or other designated functions. A request for military support is outlined in each county's LEOP, Basic Plan, VI, J, 3.

10. Nebraska State Fire Marshal (NSFM)

Provides NIMS compliant Incident Management training to local responders, officials and animal care providers. The training also can address specialized topics such as cleaning and disinfection.

11. Nebraska State Patrol (NSP)

- a. Coordinates with local law enforcement agencies in establishing or assisting with personnel, responders and site security and safety;
- b. Coordinates with local law enforcement on travel into or out of movement control and quarantine zones;
- c. Assists with traffic control;
- d. Provides additional communications support with a mobile communications vehicle; and
- e. Assists in the coordination of transportation of suspected diseased tissue samples to an appropriate diagnostic laboratory.

12. University of Nebraska System (UNS)

The UNS, through its various departments, campuses and affiliations, such as the University of Nebraska-Lincoln (UNL) Extension, provides:

- a. Information regarding animal diseases, biosecurity, and plant/animal health practices;
- b. Technical assistance in the incident planning process; and
- c. Surveillance assistance in the prevention, response and recovery stages.

Various departments, such as the UNL School of Veterinary Medicine and Biomedical Sciences, may assist in animal disease diagnosis and provide laboratory services for analysis or pathology of animal samples. The UNL Veterinary Diagnostic Center (UNL/VDC) is a member of the National Animal Health Laboratory Network (NAHLN) and provides diagnostic support for animal disease diagnosis. The UNL Plant Pathology Department Plant and Pest Diagnostic Clinic and the Department of Entomology are members of the National Plant Diagnostic Network and provide diagnostic services to the State Plant Regulatory Official, for events involving plants or crops. The University of Nebraska Medical Center (UNMC) Nebraska Public Health Laboratory (NPHL) provides testing services on human specimens, when requested, during an event involving food, milk or dairy products.

B. FEDERAL AGENCIES

1. Lead Federal Agency (LFA)

The Lead Federal Agency, generally the USDA, or the FBI in a terrorist incident, may implement the National Response Framework which provides a mechanism for the organization, coordination and mobilization of federal resources to support state and local activities.

2. United States Department of Agriculture

- a. The USDA, through its various national, state and local agencies' offices, will provide technical assistance during the planning phase and technical resources during the prevention, response and recovery stages of an incident. USDA will provide laboratory assistance in the identification of livestock and poultry FADs, and plant pests and/or diseases. Upon confirmation of a disease or pest, the USDA Secretary can issue an Emergency Declaration which will initiate an immediate response by other federal agencies and affected jurisdictions. The USDA Farm Service Agency may administer the indemnification process to include the cost of animals and approved costs associated with an incident. Appraisal of animals to be euthanized, as well as other incident-related damages, may be done by USDA.

- b. NDA and USDA-APHIS-VS will work collaboratively to determine and issue animal-related quarantines. The USDA will consult with state and local authorities regarding eradication activities. These include but are not limited to treatment or elimination and disposal of exposed or infected animals, cleaning and disinfection, transportation issues, records, public information coordination and required training for those involved in the eradication process.
 - c. NDA, in conjunction with USDA-APHIS Plant Protection and Quarantine (PPQ), will determine actions to be taken in the event of an emergency involving plants or crops.
3. United States Food and Drug Administration (FDA)

The FDA, through its various divisions, will provide technical assistance during the planning stage and technical and laboratory support during the prevention, response and recovery phases of a food or dairy incident.

4. Federal Bureau of Investigation

In the event that the emergency is the possible or confirmed result of terrorist activities, the FBI will be the lead agency related to the criminal investigation. The LEOP, Annex H, Appendix 1, Terrorism, details the role of the FBI, and its relationships with the affected jurisdictions.

5. Department of Defense (DOD)

The DOD has units trained and organized to respond to weapons of mass destruction/terrorists attacks. In such an event, the DOD may direct special operations in support of civil authorities in combating terrorism.

C. LOCAL/COUNTY AGENCIES

1. Local officials, elected and appointed, will be actively involved and local resources will be used in a response, following the guidelines and framework provided in this LEOP. Any or all local agencies may be involved and will, in general, assume their normal roles as defined in this Plan.

Counties are expected to provide the following support:

- a. Provide assistance in identifying and locating livestock and poultry throughout the county;
- b. Identify, operate and manage locations to temporarily house and care for livestock or poultry held in the county during a movement control situation;

- c. Assist with cleaning and disinfection;
- d. Provide traffic control support; and
- e. Assist with local logistics.

The following agencies or entities may provide additional support during an agricultural emergency. The county role in a FAD or plant disease/pest incident will be a supporting role. The state, through NDA and in coordination with USDA, will provide incident command and will serve as liaison with other state and federal agencies to coordinate support.

2. Banner County Commissioners,
Scotts Bluff County Commissioners

Note: This may/will become a coordinated effort depending upon the circumstances

- a. Maintain direction and control of governmental activities;
- b. Declare a county emergency through the normal process described in the LEOP; and
- c. Provide local resources within their capability.

3. Banner County Clerk/Treasurer,
Scotts Bluff County Clerk/Treasurer

Note: This may/will become a coordinated effort depending upon the circumstances

- a. Coordinates the documentation of all disaster related expenses such as personnel time, overtime, equipment usage, in-kind or stocked materials, etc.; and
- b. Follows accepted accounting procedures. Each county or local agency will document its own disaster related expenses and make the data available as requested.

4. Banner County Sheriff's Office
Scotts Bluff County Sheriff's Office

- a. Receives an early alert of an agricultural emergency from the Region 22 Emergency Management Director when the situation warrants;
- b. At the time of a FAD event, the Sheriff will become a member of the Scotts Bluff and/or Banner County Unified Command structure for the event and assume the command position for local law enforcement functions;
- c. Provides the initial incident security to personnel and the quarantine zone;

- d. Provides communications support;
- e. Coordinates local law enforcement response with support from the Nebraska State Patrol; and
- f. Assumes other roles and responsibilities during a disaster which are outlined in other parts of this LEOP.

5. Region 22 Emergency Management and/or Banner County and/or Scotts Bluff County Emergency Management Liaisons

- a. Receives an early alert of an agricultural emergency, such as a suspected FAD, from NEMA or NDA should the conditions warrant;
- b. Activates the Banner County or Region 22 Emergency Operations Center to support state or local response;
- c. Coordinates logistics and requests for additional support; and
- d. Communicates with the chief elected officials and NEMA, advising them of local conditions and activities.

6. Banner County Roads Department
Scotts Bluff County Road Department

Note: This may/will become a coordinated effort depending upon the circumstances

- a. Assists with traffic control in and around any quarantine or movement control areas;
- b. Supports law enforcement agencies in identifying the sustainability of roads and bridges necessary for re-routing traffic from the quarantine or movement control areas; and
- c. Provides excavation and transportation equipment and operators to move soil, carcasses or debris as directed.

Their activities will be coordinated through the County EOC or Region 22 EOC.

7. Banner County Fire Service/EMS
Scotts Bluff County Local Fire Services/EMS

Note: This may/will become a coordinated effort depending upon the circumstances

- a. Provides assistance with cleaning and disinfection, hazardous material and fire protection as required by NDA and/or USDA; and
- b. Provides EMS services as needed.

Mutual aid requests will follow normal processes as described in Annex F of the LEOP.

8. Scotts Bluff County Public Health Department
Panhandle Public Health District (representing Banner County)
Regional West Medical Center & Kimball Hospital

Note: This may/will become a coordinated effort depending upon the circumstances

- a. Supports the Nebraska Department of Health and Human Services and Voluntary Organizations Active in Disaster (VOAD) in providing overall leadership, coordination, assessment and technical assistance for public health needs in the event of a disaster or emergency;
- b. Provides assistance and epidemiology services in dealing with zoonotic (transmitted from animals to humans) diseases; and
- c. Performs other functions as described in Annex G of the LEOP.

D. OTHER AGENCIES and ORGANIZATIONS

1. Livestock Concentration Points

Livestock concentration points include all livestock operations, auction markets, slaughter operations and private and commercial feedlots. These operations, in sizes from one animal to thousands, should develop livestock bio-security plans which will be implemented during an emergency.

2. Volunteer Organizations Active in Disaster

Various volunteer agencies coordinate the provision of food and temporary shelter on site, especially when an area is quarantined. See NEMA's 2011 Emergency Manager's Handbook for a list of participating agencies.

3. Associations (Trade, Professional, Marketing)

Industry and professional associations, from international to local affiliates, are invaluable resources, providing membership lists, lists of resources such as equipment, stock holding locations, trained stock handling personnel, information about security and other technology that may impact planning, response, recovery and mitigation.

VI. ADMINISTRATION and LOGISTICS

A. ADMINISTRATION

A record of the costs and expenses incurred in the direct support of an emergency or disaster situation will be maintained by each jurisdiction and agency in the event reimbursement of claims is made available by state and federal agencies.

B. EXERCISES

All agencies with responsibilities outlined in this Appendix will provide annual training in regard to livestock and poultry emergencies. An orientation and/or tabletop exercise should be conducted annually to ensure adequate response to a threatened or actual outbreak of disease in a non-human population. The objectives for these exercises should be based on the policies and procedures identified in this Plan.

C. PLAN MAINTENANCE

The Region 22 Emergency Management Director, with the assistance of a member of the LEDRS Veterinarian Corps, shall annually review this Plan and update the information based on input from the Plan’s participating agencies.

LIST of ATTACHMENTS

| <u>Attachment#</u> | <u>Item</u> | <u>Page</u> |
|--------------------|--|-------------|
| 1 | Animal Disease Initial Response Plan/Chart | G - 47 |
| 2 | Potential Animal Holding Areas | G - 55 |

FOREIGN ANIMAL DISEASE (FAD) INITIAL RESPONSE PLAN

This is a summary of the planned activities from the Emergency Support Function (ESF) #11 Annex of the State Emergency Operations Plan. This portion reflects only those activities at FAD Incident Severity Level 5: "A FAD is suspected or confirmed in Nebraska".

A FAD causing a Level 5 severity level is a highly contagious and/or economically significant foreign animal disease posing a serious threat to Nebraska's livestock or poultry industries, as determined by the State Veterinarian.

Many of the activities listed will happen simultaneously, although they are listed here sequentially.

An Agricultural Emergency Response to a FAD begins when a FAD is suspected.

A commercial producer or processor will most often notify a local veterinarian when unusual conditions or signs are recognized in a herd/flock. The local veterinarian will make an initial assessment. If a non-FAD condition is identified, normal animal health care practices are initiated. In some cases a National Animal Health Laboratory Network Laboratory (NAHLN), such as the University of Nebraska-Lincoln's (UNL) Veterinary Diagnostic Center (VDC) may receive samples that suggest the presence of a FAD.

If signs in the herd, flock or sample lead to the suspicion of a FAD, the following steps will be initiated:

I. STATUS INVESTIGATION

- A. Either a NAHLN Laboratory analyzes an unusual or suspicious sample; or a local veterinarian, animal health technician or extension specialist, has been called to examine the animals in the flock or herd; and through the initial examination one of these professionals identifies a Nebraska Reportable Condition or otherwise suspects a FAD and will do the following:
 - 1. Contact the State Veterinarian at the Nebraska Department of Agriculture (NDA) 402-471-2351 or the United States Department of Agriculture (USDA), Animal and Plant Health Inspection Service (APHIS), Veterinary Services (VS), Area Veterinarian in Charge (AVIC) 402-434-2300. In some cases the initial call will be to the closest NDA field veterinarian or animal health technician.
 - 2. NDA will advise the professional at the farm, or the producer directly on immediate herd health actions.
- B. The State veterinarian and the AVIC will decide if the circumstances warrant the deployment of a Foreign Animal Disease Diagnostician (FADD) to site where the sample was taken or where the suspect animals were examined.

C. The FADD, if deployed:

1. Will travel to the site and conduct an investigation. The investigation will include preliminary epidemiological data gathering, examination of the suspect animals, taking samples, and submitting samples for laboratory confirmation according to protocol for the suspected disease.
2. Will report activities and situation to the State Veterinarian and the AVIC.
3. Will become the initial Site Incident Commander.
4. May implement local quarantine if necessary.
5. May request voluntary travel restrictions of individuals in incident area.
6. May request support from local emergency management (e.g., locating nearby animals, quarantine enforcement support, and cleaning, and disinfection support if necessary).

D. NDA, if the FADD identifies a “high suspicion” of a FAD:

1. Notifies the Nebraska Emergency Management Agency (NEMA), and NEMA:
 - a. May assist in transporting samples to diagnostic laboratory.
 - b. May activate the State Emergency Operations Center (SEOC) and implement ESF #11.
 - c. Notifies the local Emergency Manager in the affected jurisdiction.
 - d. Notifies the Nebraska State Patrol, which:
 - i. May assist in transportation of samples to diagnostic laboratory.
 - ii. May assist with local quarantine support.
2. Notifies Governor’s Office.
3. Coordinates incident site security, access control points and decontamination if local resources are unable to provide from local or mutual aid resources.
4. Notifies the Livestock Emergency Disease Response System (LEDRS) Veterinary Corps.
5. Activates NDA Command Center.

E. USDA:

1. Performs diagnostic testing and disease confirmation.
2. Informs FADD, State Veterinarian and AVIC of test results.

II. DIAGNOSTIC RESULTS

A. If results are negative for a FAD

1. FADD informs local producer, processor and veterinarian routine and ordinary veterinary procedures implemented.
2. NDA notifies the Governor's Office and NEMA, who in turn notifies the local Emergency Manager.
3. Incident response is curtailed.
4. Local agency maintains activity log and tracks expenses.

B. If results indicate a presumptive positive or confirmed positive for a highly contagious or economically significant FAD, the following events will occur:

1. For a confirmed positive USDA will:
 - a. Notify the FADD, NDA, State Veterinarian and AVIC.
 - b. Notify all State Veterinarians and all federal AVICs.
 - c. Activate the National Animal Health Emergency Management System.
 - d. Declare an "Emergency" or "Extraordinary Emergency"; if necessary and evaluates the need for Presidential Declaration.
 - e. Provide technical advice, supplies and personnel to support NDA.
2. For a presumptive positive, most likely identified by a NAHLN laboratory (i.e., UNL/VDC), the laboratory will:
 - a. Notify NDA and the State Veterinarian.
 - b. Submit the sample to the appropriate USDA Foreign Animal Disease Diagnostic Laboratory (FADDL) for confirmatory analysis.

3. In either of the above cases, presumptive or confirmed FAD in Nebraska:

NDA will:

- a. Notify the Governor's Office and NEMA.
- b. Send a representative to the SEOC to serve as the Emergency Support Function (ESF) #11 Coordinator.
- c. Establish quarantine zones.
- d. Issue "Stop (Animal) Movement Orders" (an embargo or import order to restrict animal transport either intra or interstate).
- e. Activate LEDRS.
- f. Confer with State Veterinarians in surrounding states.

NEMA will:

- a. Activate the SEOC and ESF-11, if not already activated.
- b. Establish an appropriate Incident Command structure.
- c. Notify additional agencies for support.
- d. Advise the Governor's Office for the need for a State Emergency Proclamation, and to request a Presidential Declaration.
- e. Coordinates with local emergency manager, gathers information for analysis by NDA.
- f. Coordinate with other local, state, federal agencies.
- g. Establish a Joint Information Center (JIC), if not already activated.

The Governor will:

- a. Notify governors of surrounding states.
- b. Issue disaster proclamations.
- c. Consider the need for issuing a "Stop (People) Movement Order" (an embargo or import order).
- d. Monitor and assign state resources for import/export restrictions.

III. LOCAL JURISDICTIONS

A. County with “High Suspicion” FAD – Local Emergency Manager

1. Is notified by NEMA.
2. May open the emergency operations center (EOC).
3. Reviews and readies to implement FAD section of the local emergency operations plan (LEOP) and Agricultural Monographs from NDA.
4. Notifies local resources, such as local law enforcement.
5. Establishes site security.
6. Establishes access control points.
7. May establish cleaning, disinfecting and decontamination stations for vehicles and personnel; is advised by NDA and the Nebraska Department of Environmental Quality (NDEQ).
8. Prepares to support the identification and location of susceptible species throughout the county.
9. May notify the Chief Local Elected Officials and request a County Declaration.
10. Maintains activity log and tracks expenses.

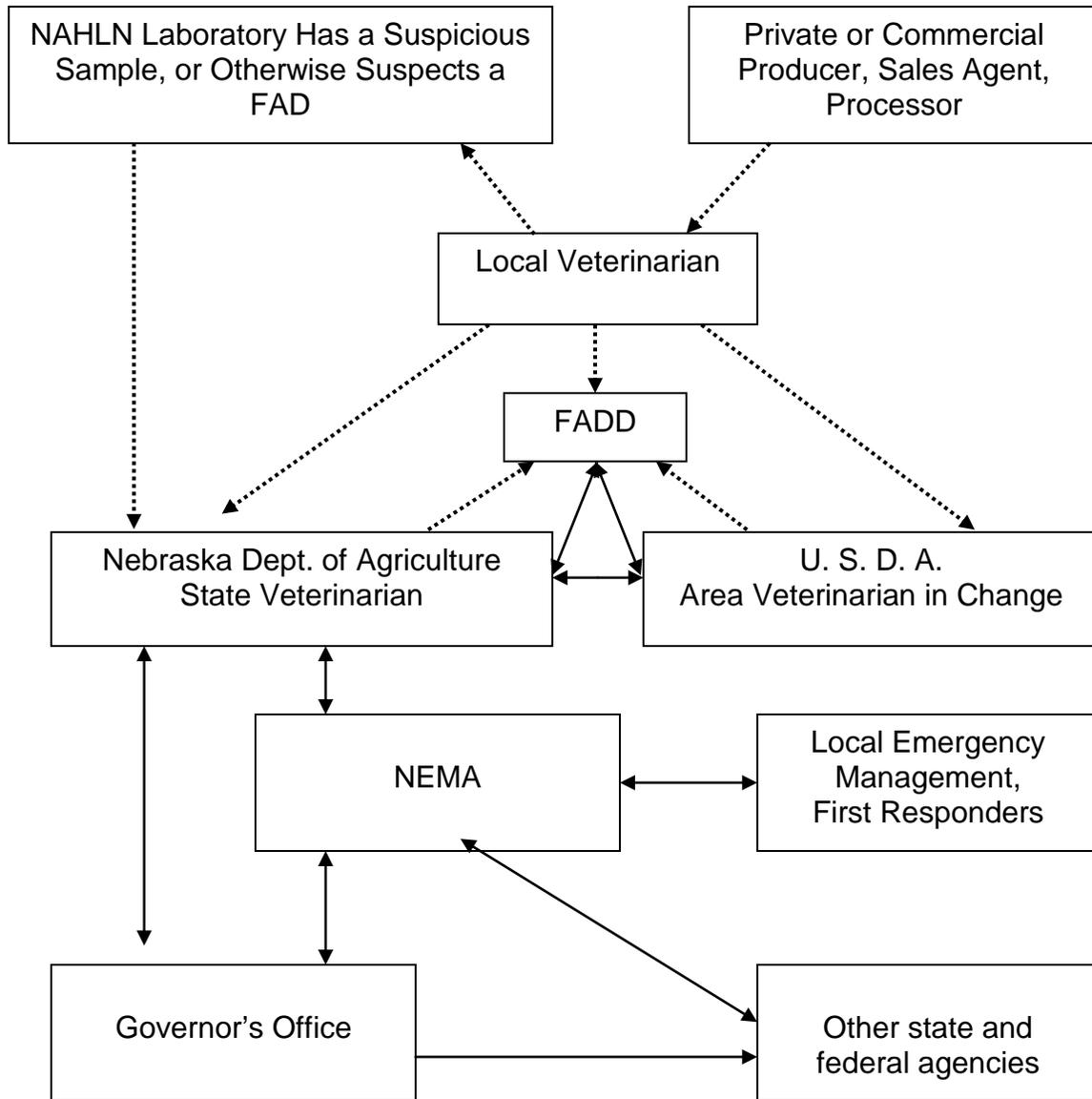
B. County with “Confirmed FAD” – Local Emergency Manager

1. Activates EOC, reviews and implements LEOP and the appropriate Agricultural Monographs from NDA.
2. Activate county temporary animal housing locations.
3. Prepares to support the identification and location of susceptible species throughout the county.
4. Notifies Chief Elected Officials and asks for County Declaration.
5. Informs producers/processors through local network of University Extension agents.
6. Coordinates with Voluntary Organizations Active In Disasters (VOAD) in support of mass care.

7. May request mutual aid from other counties.
 8. Maintains activity log and tracks expenses.
 9. Facilitates Law Enforcement and Fire Service to assist in quarantine, traffic control, cleaning and disinfection, and restricting access in/out of the area.
 10. Confers with Nebraska State Patrol.
- C. All Counties affected by a “Stop Movement Order” – (an embargo or import order) will:
1. Activate the county LEOP and appropriate NDA monographs.
 2. May activate EOC.
 3. Maintains activity log and tracks expenses.
 4. Informs producers/processors through local network of University Extension agents.
 5. Activate the county temporary animal holding areas.
 6. Coordinate with local law enforcement regarding where animals are being held in the county.
 7. Confers with Nebraska State Patrol.
 8. Confirms with NEMA that “Stop (Animal) Order” is in effect.

AGRICULTURAL DISEASE INITIAL RESPONSE PLAN

Initial Phase: Suspected or Confirmed Contagious Animal Disease



.....> Initial Veterinarian Contacts

————> Communications, coordination

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POTENTIAL ANIMAL HOLDING AREAS

These areas have not been identified in Banner County. At the time, decisions would be made with the advice of the Nebraska Department of Environmental Quality, Nebraska Department of Agriculture and the University of Nebraska Cooperative Extension Office at the Panhandle Station in Scottsbluff. Area veterinarians and local officials would also assist in the decision-making. There are numerous holding areas within Banner County.

Banner County has three major cattle confined feeding operations and one major hog feeding confined feeding operation. There other numerous privately-owned feeding operations throughout the county. NDEQ inspects and licenses all major feedlots. Location information may be available from them.

Kimball/Banner County Extension Office may also have a list of all major feedlots in Banner County.

