NEBRASKA

EMERGENCY ASSISTANCE TO A HAZARDOUS MATERIALS INCIDENT

Updated: June 2020

June 2020

IMPORTANT NOTICE

If a significant hazardous material spill occurs and threatens life safety, environment or critical infrastructure, a state supported hazmat team may be dispatched using the following procedure:

In the event that you desire additional assistance with the management of a hazardous materials incident, the incident commander or local emergency manager must contact the Nebraska Emergency Management Agency at the following numbers:

Daytime Business Hours:	(402) 471-7421
Evenings, weekends, holidays:	(877) 297-2368

An on-call watch officer will return your call if outside of normal office hours.

Advise the person who answers the phone that you have a hazardous materials spill and desire assistance. Make sure you give the person your name, organization, location of the incident and your return phone number. Specific information must be given including, but not limited to, the type of chemical spilled, the size of the spill, and any life safety issues. A Hazardous Materials Information form is included in Section 3: Resource Tracking.

All expenses of the incident must be tracked in order for reimbursement to occur. Tracking sheets are available in Section 3: Resource Tracking. As the total incident cost approaches $25,000, a second notification must be made to NEMA. A disaster declaration and approval of the Governor will be needed to expend more than the $25,000 limit.

A more detailed account of what is expected is available in Section 2: Activation of Response Entities.

Local State Patrol Dispatch Office: _____

Nearest State Emergency Response Team: _____

Introduction

This guide has been established to assist in the activation of a state response to a hazardous materials release and is based on information gathered from the Nebraska Emergency Management Act, standard operating guidelines (SOG) of the Nebraska Hazardous Incident Team (NHIT) and the letter of agreement with the State Emergency Response Teams (SERT).

This guide should be used as a source of reference and is divided into the following sections:

Section 1: Hazmat Response Resources

This section contains the locations of the State Emergency Response Teams (SERT), the Nebraska Hazardous Incident Teams (NHIT), the Civil Support Team (CST), and the CBRNE Enhanced Response Force Package (CERFP) including contact information and general resource capabilities of these teams.

Section 2: Activation of Response Entities

This section contains general information and activation procedures for responding parties and further explains the limit on funds that are available to the entity that requests a hazmat response.

Section 3: Resource Tracking

This section contains resource tracking sheets, sign in sheets, a local emergency declaration form and other pertinent information.

Section 1: Hazmat Response Resources

State Activated Resources:

Nebraska Hazardous Incident Team

The Nebraska Hazardous Incident Team (NHIT) includes members from the State Patrol, State Fire Marshal and Department of Environment and Energy. Members are employees of their respective agencies and reside across the state. A NHIT member or team is dispatched through the Nebraska State Patrol. Four NHIT Trailers are strategically located with the members to ensure a quick response to an incident and are located in the Counties of Lancaster, Madison, Lincoln and Cheyenne. The NHIT is considered a State response asset; therefore, a Governor's declaration is not needed to activate this response.

State Emergency Response Teams

Previously known as "MOU Hazmat Teams" teams are located in Beatrice, Bellevue, Columbus, Grand Island, Hastings, Omaha, Norfolk, North Platte, McCook (Red Willow Rural) and Scottsbluff. Each department has a team of hazardous materials technician level, incident commander and safety officer personnel.

