Meeting Minutes
September 13, 2013, 0900 CST
1819 Farnam Street, 3rd Floor, Jesse Lowe Conference Room, Omaha, NE

Meeting comes to order

1. **Introduction of voting members present**

First Name	Last Name	Agency	Attendance
Mark	Conrey	Communications	X
Tom	Shaffer	Urban Law Enforcement	X
Bill	Bowes	Rural Fire	
Shane	Hunter	Urban Fire	X
Paul	Johnson	Douglas County	X
Larry	Lavelle	Sarpy County	X
Steve	Oltmans	Omaha Mayor's Office (Chair)	
Kevin	Pokorny	Rural Law Enforcement	X
Lynn	Marshall	Emergency Management	X
Bill	Pook	Washington County	X
Dennis	Snook	Critical Infrastructure/Key Resources	X

2. **Review & approval of meeting notes from the previous meeting**
   Kevin Pokorny made a motion to approve the July 12, 2013 meeting minutes. Mark Conrey seconded the motion; the motion passed by consensus.

Discussion Items

1. **Homeland Security Grants Position – Gail Braun**
   The City of Omaha is asking Douglas County, Sarpy County, and Washington County to consider cost-sharing for the 2014 Homeland Security Grants Position. Each county is asked to contribute $6,197.25 for a total of $18,591.75. The FY2013 Grant Management & Administration funds provide for 5% of the total FY2013 State Homeland Security Grant to be allocated to this position; additionally, the City of Omaha has allocated $22,723.25 to fund this position. A motion was made to support the Homeland Security Grants Position lasting through 2014 and beginning on January 1, 2014 and lasting through 2014. The motion was passed by roll call vote.

   Dennis Snook made a motion that use of M&A funding at 5% should come from all projects across the board as presented in the current budget. This motion was amended to acknowledge the committee will accept the 5% from NEMA for the Homeland Security Grants Position with further discussions to determine how the $18,591.75 will be generated. This motion was seconded by Bill Pook; the motion passed by consensus.

   Gail Braun will send a revised memo to all impacted jurisdictions. Due to budget restraints, work plans will need to be reworked, which may result in an additional meeting before the next UASI meeting on November 8.

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Updates and Reports

1. **Tri-County/UASI management & Administration update – Gail Braun**
   The biannual strategy report was completed and submitted on August 14. The 2013 Homeland Security work plan was submitted to NEMA on August 16. The Omaha Fire Department's request for personal protection equipment was denied but was replaced with a training for collapsed trench training. All questions regarding procedures or filling out forms can be directed to Phil Ruhe.
2. **Financial update & report – Scott Crites, City of Omaha Finance Department**
   No financial update is available at this time; the budget will be updated and electronically distributed.
3. **Standing committee reports**
   a. **Emergency Management/Planning, Exercise & Training (PET)** : Lynn Marshall, Sarpy County Emergency Management
   Emergency management continues to meet monthly. Those in attendance at the last PET meeting were supportive of the Homeland Security Grants Position and encouraged funding allocation to be based on population. The 2013 work plan will was submitted; however, it will need to be amended to reflect the 5% budget decrease. FY2011 and FY2012 grant funds are nearly spent out. The next PET meeting will be held on October 7; following this meeting, an updated PET calendar will be distributed.
   b. **Communications**: Mark Conrey, Douglas County 911 Communications
   Each agency must begin to develop plans to replace their radios that have end of life dates in the next five years. The CAD upgrade is scheduled for the morning of September 24; this upgrade will fix the mobile data issues. The Fire Records Feed has been stabilized. All data in the CAD is available in the report data warehouse; anyone requiring access to this information should notify their agency. The E911 controllers are connected between Nebraska and Iowa on the Platte River allowing for redundancy and resiliency. A legislative study will begin in late September to determine how Nebraska will implement Next Generation 911. The 911 Regionalization Study has been submitted to the state political leaders to determine a feasible solution; a decision is expected in the next 60 days. The timeline for the connectivity between NRIN and Next Generation 911 is unknown.
   c. **Critical Infrastructure/Key Resources (CIKR)**: Dennis Snook, OPPD
   CIKR had a brainstorming meeting in July; from this meeting, a leadership committee consisting of about 16 businesses and government agencies was formed to develop a statewide initiative to tie critical infrastructure and key resources to emergency management and bridge businesses into emergency management. Three options to achieve this goal were discussed: 1) work with Safeguard Iowa to adapt and provide a Nebraska affiliate while using Safeguard Iowa's infrastructure to reduce costs; 2) establish a non-profit organization with a board that includes an individual dedicated to statewide outreach; and 3) merge with an established non-profit. Funding for this initiative may be available through NEMA or FEMA.
   d. **Urban Law Enforcement**: Lt. Tom Shaffer, OPD
   Officers were sent to an advanced ordinance class in July; currently 75% of the bomb technicians have attended the training. Exercise planning continues.
   e. **Rural Law Enforcement**: Captain Kevin Pokorny, LaVista PD
   FY2012 Grant was sent back to NEMA with the required changes; no feedback on the grant has been received. A school response planning and protocols seminar will be held on September 25.
   f. **Urban Fire**: B/C Shane Hunter, Omaha Fire and Brad Hildebrandt, Omaha Fire Department
   The First National Bank Tower tabletop exercise with Blue Cell was successful. A full scale exercise will take place on the morning of October 23. Mutual aid response agreements are being revised and