Portable holding pens and portable chutes may be set up at the location of the incident.

| | | |
|-----------------|----------------------|------------------|
| <u>Location</u> | <u>Contact/Phone</u> | <u>Agreement</u> |
|-----------------|----------------------|------------------|

Capacity by animal type (Numbers represent single type of animal only)

Facility description: **

Inspection Veterinary: None

Supervisory Area One (1) Vets

Nebraska State Deputy Supervisor

Dr. Rick Perry, D.V.M.
Nebraska Department of Agriculture
Animal and Plant Health Protection
3428 Rd. 39 West
Kimball, NE 69145
H: 308-235-2479
C: 308-326-1337

Dr. Tom Schomer, D.V.M
Nebraska Department of Agriculture
Animal and Plant Health Protection
301 Centennial Mall South
Lincoln, NE 68509-4947
O: 402-471-6824
C: 402-450-8469

Available handlers/security:

| | |
|-----------------------|---|
| Nebraska State Patrol | State Office: 402-471-4545 |
| Banner County Sheriff | |
| Stanley McKnight | O: 308-436-5271 H: 308-765-1888 C: 308-765-1888 |

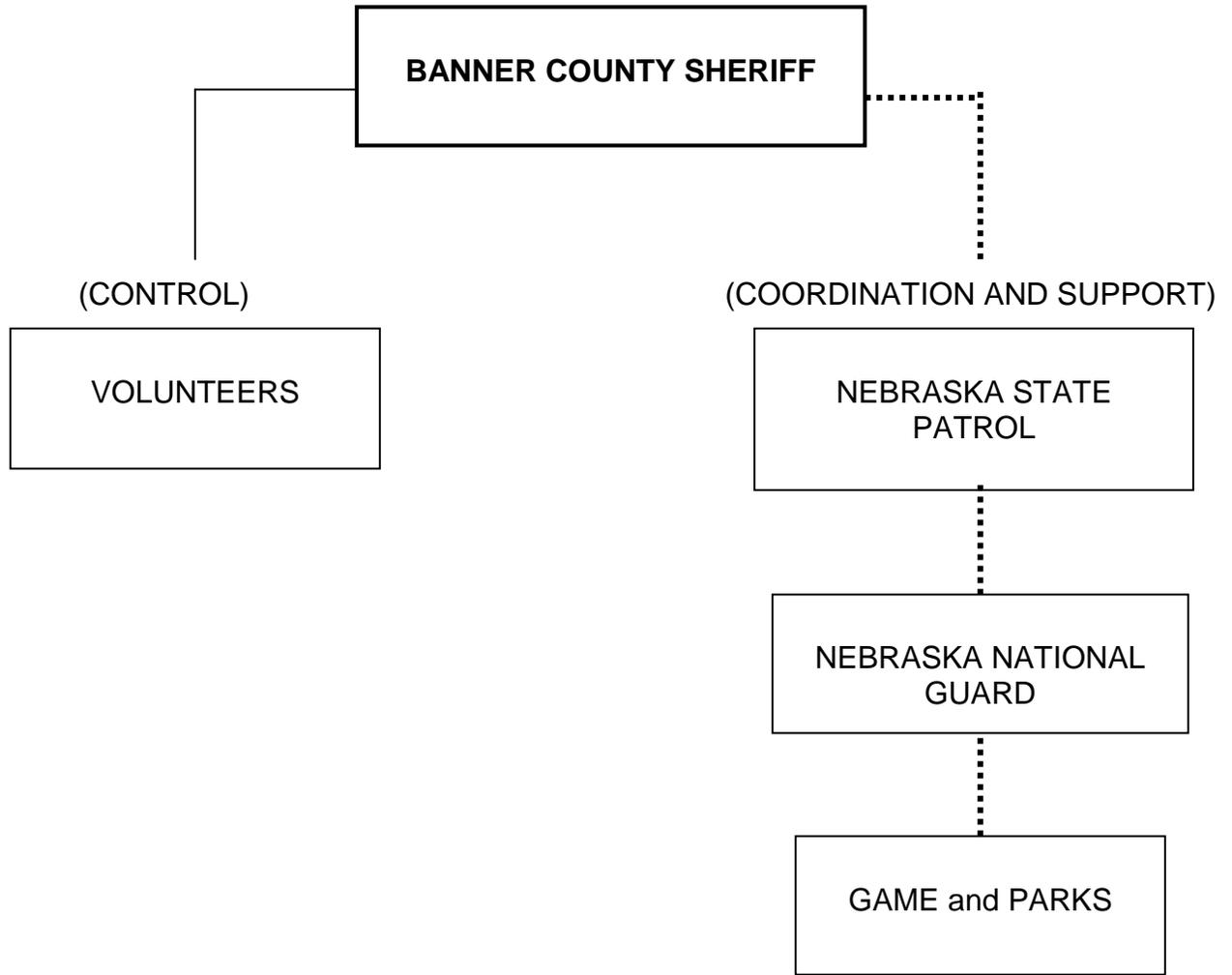
Additional security will be determined at time and location of incident.

Handlers will be determined upon approval of the local veterinarian and by the location of the incident.

** Additional resources listed in Annex L, Attachment 2

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LAW ENFORCEMENT



STATE SUPPORT:
Emergency Support Functions:
#5: Emergency Management,
#13: Public Safety & Security
#15: Military Support

Lead Agencies:
Nebraska Emergency Management Agency,
Nebraska State Patrol,
Nebraska National Guard

LAW ENFORCEMENT

I. PURPOSE

This Annex assigns responsibilities and provides coordination guidelines between the law enforcement agencies operating during disasters to ensure the safety of all citizens in Banner County, to maintain law and order, protect public and private property, and provide protection for essential industries, supplies, and facilities.

II. SITUATION

During disasters, law enforcement agencies will need to expand their normal operations to provide increased control, protection, and security. Mutual aid, state and federal law enforcement agencies may be available to support local law enforcement. There is one law enforcement agency in the Banner County (Attachment 1).

During threats or incidents of terrorism, the roles and responsibilities of the law enforcement agencies are detailed in the Terrorism Appendix 1 of this annex.

III. ASSUMPTIONS and PLANNING FACTORS

Local law enforcement activities will increase significantly during disaster operations. Additional law enforcement resources and services may be available through existing law enforcement agency mutual aid agreements. If local capabilities are overwhelmed, outside support may be obtained from state and federal law enforcement agencies. Areas that may require support are:

- A. Traffic and crowd control,
- B. Evacuation,
- C. Search and rescue operations,
- D. Security,
- E. Acts of terrorism or other federal crimes,
- F. Civil disobedience,

IV. ORGANIZATION / RESPONSIBILITIES

The Banner County Sheriff is responsible for law enforcement in Banner County. Troopers from the Nebraska State Patrol are available to support local law enforcement requirements. Nebraska National Guard units are available to provide support subsequent to a Governor's Disaster Proclamation. Jurisdictional law enforcement responsibilities are:

A. Banner County Sheriff

1. Directs the Banner County Sheriff's Office.
2. Coordinates search operations in rural areas.
3. Establishes mutual aid agreements with adjacent jurisdictions.
4. Coordinates evacuation procedures and special contingency planning with local law enforcement.
5. Maintains records of disaster related costs.

B. Nebraska State Patrol

1. Performs law enforcement activities within Banner County in accordance with responsibilities assigned by State Statutes.
2. Participates in evacuation procedures and special contingency planning.
3. Maintains records of disaster related costs.
4. Coordinates Nebraska State Patrol operations with the Banner County. The State Patrol may set up its Mobile Command Post, if needed.

C. Game and Parks provides law enforcement in state parks and recreation areas and may assist county law enforcement agencies.

D. Other Support:

1. Reserve/Auxiliary Training: The Banner County Sheriff's has not reserve law enforcement personnel.
2. Volunteers: if utilized, will assist law enforcement personnel as directed.
3. Nebraska National Guard: Under disaster emergency conditions proclaimed by the Governor, the National Guard assistance may be requested through the Nebraska Emergency Management Agency. Mission support provided to law enforcement includes:

- a. Security of disaster area.
- b. Search and rescue operations.
- c. Assisting the Banner County Sheriff and other law enforcement resources during evacuation activities.
- d. Providing transportation and communications resources.
- e. Traffic management, including roadblocks.
- f. Providing aerial reconnaissance of disaster areas.
- g. Assisting with crowd control and riots.
- h. Providing support during acts of terrorism.

V. CONCEPT of OPERATIONS

A. General

Emergency law enforcement operations will be an expansion of normal operations and responsibilities. Each law enforcement agency is responsible for providing law enforcement for its jurisdiction. Upon request, they may assist in similar functions outside their jurisdictional area.

B. Coordination

1. In an event involving a number of individual law enforcement agencies, it will be the responsibility of each agency chief to ensure that effective coordination and cooperation between agencies is accomplished.
2. If the Banner County Emergency Operations Center (EOC) or Region 22 Emergency Management EOC is activated, the Banner County Sheriff will have the responsibility of advising and making recommendations to the Executive Group.

C. Warning

Law enforcement personnel may support warning procedures by using emergency vehicles with sirens and public address systems to ensure notification of all residents in an affected area. The CodeRED Notification system may also be used.

D. Traffic and Crowd Control

Law enforcement agencies have the major responsibility of providing traffic and crowd control to ensure a safe and orderly evacuation of the disaster area.

1. Law enforcement units will be located at traffic control points on streets and roads designated as evacuation routes.
2. Where possible, evacuation routes will be confined to all-weather roads to provide easy accessibility and minimize the possible effects of inclement weather on evacuation operations.
3. Emergency routes will be designated as necessary. The law enforcement chief or the Executive Group will issue directives banning parking on emergency routes.
4. The law enforcement PIO, in coordination with the EM and PIO, will release evacuation information and instructions on a scheduled and timely basis.
5. Spontaneous evacuation from the hazard area can be anticipated prior to an order for evacuation.

E. Security and Access Control

Individual jurisdictions will maintain regular security protection. Law enforcement personnel will establish and enforce policies and procedures for movement in restricted disaster areas.

1. Security

- a. Security will be provided by the law enforcement agency having primary jurisdiction.
- b. A security guard may be posted to prohibit unauthorized personnel from entering the EOC.
- c. The Chief Executive may declare a curfew.
- d. Law enforcement personnel will provide security for emergency response forces during disaster operations and establish a secure cordon around the disaster site(s).

2. Access Control

- a. Members of the EOC Staff will coordinate emergency worker identification requirements with law enforcement officials.

- b. Access Control Points will be used to manage access to the disaster area.
- c. Other than immediate response emergency personnel, entry into a disaster area will be controlled by a pass system.
- d. If a segment of the population is evacuated, control points will be established on routes providing access to the evacuated area. Operational responsibility will be coordinated among the various law enforcement agencies.

3. Passes and Identification

- a. The Region 22 Emergency Management personnel will provide local government emergency response identification cards/passes. Possession of this card permits full-time entry into restricted disaster areas.
- b. The Region 22 Emergency Management Director and/or Banner County Emergency Management Liaison will determine the need and issue volunteers identification cards/passes.
- c. Local government personnel not issued permanent identification cards will be issued the cards on a temporary, as-needed basis by the appropriate law enforcement agency in coordination with the Emergency Management Director.
- d. Media personnel within the county are provided with identification cards by their individual agencies. Except for unusual circumstances, these identification cards will be recognized for entry into restricted areas.

F. Search Coordination

Law enforcement officials are responsible for the coordination of search efforts involving:

1. Lost or missing persons,
2. Fugitives,
3. Bomb threats.

G. Extended Disaster Operations

1. All law enforcement personnel in the county may go on full time status with 12-hour shifts to maintain a 24-hour capability. An exception will be

individuals who are considered by the Executive Group to be key personnel in other areas.

2. Mutual aid information may be coordinated through the EOC by the law enforcement chiefs.

H. Damage Assessment

Law enforcement agencies will support damage assessment by providing an initial definition of the disaster area. They will maintain security of all the damaged areas and the essential facilities. This may include cordoning the disaster site.

I. Radioactive Materials Incident/Accident

The Banner County Sheriff is trained in both radiological monitoring equipment operation and emergency response procedures.

J. Hazardous Materials Incident

In the event of a hazardous materials incident, the Sheriff and the Troop E Commander, Nebraska State Patrol will ensure that personnel are selected and trained to respond in accordance with the standards set by their agency in compliance with OSHA and EPA regulations.

K. Prisoners

1. There is no jail facility in Banner County. If a need arose to temporarily control a group of riotous or rowdy persons, they would be transported to the Scotts Bluff County jail located in Gering. If the prisoners exceed the capacity of the jail facility, the County Sheriff would be responsible for selecting a temporary control area.
2. The protection or evacuation of the prisoners is the responsibility of the jurisdiction. In a situation dictating movement of prisoners, movement will be to the Scotts Bluff County Jail Facility in Gering. The Kimball County Jail Facility in Kimball will be used if additional space is needed.
3. Transportation requirements will be coordinated through the Banner County Sheriff. Van transportation will normally be used.

L. Animal Control/Pet Disaster Planning

1. Policies for animal control will be determined by the Banner County Sheriff's Office working with an area Humane Society or a local veterinary clinic or local animal care volunteers. The evacuation, sheltering, care of sick and injured and the final disposition of loose domestic, zoo, pet store, school and kennel animals will be the

responsibility of these organizations when the owners cannot be contacted. Contact the NE Department of Agriculture and/or the NE Department of Environmental Quality for specific processes of disposing of large numbers or large animals, such herds of cattle. Contact NE Game and Parks for advice on the handling or disposal of displaced or injured wild animals.

2. During sheltering situations, Red Cross disaster shelters do not accept pets because of the state's health and safety regulations. Service animals, such as guide dogs or trained companion animals that assist people with disabilities, are the only animals allowed in Red Cross shelters. See Annex E, Attachment 1 for animal owners' responsibilities.

VI. ADMINISTRATION and LOGISTICS

A. Plan Maintenance

The Region 22 Emergency Management Director, in coordination with law enforcement, is responsible for annual review and update of this Annex.

VII. TRAINING and EXERCISING

A. Training

The training program will be consistent with the Homeland Security Exercise Plan. All training supported by the Homeland Security grant process must be Department of Homeland Security (DHS) approved.

B. Exercising

1. All exercises and drills will be evaluated and any follow-up activities conducted in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP).
2. Law enforcement personnel will participate in exercises designed to examine the feasibility of Banner County's Local Emergency Operating Plan.

LIST OF ATTACHMENTS

| <u>Attachment #</u> | <u>Item</u> | <u>Page</u> |
|---------------------|---------------------------|-------------|
| 1 | Law Enforcement Resources | H-11 |
| <u>Appendix</u> | | |
| 1 | Terrorism | H-13 |

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BANNER COUNTY LAW ENFORCEMENT RESOURCES

| RESOURCES | BANNER SHERIFF DEPT | NEBRASKA STATE PATROL | KIMBALL CO. SCOTTS BLUFF CO. SHERIFF DEPTS. | KIMBALL POLICE DEPT. | SCOTTS-BLUFF POLICE DEPT. | GERING POLICE DEPT. | LYMAN POLICE DEPT. | MINATARE POLICE DEPT. | MITCHELL POLICE DEPT. | MORRILL POLICE DEPT. | GAME & PARKS |
|------------------------|---------------------|--|---|----------------------|---------------------------|---------------------|--------------------|-----------------------|-----------------------|----------------------|--------------|
| Sheriff | 1 | 1 Capt. | 1 – Kimball 1 – Scotts Bluff | | | | | | | | |
| Deputies | | | 3 – Kimball 16 – Scotts Bluff | | | | | | | | |
| Police Chief | | | | 1 | 1 | 1 | | 1 | 1 | 1 | |
| Assistant Chief | | | | | 2 – Cpt. | 2 – Cpt. | | | 1 | | |
| Officers | | | | 4 FT | 4 – Sgt. 24 - FT | 12 - FT | 4 PT | 2 FT 3 PT | 2 FT 1 PT | 1 FT 3 PT | 5 FT |
| Troopers | | 2 Lt., 5 – Sgt. 15 – Troopers | | | | | | | | | |
| Reserves | | | 4 – Kimball 3 – Scotts Bluff | | | | | | | | |
| SPECIAL TEAMS | | BRAVO (Troop D/E SWAT) -16 Hazmat 2 Sgt. NHIT - 1 | SWAT – Scotts Bluff | TRT | SWAT, EOD, Hostage | | | | | | |
| RADIOLOGICAL EQUIPMENT | Yes | Yes | Yes - Kimball Yes – Scotts Bluff | Yes | Yes | Yes | No | No | Yes | Yes | No |
| Total | 1 | 24 | 7 – Kimball 20 – Scotts Bluff | 5 | 31 | 15 | 4 | 6 | 5 | 5 | 5 |
| Vehicles with radios | 1 | 27 | 3 – Kimball 22 – Scotts Bluff | 5 | 21 | 17 | 1 | 3 | 2 | 2 | 5+* |
| Mobile Command Vehicle | 1 | 1 NSP 1 NEMA | 1 – Scotts Bluff | | 1 SFD | | | | | | |

H-11

BANNER COUNTY LEOP

ANNEX H
ATTACHMENT 1

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TERRORISM

I. PURPOSE

A. Introduction:

1. In February 2003, the White House issued Homeland Security Presidential Directive 5 (HSPD-5), "Management of Domestic Incidents," to enhance the ability to manage domestic incidents by establishing a single, comprehensive national incident management system.
2. In December 2003, the White House issued Homeland Security Presidential Directive 8 (HSPD-8), "National Preparedness," to strengthen prevention to, preparedness for, and response and recovery to threats or actual domestic terrorist attacks, major disasters and other emergencies by requiring a national domestic all-hazards preparedness goal and outlining other actions to assist preparedness.
3. Terrorism, as defined by the Federal Bureau of Investigation is the unlawful use of force against persons or property to intimidate or coerce a government, the civilian population, or any segment thereof in furtherance of political or social objectives. An act of terrorism incorporates all four of these elements.

B. Purpose of This Appendix:

1. To provide guidelines for assessing threats and reducing a community's vulnerability to terrorism.
2. To assist in developing a comprehensive and integrated plan for local governments to work in cooperation with state and federal agencies in responding to and managing the "crisis" of terrorism, including the use of nuclear, biological, chemical, and other weapons of mass destruction (WMD).
3. To provide guidance in coordinating "consequence" recovery activities in the community after a terrorist incident.

II. SITUATION

A. Scope of This Appendix:

1. This Appendix applies to all threats or acts of terrorism within the county and to the departments/agencies that may be required to respond to a threat or act of terrorism.

2. This Appendix builds upon concepts already addressed in this Local Emergency Operations Plan (LEOP) to respond to and recover from a broad spectrum of hazards, but it will also address unique actions necessary to respond to a terrorist act.
 - a. On the local level, initial response will be by local authorities, using an Incident Management System in accordance with HSPD-5.
 - b. When the incident is identified as a terrorist act or there is a credible threat, the State may request Federal assistance in accordance with HSPD-8.

B. Conditions:

1. Concern or an actual threat of terrorism may prompt precautionary measures. A credible threat scenario will initiate a threat assessment led by the Federal Bureau of Investigation.
2. Significant threat or act of terrorism will cause a response as described in this Appendix.

III. ASSUMPTIONS and PLANNING FACTORS

- A. All communities are vulnerable to acts of terrorism from local, national or international sources.
- B. Terrorist events may occur in a single area or simultaneous in multiple geographic areas and may result in immediate mass casualties such as an explosion or delayed casualties as in bio chemical incidents.
- C. Terrorist events may occur with little or no warning and involve one or more tactics to include WMD, bombing, hostage taking, etc.
- D. The fact that an emergency was a result of a terrorist act may not be determined until days, weeks, or months after the event has occurred.
- E. The local Emergency Management organization is based on a broad, functionally oriented, multi-hazard approach to disasters that can be quickly and effectively integrated with all levels of government.
- F. No single agency at the local, state, federal, or private level possesses the expertise to act unilaterally in response to threats/acts of terrorism, particularly if weapons of mass destruction are involved.
- G. Terrorism against a large population may overwhelm local and state government almost immediately; major events involving WMD may overwhelm federal capabilities as well.

- H. If protective capabilities are not available, responders cannot be required to put their own lives at risk in order to enter a perimeter contaminated with nuclear, biological, or chemical (NBC) material. The perimeter may be closed until the effects of the NBC materials have degraded to safe levels.

IV. CONCEPT of OPERATIONS

A. Hazardous Analysis:

Region 22 Emergency Management, in coordination with law enforcement and other appropriate agencies, should conduct a Hazards Analysis to identify facilities/individuals, essential services, and activities that might be at risk from terrorism.

B. Initial Response To Terrorism:

1. When the incident is suspected to be or is identified as a result of a terrorist act, the following agencies will be notified:
 - a. Federal Bureau of Investigation,
 - b. Nebraska State Patrol, and the
 - c. Nebraska Emergency Management Agency.
2. All responding and cooperating agencies will use the NIMS.
3. Region 22 Emergency Management will provide the framework for local resource coordination and deployment to support the Incident Command. The Region 22 Emergency Management Director will also be responsible for coordinating recovery efforts from a terrorist incident.

C. Site Assessment:

1. The site assessment of the threat and risks will determine protective actions for the responders and the public.
2. Personal protective equipment recommendations are based on risk.
3. The IC will determine if evacuation or in-place sheltering is needed.
4. The area must be immediately evacuated when a secondary device is suspected or discovered.
5. Security and access control measures in and around the disaster site will be implemented immediately by first responders to ensure public and responder safety as well as facilitate response and recovery initiatives.

6. The Banner County Sheriff will immediately begin working with all responders to maximize the preservation of the crime scene.

D. Beyond Local Capability:

Response to a terrorist event will involve multiple jurisdictions and levels of government. As state and federal resources arrive, response and recovery operations will be structured to include federal, state and local representation per NIMS.

E. Command Structure:

The Unified Command (UC) will incorporate multi-levels of response similar to the Incident Management System already functioning at the local level. To effectively address the situation, members of UC are jointly responsible for the development of objectives, priorities, and operational strategy (Incident Action Plan).

F. Unified Command:

1. All agencies responding to the emergency in the field report to one Unified Command Post and follow one Incident Action Plan (IAP).
2. Factors determining agencies responding will be:
 - a. The terrorist tactics employed,
 - b. The challenges presented by the scope and nature of the incident,
 - c. The target group involved,
 - d. The response and recovery capabilities of the affected community.
3. The Operations Section Chief, designated by the Unified Commander, will be responsible for the implementation of the Incident Action Plan. The Operations Section Chief qualifications include a variety of factors such as:
 - a. An understanding/experience of NIMS procedures in multi-agency responses,
 - b. Existing statutory authority,
 - c. Which agency has the most involvement for that operational period,
 - d. The amount of resources involved, and
 - e. Mutual knowledge of the individual's qualifications.

4. As the terrorism event unfolds, Region 22 Emergency Management and the Nebraska Emergency Management Agency will each conduct operations at their respective Emergency Operations Centers with coordination between local and state agencies maintained as in any other disaster.
5. The FBI may request local representation at the Joint Operations Center.

G. Joint Field Office:

The FBI Field Office responsible for the incident site can modify its Command Post to function as a Joint Operations Center (JOC). The JOC may be integrated into the Joint Field Office established by federal agencies during large-scale incidents. Selected local, state, and federal Consequence Management agencies may be requested to serve in the four areas at the JOC:

1. Command Group (multi-agency),
2. Operations Group (from NRP Nov. 2004),
3. Operations Support Group (media – public information functions),
4. Consequence Management Group (liaisons).