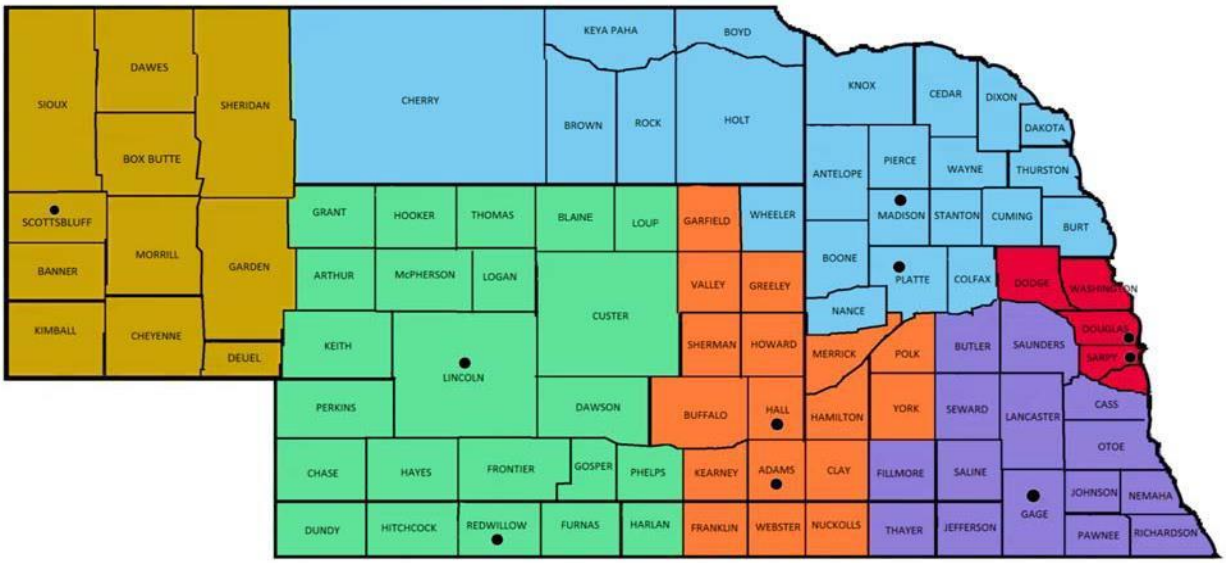


FIGURE 1: STATE MAP INDICATING THE LOCATIONS OF THE 10 SERTS

Response members of either the SERT/NHIT will assume positions in the incident command structure, but in no instance will they assume the position of incident commander.

National Guard Assets

72nd Civil Support Team (CST)

The mission of the CST is to support civil authorities at a domestic CBRNE incident site by identifying CBRNE agents/substances, assessing current and projected consequences, advising on response measures, and assisting with appropriate requests for additional support. It is a federally funded team with 24/7 mission readiness and fully integrates into the Incident Command System.

The CST includes 22 subject matter experts who specialize in detection and identification of unknown hazardous materials. The members can deploy as a full team or as a customizable support package. The CST is prepared to move out within 90 minutes of notification.

Nebraska CBRNE Enhanced Response Force Package (CERFP)

The mission of the CERFP is to respond to a chemical, biological, radiological and nuclear (CBRN) incident and assist local, state and federal agencies in conducting consequence management by providing capabilities to conduct patient decontamination, medical triage, fatality search and recovery, stabilization and casualty search and extraction.

The CERFP is regional response team with members from both Army and Air National Guard. There are 200+ personnel who are trained to a minimum of awareness level. Specialty training includes incident command, decontamination and search and recovery. The CERFP is prepared to move within 6 hours of notification.

Activation of National Guard Assets

- Incident Occurs
- IC identifies need for the CST or CERFP
- IC or local emergency manager contacts State EOC (NEMA) at (877) 297-2368
- State EOC contacts NEMA Assistant Director
- NEMA Assistant Director contacts TAG and Governor
- Governor approves activation and JOC is informed
- JOC notifies unit of deployment
- Resources deploy within 90 minutes (CST) or 6 hours (CERFP)

