Meeting Minutes
July 11, 2014, 0900 CST
1819 Farnam Street, 3rd Floor, Jesse Lowe Conference Room, Omaha, NE

Meeting comes to order

1. **Introduction of voting members present**
   Marty Bilek, chair, called the meeting to order at 9:03 AM.

First Name	Last Name	Agency	Attendance
Marty	Bilek	Chair, Omaha Mayor's Office	X
Gail	Braun	Omaha Mayor's Office	X
Mark	Conrey	Communications	X
Travis	Harlow	Rural Fire	X
Brad	Hildebrandt	Urban Fire	
Paul	Johnson	Douglas County	X
Rich	Lally	Rural Law Enforcement	X
Lt. Jay	Leavitt	Urban Law Enforcement	
Lynn	Marshall	Sarpy County	X
Bill	Pook	Emergency Management	X
Dennis	Snook	Critical Infrastructure/Key Resources	
Shawn	Thallas	Washington County	X

Other in attendance: Greg Andersen (DotComm), Phyllis Dutton (OMMRS), Kevin Griger (Sarpy County Sheriff's Office), Terry Haese (Omaha Airport Authority), Shane Hunter (Omaha Fire Department),Robert Lindstion (Eppley Airport Fire), Shannon McVaney (Sarpy County Emergency Management Agency), Dave Points (Washington County Sheriff's Office), Dustin Rief (Omaha Public Works), Kurt Strachota (Bellevue Fire Department), Hayley Sutter (Public Policy Center), Lee Tomlinson (Omaha Police Department), and Janell Walther (Public Policy Center)

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2. **Open Meeting Law Information – verification of public notice, availability of copy of law in the meeting location – NEB. REV. STAT. §§ 84-1407 THROUGH 84-1414 (1999, Cum. Supp. 2006, Supp. 2007)**
   A copy of the Open Meeting Law Information was available in the meeting room.
3. **Review & approval of meeting notes from the previous meeting**
   Bill Pook made a motion to approve the minutes. Shawn Thallas seconded this motion; the motion passed by consensus.

Discussion Items

No items.

Updates and Reports

1. **Tri-County/UASI management & Administration update** –Gail Braun
   a. **June 11, 2014 NEMA monitoring visit recap**
      The NEMA monitoring report was excellent with no recommendations or corrective findings noted. The NEMA report concluded with "The Tri-County area's records are impeccably kept, readily available, and clearly show the efforts toward the grant funded program. Thank you."

b. **FY2014 SHSG Workplan – (covered in standing committee reports)**
The total Tri-County FY2014 SHSG allocation is $457,689, including $20,000 that will be MOU'ed to Omaha Fire Department HazMat team and $20,000 that is being MOU'ed to Bellevue Fire Department for the HazMat team; additionally, $120,000 has been allocated for MMRS and $107,000 has been allocated for law enforcement, per the grant guidelines. The FY2014 grant is approximately $4,000 more than the FY2013 grant.

2. **Financial update & report – Scott Crites, City of Omaha Finance Department reported by Gail Braun**
The FY2011 and FY2012 grant will close on August 31, 2014. All unallocated funds will be reallocated to a different jurisdiction.

3. **Standing committee reports**
   a. **Emergency Management/Planning, Exercise & Training (PET)**: Bill Pook, Region 5-6 Emergency Management Agency
   Emergency management has not meet since the last meeting.
      i. **PET Sub-Committee**, Whitney Shipley, Douglas County Emergency Management Agency
      The total allocation for the PET Sub-Committee is $121,275. $10,000 has been allocated to the Nebraska Preparedness Partnership (NPP) to continue the project begun last year to foster the partnership between the private and public sector. $4,775 has been allocated for Citizen Corps outreach and program support; $6,500 has been allocated to support training of the five Citizen Corp groups (Medical Reserve Corps, Fire Corps, CERT, volunteers, and Neighborhood Watch). $25,000 has been allocated for the Fort Calhoun exercise which involves training with the local communities in conjunction with exercises that are already being conducted; Hazmat/RAE Systems Metering Training it planned; $14,000 has been allocated for Advanced ICS Training. Two ICS position-specific trainings will be funded with the FY2013 grant and two ICS position-specific trainings will be funded with the FY2014 grant. $31,000 has been allocated for two badging machines and associated software. The next PET Subcommittee meeting will be held on August 4, 2014 at the Public Safety Training Center.
   b. **Communications**: Mark Conrey, Douglas County 911 Communications
   The County will be voting on a public safety bond issue; the major goal of the bond would be to change the radio infrastructure due to end of life issues. Public safety agencies in Douglas County were briefed to ensure the users of FirstNet are involved early in the development of public safety broadband in Nebraska. During the Mayor's exercise at Offutt Air Force Base, a National Guard helicopter was successfully connected to the hospital without issue even though they were not on the same system.
   c. **Critical Infrastructure/Key Resources (CIKR)**: Dennis Snook, OPPD reported by Gail Braun
   Gail Braun and Marty Bilek attended the focus group in support of the Nebraska Preparedness Partnership project on June 27; about 25 people were in attendance. $10,000 has been allocated to support this project using 2014 funds.
   d. **Urban Law Enforcement**: Lt. Jay Leavitt, OPD reported by Rich Lally
   Reported under Rural Law Enforcement
   e. **Rural Law Enforcement**: Rich Lally, LaVista PD
   $12,000 has been allocated for an active shooter exercise at the Douglas County Courthouse; the training will focus on the courthouse deputies and the control room civilians who respond to duress alarms. $8,130 has been allocated for up to 20 officers from Southwest Metro and Washington County