H. Technical Support

1. After notification to federal authorities of a suspected, threatened, or actual terrorist incident, both the FBI and FEMA can request federal agencies to support operations. These agencies/teams will provide specialists with technical expertise to deal with a full range of terrorist tactics to include nuclear, biological, and chemical incidents.
 - a. The FBI may deploy a Domestic Emergency Support Team (DEST) to provide expert advice/assistance to the on-scene commander in the event of a major terrorism event.
 - b. DHS/FEMA from the Regional Response Coordination Center can activate an Emergency Response Team – Advance Element to the scene, and/or request response of federal agencies that have been assigned duties under the functions of the National Response Plan.
2. Local and state specialized teams (i.e., hazardous materials, crime narcotics, gang, hostage, etc.) who have skills and equipment to support these operations will assist federal teams, as directed.

I. Preserving The Crime Scene:

1. Because of the nature of terrorist acts involving a variety of tactics, law enforcement personnel will work with other responders to:
 - a. Preserve the crime scene while developing strategies to protect response personnel,
 - b. Carry out life-saving actions,
 - c. Implement necessary protective actions,
 - d. Define and contain the hazard.
2. First responders become potential witnesses, investigators, and sources of intelligence in support of the crime scene investigation. Training should emphasize that all incidents are a potential crime scene that may provide evidence in determining the cause of the event and in identifying the responsible parties. First responders should review and modify their response procedures to preserve the crime scene without compromising functional responsibilities, standards of service or safety.

J. Accessibility Policies:

1. Once the life-saving activities and the investigation of the crime scene are completed and the area is considered safe, the area will be made accessible to damage assessment teams, restoration teams, property owners, insurance adjusters, media, etc. However, access to the area may still be limited depending on the extent of damage sustained, general conditions of the area and who has requested access.
2. The appropriate local, state, and federal officials will develop the site accessibility and re-entry policies. Policies will define:
 - a. Who has access to the damaged areas,
 - b. Any time restrictions regarding access,
 - c. Whether escorts are necessary, and
 - d. What protective equipment is required to enter the area.
3. Identification and accountability systems are developed for emergency workers, media, property owners, insurance adjusters, etc. utilizing a system of passes, colored badges, name tags, arm bands, etc. Security personnel are responsible for enforcing these policies and procedures.

4. On site potential hazards or risks are identified and cordoned with the appropriate isolation and warning devices.

V. RESPONSIBILITIES

A. Procedures that are unique in responding to a terrorist act include:

1. Law Enforcement, lead by the FBI, is responsible for the definition of the perimeter, control of access to the area, investigation of the crime and the collection of physical evidence.
2. Fire Service is responsible for fire suppression, search and rescue and hazardous materials response to the level of their training and equipment. See Annex F.
3. Emergency Medical is responsible for triage, treatment and transport of victims. See Annex G.
4. Public Works is responsible for debris removal, utilities, and to aid in traffic management. See Annex K.
5. Emergency Management is responsible for coordinating public information, damage assessment, sheltering, volunteer coordination, human services, and resource management.

B. Events of national scale will involve the additional agencies or offices and may request support or intelligence from local responders:

1. The U.S. Attorney General has the lead responsibility for criminal investigations of terrorist acts or threats by individuals or groups, as well as for coordinating activities of the other law enforcement agencies to detect, prevent, pre-empt and disrupt terrorist attacks against the United States. This includes actions based on specific intelligence or law enforcement information.
2. The Secretary of Defense may authorize Defense Support of Civil Authorities for domestic incidents as directed by the President or when consistent with military readiness operations and appropriate under the circumstances of law. Command of such military forces will remain with the Secretary of Defense.
3. The Secretary of State coordinates international preparedness, response and recovery activities relating to domestic incidents and the protection of U. S. citizens and U.S. interests overseas.

4. The Director of National Intelligence serves as the President's principal intelligence advisor and oversees and directs the implementation of the National Intelligence program.
5. Various Federal departments or agencies may play primary, coordinating and/or support roles based on their authorities and resources and the nature of the threat or incident.

VI. ADMINISTRATION and LOGISTICS

A. Records:

All agencies will maintain records of their expenses incurred in response and recovery activities to a terrorism event.

B. Training:

Emergency Management training for response and recovery to terrorism is available to jurisdictions by contacting the Training Office at the Nebraska Emergency Management Agency in Lincoln.

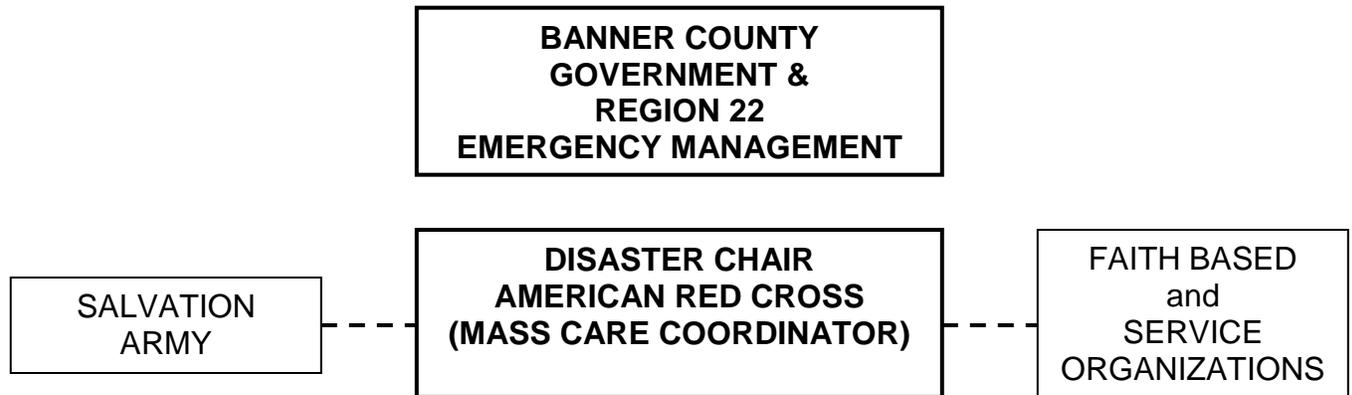
C. Exercising:

After the planning and training elements on counter-terrorism are complete, an exercise addressing potential threats in the community should be conducted. These training and exercise activities are listed in the County's five-year calendar.

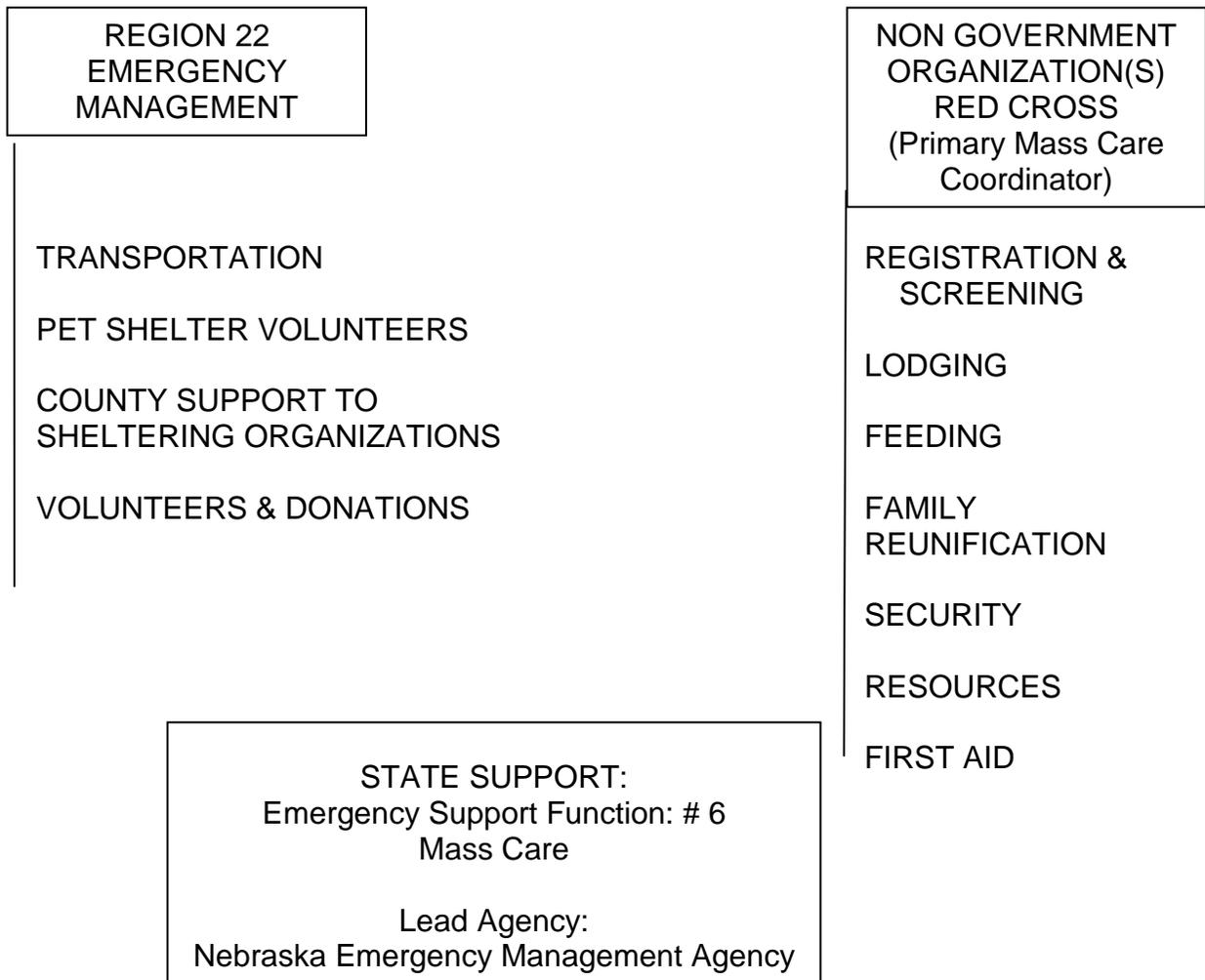
D. Annex Maintenance:

The Region 22 Emergency Management Director, with the assistance of the Banner County Emergency Management Liaison is responsible for the maintenance and improvement of this Appendix. The Appendix will be reviewed and updated as necessary but not less than annually.

MASS CARE



EMERGENCY MANAGEMENT ORGANIZATION Functional Operations



MASS CARE

I. PURPOSE

This Annex establishes management plans, procedures, policies and guidelines for providing temporary lodging, feeding, coordination of bulk distribution of emergency relief items and the general welfare of people forced to leave their homes. These plans also address the care, sheltering and essential needs of household animals. Mass care involves many components; this Annex will emphasize the temporary housing/sheltering of victims.

II. SITUATION

- A. Within Banner County hazards have been identified that could cause an evacuation of some portion of the county, see Annex E. Although the county has a resident population of approximately 690, there is no conceivable hazard that would require mass care of the full population. The most likely situations would be from a few families displaced to as many as 100 people displaced by a transportation accident.
- B. No tourists or travelers and other overnight occupants will normally exist because there are no motels or hotels along US Highway 71 in Banner County. If a few visiting individuals need shelter they will be directed to shelters at ranches, farms, homes in the country and/or in the Village of Harrisburg.
- C. The Region 22 Emergency Management Director and/or the Red Cross has identified buildings suitable to lodge or feed evacuees. See Attachment 1.
- D. Facilities appropriate for sheltering household animals and agencies capable of providing assistance have been identified.
- E. Individuals, families, unaccompanied children and those with access and functional needs that do not relocate may require temporary support of food, water, cleaning supplies and other relief materials, physical, behavioral and financial support during the response and recover phases.

III. ASSUMPTIONS and PLANNING FACTORS

- A. The local jurisdiction may have to provide initial sheltering until the American Red Cross can mobilize and begin temporary shelter operations. Long term sheltering is not addressed in this Annex.

- B. Sheltering information will be released to the public and responders as soon as the Executive Boards or Region 22 Emergency Management determines the need, and available resources and shelter support systems can be implemented.
- C. Persons or organizations controlling potential shelters will cooperate and make the facilities available per existing agreements or MOUs.
- D. The Central Plains Chapter of the American Red Cross (ARC) in Grand Island will manage and coordinate mass care operations. Banner County and local government will support all mass care activities, particularly as the requirements become greater and the Red Cross nears its limit in resources. Panhandle Public Health District will provide recommendations for communication methods, public information message development, special equipment and supplies that may be needed and locating local care providers to assist individuals whose needs cannot be met at the shelter.
- E. The selection and preparation of shelters will be based on the number and kinds of populations needing protection, the shelter's proximity to transportation systems and distance from the incident site.
- F. Family reunification and disaster relief program information will be available at each kind of shelter opened.
- G. Other professional and volunteer organizations, which normally respond to disaster situations, will do so.
- H. Assistance from outside the county through mutual aid agreements and from state and federal level emergency oriented agencies may be available.
- I. Facilities and staffing planned for mass care use will be available at the time of need. Lodging facility capacities are based on 40 - 60 square feet per space.
- J. Experience has shown that under localized emergency conditions, a high percentage (50 percent or more) of evacuees will seek shelter with friends or relatives rather than go to established shelters.
- K. Essential public and private services will be continued during a mass care situation. Normal activities in some schools and churches may have to be curtailed or discontinued.
- L. If the threat of an evacuation is due to a visible hazard or has been discussed in the media, some spontaneous evacuation will occur prior to an implementing order. Therefore, mass care operations may start early in any disaster period.

- M. Planning assistance for shelters, especially for access and functional needs individuals is available at: www.ada.gov/pcatoolkit/chap7shelterchk.htm.
- N. Household animal shelters may be co-located with mass care shelters or they may be separate congregate facilities.
- O. Household animal shelters will generally accept domesticated animals such as dogs, cats, birds, rabbits, rodents, turtles.
- P. If established, household animal shelters will provide the basic needs for approved animals of food, water, sanitation, security, basic medical care, environmental protection and reunification with the owners.

IV. ORGANIZATION/RESPONSIBILITIES

The ultimate responsibility for the care of evacuees in Banner County rests with local government. In most emergencies, some level of government support will be required. The Region 22 Emergency Management Director with the support of the Banner County Emergency Management Liaison will act for the jurisdiction in coordinating mass care activities until the Red Cross can respond.

A. Region 22 Emergency Management Director:

1. The Region 22 Emergency Management Director or selected staff will be responsible for identifying appropriate lodging and feeding facilities, coordinating utilization of transportation resources, supporting evacuee registration and overseeing lodging and feeding operations.
2. The local jurisdiction may have to provide temporary shelter until the Red Cross can mobilize and begin operations.
3. The EOC will monitor shelters to maintain manageable distribution of victims, support staff and supplies.
4. The Public Information Officer of support organizations will assemble, prepare and disseminate sheltering, family reunification, points of distribution of emergency supplies and disaster relief program information as appropriate. In a large disaster, this will be coordinated through the functions of a Joint Information Center (JIC).

B. Central Plains Chapter, American Red Cross (ARC) in Grand Island:

The American Red Cross will carry out the temporary Mass Care coordination function. The nature and scope of the emergency will determine specific actions but the Red Cross will be responsible for carrying out its mandated responsibilities as indicated in the Act of Congress, January 5, 1905, as amended, 36 U.S.C. The Red Cross will not assume responsibility

for government functions but will support state and local government and will provide assistance to individuals and families as indicated and within current Red Cross disaster relief policies. Red Cross will coordinate registration of evacuees, shelter, feeding and other support as the situation may indicate. The Red Cross will be responsible for only those costs committed by its authorized representative.

C. Supporting Organizations:

1. The Salvation Army and other disaster relief organizations may support mass care operations as provided for in their plans and procedures.
2. The USDA County Emergency Board (CEB) maintains a listing of food, feed, and seed facilities located within the county which may be of assistance for mass care operations.
3. The Panhandle Public Health District and other public health agencies will work in partnership with the Region 22 Emergency Management Director and the mass care shelter manager to plan for and assist them to accommodate people who have access and functional needs.
4. Local or regional humane societies or other volunteer, animal support organizations will establish and maintain the household animal sheltering system.

V. CONCEPT of OPERATIONS

A. American Red Cross Functions:

The American Red Cross will manage lodging and mass feeding operations. They will work with the Region 22 Emergency Management Director to ensure effective coordination of resources. Red Cross activities will be in accordance with the current ARC disaster guidelines and procedures.

1. Temporary Sheltering: When shelter facilities are opened by the Red Cross, it will be the responsibility of the Red Cross to maintain all functions and staffing according to Red Cross policy. Some functions will be to:
 - a. Provide shelter managers,
 - b. Select shelter sites in coordination with the Region 22 Emergency Management Director and have a signed shelter agreement between ARC and the facility management,
 - c. Provide food service,

- d. Provide disaster health service through Red Cross staff in cooperation with the Emergency Medical Services and the Panhandle Public Health Coordinators. Services may include first aid, replacement of medication, immunizations, mental health services, etc.
 - e. Maintain records,
 - f. Staff Lodging,
 - g. Maintain Red Cross shelter identity,
 - h. Maintain order,
 - i. Provide evacuee locator and welfare inquiry services (Disaster Welfare Inquiry Operations), especially for lost, missing or displaced children. Additional help from other local social services or volunteer agencies may be available.
 - j. Establish first aid stations in reception and care facilities, as necessary.
 - k. Shelter managers will maintain communications with the EOC and brief the EOC at scheduled times about the numbers housed, fed, status of supplies, condition of facility and other concerns affecting those being sheltered.
 - l. Shelter managers and agencies will coordinate with the EOC during the development of plans for and the initiation of shelter closings.
 - m. During the registration of evacuees at a shelter, those with access and functional needs will be identified, protecting the individual's privacy, and with a coordinated effort between the Red Cross and Public Health agencies, appropriate sheltering and care will be identified.
2. Feeding: As needed, meals and snacks will be provided to evacuees and workers through both mobile units and fixed feeding sites. Red Cross will be responsible for meal planning, coordination of mobile feeding, identifying feeding sites and resources for the procurement of food and related supplies. Some specific functions will be to:
- a. Select feeding sites in coordination with the Emergency Management Director,
 - b. Request health inspections through the Panhandle Public Health District Coordinator,

- c. Procure food and supplies,
 - d. Maintain records and reports,
 - e. Provide and maintain mobile feeding units.
3. Registration: The Red Cross will register evacuees, and as applicable, will share the numbers with appropriate government agencies concerning evacuees housed in Red Cross shelters.

B. Salvation Army Functions:

There is no active Salvation Army organization in the area; however, if one were to come in to assist, they may provide the following support during mass care operations.

1. Registration and identification of victims, missing persons' services, locating individuals and answering inquiries from concerned relatives and families outside the disaster area.
2. Temporary shelter in the assigned shelter area.
3. Mass feeding in Salvation Army temporary facilities assigned for that purpose.
4. Mobile feeding, hot meals or snacks, for disaster victims and emergency workers at the disaster scene.

C. Lodging/Feeding Facilities:

1. Facility List: Attachment 1 is the list of available lodging/feeding facilities.
2. Selection: The designation of specific lodging and feeding facilities will depend on the actual situation and the location of the hazard area. Selected facilities will be located far enough from the hazard area so that there is no possibility of the threat extending to the mass care facility. The best possible facilities will be selected from the list in Attachment 1 or from lists maintained by the Red Cross.
3. Agreements: The Red Cross has agreements to use facilities in the Banner County. The Region 22 Emergency Management Director and/or Banner County Emergency Management Liaison will obtain permission from owners to use other facilities as required.
4. Access and functional needs: Selection and operations of temporary lodging facilities for institutionalized or access and functional needs groups will be coordinated with those organizations to ensure the facilities are adequate.

D. Implementation:

Provisions of this plan concerning mass care will be implemented as soon as a need for temporary sheltering or feeding is noted. While a coordinated government/Red Cross decision is desirable, the Red Cross may independently activate their operations.

1. Preparedness Phase: Communications will be established with all agencies. Essential personnel, including volunteers, will be alerted and required material resources (cots, blankets, food, etc.) located and prepositioned, if necessary.
2. Response Phase: In the event of a major disaster, actions for the reception of evacuees, including the opening the Registration Center and selected lodging/feeding facilities, will begin.
3. De-activation stage: Communications and messages will change to reflect the closing or consolidation of shelters. Facilities will be restored to pre-event conditions, supplies and material will be returned to storage or disposed of according to law or agency SOPs. All signage will be removed. All expenses will be documented and records made available to the EOC.

E. Registration of Evacuees:

1. Evacuees will register at the designated lodging facilities in accordance with Red Cross procedures. If it is necessary for shelters to be opened before the Red Cross is available to begin registration, local officials may make copies of the registration form, Attachment 2, to begin the process. During the registration process, individuals, with medical or other incapacitating conditions that may require more services than the Red Cross can provide, will be identified so that the appropriate placement and care can be provided to the individual.
2. Registration of evacuees' household animals helps to protect both the sheltering agency and the animal owners. A suggestion animal registration form is provided in Attachment 3.

F. Welfare Inquiries:

The Red Cross may establish a Disaster Welfare Inquiry Operation to answer requests from relatives and friends concerning the safety and welfare of evacuees or those in disaster areas. Incoming and outgoing traffic will generally be handled by the local area Amateur Radio Club. Local volunteer groups in Banner County will conduct welfare search missions. Welfare inquiry listings, along with registration listings, will be coordinated with the EOC and law enforcement agencies for comparison with missing persons' lists.

G. Emergency Public Information:

The American Red Cross and the Region 22 Emergency Management Director will coordinate with the Public Information Officer to ensure that the public is kept informed about location of mass care facilities, places of contact for missing relatives, and continued emergency services.

H. Resource Support:

The Region 22 Emergency Management Director in cooperation with the Banner County Emergency Management Liaison will determine transportation and other resource needs and coordinate utilization of resources. The Region 11 Emergency Management Director maintains a resource directory and transportation and heavy equipment portions are available in the Banner County LEOP.

I. Humane Society or volunteer animal support organizations:

Animal care and welfare will be provided within the capabilities of the jurisdiction. It is expected that owners will provide as much care and maintenance of their property as possible. Those volunteer organizations providing this service and facilities for owners unable to care for their pets or for animals with unknown ownership, will provide information to owners who register their pets for care, will provide adequate housing, basic medical care, food, water, exercise, will maintain facility sanitation, and manage animal-owner reunification, dispose of wastes, carcasses and demobilize the facility when no longer needed.

VI. ADMINISTRATION and LOGISTICS

- A. Banner County and the Red Cross will maintain records of all expenses incurred by their mass care activities. The Executive Group will ensure that adequate records of local government expenses are maintained.
- B. The Red Cross offers training in Shelter Operation Workshop and Disaster Welfare Inquiry Operations and will provide these trained persons for disaster operations when requested by the Region 22 Emergency Management Director and/or Banner County Emergency Management Liaison.
- C. Animal care providers will maintain records of all expenses, volunteer time, cash, food and other support material donations.