FIGURE 2: ACTIVATION PROCESS FOR NATIONAL GUARD RESOURCES

Emergency Contact Numbers

	Day Phone	After Hours
Nebraska Emergency Management Agency	(402) 471-7421	(877) 297-2368
State Patrol Dispatch		
Troop A (Omaha)	24 Hour #	(402) 331-3334
Troop B (Omaha)	24 Hour #	(402) 331-3334
Troop C (Lincoln)	24 Hour #	(308) 479-4921
Troop D (North Platte)	24 Hour #	(308) 535-8270
Troop E (North Platte)	24 Hour #	(308) 535-8270
Troop Headquarters (Lincoln)	24 Hour #	(402) 479-4921
State Emergency Response Teams		
Beatrice Fire	24 Hour #	(402) 223-4080
Bellevue Fire	24 Hour #	(402) 593-4111
Columbus Fire	24 Hour #	(402) 910-8490
Grand Island Fire	24 Hour #	(308) 385-5370
Hastings Fire	24 Hour #	(402) 461-2350
Norfolk Fire	24 Hour #	(402) 644-8700
North Platte Fire	24 Hour #	(308) 535-6782
Omaha Fire	24 Hour #	(402) 444-5716
Red Willow Western Rural	24 Hour #	(308) 345-3450
Scottsbluff Fire	24 Hour #	(308) 436-6666
Nebraska Hazardous Incident Team (NHIT)		
Nebraska State Patrol	(402) 471-4545	
Nebraska Fire Marshal	(402) 471-2027	
Nebraska Department of Environment and Energy	(402) 471-2186	(402) 471-4545
National Guard Assets		
72nd Civil Support Team	(402) 471-7421	(877) 297-2368
Nebraska CBRNE Enhanced Response Force Package	(402) 471-7421	(877) 297-2368
Spill Reporting		
Nebraska Department of Environment and Energy	(402) 471-2186	(402) 471-4545
Union Pacific Railroad	24 Hour #	(888) 877-7267
Burlington-Northern Santa Fe Railroad	24 Hour #	(800) 832-5452
CHEMTREC	24 Hour #	(800) 424-9300

Section 2: Activation of Response Entities

In the event of a large release that overwhelms the response capacities at the local level outside resources may be requested. The following guidelines will be used in determining what level of resources are requested and thus allocated.

Nebraska Hazardous Incident Team (NHIT)

The local fire chief or emergency manager may request a NHIT response by contacting their State Patrol troop area office. NHIT members are trained to a hazmat technician level and will serve in an advisory role in most situations. Should the response expand, other NHIT members will be requested and a response team will be initiated.

NHIT members are employees of their respective State agencies and any response by the NHIT is the responsibility of that agency, therefore no expenses shall be incurred by the local entity requesting them.

State Emergency Response Team (SERT)

The local fire chief or emergency manager may request a SERT response if the local response capacities are overwhelmed, a spill is too large to contain, there is a lack of local expertise or a NHIT member has determined the necessity of a larger response.

The Nebraska Emergency Management Agency must be notified if a SERT is called out. If the response exceeds the limit set below a disaster declaration must be signed and sent in.

To request a SERT call the closest MOU hazmat team. It is the responsibility of the local Incident Commander or their designee to:

a. Call NEMA to advise them of the request for the team.

b. Call the local emergency manager, advise them of the incident, that a team has been requested and request the local EM complete and send an Incident Statue Report to NEMA.

c. When the hazmat team arrives on scene complete a check-in sheet recording the time of arrival, personnel by name and vehicles by type.

d. Request an approximate cost per hour from the hazmat team leader and keep track of the dollars obligated. Any costs over $25,000 dollars will be the responsibility of the local jurisdiction unless (all three conditions must be met):

i. NEMA has been advised of the need for the hazmat team to remain at the scene.

ii. A local declaration of emergency has been declared, and

iii. The Governor's Office has approved continued funding of the response by issues a Proclamation of a State Declaration of Emergency.

e. When the hazmat team demobilizes, complete the check-out portion of the check-in/check-out form including the time of demobilization.

Source: Governor's Emergency Fund Guidelines for Public Officials – January 2018

Reimbursement Billing

All documentation from the incident must be received, reviewed and approved by the Incident Commander and mailed to NEMA. Under State law and regulations, if NEMA does not receive the documentation identified above, NEMA will not reimburse the team and the payment will become the responsibility of the requesting local jurisdiction.