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recreated to ensure all SOPs among the Tri-County fire entities are consistent. A working group consisting of representatives from each fire entity will be convened to review and revise the SOPs for consistency. The FY2012 grant is being spent out on equipment.

g. **Rural Fire**: Chief Bill Bowes, Papillion Fire
No report.

4. **Reports from other associated Homeland Security Federal Grant Programs**
   a. **Omaha Metropolitan Medical Response System (MMRS)** – Phyllis Dutton
   MMRS is working to spend out their grant before the end of the contract period. Two items were ordered in March under the FY2011 grant; however, the FDA put a hold on the items. The items must be received by October 9 or MMRS will not be able to pay for them with FY2011 grant funds resulting in $25,000 from the FY2011 grant being returned. MMRS is holding an evacuation training event on October 16 that will include all 22 area hospitals; the state requested a bed tracking system be included in the training. The Mayor's Exercise revealed issues with two health insurance claim (HIC) forms; a committee is reviewing these forms. The Nebraska Orthopedic Hospital held a fecal contamination exercise on September 12.
   b. **Citizen Corps Program** – Tom McMahon, United Way of the Midlands presented by Denise Bulling
   CERT class will be held on September 13-15 at the Salvation Army. Registration can be completed at www.tircountycert-ne.org. MRC is assisting with Douglas County Points of Dispensing exercise September 20 and OMMRS Hospital Evacuation exercise on October 16. 200 volunteers are needed for the OMMRS Hospital Evacuation exercise; those interested in volunteering should contact Tom McMahon at tmcmahon@uwmidlands.org. The Fire Explorers kickoff is September 16; contact Dave Mann for more information. VIPs looking for a Catholic chaplain; contact Joel Strominger for more information. Neighborhood Watch continues to grow. Members agreed to focus its efforts on information sharing, supporting one another, and developing a Severe Weather project for the spring. Rod Edwards from the Mayor's office has agreed to represent that office on the Council.

5. **Public Policy Center Report –** Denise Bulling
   A NRIN governance group has been meeting to determine costs for the jurisdictions; they are also working with NPPD to create a marketing campaign to be used in conjunction with the cost information. The Nebraska Public Safety Communications Council is meeting on Monday, September 23; it is anticipated the Brenda Decker will be revealing Nebraska's FirstNet grant plans. The state preparedness report meeting will be held on October 23 to update the state THIRA and improve planning; representatives from Tri-County are requested to attend. A revised state strategy for Homeland Security will be reviewed during this meeting. Membership of the Homeland Security Policy Group is anticipated to be expanded to include a CIKR representative and will take on the role of a senior advisory council. The Training, Exercise, and Planning Workshop will be held on October 24 at the Center for People in Need in Lincoln, Nebraska; an updated calendar, surveys, and other information will be needed for the Workshop.

Action Items

1. **Change to FY2013 SHSG work plan budget to include funding for management and administration (M&A)**
   This will be discussed at the next meeting.

Public Comment

The University of Nebraska-Omaha will be holding an active shooter exercise on September 13, 2013.

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Upcoming events & next meeting

The next meeting will be held November 8, 2013 at 9:00 am in the Jesse Lowe Conference Room.

Tri-County UASI meetings are scheduled every two months, on the second Friday of those months at 9:00 AM. The 2014 meeting dates are as follows:

Friday, January 10	Friday, July 11
Friday, March 14	Friday, September 12
Friday, May 9	Friday, November 14

Agendas and minutes are posted on the Public Policy Centers' Nebraska Homeland Security Planning website at: http://homelandplanning.nebraska.edu/petregions/tricounty.php

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