VII. TRAINING and EXERCISINGA. Training:

The training program will be consistent with the Homeland Security Exercise Plan. All training supported by the Homeland Security grant process must be Department of Homeland Security (DHS) approved.

B. Exercising:

All exercises and drills will be evaluated and any follow-up activities conducted in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP).

LIST OF ATTACHMENTS

| <u>Attachment</u> | <u>Title</u> | <u>Page</u> |
|-------------------|---------------------------------|-------------|
| 1 | Listing of Mass Care Facilities | I-11 |
| 2 | Evacuee Registration Form | I-13 |
| 3 | Pet Registry at Public Shelter | 1-14 |

MASS CARE FACILITIES

Banner County – Village of Harrisburg

| Facility | Address | Point Of Contact | Phone Number | Lodging Capability (numbers) | Feeding Capability (numbers) | Usage Agreement Date | ADA Accessible |
|-----------------------|------------|------------------|--------------|------------------------------|------------------------------|--------------------------------|----------------|
| Banner County Schools | Harrisburg | Heath Johnson | 308-436-2286 | 186 | 158 | 9/15/2010 Survey 10/08/2012 | Yes |
| | | Lana Sides | 308-641-1317 | | | | |

Scotts Bluff County - City of Gering

| Facility | Address | Point Of Contact | Phone Number | Lodging Capability (numbers) | Feeding Capability (numbers) | Usage Agreement Date | ADA Accessible |
|--------------------------|------------------------------|---|------------------------------|------------------------------|------------------------------|--------------------------------|----------------|
| Gering High School | 1500 U Street | Superintendent Bob Hastings Principal Eldon Hubbard | 308-436-3125 308-436-3121 | 580 | 140 at a time | 9/24/2010 SURVEY 09/20/2010 | Yes |
| Gering Junior High | 800 Q Street | Principal Dora Olivares Custodian Fred Hinojosa | 308-436-3123 308-436-3123 | 259 | 200 at a time | 9/24/2010 SURVEY 09/20/2010 | Yes |
| Central Church of Christ | 1245 21 st Street | Charles Gwynn | 308-463-2234 | | | NONE | |
| Northfield Church | 2105 17 th Street | Phil Parker | 308-436-3319 | | | NOT IN NSS | |
| Geil Elementary School | 1600 D Street | Principal Mary Kay Haun | 308-436-2545 | | | NONE | |

2014

| | | | | | | | |
|-----------------------|-----------------------|--|--|-----|---|------------|-----|
| | | Maintenance Kurt Hansen | 308-631-7569 | | | | |
| Lincoln Elementary | 1725 13 th | Principal Pam Barker Maintenance Kurt Hansen Fire Chief Jay Templar | 308-436-2350 308-631-7569 308-436-2441 or 308-631-6157 | 750 | 0 | 09/20/2010 | Yes |

Scotts Bluff County - Village of Lyman

| Facility | Address | Point Of Contact | Phone Number | Lodging Capability (numbers) | Feeding Capability (numbers) | Usage Agreement Date | ADA Accessible |
|-----------------|-------------|------------------|--------------|------------------------------|------------------------------|----------------------|----------------|
| Lyman Fire Hall | 307 Jeffers | Kim Robb | 308-787-1444 | | | 12/02/2014 | |

I-12

Scotts Bluff County - City of Minatare

| Facility | Address | Point Of Contact | Phone Number | Lodging Capability (numbers) | Feeding Capability (numbers) | Usage Agreement Date | ADA Accessible |
|----------------------|-----------------------------|----------------------------|--------------|------------------------------|------------------------------|----------------------|----------------|
| Minatare High School | 1107 7 th Street | Superintendent Tim Cody | 308-783-1733 | | | 01/24/2014 | |

Scotts Bluff County - City of Mitchell

| Facility | Address | Point Of Contact | Phone Number | Lodging Capability (numbers) | Feeding Capability (numbers) | Usage Agreement Date | ADA Accessible |
|--------------------------------|----------------------|--|----------------------------------|------------------------------|------------------------------|--------------------------------|----------------|
| Mitchell United Methodist | 1845 Broadway | Resident Pastor | 308-623-1194 | | | NOT IN NSS | |
| Scotts Bluff County Ag Society | 130625 County Road E | Manager Lana Hubbard Maintenance Jerry Ash | 308-623-1828 308-631-5102 | 616 | 100 at a time | 5/10/2013 SURVEY 10/14/2010 | Yes |

Change 1

2014

| | | | | | | | |
|----------------------|------------------------------|-------------------------------|------------------------------|--|---------------|------|--|
| | | | | | | | |
| Mitchell Elementary | 1439 13 th Avenue | Kent Halley Kirk Kuxhausen | 308-623-1707 308-623-2828 | | 250 at a time | NONE | |
| Mitchell High School | 1819 19 th Avenue | Kent Halley Heath Peters | 308-623-2828 308-623-2235 | | | NONE | |

Scotts Bluff County - Village of Morrill

I-13

| Facility | Address | Point Of Contact | Phone Number | Lodging Capability (numbers) | Feeding Capability (numbers) | Usage Agreement Date | ADA Accessible |
|---------------------|-------------------|----------------------------|------------------------------|------------------------------|------------------------------|---------------------------------|----------------|
| Morrill High School | 411 East Hamilton | Nick Schaefer Deb Baker | 308-247-3414 308-247-3414 | 183 | 350 | 10/25/2010 SURVEY 10/25/2010 | Yes |
| Morrill Elementary | 505 Center Avenue | Nick Schafer Deb Baker | 308-247-3414 308-247-3414 | 225 | 350 | 10/25/2010 SURVEY 10/25/2010 | Yes |
| Morrill Fire Hall | 320 Center Avenue | Todd Austin | 308-247-2403 | | | NONE | |

Scotts Bluff County – City of Scottsbluff

| Facility | Address | Point Of Contact | Phone Number | Lodging Capability (numbers) | Feeding Capability (numbers) | Usage Agreement Date | ADA Accessible |
|------------------------------------|-----------------------------------|---|--|------------------------------|------------------------------|----------------------|----------------|
| First Presbyterian Church | 101 East 20 th Street | Scott Peterson | 308-632-2131 | | | NONE | |
| Elk's Lodge | 1614 1 st Avenue | Thomas Winn | 308-632-2622 | | | NONE | |
| Calvary Lutheran Church | 17 East 27 th Street | Mel Knodler | 308-632-8023 | | | NONE | |
| YMCA | 22 South Beltline Highway (East) | Dean Behling | 308-635-2318 | | | NONE | |
| Western Nebraska Community College | 1601 East 27 th Street | William Knapper | 308-635-3606 | | | NONE | |
| St. Agnes School | 205 East 23 rd Street | Julie Brown | 308-632-6918 | | | NONE | |
| Longfellow Elementary | 2003 5 th Avenue | Superintendent Richard Myles Principal Jana Mason Maintenance Randy Scott | 308-635-6200 308-635-6262 308-225-0412 | | 50 at a time | 5/21/2013 | Yes |
| Westmoor Elementary | 1722 Avenue K | Superintendent Richard Myles Principal Charolette Browning | 308-635-6200 308-635-6255 | | 200 at a time | 5/21/2013 | Yes |

2014

I-14

Change 1

| | | | | | | | |
|----------------------------|----------------------------------|---|--|--|---------------|------------------------|-----|
| | | Maintenance Randy Scott | 308-225-0412 | | | | |
| Scottsbluff High School | 313 East 27 th Street | Superintendent Richard Myles Principal Mike Halley Maintenance Randy Scott | 308-635-6200 308-635-6230 308-225-0412 | | 350 at a time | 5/21/2013 | Yes |
| Scottsbluff Middle School | 23 rd and Broadway | Superintendent Richard Myles Principal Andrew Dick Maintenance Randy Scott | 308-635-6200 308-635-6270 308-225-0412 | | 200 at a time | 5/21/2013 | Yes |
| Roosevelt Elementary | 1306 9 th Avenue | Superintendent Richard Myles Principal Doris Ellison Maintenance Randy Scott | 308-635-6200 308-635-6259 308-225-0412 | | | 5/21/2013 | Yes |
| Lincoln Heights Elementary | 2212 Avenue C | Superintendent Richard Myles Principal Jodi Benson Maintenance | 308-635-6200 308-635-6252 | | | 5/21/2013 05/21/201 | Yes |

| | | | | | | | |
|--|--|-------------|--------------|--|--|---|--|
| | | Randy Scott | 308-225-0412 | | | 3 | |
|--|--|-------------|--------------|--|--|---|--|

City of Terrytown

| Facility | Address | Point Of Contact | Phone Number | Lodging Capability (numbers) | Feeding Capability (numbers) | Usage Agreement Date | ADA Accessible |
|------------------|-----------------------------|------------------|---------------------------------|------------------------------|------------------------------|------------------------------------|----------------|
| Carpenter Center | 116 Terry Boulevard, Gering | Kent Greenwalt | 308-632-8457 or 308-672-4375 | 272 | 300 | 10/26/2010 SURVEY 10/26/2010 | Yes |
| | | Nancy Bentley | 308-641-3047 | | | | |
| | | Hugo Chairez | 308-641-3047 | | | | |

Other Mass Feeding and Temporary Shelter Resources Available to Scotts Bluff County

| Organization | Address | Point of Contact | Phone Number | Resource |
|--|---|---|------------------------------------|--|
| Oregon Trail Baptist Association Disaster Relief Feeding | Local Contact 1812 Avenue I Scottsbluff, NE | Bethel Baptist in Scottsbluff Dallas Powell | O: 308-632-8878 C: 308-225-3450 | 6000 meals/ day unit in North Platte Other units available are chainsaw, mud out, laundry & shower |
| | Meals Unit 900 E. 2 nd Street | Calvary Baptist in North Platte | O: 308-532-7861 C: 308-539-1170 | |

| | | | | |
|--------------------------------------|---|-------------------------------|------------------------------------|---|
| | North Platte, NE | Doug Lee | | |
| Fire Fighters Fire Disaster Ministry | Ministry Center First Baptist Church 3009 Avenue I Scottsbluff, NE | Carissa Smith, Coordinator | C: 308-631-9674 | Clothing, hygiene items household items, food, temporary housing assistance and emergency funds |
| Potter's Wheel Ministry | 1815 1 st Avenue Scottsbluff, NE | Tony Bergmann | O: 308-633-2888 C: 308-765-2200 | Food, clothing, household items, transitional housing for men |

Updated by Johnny Jones and Jerry Bretthauer 2-11-14.

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| | |
|----------------------------------|---|
| Evacuee Registration Form | |
| Shelter Location: | |
| Family Name (Last Name): | Total Family Members Registered: Sheltered: |
| Address: | Home Phone: |
| City, State Zip: | Cell Phone: |

| Information About Individual Family Members | | | | | |
|---|-----|--------------|--------------|----------------|----------------------------|
| Last Name, First Name | Age | Gender (M/F) | Arrival Date | Departure Date | Relocation address & phone |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Are there members of your family requiring medical attention? No Yes
Who?

Special dietary needs:

Special accommodations required:

Who we should notify in a emergency (family, doctor):

Name:

Phone:

Do you have pets in an emergency shelter? No Yes
Where?

Notes:

Registration Taken by:

PET REGISTRY AT PUBLIC SHELTER

CONTROL NUMBER _____

Type of Pet:

Dog Breed: _____

Cat Breed: _____

Other _____

Special Needs:

Medication

Food Type

Other _____

Name of Owner: _____

Address: _____

Home Phone Number: _____

Person Registering Pet: _____

Date/Time Pet placed in Shelter: _____ / _____

Person Removing Pet from Shelter: _____

Date/Time Pet returned to Owner: _____ / _____

Shelter Location:

Shelter Phone Number:

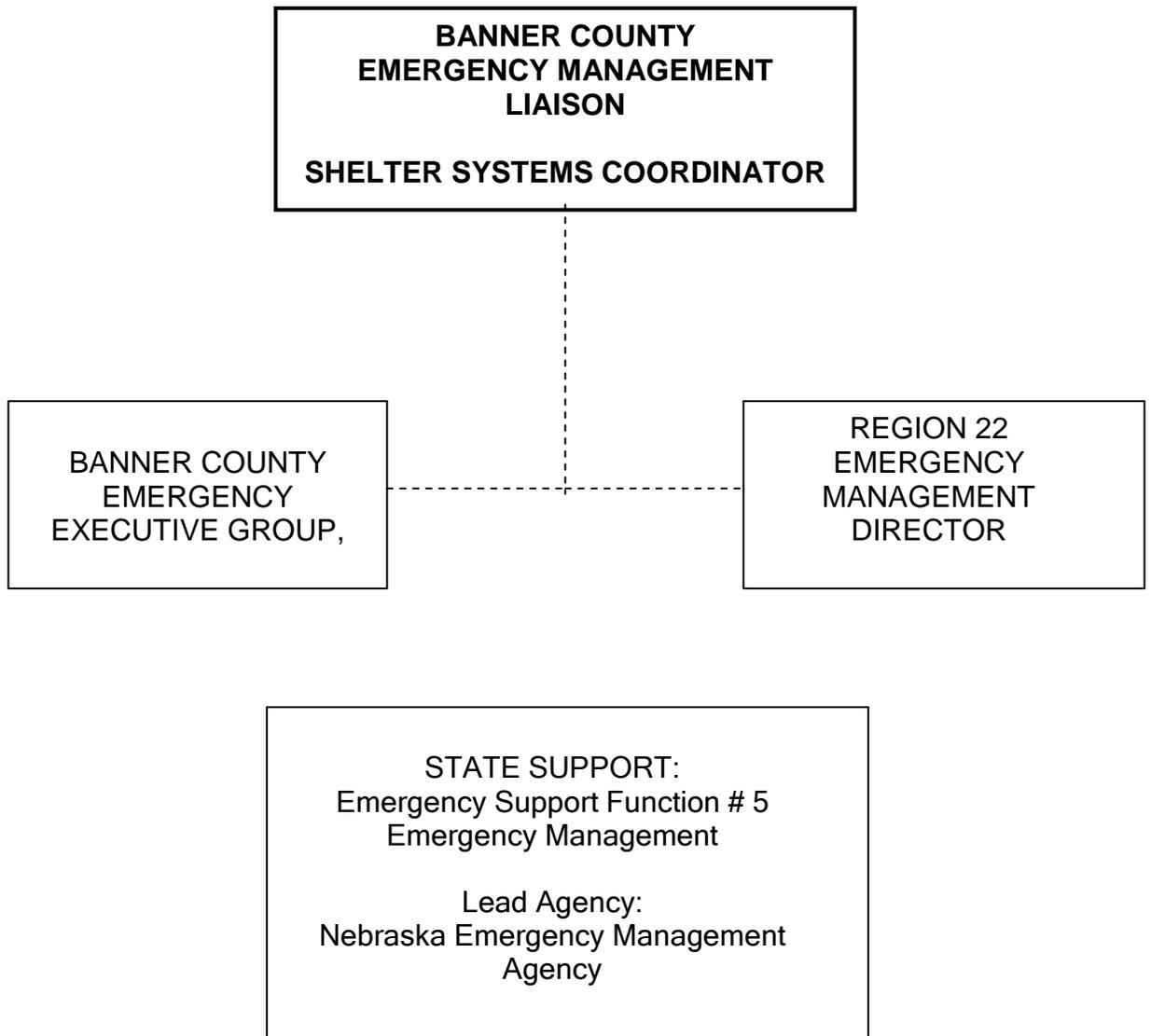
Cage ID. _____

Shelter Contact/Intake Person:

NOTES:



PROTECTIVE SHELTER



PROTECTIVE SHELTER

I. PURPOSE

The purpose of this Annex is to outline procedures necessary for the protective sheltering of citizens and transients if severe weather, nuclear crisis, or other hazardous events threaten or occur.

II. SITUATION

- A. Tornadoes, winter storms and prolonged heat waves are the usual natural events impacting the county.
- B. There are no known public buildings identified as public tornado shelters. Although not specifically identified as tornado shelters, there are three public buildings in Harrisburg that can be used to provide protection when a tornado warning is received (Attachment 1). These buildings will generally be open during daytime “working” hours.
- C. Industrial and transportation accidents may release hazardous materials into the water or air. Such incidents may require localized sheltering or evacuation.

III. ASSUMPTIONS and PLANNING FACTORS

- A. There will be sufficient warning and time for people to find shelter.
- B. Buildings identified as protective shelters will be available at the time of need.
- C. Other public buildings, although not identified as shelters, may be open and offer protection to the public.
- D. The Banner County Court House and Banner County High School buildings are identified as shelters and are ADA compliant. The Banner County Bank building identified as a possible shelter is not ADA compliant.
- E. Severe weather protective actions may be short term, spontaneous, and consist primarily of a relatively small sector of the county residents seeking immediate shelter.
- F. During severe weather, segments of the populations will require transportation to the shelters.

- G. Citizens in areas of hazardous materials releases will follow either evacuation or shelter-in-place directives.

IV. ORGANIZATION / RESPONSIBILITIES

A. Organizations

Protective sheltering programs in the communities may be carried out by the Region 22 Emergency Management Director, assisted by the Banner County Emergency Management Liaison, Red Cross and other support agencies.

B. Responsibilities

The responsibilities of those identified agencies and organizations providing or managing protective shelters, include, but are not limited to:

1. Inspecting and selecting potential shelter sites, assuring that the facilities can support access and functional needs individuals, including non-English speaking persons.
2. Maintaining the current listing and usage agreements for shelter facilities.
3. Maintaining current listings of shelter resources needed (i.e., supplies, equipment, material, staff).
4. Developing, maintaining and exercising management policies, procedures specific to the individual facilities.

V. CONCEPT of OPERATIONS

A. Tornado Policy/Procedures

This policy is to provide timely notification of a tornado watch or warning.

1. When the National Weather Service issues a tornado WATCH that includes any portion of the county, that information will be transmitted to the public by both radio and television. During a tornado WATCH condition, people can continue their normal activities.
2. If a tornado is indicated by radar or actually sighted, then a tornado WARNING will be issued. People in the threatened area should Immediately seek shelter and remain there until the WARNING period has expired.
3. Prior to and during the event, Region 22 Emergency Management Director and/or Banner County Emergency Management Liaison, in

coordination with the Public Information Officer, will ensure that the public is made aware of the basic policies/actions they should use for protection.

4. Special Populations:

- a. Schools: When schools are in session, students, teachers, staff and visitors should respond as directed by an existing school disaster/tornado plan. Generally, teachers will gather the students in the most solid area of the school structure such as rest rooms or interior corridors without exterior openings. Large span rooms such as auditoriums, gymnasiums, or corridors that have exterior openings and rooms with windows should not be used. If the school structure does not have protective capability and if time permits, all should move to the nearest structure that would provide protection.
- b. Recreation Areas: Visitors to Buffalo Creek Wildlife Management Area should respond to a tornado warning in accordance with the current safety plan for the State of Nebraska Wildcat Hills State Recreation Area and Buffalo Creek Wildlife Management Area.

B. Extreme Temperatures

During winter storms, prolonged excessive heat, or power outages, residents may be advised that warming or cooling shelters are available. These shelters usually operate for the short term. Those needing transportation should contact the EOC Transportation Officer to arrange expedient transportation. Victims using warming or cooling shelters may require specialized medical care or behavioral management; shelter managers should arrange for local medical support and mental health/behavioral modification assistance.

C. Hazardous Materials Incident

1. The responsibilities for hazardous materials incidents are detailed in Annex F. In general, during incidents with immediate life safety issues, the Incident Commander may order an evacuation or to shelter in place. In situations affording more time, the Incident Commander will recommend that the chief elected official will issue such orders.
2. Evacuations will follow the appropriate sections of the jurisdiction's primary evacuation plan.
3. In the event of a HazMat spill or accident, it is sometimes safer to keep affected citizens inside with doors and windows closed. Instructions should be given to:
 - a. Move inside,

- b. Close all doors, windows, dampers, fans, shut off all ventilation, heating and air conditioner systems,
- c. Move to a small room and seal the door and windows with plastic and tape, and
- d. Tune your radio to the EAS station.

VI. ADMINISTRATION and LOGISTICS

A. Administration

1. Public Tornado/Severe Weather Shelters:

The County Emergency Management Director will maintain a current listing of identified shelters. The listing will be periodically reviewed to assure the continued availability and usability of each facility planned for use and in the event of change in owner, continued formal agreement for use of the facility. Where possible, tornado shelters are clearly marked.

2. Other Facilities:

The Emergency Management Director may assist school officials, administrators of hospitals and nursing homes, and directors/owners of other facilities or businesses in determining the safest area within their facility or of the nearest protective facility. The Emergency Management Director may also aid in the development of a disaster plan for their facility.

B. Logistics

Records of supplies, materials, and equipment used will be maintained to assist the Logistics Chief in making a determination of resources remaining and to support requests for outside assistance (Annex L).

C. Public Education

The County Emergency Management Director will work directly with the Public Information Officer to provide to the public:

- 1. Periodic spot announcements on pertinent aspects of the protective shelter program.
- 2. Useful and current information should a protective shelter situation arise.

VII. TRAINING and EXERCISING

A. Training

The training program will be consistent with the Homeland Security Exercise Plan. All training supported by the Homeland Security grant process must be Department of Homeland Security (DHS) approved.

B. Exercising

All exercises and drills will be evaluated and any follow-up activities conducted in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP).

LIST OF ATTACHMENTS

| <u>Attachment #</u> | <u>Item</u> | <u>Page</u> |
|---------------------|--|-------------|
| 1 | Tornado and Extreme Temperature Shelters | J-7 |

PROTECTIVE SHELTERS

TORNADO SHELTERS:

Unincorporated Village of Harrisburg

| <u>Name of Facility</u> | <u>Address/Location</u> | <u>Contact/Owner & Phone#</u> |
|---------------------------|------------------------------|---|
| Banner County Court House | 204 State Street, Harrisburg | Stan McKnight, Sheriff/ Banner County O: 308-436-5271 H: 308-765-1888 C: 308-765-1888 |
| Banner County Bank | 205 State Street, Harrisburg | Jamie Wyatt/ Banner County Bank O: 308-436-5024 |
| Banner County School | 200 Court Street, Harrisburg | Lana Sides, Superintendent/ Banner County School District O: 308-436-5563 C: 308-641-1317 |

The aforementioned buildings are areas where the general public, caught in the area during a warning, may take shelter from tornados. These facilities are only open during business hours.

Public tornado shelters are somewhat established in Banner County. It should be the responsibility of all building owners who conduct private/public business in Banner County to identify locations within their facilities as designated shelter areas.