Bills must be submitted to NEMA within 30 days of the incident.

Reimbursement requests should be sent to NEMA c/o Operations Section Chief at 2433 NW 24th Street, Lincoln, NE 68524.

72nd Civil Support Team (CST) & CBRNE Enhanced Response Force Package (CERFP)

The CST or the CERFP are deployed through the State Emergency Operations Center by NEMA under authorities and direction of the office of the Governor. Deployment of either team must have the approval of the Adjutant General and the Governor. Local resources must be overwhelmed (response capabilities aren't available at the scene or through mutual aid) at time of request.

Information Required at Time of Request

When requesting a state/federal hazmat resource the following information must be provided to the responding team:

Incident size & location (private, State or Federal land)
Life safety issues (has an evacuation been ordered)
Chemical released (is it an extremely hazardous substance)

Section 3: Resource Tracking

Below are several documents that will be necessary in a large hazmat spill and must accompany the final bill submitted to NEMA for reimbursement.

Sample County Disaster Declaration

If response nears the limit of $25,000, a disaster declaration must be completed and sent into NEMA. A sample form is included in attachment 3 of the county's Local Emergency Operations Plan, Basic Plan.

Hazardous Materials Information Form

Gather as much information as possible prior to calling in a hazmat team and/or reporting to NEMA. A sample form is attached, but other forms may be used.

ICS 203 Organization Assignment Form

ICS 203 should be completed upon arrival of a hazmat team and will depict roles and responsibilities of the team as it relates to the overall scene. Members of a responding team should not be considered the IC but may take part in a unified command providing technical expertise.

ICS 211 Incident Check-In List

ICS 211 should list all resources brought to scene and should be reflective in the final bill submitted to NEMA. Resources not listed on the ICS 211 but billed will not be paid.

Hazardous Materials Information Form
For Responders / Dispatchers / On-Site Teams

Essential Information:

1. Scene **LOCATION** (be specific):_____

2. **CONTACT PERSON** (Name):_____

   Contact Telephone number: _____

3. **COMMAND POST LOCATION**: _____

4. **RADIO FREQUENCY**: _____

5. **CHEMICAL NAME/PLACARDS/UN NUMBER**: _____

6. Any **LEAKS, SPILLS, or FIRES**: _____

Secondary Information:

1. Any **SHIPPING PAPER** information: _____

2. **HAZARD CLASS(ES)** : _____

3. **SHIPPER** or **CARRIER** Name: _____

4. **CONTAINER SHAPE**: _____

5. **AMOUNT**:_____

6. Number of **INJURIES** or **EXPOSURES**: _____

7. **WEATHER**: _____Wind Speed:_____ Direction: _____

   Forecast: _____

8. Any Streams, Lakes, Rivers nearby: _____

9. What is the **IMMINENT DANGER**: _____

   TO **WHOM**: _____

10. Time**:** _____Date:_____Nearest City: _____ County:_____

<u>RESPONDERS</u> should <u>COMMUNICATE</u> this vital information
<u>DISPATCHERS</u> should <u>ASK FOR</u> this vital information

ORGANIZATION ASSIGNMENT LIST (ICS 203)

1. Incident Name:	2. Operational Period: Date From: Date To: Time From: Time To:

3. Incident Commander(s) and Command Staff:	
IC/UCs	
Deputy	
Safety Officer	
Public Info. Officer	
Liaison Officer	

4. Agency/Organization Representatives:	
Agency/Organization	Name

5. Planning Section:	
Chief	
Deputy	
Resources Unit	
Situation Unit	
Documentation Unit	
Demobilization Unit	
Technical Specialists	

6. Logistics Section:	
Chief	
Deputy	
Support Branch	
Director	
Supply Unit	
Facilities Unit	
Ground Support Unit	
Service Branch	
Director	
Communications Unit	
Medical Unit	
Food Unit	

7. Operations Section:		
Chief		
Deputy		
Staging Area		
Branch		
Branch Director		
Deputy		
Division/Group		
Division/Group		
Division/Group		
Division/Group		
Division/Group		
Branch		
Branch Director		
Deputy		
Division/Group		
Division/Group		
Division/Group		
Division/Group		
Division/Group		
Division/Group		
Division/Group		
Division/Group		
Air Operations Branch		
Air Ops Branch Dir.		