The employees of all facilities (public, private, governmental, schools, care facilities, etc.) should be briefed on the internal emergency sheltering procedures. Signs should be posted to direct persons to the shelter areas within the facility.

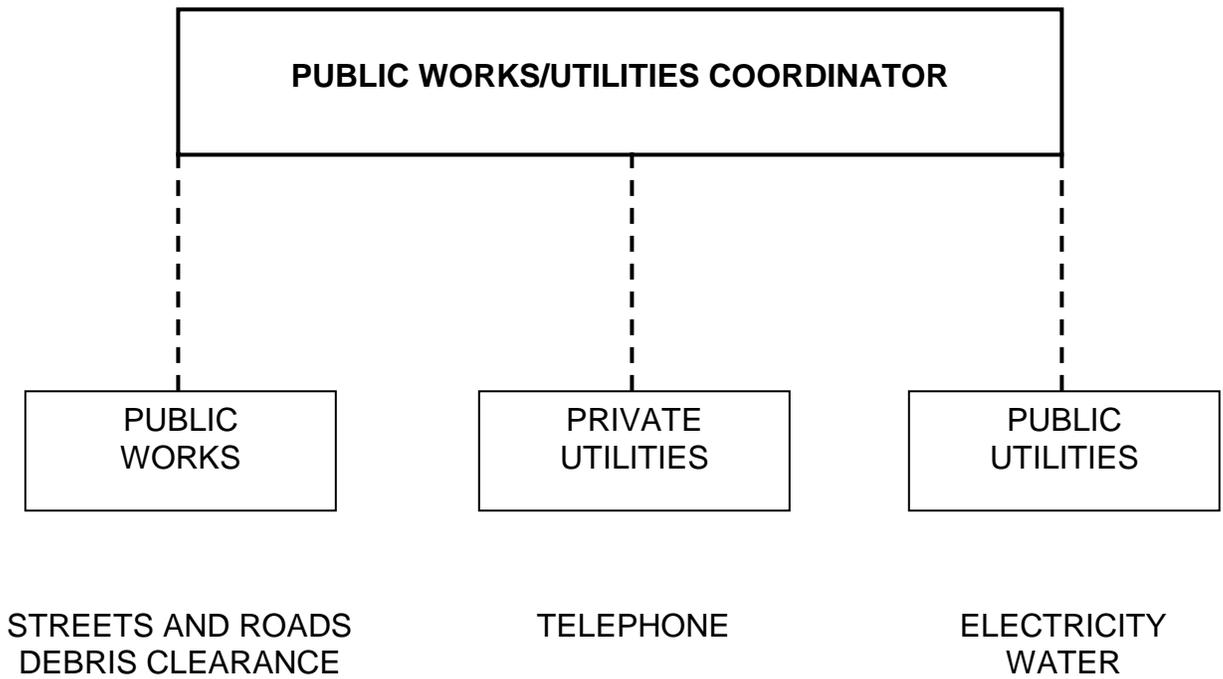
The Banner County Emergency Management Liaison or Region 22 Emergency Management Director may provide assistance to establish individual building emergency plans and identify the safest areas for shelter.

EXTREME TEMPERATURE (Warming / Cooling) SHELTERSUnincorporated Village of Harrisburg

| <u>Type</u> | <u>Name of Facility</u> | <u>Address/Location</u> | <u>Contact/Owner & Phone#</u> |
|-------------|---------------------------|------------------------------|--|
| W/C | Banner County Court House | 204 State Street, Harrisburg | Stan McKnight, Sheriff/ Banner County O: 308-436-5271 H: 308-765-1888 C: 308-765-1888 |
| W/C | Banner County Bank | 205 State Street, Harrisburg | Jamie Wyatt/ Banner County Bank O: 308-436-5024 |
| W/C | Banner County School | 200 Court Street, Harrisburg | Lana Sides/ Superintendent Banner County School District O: 308-436-5562 C: 308-641-1317 |

The aforementioned buildings are areas where the general public, caught in the area during a warning, may take shelter from extreme temperatures. These facilities are only open during business hours.

PUBLIC WORKS / UTILITIES



STATE SUPPORT:
Emergency Support Functions # 3, 14
Public Works,
Long-term Community Recovery & Mitigation

Lead Agency:
Nebraska Emergency Management Agency

PUBLIC WORKS/UTILITIES

I. PURPOSE

The purpose of this Annex is to provide plans and procedures for:

- A. The continuation or restoration of those public services essential for basic human needs.
- B. Debris removal (see Annex C, Appendix 1) and public access restoration.

II. SITUATION

Banner County and the unincorporated Village of Harrisburg are subject to natural and man-made hazards resulting in the disruption of public works/utility services, limiting the movement of people and equipment, or having a deteriorating effect on the safety and welfare of the people.

III. ASSUMPTION and PLANNING FACTORS

- A. The continued operation of public works and utility services is essential for effective and efficient response and recovery actions.
- B. The primary responsibilities of the county and urban public works departments are the restoration and maintenance of essential public services.
- C. Private utility companies will cooperate with government services. The list of utility service providers is found in Annex A, Attachments 1 and 2.
- D. The Banner County Road Department will restore and maintain roads/streets to facilitate traffic movement.
- E. Assistance from outside the county will be available through mutual aid and other existing agreements.

IV. ORGANIZATION/RESPONSIBILITIES

- A. The Banner County Superintendent of Roads will serve as the Public Works/Utilities Coordinator. This Coordinator will be a member of the EOC staff for the purpose of collecting information and ensuring coordination among the Executive Group, various department heads, and government/private utilities.

- B. Each of the individual departments within the Public Works/Utilities function will be responsible for emergency/disaster operations within their normal operational areas. Specific disaster procedures will be outlined in departmental Standard Operating Procedures (SOPs).
 - C. Each department will coordinate and manage their mutual aid support.
 - D. Private utilities are responsible for restoration of their services. The list of utility service providers is found in Annex A, Attachments 1 and 2.
- V. CONCEPT of OPERATIONS

Generally, department heads will continue to operate from their normal locations, but their primary actions during disaster operations will be to assess damage, then prioritize and restore interrupted services. The Public Works/Utilities Coordinator may work with each affected department head in coordinating recovery from the disaster.

- A. Specific actions of the Public Works/Utilities Coordinator may include, but are not limited to:
 - 1. Coordinating with the head of affected organizations, both public and private.
 - 2. Assisting departments in determining staging areas for incoming assistance and coordinating mutual aid support.
 - 3. Gathering information on damage in the public works/utilities area:
 - a. Assessing general damage in the public works/utilities area by obtaining damage reports from affected departments; present summary to the Executive Group at EOC briefings.
 - b. Ensuring departments are documenting actual damage with photographs that can later be used for disaster assistance requests. Pictures of debris piles should also be taken before disposal of the debris; dimensions need to be included with the photos.
 - c. Alerting departments to track disaster operation expenses. Examples of fiscal expenditures that should be recorded, fully detailed, and maintained are:
 - i. Personnel costs, including:
 - a) Department employee overtime,
 - b) Additional help hired for disaster-related work.

- c) Emergency response work, such as use of a vehicle, barricade erection, sand bagging to protect lift stations, etc.
 - ii. Equipment:
 - a) Hours of actual use of department equipment in disaster operations,
 - b) Rental or lease equipment.
 - iii. Materials and supplies, from stock or purchased, that are used in direct support of emergency operations and recovery actions.
 - iv. Ad hoc contracts entered into for emergency operations and recovery actions.
 - v. Expenses incurred with the removal, transport, storage and disposal of debris.
 - 4. Working with department heads and the EOC in prioritizing the restoration of services for each affected community. Annex A, Attachment 1 and 2 lists the providers of public works and utilities services for each community in the county.
 - 5. Coordinating with those doing the damage assessments to ensure that all affected structures, public and private, are inspected for safety and habitability.
 - 6. Attending EOC briefings.
 - 7. Coordinating with other public works/utility departments, not directly involved in disaster operations, to obtain their support in the restoration/recovery activities.
 - 8. Coordinating with law enforcement and fire officials to protect suspected crime scenes.
- B. Restoration of Services:

The Public Works/Utilities Coordinator will ensure that the following are completed as applicable to the disaster recovery:

- 1. Public Works:
 - a. Highway Department
 - i. Assess the damage to streets and roads.

- ii. May assist in establishing detour routings; provide barricades for traffic control.
 - iii. Provides priority service/repair to roads and streets designated as primary evacuation routes or to those needed for emergency vehicle traffic for initial disaster response.
 - iv. Make emergency repairs, then permanent repairs on roads/streets, bridges, other structures.
 - v. If weather conditions dictate, start the early implementation of the existing snow removal plans. The Plans for snow removal will include expanding snow removal activities to facilitate the movement of vehicles supporting emergency operations.
 - vi. Assist law enforcement and fire officials in protecting suspected crime scenes.
- b. Debris Clearance and Trash Removal
- i. Clear fallen debris from streets and roads.
 - ii. Remove debris from public and private property (as established by jurisdiction's policy) and transport to selected sites for disposal.
 - iii. Separate debris into hazardous materials, special and common waste piles. See Annex D for classification of debris. Initiate a recycling program for white goods, electronics and other material. The Department of Environmental Quality can advise on separation, recycle and disposal methods.

2. Utilities:

The Public Works/Utilities Coordinator ensures the timely restoration of interrupted community power, natural gas, water/sewer, and telephone service. This may include, but is not limited to, the following:

- a. Ensures that utility repairs are made, as prioritized, to key facilities necessary for disaster operations.
- b. Provides emergency power. Existing emergency power systems will be checked and refueled as needed during any disaster. Action will be taken to ensure that emergency power is available for the key facilities if electricity cannot be restored to all of the community.
- c. Provides adequate supplies of potable water and identifies sources of additional supplies, if needed.

3. Other Disaster Functions

- a. The most severe hazards that may affect the population, public or private property, are grassland fire, high winds, major highway accidents, thunderstorms, tornado, winter storms and hazardous materials incidents. Public Works and Utilities have specific responsibilities inherent with these types of emergencies. Public Works and/or utilities will be responsible for restoration of services, debris removal, and other operational considerations needed to return Banner County to normalcy.

4. Radioactive Material Incident/Accident

- a. Banner County Highway Department has personnel trained both in utilizing radiological monitoring equipment and radiological emergency response procedures. They may provide support to the fire department during containment or decontamination activity in the event of a radiological accident/incident.

VI. ADMINISTRATION, LOGISTICS

A. Administration:

A record of costs and expenses incurred in direct support of an emergency or disaster situation will be maintained to support subsequent reimbursement claims to State and Federal government.

B. Plan Maintenance:

1. The Public Works/Utilities Coordinator will be responsible for annually reviewing this Annex; this review may include input from each public works/utility department head. Revisions to this Annex will be submitted to the Region 22 Emergency Management Director for inclusion in LEOP updates/revisions Annex, A, Attachments 1 and 2.
2. Public Works/Utilities Department supervisors will also be responsible for preparing and maintaining Standard Operating Guidelines (SOGs) for disaster operations within their respective department.

VII. TRAINING and EXERCISING

A. Training:

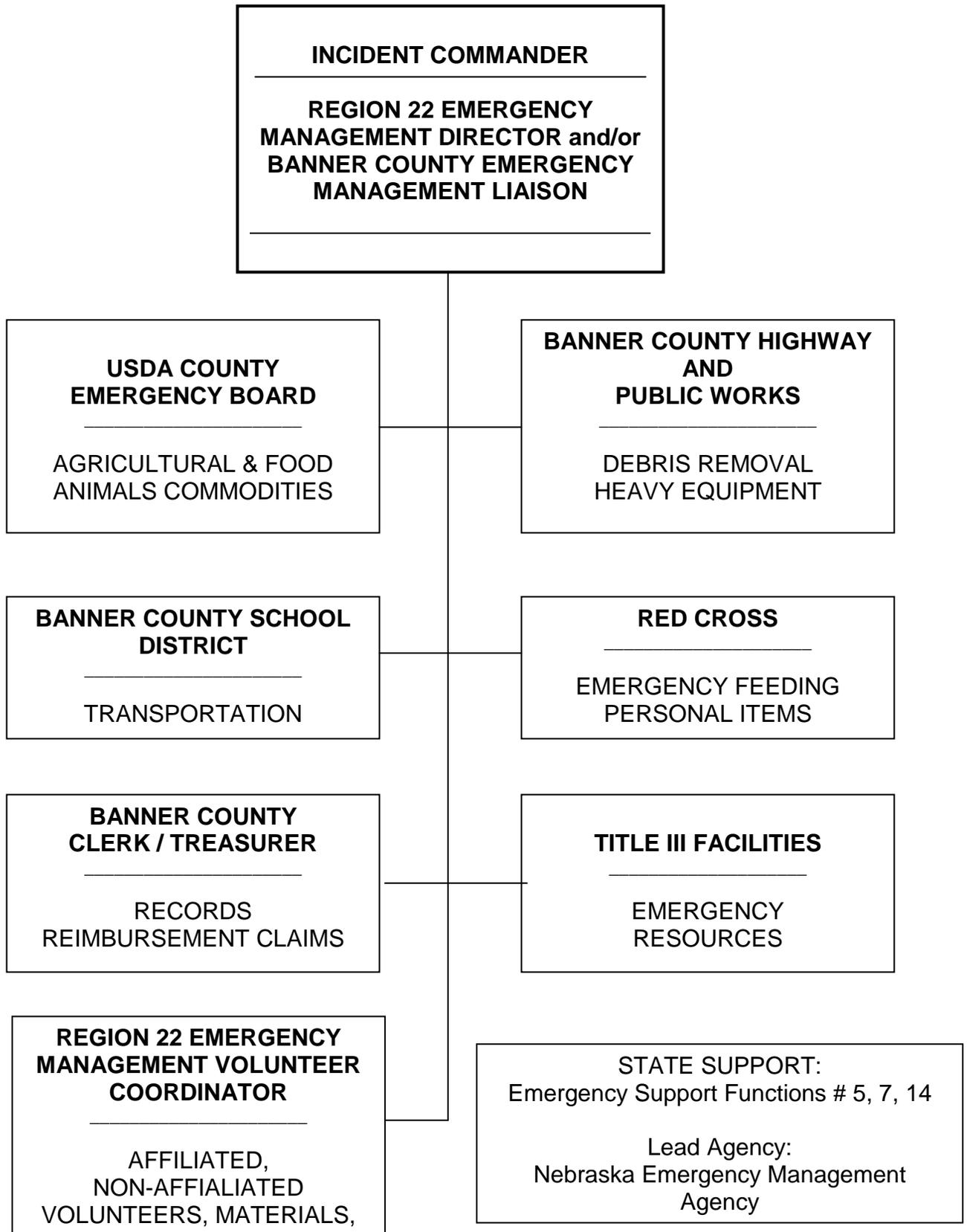
The training program will be consistent with the Homeland Security Exercise Plan. All training supported by the Homeland Security grant process must be Department of Homeland Security (DHS) approved.

B. Exercising:

All exercises and drills will be evaluated and any follow-up activities conducted in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP).

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RESOURCE MANAGEMENT



RESOURCE MANAGEMENT

I. PURPOSE

This Annex provides guidelines for the procurement, storage, control, allocation and financial recording and accountability and of labor, materials, equipment; and contracted services; for the coordination of a volunteer labor force; and the donation of goods, services and money which are required to provide incident managers with timely and appropriate resources in the event of a disaster within Banner County.

II. SITUATION

- A. The Banner County Hazard Analysis completed by Region 22 Emergency Management has identified a number of hazards which could occur and cause extensive damage to both public and private property requiring a coordinated management of response and recovery resources within the County.
- B. Banner County, its agencies, and businesses have sufficient resources to support activities associated with most emergency or disaster operations. The Region 22 Emergency Management Director maintains the point of contacts and resources lists.
- C. Resource Management starts with the Incident Commander; and the initial need for additional resources is at the IC's request. If the incident expands to where Multi-Agency coordination is needed, the EOC will be activated in support of the Incident Commander. At that time, resource management, procurement, distribution and tracking, replacement and restoration will transition from the IC and the dispatcher to the Logistics Chief/Manager or Administrative section within the EOC.
- D. During an event, Multi-Agency Coordination resource management coordination activities generally take place within the EOC. When multi-agency coordination entities are established, the Executive Board may also prioritize and coordinate resource allocation and distribution of resources.
- E. The Nebraska Emergency Management Act, section 81-829.31, sections 81-829.36 to 81-829.75, July 1996, describes such emergency powers of governments to supersede existing procurement procedures or expedite resource coordination, procurement and management.

III. ASSUMPTIONS and PLANNING FACTORS

- A. Resources are defined as: personnel, teams, equipment, supplies and facilities that are available or potentially available for assignment, deployment or allocation in support of incident management and emergency response and recovery activities.
- B. The affected jurisdiction must effectively complete these primary tasks:
 - 1. Establish systems for describing, inventorying, requesting and tracking resources,
 - 2. Activate those systems prior to, during and after an incident,
 - 3. Dispatch resources prior to, during and after an incident,
 - 4. Demobilize, recall, dispose, restore or replace resources during or after incidents.
- C. Local resources will be activated and used at the onset of the incident. Should these resources become unavailable or exhausted; the local jurisdiction will request additional resources according to their local, county or regional plan which may include Mutual Aid Agreements or Memoranda of Understanding (MOU) concerning shared or available resources.
- D. The impacted jurisdiction may have to provide its own sustainability for 48 hours or more before additional help can arrive.
- E. If the need arises, local government will assume control of and ensure appropriate and equitable distribution and use of existing resources. Rationing will be implemented, if necessary.
- F. Banner County will support requests for resources per MOUs or as they have the ability to respond to the requesting jurisdiction.
- G. Para-professional and volunteer agencies will provide resource support, equipment and personnel, within their capabilities.
- H. Each facility that reports under Title III requirements has an emergency response plan that lists their available emergency resources. This list may also be available at local fire departments and in Annex F, Appendix 1, Attachment 1.
- I. Assistance will be available from other counties through mutual aid agreements. Pre-incident agreements among all parties providing or requesting resources are necessary to enable effective and efficient resource management. Pre-incident agreements may be established with

governmental, non-governmental, private and non-profit entities to provide response and recovery support.

- J. Citizens within Banner County and neighboring areas will volunteer to support the recovery efforts following a disaster. Coordination of these volunteers will be assigned to a Volunteer Coordinator who will work with the Logistics Chief / Manager and Incident Manager.
- K. Following a local declaration of emergency, support may be available through state emergency resources such as those available through the State Administrative Services, www.das.state.ne.us/material/, to supplement local deficiencies, meet critical requirements, and replace expended emergency resources.
- L. Spontaneous and un-solicited donations of food, water, personnel, equipment and supplies may interfere with priority response and recovery activities.
- M. Some local resources will not be available for use. Cataclysmic disruption of government services (pandemic influenza) or physical destruction of infrastructure a city or village will require outside resources and assistance.

IV. ORGANIZATION and RESPONSIBILITIES

A. First Response and other local support agencies will:

1. Provide to the Region 22 Emergency Management Director, prior to an incident and periodically as requested for planning purposes, lists of resources available for deployment during an incident. (See various Annexes in this Plan).
2. Certify that responding personnel meet professional standards of training, experience and performance required for the incident.
3. Manage and maintain specialized equipment (such as decontamination systems) and inventories with special shelf life (medications, respirator filters, PPE, batteries and the like) in a state of readiness.

B. Incident Commander and command staff

The Incident Commander will follow both the NIMS and the local plans of operations that include the procedure for requesting resources and the development of staging areas as needed for efficient field deployment.

C. Region 22 Emergency Management Director

The Region 22 Emergency Management Director's responsibilities are defined in other parts of the Plan, especially in the Basic Plan and Annex A. Additional specific responsibilities required prior to, during and after a disaster may include:

1. Development, coordination and distribution of specific response plans, Memorandums of Agreement documents, and available resource lists prior to potential events.
2. During an event, may serve as the Incident Manager in the EOC and maintain communication with the IC, the Executive Board and supporting organizations.
3. Advise and assist the Logistics Chief / Manager and Volunteer Coordinator as needed.

D. EOC Executive Board, elected and appointed officials

The Executive Board will support the incident according to the Nebraska Emergency Management Act and this Plan as described in the LEOP Basic Plan and Annexes. Responsibilities include establishing response and recovery priorities, providing resources to the Incident Commander, providing information to the public and financial decisions.

E. The EOC/MACC Logistics Function (NIMS) - Logistics Chief / Manager

1. When the incident expands beyond normal day-to-day mutual aid support or the Incident Commander requests additional resources from the EOC, and the Region 22 Emergency Management Director and/or Banner County Emergency Management Liaison determines that additional personnel are required, the Logistics Chief / Manager will be notified or activated.
2. The Banner County Volunteer Fire Chief has been appointed as the Logistics Chief / Manager and is responsible for the overall logistics and resource management activities within the county and is a member of the Emergency Operating Center (EOC) Staff.
3. Prior to an incident, in cooperation and coordination with the Region 22 Emergency Management Director and others as needed, the Logistics Chief / Manager will have:
 - a. Obtained, reviewed, maintained and distributed to first response agencies the county and local resource lists. These lists are contained in various Annexes of the LEOP: A, F, G, H, I, K and L.

- b. Developed a plan to keep unneeded, unsolicited contractors, vendors and volunteers away from the disaster scene, EOC and municipal offices. This plan should include the coordination system with law enforcement and information being released by the PIO.
- c. Developed a plan for return, storage or disposal of surplus equipment or supplies.
- d. Developed a plan for the rehabilitation, replenishment, disposal and return of equipment and supplies and the rehabilitation, replenishment of personnel.
- e. Developed plans and agreements to have non-expendable resources fully functional and ready for mobilization. The organization with invoicing responsibility for the incident, or as defined in pre-incident agreements, replaces broken or lost items.
- f. In the case of human resources, pre-incident plans should include:
 - i. Processes to supply crews with food, sanitation, medical support, rest and recuperation time and facilities for the same,
 - ii. Notification and mobilization guidelines,
 - iii. Process as to monitor the occupational health and mental health issues and their impact on responders. See Annex G, reference Critical Incident Stress Management, and support by non-profits such as the Red Cross and Salvation Army.
 - iv. Expendable resources are re-stocked at the point at which the resources were issued. The incident management organization bears the cost of expendable resources, as authorized by jurisdictional procedures or in preplanned financial agreements concluded by the preparedness organizations.
- g. Developed a process or learned how the jurisdiction's financial management system will operate during a disaster so that documentation can be kept, bills paid, emergency contracts issued, and reimbursements can be requested.
- h. Understand and will perform resource management tasks either at the Incident Commander's request or in accordance with jurisdictional planning requirements.
- i. At the direction of the Executive Group, assume direct control of resources identified as critical items, to assure most efficient utilization.

- j. Implement and modify the pre-incident resource management operations plans above to accommodate the incident.
 - k. Advise the Executive Group on current status and recommend actions to be taken (i.e., implementing emergency ordinances required for price controls, procuring equipment, rationing, etc.).
 - l. Initiate and control actions needed to comply with the desires and decision of the Executive Group. The NIMS protocols under the Logistics, Administration and Finance organization will be the model for operations.
 - m. Coordinate the actions of the various agencies, offices, groups, and individuals involved with the procurement, temporary storage, distribution, utilization and control of local resources.
 - n. During the event, maintain an inventory of available resources and recommend to the Executive Group the most efficient use of existing/remaining resources.
4. Because of the potential magnitude and complexity of the resource program, the Logistics Chief / Manager may select a supporting staff.
 5. In the event that there is no pre-designated Logistics Chief / Manager, one will be appointed by the Executive Board or the Chief Executive Officer of the jurisdiction will assume the responsibilities above.
- F. Region 22 Emergency Management Volunteer Coordinator
1. A Volunteer Coordinator may be named to work with the Logistics chief / Manager and the Region 22 Emergency Management Director and/or Banner County Emergency Management Liaison. The Volunteer Coordinator will coordinate the work requirements from the disaster with the volunteer assets which include people and donations. Additional Guidelines are in Attachment 3 of this Annex.
 2. Additional responsibilities may include but be limited to the following:
 - a. Implement pre-incident agreements or develop agreements with area VOAD organizations to assist in the coordination of donations and volunteers.
 - b. Consider using trained, credentialed and previously identified Community Emergency Response Teams (CERTs), Volunteer Reception Center Core Group volunteers to assist with donations and spontaneous volunteers.

- c. Coordinate with the PIO and the EM to develop and implement media releases that provide direction to those wishing to donate or volunteer.
- 3. Develop, prior to the incident, volunteer registration/information forms to receive, catalog skills, track on-the job training and safety briefing including the volunteers medications or physical limitations, deployment location and duration, assigned supervisor and after work assessment. See Attachment 4.
- 4. Volunteer mobilization plans should include considerations for:
 - a. Security of the scene and the check-in center,
 - b. Traffic control, parking and security of volunteers' property,
 - c. Utilities, sanitation, first aid, protected rest facilities for volunteers,
 - d. Sanitation, janitorial and garbage service for the feeding centers, mass shelters, household animal shelters,
 - e. Staffing of trained mass care shelter or household animal shelters support personnel, and
 - f. Means or system to prevent conflicting volunteer job assignments or assignments to tasks completed.

G. Banner County Clerk's Office /Banner County Treasurer's Office

The Banner County Clerk's and Banner County Treasurer's responsibilities are stated in the Basic Plan. These offices will assist the Logistics Chief / Manager and the Region 22 Emergency Management Director and/or Banner County Emergency Management Liaison in developing and implementing a system of records for evaluating status of resources and supplies, emergency procurement and contract letting, and completing reports and procedures to verify and obtain reimbursement claims from local, state, and federal governments.

H. Banner County Highway/Public Works Superintendent

This department will assist in the management and requisition of heavy equipment (trucks, earth moving equipment, etc.), dirt or sand, barricades, and in the coordination of debris removal. The Logistics Chief / Manager and Region 22 Emergency Management Director will ensure that resource listings are prepared and maintained.

I. The USDA County Emergency Board (CEB)

The CEB maintains an inventory of agricultural products and food animal resources and will act in an advisory capacity regarding availability, use and protection of these resources. This board can assist the Logistics Chief / Manager in the management and requisition of needed materials and supplies.

J. Other support agencies/Departmental Heads of local government

These various support organizations in cooperation and coordination with the Emergency Manager, provide lists of resources that could be deployed during a disaster.

The various supervisors or department heads of local government agencies and private organizations will be responsible for managing the resources of their individual agencies/organizations when supporting overall disaster resource needs.

K. The Region 22 Emergency Management Director and Banner County Emergency Management Liaison or their assigned designee will coordinate the requisition and management of needed public transportation resources (buses, etc.).

L. The Facility Emergency Coordinator (FEC) of each Title III facility (hazmat reporting facility) will coordinate the requisition and management of the facility- owned emergency resources.

M. The American Red Cross will assume the lead role in providing for displaced persons. The Red Cross will procure the necessary food and personal care items needed.

V. CONCEPT of OPERATIONS

A. The EOC Logistics Manager will implement the jurisdiction's response management plan as directed by either the Incident Commander or the EOC operating as a Multi-Agency Coordination Center (MACC), depending on the Logistics Manager's assignment and the scope of disaster.

B. Efficient and effective resource management requires the full support from governmental, non-governmental, not-for profit and private sectors. Local resources used during the operational period of the disaster could include:

1. Food products from local food retail and wholesale sources.

2. Manual labor materials and hardware items from local hardware stores and lumberyards.
 3. Transportation needs will primarily be obtained from the Banner County School District. The transportation resource listing is maintained by the Region 22 Emergency Management Director, see Attachment 1.
- C. The first priority for transportation is to support the evacuation of school children and citizens without private vehicles. Some specific transportation considerations are:
1. Specialized transportation includes alternate vehicles for use as ambulances.
 2. Tractor-trailers (semis), vans, pickups, other trucks and farm equipment can be used to move supplies and materials.
- D. All vehicles designated as essential to emergency operations will be serviced by local government during the operational period. Disaster related costs must be documented.
- E. Labor requirements will be obtained through local government and private agency's utilization of their own personal resources, volunteer agencies, fraternal and social organizations, and job service sources. Normal work assignments may be re-assigned for the duration of the declared emergency.
- F. Heavy equipment resources will initially come from government agencies such as the Banner County Highway Department. Additional assistance may be requested from the State Department of Roads. Also, heavy equipment could be contracted from construction firms and private contractors. See Attachment 2 for a listing of heavy equipment resources.
- G. Unless otherwise determined, equipment provided by the various agencies and private organizations will be maintained and parked in the "yards", but preferable in the designated staging areas.
- H. All volunteers will register with the Volunteer Reception Center Site Coordinator. Procedures for managing a volunteer work force are discussed in Attachment 3.
- I. Volunteers assigned to work on public facilities and grounds must be registered, have their work assignments tracked and in some incidents they must be screened to:
1. Assure the safety and security of the volunteers,
 2. Assure the safety and security of the victims and property,

- 3. Assign the best qualified volunteers to appropriate tasks in a timely manner,
 - 4. Reduce the risk of liability to the jurisdiction,
 - 5. To document the hours of donated labor that may be used to off-set the non-Federal share of Category A (Debris management) and Category B (Emergency Protection) programs costs. See Annex C, Attachment 1, Debris Management.
- J. All responding organizations and agencies will develop, maintain and provide upon request, records of appropriate materiel, equipment, professional services and financial donations. All resources used such as equipment, expendables, non-expendables, human resources including volunteers will be tracked and accounted for through the response and recovery phases.

VI. ADMINISTRATION and LOGISTICS

- A. The Banner County Clerk and Banner County Treasurer will maintain official records and accounting of materials and supplies used and funds expended in support of emergency operations for possible reimbursements by local, state, or federal governments. All department heads will maintain appropriate records regarding specific contracts, contractual agreements, employee overtime, and equipment operating costs and make these available upon request.
- B. The Region 22 Emergency Management Director, Logistics Manager and other appropriate local officials, will review this Annex annually and modify as needed to reflect local operational capabilities and plans.

VII. TRAINING and EXERCISING

A. Training:

The training program will be consistent with the Homeland Security Exercise Plan. All training supported by the Homeland Security grant process must be Department of Homeland Security (DHS) approved.

B. Exercising:

All exercises and drills will be evaluated and any follow-up activities conducted in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP).

LIST OF ATTACHMENTS

| <u>Attachment #</u> | <u>Item</u> | <u>Page</u> |
|---------------------|--|-------------|
| 1 | Transportation Resources | L-13 |
| 2 | Heavy Equipment Resources | L-14 |
| <u>Appendix #</u> | | |
| 1 | Volunteer Coordination | L-23 |
| <u>Attachment #</u> | | |
| 1 | Citizen Corps | L-31 |
| 2 | Job Aids: Volunteer Registration, Work Assignment Forms | L-33 |

TRANSPORTATION RESOURCES

AVAILABLE VEHICLES

| <u>Organization and</u> | | <u>Number of Buses</u> | <u>Number of</u> |
|-------------------------------|-----------------|------------------------------|------------------------------|
| <u>Contact Name</u> | <u>Phone</u> | <u>Capacity (*with lift)</u> | <u>Suburbans</u> |
| | | | <u>Capacity (*with lift)</u> |
| Banner County School District | 308-436-5262 | 2 @ 59 | 2 @ 8 |
| Lana Sides | O: 308-436-5263 | 2 @ 65 | |
| | C: 308-641-1317 | 5 @ 41 | |
| Dave Soule | O: 308-436-5262 | 2 @ 47 | |
| | H: 308-436-4325 | | |
| | C: 308-641-2159 | | |
| | | <u>Other</u> | |
| | | 2 @ 5 Chevrolet Impalas | |

Banner County Totals

| | |
|-----------------|----------|
| TOTAL BUSES | 11 @ 547 |
| TOTAL SUBURBANS | 2 @ 16 |
| TOTAL OTHER | 2 @ 10 |
| TOTAL CAPACITY | 15 @ 573 |

RESOURCES: HEAVY EQUIPMENT/SPECIAL TEAMS / SERVICES

Resources indicated with a # have been identified as contractors qualified to complete debris management tasks through past contracts and performance. This list does not restrict the use of other contractors or resources not listed herein.

| <u>Company/Contact</u> | <u>Address</u> | <u>Phone</u> | <u>Kinds and numbers of equipment, NIM Types</u> |
|--|---|--|--|
| <u>Government Resources</u> | | | |
| Banner County Highway Department Tom Neal | | 308-436-4460 308-641-4609 TN | 2 Payloaders, 6 Road Graders, 2 Belly Dump Semi-trailers, 1 Water Trailer 7,500 gallon, 1 Backhoe Loader, 6 Snow Plows, 3 Semi-tractors, 1 Tandem Axel Bobtail Dump Truck 8 cu yd, 1 D7 Dozer |
| Nebraska Games and Parks | - State Recreation Area Lake Minatare | 308-783-2911 LM 308-641-1995 DT | SRA – 2 - Tractors |
| Dan Thornton Russ McKeehan | - Wildcat Hills Shop 4235 Hwy 71 Gering | 308-436-6980WH 308-436-3777 RM 308-631-5387 RM | WH – 3- Tractors w/Front Loaders |
| <u>Private Resources</u> | | | |
| Anderson-Shaw Construction Steve Shaw/Rick Anderson | 710 Avenue I Scottsbluff | 308-632-2570 308-631-2229 SS 308-631-5341 RA | 1 – Wheel Front Loader, 3 – Case 75 & 85 Bob Cat Skid Loaders, 1 – On-road Dump Trailer, 1 – Track Dozer, 1 – Track Backhoe, 3 – Electrical Generators, 3 – On-road Dump Trucks (2 – 10 cyd & 1 – 5 cyd), 1 – Motor Grader, 1 – Wheel Crane, 4 – Flat Bed Trailers |
| Contractor’s Materials Greg Beliel | 117 South Beltline Highway West | 308-632-5631 308-632-3066 | 1- Fork Lift |
| Ditch Witch of Nebraska Mike Adkins | 3030 Red Barn Dr. Gering | 308-635-8135 308-672-2776 | 1 – Backhoe, 2 – Mini-Excavators, 3 – Ditch Witch Trenchers w/Backhoe, 3 – Flat Bed Trailers |

L-14

2012

| | | | |
|--|---|--|--|
| Frank Implement Company Dan Henkel | 3609 Bison Street Scottsbluff | 308-632-4440 308-631-3779 | John Deere Dealer: 40 – Tractors, 1 – Flat Bed Trailer, 1 – Crane(TeleHandler) |
| Murphy Tractor & Equipment Max Miller | 220810 Highway 92 Gering | 308-436-2177 308-631-1222 | John Deere: 30 Tractors, 3 – Backhoe Loaders, 3 – Crawler Cranes, 3 – On-road Dump Trucks, 3 – Electrical Generators, 3 – Track Dozers, 3 – Wheel Dozers, 3 Wheel Loaders |
| Nebraska Machinery Cindy Warren | 2705 North 10 th St. Gering | 308-632-6163 800-898-6238 308-220-3424 | Caterpillar Equipment: 2 – Wheel Loaders, 1 – Excavator, 1 – Backhoe, 2 – Motor Graders, 1 – track dozer, 1 – 400KW Electrical Generator |
| Paul Reed Construction Paul Reed/Adam Reed/Randy Kleager Jeff Watkins | 2970 North 10 th St., Suite 1 Gering | 308-635-2213 308-631-0185 PR 308-641-1153 AR 308-631-4747 RK 308-641-4937 JW | 6 – Backhoes, 2 – Motor Graders, 7 – Hydraulic Excavators, 6 – Wheel Loaders, 10 – Flatbed Trailers, 10 – On-road Dump Trucks, 8 – Skid Steers, 2 – Dump Trailers, 3 – Electric Generators, 3 – Light Trailers, 3 – Water Trucks |
| Rent-A-Center Don Nightengale | 3410 Avenue I, Suite B Scottsbluff | 308-530-5454 | None |
| RSC Equipment Rental Doug Lofing | 230394 Highland Road Scottsbluff | 308-632-6841 308-641-6841 308-641-1309 | 1 – Backhoe, 3 – Electrical Generators |
| Sandberg Implement, Inc. Kelly Sandberg | 160085 Highway 71 Gering | 308-436-2179 308-641-2838 | Honda Dealer. 1 – On-road Dump Truck, 1 – Wheel Loader, 2 – Bobcat Loaders, 1 – Flat Bed, 1 Backhoe, 5 – Electrical Generators from 1000W and up |
| Simon Contractors Grant Hinze | 1018 South Beltline Highway East Scottsbluff | 308-632-4111 308-631-2161 | 1 – Motor Grader, 3 – Wheel Loaders, 1 – Backhoe, 1 – Water Truck, 2 – On-road Dump Trucks |

L-15

| Excavating Contractors | | | |
|--|---|--|--|
| Caylor and Genz Earth Movers Rick Caylor Jim Genz | East Hwy 26 Torrington | 307-532-5350 307-534-5956 RC 307-534-5594 JG | 4 – Hydraulic Excavators, 2 – Track Dozers, 3 – On-road Dump Trucks, 4 – Wheel Loaders, 2 – Motor Graders, 3 – Water Trucks, 2 – Flat Beds with cabs, 1 - Backhoe |
| Concrete Cattle Company | Harrisburg | 308-436-3832 | |
| Dean's Backhoe and Hauling Dean Steinmetz | 4380 US Hwy 26-85 Torrington | 307-532-5379 307-532-1749 | 1 – Backhoe, 1 – Hydraulic Excavator, 1 – On-Road Dump Truck |
| GEM Construction Gary Meyer | 220019 Sunset Dr. Gering | 308-436-2045 308-637-4714 308-632-8593 308-436-2045 | 2 - Cranes, 1 - Track Dozer, 2 – Hydraulic Excavators, 3 Wheel Loaders, 3 - Dump Trucks, 1 – Water Truck, 1 – Backhoe, 1 – Motor Grader, 1 – Tub Grinder, Demolition Equipment |
| Infinity Construction, Inc. Eldo Gonzalez | 522 5 th Avenue Scottsbluff | 308-632-3800 308-631-6216 | 2 – Backhoes, 1 Water Truck, 1 – 6 cyd Dump Truck, 2 – 10 cyd Dump Trucks, 1 Hydraulic Excavator, 1 – Motor Grader, 1 – Skid Steer Loader, 2 – Tractor Trailers |
| Long's Excavation Kyle Long | 4744 Road 74 Torrington | 307-532-3608 307-532-1551 | 1 – Backhoe, 1 – 6 cyd Dump Truck, 3 – Flat Bed Trailers, 4 – Hydraulic Excavators, 1 – Track Dozer (small), 1 – Light Trailer |
| Mendes Excavation Tony Mendes | 200121 Rolling Hills Rd. Scottsbluff | 308-632-2636 308-631-9695 | 1 – Backhoe, 1 – 10 cyd Dump Truck |
| Mueller, Jerry Excavation Jerry Mueller | 120786 CR D Mitchell | 308-623-1455 308-631-5481 | 1 – Cat 953 Track Loader, 1 – Backhoe, 1 – 12 cyd Dump Truck, 1 – 14 cyd Dump Truck, 1 Flat Bed Trailer, 1 – Wheel Loader |
| Quality Construction Russell Wells | 7481 Road 39 N Torrington | 307-532-3338 307-532-1872 307-532-3338 | 1 - Bull Dozer, 1 - Road Grader, 1 - Dump Truck |

| | | | |
|---|---|---|--|
| Russell's Excavation and Construction Russell Reisig | 114 Center Avenue Morrill | 308-247-3171 308-631-3171 | 6 – On-road Dump Trucks, 1 - 45 ton Crane, 1 - 17 ton Crane, 1 - Water Truck, 1 Hydraulic Excavator, 1 - Mini-Excavator, 1 - Backhoe, 3 – 325KW Electrical Generator, 30 KW Electrical Generator, 1 – 950 Wheel Loader, 1 – Track Loader, 7 – Tractors with Flat Beds, 3 – Tractor Trailers, Hydraulic Shoring |
| Total Trenching Kevin Soto | 1505 Gentry Boulevard Gering | 308-672-6798 | 1 - RT 115 Ditch Witch with front loader |
| <u>Other</u> | | | |
| Tommy's Johnnys Tommy Donahue – TD Jay Holyoke - JH | 306 Railway West Scottsbluff | 308-635-2229 308-631-8033 JH 308-631-1761 TD | 40 - Portable Johns |
| <u>RESPONSE TEAMS AVAILABLE FROM SCOTTSBLUFF</u> | | | |
| City of Scottsbluff FD HAZMAT Team | | 308-632-7172 Comm Center | 16 Members Hazmat Technician Level Trained |
| Scottsbluff PD SWAT Team | | 308-632-7172 Comm Center | 10 Members Trained by Federal Bureau of Investigation and U. S. Army |
| Scottsbluff PD Emergency Ordinance Disposal Team | | 308-632-7172 Comm Center | 4 Hazard Device Technicians Trained at Redstone Arsenal's Hazardous Device School |
| Oregon Trail Baptist Association Disaster Relief Feeding Doug Lee – North Platte Dallas Powell - Scottsbluff | 900 East 2 nd Street North Platte | 308-225-3450 DP 308-539-1170 DL 308-532-7861 Calvary Baptist Church | 2 – Trailers can feed a total of 2,000 people |

L-17

| | | | |
|--|--------------------------------------|--|--|
| <p>Scotts Bluff County CERT (Community Emergency Response Team) Bob Hessler – Coordinator Randy Kleager – Asst. Randy Olson – Asst.</p> | <p>2405 Avenue B Scottsbluff</p> | <p>308-631-0076 BH 308-632-1921 BH 308-641-4747 RK 308-632-6913 RK 308-631-2948 RO 308-632-2366 RO 308-635-2366 RO</p> | <p>51 CERT Team Members (12 Search and Rescue – SAR Trained & 10 Rapid Assessment Team – RAT Trained); 1 6X12 Trailer Command Post housing a Mountain Goat Rescue Trailer; 1 6X12 Advance Equipment Trailer with major trauma supplies, cribbing, tents, 1 ATV with ATV Trailer; K-9 Unit capable of air, scent, and foot tracking</p> |
| <p>Rapid Assessment Team (RAT) Jerry Bretthauer – Region 22 EM Director Bob Hessler – CERT/RAT Coordinator</p> | <p>1801 Avenue B Scottsbluff</p> | <p>308-436-6689 JB 308-641-0016 JB 308-635-0720 JB 308-631-0076 BH 308-632-1921 BH</p> | <p>10 RAT Team Members – Capable of performing Preliminary Damage Assessments</p> |

Government Resources
Banner County

| <u>RESOURCE</u> | <u>ESF CAT</u> <u>#</u> | <u>KIND</u> | <u>TYPE</u> | <u>DESCRIPTION</u> | <u>UNIT #</u> | <u>YEAR</u> <u>MFG.</u> |
|------------------------|--|--------------------|--------------------|------------------------------|----------------------|--|
| Backhoe Loader | 3 | P, E | 0 | John Deere Backhoe | 56702 | 1981 |
| Car | 3 | V | 0 | Ford Crown Victoria | 29201 | 1992 |
| Dump Truck Off Road | 3 | P, E, V | 0 | 2 Ton Ford Truck | 37005 | 1969 |
| Dump Truck Off Road | 3 | P, E, V | 0 | S Series International Truck | 38707 | 2003 |
| Flat Bed Trailer Truck | 3 | P.E. | 0 | Hyster L0-Boy Trailer | 46801 | 1968 |
| Grader | 3 | P.E. | 0 | Caterpillar Motor Grader | 10009 | 2000 |
| Grader | 3 | P.E. | 0 | John Deere Motor Grader | 10510 | 2006 |
| Grader | 3 | P.E. | 0 | Caterpillar Motor Grader | 19908 | 1999 |
| Grader | 3 | P.E. | 0 | Caterpillar Motor Grader | 17904 | 1979 |
| Grader | 3 | P.E. | 0 | Caterpillar Motor Grader | 18305 | 1983 |
| Grader | 3 | P.E. | 0 | John Deere Motor Grader | 18907 | 1989 |
| Grader | 3 | P.E. | 0 | Caterpillar Motor Grader | 19908 | 1999 |
| Pickup | 3 | V | 0 | ¾ Ton Ford Pickup | 20012 | 2000 |
| Pickup | 3 | V | 0 | ½ Ton Ford Extend Cab Pickup | 20302 | 2005 |
| Pickup | 3 | V | 0 | ½ Ton Chevrolet Pickup | 28109 | 1980 |
| Pickup | 3 | V | 0 | 4 X 4 Ford Pickup | 29410 | 2001 |
| Pickup | 3 | V | 0 | ½ Ton Chevrolet Pickup | 29711 | 1997 |
| Snow Plow | 3 | P.E.V. | 0 | Austin Snow Plow | 84501 | 1945 |
| Snow Plow | 3 | P.E.V. | 0 | Adams Snow Plow | 86202 | 1962 |
| Snow Plow | 3 | P.E.V. | 0 | Balderson Snow Plow | 87003 | 1970 |
| Tractor | 3 | P.E. | 0 | International Tractor | 39908 | 1999 |
| Tractor | 3 | P.E. | 0 | Freightliner | 38802 | 1992 |

| | | | | | | |
|-----------------------------|---|------|---|------------------------------|-------|------|
| | | | | Tractor | | |
| Tractor | 3 | P.E. | 0 | International Tractor | 39506 | 2000 |
| Tractor/Mower | 3 | P.E. | 0 | Ford Tractor/Mower | 56904 | 2000 |
| Trailer | 3 | E | 0 | Top Tow Gooseneck Trailer | 40407 | 2004 |
| Trailer | 3 | E | 0 | Duo Lift Oil Trailer | 40408 | 2004 |
| Trailer | 3 | P.E. | 0 | Load King Belly-Dump Trailer | 46902 | 1983 |
| Trailer | 3 | E | 0 | 7500 Gallon Tanker Trailer | 46906 | 2001 |
| Trailer | 3 | E | 0 | Load King Belly-Dump Trailer | 47103 | 1982 |
| Trailer | 3 | E | 0 | Old Pickup Box Trailer | 47305 | 2000 |
| Trailer | 3 | E | 0 | Wheel Culvert Trailer | 48704 | 1987 |
| Wheel Loaders (Med 7cy-3cy) | 3 | P, E | 0 | Caterpillar Frontend Loader | 56001 | 1960 |
| Wheel Loaders (Med 7cy-3cy) | 3 | P, E | 0 | Caterpillar Loader 950FII | 59503 | 1996 |

Updated March 27, 2012 by Tom Neal and Jerry Bretthauer.