8. Finance/Administration Section:	
Chief	
Deputy	
Time Unit	
Procurement Unit	
Comp/Claims Unit	
Cost Unit	

9. Prepared by: Name: _____ Position/Title: _____ Signature: _____

ICS 203	IAP Page _____	Date/Time: _____

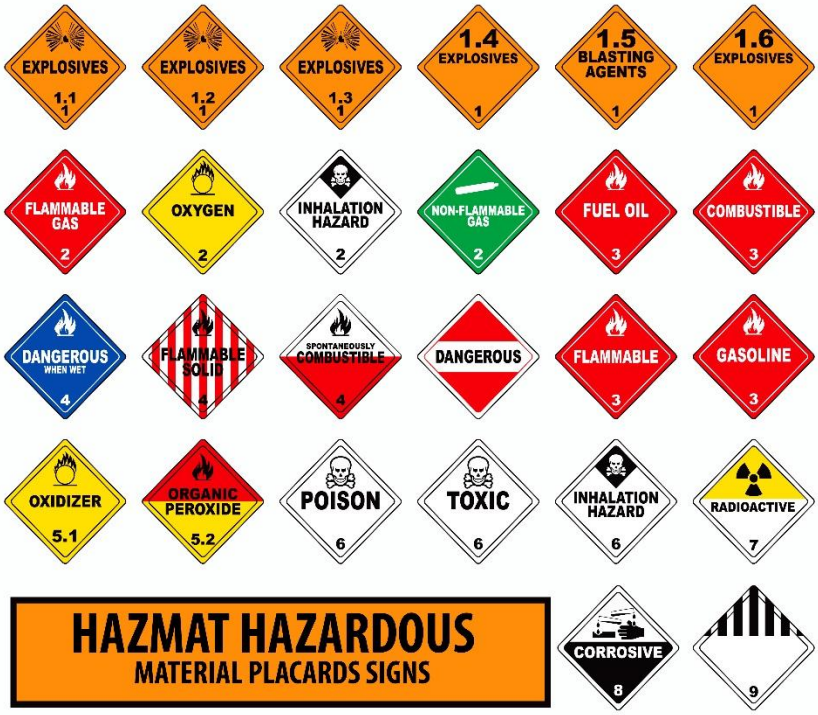
INCIDENT CHECK-IN LIST (ICS 211)

1. Incident Name:	2. Incident Number:	3. Check-In Location (complete all that apply):					4. Start Date/Time:
		☐ Base	☐ Staging Area	☐ ICP	☐ Helibase	☐ Other	Date: Time:

Check-In Information (use reverse of form for remarks or comments)

5. List single resource personnel (overhead) by agency and name, OR list resources by the following format:							6. Order Request #	7. Date/Time Check-In	8. Leader's Name	9. Total Number of Personnel	10. Incident Contact Information	11. Home Unit or Agency	12. Departure Point, Date and Time	13. Method of Travel	14. Incident Assignment	15. Other Qualifications	16. Data Provided to Resources Unit
State	Agency	Category	Kind	Type	Resource Name or Identifier	ST or TF											

ICS 211	17. Prepared by: Name: _____ Position/Title: _____ Signature: _____ Date/Time: _____



This guide was prepared by:
Nebraska Emergency Management Agency
2433 NW 24th Street
Lincoln, NE 68524
(402) 471-7421
www.nema.nebraska.gov