Government Resources
Banner County
Volunteer Fire Department

| <u>RESOURCE</u> | <u>ESF CAT #</u> | <u>KIND</u> | <u>TYPE</u> | <u>DESCRIPTION</u> | <u>UNIT #</u> | <u>YEAR MFG.</u> |
|-------------------------------------|-------------------------|--------------------|--------------------|--|----------------------|-------------------------|
| Ambulance | 8 | P.E.V. | 4 | Ford F350 Ambulance | 99 | 2003 |
| Engine, Fire (Pumper, Rescue Truck) | 4 | P.E.V. | 1 | Pierce Arrow Pumper Truck w/ 850 gallon tank | 30 | 1988 |
| Engine, Fire (Pumper) | 4 | P.E.V. | 1 | International Pumper Truck w/ 1000 gallon tank | 24 | 1981 |
| Engine, Fire (Pumper) | 4 | P.E.V. | 6 | Ford F250 Grass Rig Pickup w/300 gallon tank | 21 | 1974 |
| Engine, Fire (Pumper)) | 4 | P.E.V. | 6 | Dodge ¾ Ton Grass Rig Pickup w/300 gallon tank | 23 | 1977 |

| | | | | | | |
|--------------------------|---|--------|---|--|----|------|
| Engine, Fire (Pumper) | 4 | P.E.V. | 4 | GMC Forest Service 2 ½ ton Truck with 750 gallon tank | 22 | 1978 |
| Truck, Rescue | 4 | P.E.V. | 6 | Chevrolet 1- Ton Grass Rig pickup w/300 gallon tank | 25 | 2005 |
| Water Tender | 4 | P.E.V. | 7 | International Truck with 1800 gallon tank | 40 | 1979 |

Completed 3-27-12 by Tim Grubbs and Jerry Bretthauer

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VOLUNTEER COORDINATION DURING DISASTER RESPONSE and RECOVERY

NOTE: THE REGION 22 VOLUNTEER RECEPTION CENTER MANUAL CONTAINS ADDITIONAL INFORMATION FOR USE BY THE VOLUNTEER COORDINATOR

I. PURPOSE

This appendix provides guidance and direction for the effective, safe and efficient use of volunteers during a disaster. The primary role of the Volunteer Coordinator is the coordination of disaster work requirements with the available volunteer assets.

II. SITUATION

- A. Individuals, local, regional and beyond, will want to volunteer their time and services for many reasons and purposes.
- B. Volunteers represent a valuable resource to fill gaps and provide additional help during the response and recovery of a community.
- C. Volunteer contributions have a monetary value which can be used to offset cost sharing during a Presidential Declaration.
- D. The Banner County volunteer management plan includes but is not limited to the notification, screening, "just in time" training, deployment, work assignment, safety, tracking of the individuals and accomplishments, dismissal and demobilization of volunteers.
- E. Volunteers are managed during an incident by a pre-appointed and trained volunteer coordinator.
- F. If there is no Volunteer Coordinator, the Logistics Chief / Manager will manage the volunteer program.
- G. The Volunteer Coordinator will work with the Logistics Chief / Manager, the EOC Executive Board, Region 22 Emergency Management Director and/or Banner County Emergency Management Liaison and as needed the Incident Commander.
- H. Dependent upon the situation, the Volunteer Coordinator may need an additional people to carry out the responsibilities of this function. This group, a part of the Logistics or Administration section (NIMS), will constitute the Region 22 Volunteer Registration Center (VRC).

III. ASSUMPTION AND PLANNING FACTORS

- A. Not all volunteer are suited for disaster response and recovery work.
- B. Volunteers and donated goods and services must be managed and accounted for as any other resource.
- C. The Volunteer Coordinator is assigned and trained in volunteer management.
- D. A Volunteer Management Plan has been developed to address policy and processes used and to eliminate potential problems that could occur during activation.
- E. The Volunteer Coordinator has knowledge of the Federal Volunteer Protection Act, 1997, the Nebraska Emergency Management Act, 1996 RRS, and any local ordinances regarding the use, management, liability of and for volunteers.
- F. The Incident Commander, in coordination with the Resource Chief and Region 22 Emergency Management Director will initiate the Volunteer Registration Center activation.

IV. THE VOLUNTEER COMPLEX

There are four types of volunteers that are useful resources during an event. Each requires a management strategy to provide the effective use, reduce jurisdiction liabilities, track accomplishments, for incident management planning and as an offset to local cost sharing, and to provide for and protect the individual volunteers.

The types of volunteers include:

- A. **Professional:** These individuals have identified levels of skills, training, certification or licenses; generally belong to an affiliated organization. These are generally nationally, state, regionally or locally recognized organizations.
- B. **Affiliated:** These individuals are identified with a recognized group or organization in which there is generally a command and control structure; individuals may be professional or certified or specialty trained such as Medical Reserve Corps members, Civil Air Patrol or members of National Volunteer Organizations Active in Disasters, Community Organizations Active in Disasters, local Humane Societies.. Or the members may not be trained or certified, but respond under an affiliated organization such as a local/regional bank, local social/service organization such as the Elks, Boy Scouts or local/regional faith based community organizations.

- C. **Unskilled:** These individuals are untrained in response and possess no specific skills. These individuals may be either affiliated or unaffiliated and if the latter, they are usually spontaneous.
- D. **Spontaneous:** These individuals arrive on scene without being requested by the authorities/incident command. Some will have professional certifications, others will “just want to help” yet others may be there for illegal purposes. Some individuals may not be suited to assist. However, most will have some skills that could be useful during some action period. Many will also be unaffiliated.

V. CONCEPT OF OPERATIONS

- A. Region 22 Emergency Management Director and/or Banner County Emergency Management Liaison

The jurisdiction will activate the volunteer management plan at the beginning of the event to provide for life safety and control of spontaneous volunteers.

1. Procedures and responsibilities of volunteer coordination:

- a. The Logistics Chief / Manager will receive the requests for assistance from the I C, affected individuals or agencies. The EOC Executive Board will determine the process for assistance request prioritization.
- b. The Volunteer Coordinator will maintain records and accounting of numbers, kinds and accomplishments of the volunteers so the Planning section and the Incident Commander are aware of these resources prior to the next Incident Action Plan creation.
- c. Volunteers, including VOAD, COAD, MRC, CAP, Citizen Corps members, will register at the Volunteer Registration Center or other location designated by the Volunteer Coordinator. Registration information will be given to the EOC and distributed to the public through by the PIO.
- d. The Volunteer Coordinator will work with the Public Information Officer to coordinate public announcements about the volunteer registration locations as well as other necessary information regarding this effort.
- e. The PIO will prepare media releases asking for volunteers and/or providing information about the volunteer process. It is advisable to have prepared messages containing information about:
 - i. How and where to register for volunteer work,

- ii. Jurisdictional guidance about those under 18 years old and their access to the site; whether parent/guardian must sign registration,
 - iii. The need to have valid identification, and certification for medical and other specialized services.
 - iv. The duration and types of volunteer work needed,
 - v. The types of skills, equipment and number of volunteers needed,
 - vi. Limitations for volunteers such as medical conditions that may limit activities, allergies, Tetanus shot information (i.e.) date of last tetanus shot and/or location where to receive tetanus shot,
 - vii. Appropriate clothing and protective clothing such as steel-toed shoes, waterproof boots, full length pants or jeans, full shirts preferably long sleeved, jacket, rain gear, gloves, hat or hard hat, protective eyewear, sunscreen, insect repellent;
 - viii. Appropriate tools to bring such as shovels, brooms, buckets, mops or hand tools and chain saws and their responsibility to use and track them appropriately,
 - ix. Parking areas and Staging areas for transportation to and from the work site(s), and
 - x. Information about water, snacks, lunches and smoking.
- f. Registration of volunteers should include:
- i. A registration card (pre-printed, if possible, see example) with:
 - a) Name,
 - b) Individual or organization represented,
 - c) Equipment assets available, special training or skills,
 - d) Name/phone number for notification if there is an emergency,
 - e) A reference for verification (screening) purposes for specialty or sensitive tasks, and,
 - f) Skills appropriate for the volunteer tasks.
 - ii. Groups or organizations donating time, labor, materials and wish to remain anonymous must have a designated point of contact (POC). The POC is responsible for reporting the numbers of volunteers, kinds of work accomplished, donations, etc. to the EOC or Volunteer Coordinator. The POC is also responsible for the safety and actions of the organization.

- iii. Long-term volunteers such as in the EOC, communications support, volunteer coordinators, and mass care coordinators should have a written job description, the nature of the assignment, the expectations, prohibitions and consequences.
 - iv. Being assigned work appropriate to capability and possible equipment assets of the volunteer.
 - v. Giving the volunteer a pass/identification card to the disaster area. It is recommended these cards be reissued daily.
 - vi. Prior to deployment to the disaster area, volunteers should be given a safety briefing.
- g. The safety briefing should include statements or a handout indicating:
- i. The jurisdiction's appreciation for their concern and a warning that their enthusiasm may lead to unsafe decisions,
 - ii. The worksite communications structure: who their immediate supervisor is, when they are to start/stop work, where, what their assignment are, how long the work period is, and how to reach someone for help, extra supplies, field condition safety issues, etc.
 - iii. The kinds of hazards they may find at the work site and the need to listen to the crew leader and follow their guidance concerning the work site,
 - iv. The use of appropriate clothing for the season and community and the personal protection equipment such as boots, gloves, hats, long pants, sunscreen, insect repellent,
 - v. That if they provide their own tools, they are responsible for them,
 - vi. That water may be available in the work area, but encourage them to bring a personal water container; and to stay hydrated,
 - vii. Where the portable toilets are located and personal hygiene needs,
 - viii. That flood waters and storm debris should be considered as contaminated and containing bacteria; therefore, wash hands, face before eating, drinking;
 - ix. They must seek immediate medical treatment for all injuries, insect bites,

- x. That stray pets or wild animals may be encountered and they should inform the crew leader and avoid the animal,
 - xi. How to retrieve and safely store personal items found such as pictures, clothing, electronics, other household items,
 - xii. That looting is a crime,
 - xiii. That storm debris contains many heavy, sharp items; use heavy gloves; get help lifting or ask the crew leader to call for heavy equipment,
 - xiv. That disasters often dislodge hazardous materials and volunteers are to follow the instructions of trained Hazmat responders,
 - xv. Information about the possibility of encountering victims, in shock, injured or deceased, and injured or dead animals. They are to follow the instructions given at the work site, and
 - xvi. Information about disaster stress, anxiety: that they will be unable to undo the effects of the disaster; that each is helping - one step at a time to assist the victims; that if they recover one picture, lost toy, care for one disoriented victim, then they have helped ease the suffering and allowed that person to begin recovery.
- h. The Volunteer Coordinator will maintain a communications system with the Crew Leaders and receive periodic updates on the volunteers, work accomplished, injuries, additional resources needed.
 - i. The Volunteer Coordinator/Crew Leaders must ensure that volunteers return to the registration desk or official exit point after completing their work assignment and notify the Coordinator that the work has been completed or additional resources are needed. If volunteers wish to continue working, they will receive a new assignment.
 - j. The Volunteer Coordinator will update the Logistics Manager frequently on:
 - i. Personnel and equipment being volunteered
 - ii. Work being accomplished in the disaster area, and
 - iii. Additional resources needed or unusual circumstances that are of concern.
 - k. The Volunteer Coordinator will complete a summary of all volunteer time, material, services and equipment provided during the event.

This summary will be forwarded to the Logistics Manager, the EOC and possibly the jurisdiction’s Clerk’s office.

- I. Sample volunteer registration and job assignment forms are available in Attachment 4 and in the Emergency Manager’s Handbook.

VI. ADMINISTRATION AND LOGISTICS

This Appendix will be reviewed and upgrades at least annually and after every event using volunteers.

VII TRAINING AND EXERCISING

Training is available through FEMA, NEMA and other agencies. The local volunteer coordination plan is incorporated into the county’s PET program.

LIST OF ATTACHMENTS

| <u>Attachment</u> | <u>Item</u> | <u>Page</u> |
|-------------------|---------------|-------------|
| 1 | Citizen Corps | L -25 |
| 2 | Job Aids | L-27 |

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SCOTTS BLUFF COUNTY COMMUNITY EMERGENCY RESPONSE TEAM (CERT)

The Community Emergency Response Team (CERT) Program educates people about disaster preparedness for hazards that may impact their area and trains them in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations. Using the training learned in the classroom and during exercises, CERT members can assist others in their neighborhood or workplace following an event when professional responders are not immediately available to help. CERT members also are encouraged to support emergency response agencies by taking a more active role in emergency preparedness projects in their community.

The Scotts Bluff County Community Emergency Response Team (CERT) is one of the Citizen Corps' members. The Scotts Bluff County CERT has and will continue to be utilized for evidence searches, traffic control, large event assistance, Rapid Assessment Team, and search and rescue operations. The Federal Emergency Management Agency (FEMA) supports CERT.

Scotts Bluff County CERT members are trained in the following areas: Disaster Preparedness, Disaster Fire Suppression, Disaster Medical Operations Parts 1 and 2, Light Search and Rescue Operations, and Disaster Psychology and Team Organization. The Scotts Bluff County CERT also evaluates their effectiveness through Disaster Simulations. Each participant is personally equipped with safety equipment (vests, gloves, goggles, mask) and disaster supplies (bandages, flashlight, and dressings. Scotts Bluff County CERT is equipped with a CERT Trailer that contains additional emergency equipment including an electrical generator, curbing materials, first aid supplies, tents, and additional safety vests, flashlights and helmets. The Scotts Bluff County CERT has a All-Terrain Vehicle that pulls a trailer for use during normal and disaster events.

To activate the Scotts Bluff County CERT either call the CERT Coordinator or the Scotts Bluff County Communications Center. The CERT Coordinator will attain authority to activate the CERT from the City of Scottsbluff Police Chief. The CERT Coordinator will then have the Scotts Bluff County Communications Center call out the CERT Team, or the CERT Coordinator will start the calling tree, or CodeRed will be used to call the CERT team out.

CERT OFFICERS

HOME

WORK

CELL

Bob Hessler – Coordinator

632-1921

631-0076

Randy Olson – Assistant Coordinator

635-2366

632-4158

631-2948

Randy Kleager – Assistant Coordinator

632-6913

631-4747

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JOB AIDS: VOLUNTEER COORDINATION

REGISTRATION FORMS, JOB REQUEST FORMS AND JOB ASSIGNMENTS

The following have been provided by Nebraska Emergency Managers and others in an effort to assist the Volunteer Coordination team during disaster response. The local Emergency Manager may use any of these as is or modify them to fit their situation.

Note that each serves a slightly different purpose.

VOLUNTEER REGISTRATION INFORMATION

This form is used for all volunteers: full-time, occasional or specific disasters.

**PLEASE PRINT CLEARLY, COMPLETE AS BEST YOU CAN, RETURN THIS TO A
COORDINATOR AT THE REGISTRATION CENTER/TABLE OR FAX TO _____**

I am willing to volunteer: for this disaster _____, or work in this county _____,
a neighboring county _____, anywhere in NE _____, anywhere in US _____
Mr. ___ Mrs. ___ Ms. ___ Name (first) _____ (last) _____ DOB ___/___/___

Home Address _____ E-Mail address _____

Day Phone _____ Evening phone _____ Today's date ___/___/___

Emergency contact _____ Relationship _____ Emergency phone _____

Occupation _____ Employer _____

Business address _____ City _____ ST _____ ZIP _____

Medical conditions that may limit activity _____ Allergic to _____

If under 18, a parent or guardian must sign here as approval to work: _____

I am a year-round Nebraska resident: yes ___ no ___; if not, which months available? _____

I am currently affiliated with the _____ disaster agency and have been trained in the following
special skills: _____

Skills; Please check all that apply that you are willing to use.

Medical

Doctor/Nurse/EMT
 First Aid
 Mental health counsel
 Veterinarian
 Veterinarian Tech

Communications

CB or HAM operator
 Hotline/rumor control
 Public relations
 Media: print, electronic
 Web page design/maint.
 Public speaking

Languages:

Spanish
 Vietnamese
 Ukrainian
 Bosnian
 Russian
 Chinese
 Arabic
 Other _____

Office Support

Clerical-filing, copying
 Data entry

Phone center
 Word processing
 Messenger
 Auditing/accounting
 Other _____

Service

Food; prep, serve, clean
 Elder/disabled care
 Child care
 Shelter management
 Spiritual counseling
 Social work
 Citizen Corps
 Search and rescue
 Traffic control
 Crime watch
 Animal rescue/care
 Waste Disposal

Structural

Damage assessment
 Metal construction
 Wood construction
 Masonry construct
 Plumbing
 Electrical
 Roofing

Transportation

(use A = available for use)
(use O= qualified operator)
 Car
 Van / station wagon
 Truck, capacity _____
 4WD/ATV
 Boat, capacity _____
 CDL- Class _____
 Maintenance/repair

Labor

Loading / shipping
 Sort/Inventory/packing
 Clean-up debris
 Supervisory experience

Equipment

(use A = available for use)
(use O= qualified operator)
 Backhoe
 Chainsaw
 Generator
 Skid loader
 Front-end loader
 Other _____

VOLUNTEER REGISTRATION INFORMATION

- Side 2 -

(Emergency Manager NOTE: This statements below are suggestions only. The following has not been reviewed by any legal representative for the state of Nebraska, nor shall it be construed to alter any law, executive order, rule, regulation, or local jurisdiction's resolution concerning liability for volunteers assisting in disaster work. EMs are advised to have their county attorney review and provide guidance on the following statement.)

The Volunteer Protection Act of 1997 provides legal immunity for registered volunteers working in disaster-related functions, who are working within the scope of their assigned responsibilities, are acting in good faith and are not guilty of gross negligence.

I, for myself and my heirs, executors, administrators and assigns, hereby release, indemnify and hold harmless the Coordination Agency, Local Governments, State of Nebraska, disaster response and recovery supporting non-profit, non-government Agencies, the organizers, sponsors and supervisors of all disaster preparedness, response and recovery activities from all liability for any and all risk of damage or bodily injury or death that may occur to me (including any injury caused by negligence), in connection with any volunteer disaster effort in which I choose to participate.

I likewise hold harmless from liability any person transporting me to or from any disaster relief activity.

In addition, disaster relief officials have permission to utilize any photographs, digital images, or videos taken of me for publicity or training purposes.

I will abide by all safety instructions and information provided to me during disaster relief efforts.

I expressly agree that this release, waiver and indemnity agreement is intended to be as broad and inclusive as permitted by the State of Nebraska, and that if any portion thereof is held invalid, it is agreed that the balance shall notwithstanding, continue in full force.

I have no know physical or mental conditions, except as indicated on the reverse side of this form, that would impair my capability to participate fully, as intended or expected of me.

I have carefully read this release and indemnification and understand the contents thereof and sign this release as my own free act.

Signature _____ Date _____

Parent/Guardian, if under 18 _____ Date _____

Please return this signed form to the registration desk or Volunteer Coordinator

COUNTY NAME/LOGO

REQUEST FOR VOLUNTEER HELP

REQUEST # _____

COMPLETE ONE REQUEST FOR EACH PROPERTY OWNER'S/AGENCY'S REQUEST FOR HELP

Date of request _____ Coordinator _____

Individual Agency Contact person _____ Phone(s) _____

Location of work site _____

Directions to site: _____

Type of work: _____

Special physical or hazardous conditions: _____

Special skills / equipment needed: _____

Estimated number needed: _____ Duration of job: (days/hours) _____

When work can begin: _____

CONTACT WITH REQUESTOR:

| Date | Comments | Coordinator |
|------|----------|-------------|
| | | |
| | | |
| | | |

VOLUNTEERS REFERRED

| NAME | DATE | NAME | DATE |
|------|------|------|------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

(USE ADDITIONAL PAGES AS NEEDED)

TASK COMPLETED ON ___/___/___ CANNOT FILL REQUEST _____

COORDINATOR: WHEN THE WORK HAS BEEN COMPLETED, RETURN THIS RECORD TO THE APPROPRIATE SECTION (Logistics or Administrative) AT THE EOC.

Volunteer Sign-in / Sign out and Assignment Sheet

Disaster _____ Coordinator _____ Date _____ Crew Leader _____ Page _____

| | | | | | |
|------------------------------|---------|-------|------------|---------|----------|
| NAME (PRINT) | Address | Phone | Assignment | Time In | Time Out |
| | | | | | |
| Equipment: Personal/supplied | | | | Notes: | |
| NAME (PRINT) | Address | Phone | Assignment | Time In | Time Out |
| | | | | | |
| Equipment: Personal/supplied | | | | Notes: | |
| NAME (PRINT) | Address | Phone | Assignment | Time In | Time Out |
| | | | | | |
| Equipment: Personal/supplied | | | | Notes: | |
| NAME (PRINT) | Address | Phone | Assignment | Time In | Time Out |
| | | | | | |
| Equipment: Personal/supplied | | | | Notes: | |
| NAME (PRINT) | Address | Phone | Assignment | Time In | Time Out |
| | | | | | |
| Equipment: Personal/supplied | | | | Notes: | |
| NAME (PRINT) | Address | Phone | Assignment | Time In | Time Out |
| | | | | | |
| Equipment: Personal/supplied | | | | Notes: | |
| NAME (PRINT) | Address | Phone | Assignment | Time In | Time Out |
| | | | | | |
| Equipment: Personal/supplied | | | | Notes: | |
| NAME (PRINT) | Address | Phone | Assignment | Time In | Time Out |
| | | | | | |
| Equipment: Personal/supplied | | | | Notes: | |

Volunteer Sign-In / Sign-out and Assignment Sheet

_____ County Disaster _____ Coordinator _____ Date _____ Page _____

| NAME (PRINT) | Address | Phone | Work assigned | Crew leader | Time in | Time out | Total |
|----------------------------|---------|-------|---------------|-------------|---------|----------|-------|
| | | | | | | | |
| Equipment brought/supplied | | | | Notes | | | |
| NAME (PRINT) | Address | Phone | Work assigned | Crew leader | Time in | Time out | Total |
| | | | | | | | |
| Equipment brought/supplied | | | | Notes | | | |
| NAME (PRINT) | Address | Phone | Work assigned | Crew leader | Time in | Time out | Total |
| | | | | | | | |
| Equipment brought/supplied | | | | Notes | | | |
| NAME (PRINT) | Address | Phone | Work assigned | Crew leader | Time in | Time out | Total |
| | | | | | | | |
| Equipment brought/supplied | | | | Notes | | | |
| NAME (PRINT) | Address | Phone | Work assigned | Crew leader | Time in | Time out | Total |
| | | | | | | | |
| Equipment brought/supplied | | | | Notes | | | |
| NAME (PRINT) | Address | Phone | Work assigned | Crew leader | Time in | Time out | Total |
| | | | | | | | |
| Equipment brought/supplied | | | | Notes | | | |

OPERATIONS MANUAL

FOR

**REGION 22 EMERGENCY
MANAGEMENT**

VOLUNTEER RECEPTION CENTER

United Way of Western Nebraska
Scotts Bluff County Health Department
Region 22 Emergency Management
Scotts Bluff County Volunteer Center
Greater Nebraska Panhandle Chapter of the American Red Cross
Panhandle Region Medical Response System

Scottsbluff, Nebraska



Introduction

The United Way of Western Nebraska has been given the task in partnership with the Scotts Bluff County Health Department, Region 22 Emergency Management, Scotts Bluff Volunteer Center, Greater Nebraska Panhandle American Red Cross, and Panhandle Region Medical Response System to manage volunteer's during a disaster and/or crisis situation resulting from man made causes such as Weapons of Mass Destruction (WMD) and Nuclear Biological Causes (NBC) or natural causes such as tornado, flood, blizzard, etc.

This includes working collaboratively with the management and volunteers of the Red Cross, Scotts Bluff and Banner County fire/EMS, Police Departments, Scotts Bluff County Health Department, Panhandle Public Health District and numerous other volunteer and disaster response professionals.

The Panhandle Region Medical Response System will maintain a database of volunteers that can assist in the various areas of a disaster. In addition, all medical and non-medical unsolicited volunteers will be processed through the Volunteer Reception Center (VRC).

PURPOSE AND OPERATIONS

The Volunteer Reception Center (VRC) will be opened at the request of the local Emergency Operation Center (EOC) and maintained until the EOC notifies the VRC and the Columbus Area United Way that there is no longer a need for the VRC.

The VRC will:

- Register, assign and reassign volunteers
- Background checks, if necessary and if time permits
- Train volunteers as necessary
- Collect and maintain data on volunteers
- Track volunteers while they are participating in disaster response
- Thank all volunteers at the conclusion of the event

The Volunteer Reception Center will operate using the National Incident Management System and the Incident Command System.

RECRUITMENT PLAN

The United Way of Western Nebraska and Scotts Bluff County Volunteer Center will use a variety of media to get the message out that the Volunteer Reception Center is recruiting volunteers to assist during times of disaster. A pool of volunteers to assist with management of the VRC will be recruited and maintained and updated annually. In the event additional volunteers are needed for the VRC management and other areas of the disaster operations the following marketing materials will be used.

Public Service Announcement (PSA's) The United Way and Scotts Bluff County Volunteer Center will start PSA's on the radio station informing the general public about this opportunity. This form of media will be reviewed annually.

Press Releases: The United Way and Scotts Bluff County Volunteer Center will distribute press releases to the radio station and the Columbus Telegram so they can start sharing the information with their listeners.

Guest Spots: The United Way and Scotts Bluff County Volunteer Center will make every effort to appear on guest radio spots to inform the community on needs for volunteers.

Brochure: A brochure will be designed to provide information to potential volunteers and the general public. The brochure will have information about helping in the event of a disaster.

Presentations: The United Way and Scotts Bluff County Volunteer Center will make presentations at as many fraternal and social organizations as possible.

Website: Various hyperlinks from scottsbluff.org, gering.org, scottsbluffcounty.org, and unitedwayofwesternnebraska.com carry a hyperlink for registering as a volunteer. The hyperlink connect to United Way of Western Nebraska's website and the website is managed by the United Way of Western Nebraska.

Volunteer Form: The Volunteer Recruitment Form will be available to the general public. The volunteer forms will also be available on the website and can be requested by phone or mail.

OPERATING A VOLUNTEER RECEPTION CENTER OPERATION CHECKLIST

- You have been contacted to open a VRC and you know where the disaster is.
- Review the VRC sites and decide which site would be most appropriate. (Sites are: Banner County High School, Western Nebraska Community College – Harms Advanced Technology Center, Gering Civic Center or Rock Church). Confirm with the EOC and Disaster Team.
- Call primary contact for site and let them know a VRC will be opened.
- Call in staff and key volunteers and let them know where to report.
- Ensure the “Go Kit” is acquired and assign staff/volunteers to report and pick up the “Go Kit”. “Go Kit” includes a roster for keeping track of volunteers time in and out and VCR resource usage accounting page – assign staff/volunteers to keep an these tracking forms
- When you arrive at the site review proposed site plan and walk through entire area to locate all exits, facilities, tables, chairs etc.
- Set up tables and chairs according to proposed plan.
 1. Reception area
 2. Registration area
 3. Interview area
 4. Credentialing/badging area
 5. Safety
 6. Job Training
 7. Supply area
 8. Phone bank
 9. Data Entry
 10. Set up an area Disaster Behavior Health
 11. Staff Break area
- Put up all signage in the appropriate areas.
- Have each coordinator get the necessary supplies for their area and set up. The list is on each job description.
- If available: A Information Technology specialist should start working on the server and terminals in the following locations.
 1. Registration Center
 2. Credentialing table (ECDHD)
 3. Phone Bank
 4. Data Entry
 5. Site Manager
 6. Disaster Behavioral Health (ECDHD)
- The facility management people should locate a generator or set up our own generator. They should identify emergency lighting.
- A walk through should be done with the help of volunteers to make sure everything will flow and is marked accordingly.
- Do a safety inspection and identify all hazards.
- Conduct a short meeting DAILY with all coordinators and determine if any additional supplies are needed.
- Document the condition of borrowed items, owner etc.
- Do one more final walk through.
- Remind volunteers to fill out time sheets and incident reports.
- Open doors.
- Put on coffee for staff/volunteers
- Document all incidents that happen during the time the VRC is open on the Disaster Volunteer Incident Report Form.
- Provide a final report to the EOC and Disaster team once VRC is closed.
- Complete site inspection checklist and document condition of areas used.
- Send thank you notes to all volunteers.

VOLUNTEER RECEPTION CENTER (VRC) ACTIVATION CHECKLIST/ACTION ITEMS

EACH STATION SHOULD HAVE A COMPLETE MANUAL IN AN EASILY ACCESSIBLE SPOT!

*Forms Needed (Forms will be decided on after a tabletop exercise or
functional exercise is completed)*

- Staff and Volunteers needed to Open
- Disaster Response Volunteer Application
- Disaster Volunteer Information Sheet
- Disaster Volunteer Incident Report
- Request for Emergency Volunteers Form
- Safety orientation Attendance Form
- VRC Withdrawal Sheet
- VRC Inventory Sheets
- VRC Volunteer Staff Timesheet
- VRC Sign In/Out Record
- Phone books

Site Preparation

- Determine which of the Selected VRC sites will be best suited for the emergency
 - Location – outside of the Disaster Zone
 - Accessibility – Ease of transport, in, out, to the Zone
 - Capability of filling the need
- Local Emergency Manager may be called upon to select appropriate site
- Notify the appropriate facility of VRC activation
- Facility personnel may start/assist in the pre-arranged set-up of the VRC (Chairs, tables)
 - *An established floor plan for the VRC traffic flow should be provided at the time of the signed agreement
- Contact VRC Volunteer Staff to request their assistance in VRC operation

Initial Staff Briefing (On Site)

- Inform Staff of the scope of the Disaster.
- Project number of volunteers needed and number of days of operation
- Review role of Volunteer Reception Center
- Review Responsibilities of Reception Center positions and job descriptions
- Sign up for shift duties – days and times

Activating the Volunteer Center

- Volunteer Center needs to be operation as soon as practical
- Take Time to properly prepare the Volunteer Reception Center
- Take Time to coordinate all initial activities with the local Emergency Manager

Staffing Volunteer Center

- Staffing numbers will be based on scope of operation (Remain flexible, adjust to situation, first 72 hours will be critical)
- Suggested staff numbers per shift

| | |
|-------------------------------------|--|
| Greeter | 1 |
| Interview Station | 3-4 |
| Registration Identification Station | 2 |
| Safety Orientation/Staging | 2 |
| Phone Bank | 3-4 (check on phone availability at site) |
| Data Management | 3-4 (paper forms unless computers are available) |
| Runners | 2-3 |
| Site Director | 1 |

Cross train qualified staff. Staff other positions as needed for situation.

Establishing a "Phone Bank"

- Primary means of coordination volunteer effort within the community if through a phone bank where potential volunteers can call in
- Nature of calls into the "bank"
 - Inquiries into what is going on with Disaster recovery
 - Inquiries to condition of family members and friends
 - Inquiries for donations
 - Inquiries regarding VRC Open hours and how to serve
 - Requests for Emergency Assistance
- Determine location of the phone bank and the means of establishing the phone bank with the local telephone system, numbers to be used, and means of paying for the phone bank

Staff break area

A staff break area should be established. Noise, frustration, the general sense of urgency and the intensity at which the VRC staff will be working will cause stress to build. Providing a quiet room with low light and ensuring that staff take short breaks whenever possible will help everyone to operate efficiently and minimize the stress. A Staff break area will be identified for each site.

DISASTER VOLUNTEER INFORMATION SHEET

- 1. You have just completed your volunteer application and the registrar has reviewed it and will now send you to the interview area.**
- 2. At the interview area, the interviewer will review your form, talk with you about your skills and refer you to an assignment. They will give you your disaster volunteer referral and a map to where you will be assigned. You will now be sent to the Badging area.**
- 3. At the Badging Area, they will give you a badge that will allow you to enter restricted areas during the day. You will now proceed to the Safety Briefing Area.**
- 4. At the Safety Briefing Area, you will be given special instructions about safety, security and transportation. You may be directed to Additional Job Training if needed.**
- 5. Specific Job Training, some jobs will require extra orientation or training that will be provided by the agency to which you are referred.**
- 6. Thank you for volunteering!**

IMPORTANT: ALL VOLUNTEERS ARE TO SIGN IN AND OUT ON THE VOLUNTEER SIGN IN/OUT RECORD SHEET LOCATED AT THE SITE DIRECTORS STATION. THIS WILL HELP US TRACK VOLUNTEERS WHEREABOUTS AND HOURS MAY QUALIFY OUR COMMUNITY FOR FEDERAL REIMBURSEMENT.

Disaster Volunteer Flow Chart

Volunteer Enters

Station #1 Greeters - Disaster Volunteer Registration

At station #1, greeters give volunteers instruction sheets, registration forms, and brief orientation to the registration process.

Station #2 - Disaster Volunteer Interviewer

Volunteers are interviewed as to abilities and interest. Volunteer is given a referral form telling them where and to whom to report. Proceeds to station #3.

Station #3 – Data Coordination

Volunteer presents their referral form to the Data Coordinator who records the referral. The Data Coordinator communicates, as needed, with the requesting agency so that, when the need has been met, the request can be closed out. The volunteer takes referral form to station #4.

Station #4 – Badging

Badging coordinator verify's the referral form and identification. Badging process is completed.

Station #5 - Safety Briefing

The Safety trainer will document the attendance of each volunteer and present a prepared safety briefing appropriate to the specific disaster event. At the conclusion of briefing, the trainer will refer volunteers to station #6 for specific training or to the transportation area for a ride to the job site.

Station #6 - Job Training

Volunteers will sign in. Job training specific to each worksite or function can be provided before volunteers depart for their work areas. If possible, training should be given by someone with first-hand knowledge of current operations at the site.

VOLUNTEER RECEPTION CENTER

Job Descriptions

- 1. Site Director**
- 2. Runner Coordinator/Runners**
- 3. Phone Bank Coordinator/Operators**
- 4. Communications Officer**
- 5. Information Technology Coordinator – if possible**
- 6. Greeter**
- 7. Disaster Volunteer Registration Coordinator**
- 8. Disaster Volunteer Interviewer**
- 9. Identification Badge Specialist**
- 10. Safety Briefer***
- 11. Job Tainers***

***Note: Some of these individuals may be located at the Staging Area.**

JOB ACTION SHEET

After the staff briefing by Site Director:

- 1. Report to badging area to receive badge (if you do not already have it) and arm band.**
- 2. Report to your station and read through job description**
- 3. Prepare area with items from go kit**
- 4. Place following items in a obvious place for all volunteers to be able to read:**
 - a. Job Description and Job action sheet**
 - b. Arm band list**
 - c. Map**
 - d. Volunteer Flow Chart**
- 5. Report to supervisor or Site Director when you and your area are ready to go.**
- 6. When a new shift reports in, be prepared to brief them on the process at your station and at what point your work is at the moment. Also, be sure new shift volunteers know your stations supervisor and site director, and your supervisor knows they have reported in.**

1. SITE DIRECTOR

Job Description

This position will supervise all operations of the Volunteer Reception Center to include, but not limited to:

- ❑ Establishes the VRC at a designated facility and hours of operation
- ❑ Briefs and debriefs VRC staff according to a set schedule
- ❑ Briefs the Emergency Manager of the VRC Operations
- ❑ Ensures proper disposition of volunteer records and files after the operations
- ❑ Coordinates with the local Emergency Manager the need for volunteers and documents opportunities
- ❑ Oversees the fulfillment of volunteer requests
- ❑ Establishes and communicates job assignments
- ❑ Acts as a consultant for VRC Personnel problems

Supplies Needed

Utilize “Go Kit” and/or site materials

VRC Manual

2. RUNNER COORDINATOR/RUNNERS Job Description

This position will supervise the Runners that will perform the duties listed below.

RUNNERS Job Description

This position will:

- Ensure the various stations are kept stocked with supplies
- Escort volunteers from station to station if necessary
- Escort Guests within the VRC
- Assist in staging and transportation of volunteers out of the Safety Briefing
- Responsible for the Collection and delivery of Request for Emergency Volunteers forms from the “Phone Bank” to be posted on the “Status/Bulletin Board” by Interview station.
- Responsible for the collection and delivery of the “Disaster Response Volunteer Application” form from the “Interviewer Station” to “Data Coordinators”.

Supplies Needed:

Utilize “Go Kit” and/or site materials

3. PHONE BANK COORDINATOR/OPERATORS

Job Description

This position will supervise the Operators that will perform the duties listed below.

OPERATORS

Job Description

This position will:

- ❑ Responsible for taking calls from people who want to volunteer
- ❑ Have information readily available: need for volunteers, hours and days the VRC will be open to process volunteers
- ❑ Registration of volunteers is required for liability concerns and federal assistance
- ❑ All volunteer assignments will be assigned by the Emergency Manager and processed through the VRC
- ❑ Responsible for taking calls from people who may have been affected and need assistance
- ❑ Requests for assistance will be transferred to the Emergency Operations Center for prioritization and possible assignment to the VRC
- ❑ Responsible for taking calls from the Emergency Manager/Emergency Operations Center requesting volunteer assistance
 - 7a. Only requests from the Emergency Manager can be honored by the VRC
 - 7b. All other request for volunteer assistance must be forwarded to the Emergency Manager to be prioritized and assigned
 - *Request the person(s) come to the VRC to fill out the “Request for Emergency Volunteers

Supplies Needed:

Utilize “Go Kit” and/or site materials

Forms needed:

Request for Emergency Volunteers

Locations and telephone numbers of “donation sites”

Daily report on the basic types of emergency responses needed

4. COMMUNICATIONS OFFICER

Job Description

This position will:

- This position will be responsible for communicating between the Site Manager and Emergency manager on all press releases and volunteer needs.

Supplies Needed:

Utilize “Go Kit” and/or site materials

5. INFORMATION TECHNOLOGY COORDINATOR – If Possible Job Description

- ❑ This position will provide technical support for all areas of the Volunteer Reception Center.
- ❑ The Information Technology specialist should start working immediately on the server and terminals in the following locations when the Volunteer Reception Center is activated:
 - 7. Registration Center
 - 8. Credentialing table (ECDHD)
 - 9. Phone Bank
 - 10. Data Entry
 - 11. Site Manager
 - 12. Disaster Behavioral Health (ECDHD)

Supplies Needed:

Utilize “Go Kit” and/or site materials

And As needed

6. GREETER

Job Description

This position will:

- ❑ Greet people with a friendly but firm demeanor
- ❑ Determine the purpose of their visit and direct them accordingly
- ❑ Inform “walk-ins” of the operating hours of the VRC
- ❑ Be able to hand out VRC or disaster-specific information to people coming through the door
- ❑ Determine if they have been called in or are a new volunteer. If the volunteer has been called in, they proceed to the Volunteers Called-in Registration Table to verify their information.
- ❑ If they are a new volunteer they will need to be given a “Disaster Response Volunteer Application” with volunteer instructions on a clipboard with a pen attached, explain any questions they have relating to the form.
- ❑ Explain when the form is completed they will need to report to the New Volunteer Registration Table.
- ❑ If they are media personnel, direct them to the VRC Director.
- ❑ Victims of the disaster requesting assistance are directed to complete a “Request for Emergency Volunteers Form.”
- ❑ Victims are then referred to an appropriate recovery agency, this information will be given to you at the beginning.
- ❑ For food, clothing etc. donation refer them to the appropriate agency unless it is food for the VRC staff.
- ❑ Provide locations and telephone numbers for associated agencies and donations centers.
- ❑ The greeters answer questions and manage waiting volunteers. Please thank everyone for volunteering, briefly explain the process and ask everyone to be patient or to come back later.

Supplies needed:

Utilize “Go Kit” and/or site materials

Forms needed: Request for Volunteers Form

Disaster Response Volunteer Application

7. DISASTER VOLUNTEER REGISTRATION COORDINATOR Job Description

This position will supervise the Registrars for Disaster Volunteers that will perform the duties below.

DISASTER VOLUNTEER REGISTRARS Job Description

This position will:

- ❑ When the “called in” volunteer arrives at your table you will ask them for their name and retrieve their information from the volunteer database.
- ❑ Verify “called in” volunteer by asking for I.D.
- ❑ Verify the information with the volunteer and any changes to be noted on the form. If you cannot locate their form, have them fill out a new one. Once the information is verified send the volunteer to the Interview Table.

- ❑ For new volunteers make sure the information on the Disaster Response Volunteer Application is complete. Give them the volunteer instruction sheet and then send them to the Interview Table.

Supplies Needed:

Utilize “Go Kit” and/or site materials

8. DISASTER VOLUNTEER INTERVIEWER Job Description

This position will:

- ❑ Take Disaster Response Volunteer Application and review with volunteer-in workman's compensation issues, this information becomes a legal document
- ❑ Assess the volunteer's ability to assist in Disaster Recovery Operations (physically, mentally, emotionally, properly outfitted)
- ❑ Discuss Volunteer's special qualifications
- ❑ Discuss any special equipment volunteer has brought that could be used in recovery
- ❑ Discuss current opportunities and match with appropriate volunteer
- ❑ Explain the need to "check in" and "check out" with volunteer supervisor on site
- ❑ Sign Disaster Response Volunteer Application Form and put in file.
- ❑ Send volunteer to Badging with referral form.
- ❑ Send Signed Disaster Response Volunteer Application to Data Specialist (if computers are available. Otherwise, keep in file).

IMPORTANT: ALL VOLUNTEERS ARE REQUIRED TO SIGN IN AND OUT ON SIGN IN/OUT RECORD SHEET AT SITE DIRECTORS STATION. PLEASE EMPHASIZE TO VOLUNTEER!

****Remember:** disaster registration differs from a normal volunteer intake. There is less time to try to fit each volunteer into an ideal assignment. Refer the volunteer on the spot. It is likely that some volunteers will exhibit the stress of the disaster and extra measures of patience and understanding are needed.

Supplies Needed:

Utilize "Go Kit" and/or site materials

9. DISASTER VOLUNTEER BADGE SPECIALIST

Job Description

This position will:

- Check name on Referral Form with one form of government issued ID
- Take the pictures of all assigned volunteers for badges and event badges if necessary.
- Enter the last name, first name, and job (if applicable, match the color coding for the badges.) Badges will be printed for volunteers with assignments.
- Send volunteers proceed to the Safety Briefing Table

Supplies Needed:

Utilize "Go Kit" and/or site materials

10. SAFETY BRIEFER

Job Description

This position will:

- Ensure all attendees to the Safety Orientation have gone through Volunteer Registration and Interview Process
- Explain time element in waiting
- Brief Volunteers according to the “Safety Briefing”
 - 3a. Known and potential Hazards
 - 3b. Prescribed precautions to take
 - 3c. Recommended/Required protective equipment
 - 3d. Projected weather
- Have Volunteers sign “Safety Orientation Attendance Form”.
- Stage Volunteers for Transportation
- Assign volunteers with equipment to appropriate groups

Supplies Needed:

Utilize “Go Kit” and/or site materials

Safety Orientation Attendance Form

11. Job Trainers

- ❑ Provide additional training for some of the volunteer's particular disaster job.
- ❑ Read Specialized Training sheet, emphasizing the importance of following supervisors instructions at the worksite
- ❑ Encourage everyone to attend a debriefing at these locations when their shift is completed
- ❑ When specialized job training is complete explain where volunteers should meet the transportation to their worksites is transportation is provided.

Supplied needed:

Utilize "Go Kit" and/or site materials

GO KIT

Utilize office supplies at sight if possible. Keep track of all supplies to reimburse and/or refurbish the site at time of demobilization.

30 Pens

10 Clipboards

5 Pencils

5 Highlighters

Paper for Printer

2 Post it notes

2 Staplers/Staples

2 Tape Dispensers/Tape

2 Scissors

2 Battery Operated Clocks

2 Boxes Of Paper Clips

2 Scissors

2 Legal Pads

20 Manilla Folders

10 phone books

20 city maps

20 county maps

Sheet with cell phone numbers of United Way of Western Nebraska, Scotts Bluff County Health Department, Region 22 Emergency Management and EOC, Scotts Bluff County Volunteer Center, Greater Nebraska Panhandle Chapter of the American Red Cross, Panhandle Region Medical Response System, and Directory of Services