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SWAT teams to attend SWAT sniper training. The OPD will be doing a bomb robot upgrade; the total cost of the upgrade will be $60,000, however, only $43,000 has been allocated and the remaining $17,000 will funded through the Department. $11,500 has been allocated for five ballistic shields for school resource officers in Douglas County and two or three ballistic shields for OPD's K9 unit.

f. **Urban Fire**: Shane Hunter, Omaha Fire Department
Urban Fire has prioritized ballistic protection for advanced EMS delivery of which $40,000 has been allocated. Urban Fire will be participating in the Advanced ICS training.

g. **Rural Fire**: Travis Harlow, Bellevue Fire
Rural Fire would like to thank the Working Group for the support to purchase the rescue boat.

4. **Reports from other associated Homeland Security Federal Grant Programs**
   a. **Omaha Metropolitan Medical Response System (MMRS)** – Phyllis Dutton, OMMRS
   $20,000 has been allocated to support the salary of the Medical Reserve Corps Coordinator, and $10,000 has been allocated to support the Nebraska Behavioral Health Conference. A cybersecurity exercise for hospitals will be held on September 19; $2,000 has been allocated for this exercise; $7,000 has been allocated for a full scale evacuation exercise at the Bellevue Medical Center will be held on April 16, 2015; $5,000 has been allocated to support continuing education units for the Iowa Western Medical Reserve Corps personnel training; $1,400 has been allocated for the MRC EMS supplies bags; $3,967 has been allocated for Prussian Blue, which is used during a radiation exposure; $30,498 has been allocated for portable shelters with corridors, $12,721 has been allocated for generators, and $13,724 has been allocated for trailers; these can be used as a treatment center or triage area. Melanie Bates requested $12,350 for Stryker stretchers for the Omaha Fire Department; $1,340 has been allocated for general MMRS shipping and supplies.
   b. **Citizen Corps Program** – Erin Payne, OPD reported by Gail Braun
   The Tri-County Citizen Corps program met on June 20 and had good representation from law enforcement, police, emergency management, the Red Cross, Salvation Army, Health Department, Omaha Mayor's Office, and all four counties. Erin gave a presentation for the Blair Long term Recovery Group on July 10; Blair has expressed interest in forming a CERT team and holding train-the-trainer events. National Night Out is August 5.
5. **Public Policy Center Report –** Denise Bulling, Public Policy Center report by Janell Walther
The Great Plains Disaster Behavioral Health Conference will be held on July 25 in Omaha, NE and is approved for psychologist CEUs; OMMRS is a sponsor. A Nebraska School Safety & Security Conference will be held in Broken Bow on August 7-8. The conference will include presentations on threat assessment in schools and is approved for law enforcement continuing education. The target audience for this conference is law enforcement, school representatives, emergency managers, and first responders. Registration is free and meals are included courtesy of the North Central Region. The next meeting of the NPSCC will be held on August 27 at 1:30 PM in Lincoln, NE.

<u>Action Items</u>

1. **Approval of Tri-County FY2014 SHSG Work plan and authorization to submit on behalf of Tri-County PET Region Working Group ahead of the July 16, 2014 deadline**
Lynn Marshall made a motion to approve the updated workplan provided by Gail. Bill Pook seconded the motion; the motion passed by consensus.

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Public Comment

Rear Admiral William Roberts, a Navy medicine senior health care executive and commandant of the Medical Education and Training Campus in Fort Sam Houston, will be giving a presentation for leadership and staff in the Omaha Metro area on July 17 from 8:30-9:30 am in the Immanuel Medical Center Conference Center. The presentation will focus on the Navy Medicine's humanitarian assistance/disaster response missions, research and development, battlefield medicine, and the Navy Medicine's role in the Maritime Strategy. This presentation is part of the Omaha Navy week events.

Shawn Thallas made a motion to adjourn the meeting; the meeting adjourned at 9:30 am.

Upcoming events & next meeting

The next meeting will be held Friday, September 12, 2014 at 9:00 am in the Jesse Lowe Conference Room.
The last meeting in 2014 will be held Friday, November 14

Agendas and meeting minutes

Agendas and minutes are posted on the Public Policy Centers' Nebraska Homeland Security Planning website at:
http://homelandplanning.nebraska.edu/petregions/tricounty.php

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ACRONYM LIST

AEL	Authorized Equipment List
ATAP	Association of Threat Assessment Professionals
CERT	Community Emergency Response Teams
CIKR	Critical Infrastructure/Key Resources
DHS	Department of Homeland Security
EMS	Emergency Medical Services
FY	Fiscal Year
GIS	Geographic Information System
GMS	Grants Management System
HPP	Hospital Preparedness Program
ICS/EOC	Incident Command System/Emergency Operations Center
IJ	Investment Justification
MMRS	Metropolitan Medical Response System
MRC	Medical Reserve Corps
MSA	Metropolitan Statistical Areas
NEMA	Nebraska Emergency Management Agency
NFPA	National Fire Protection Association
NPP	Nebraska Preparedness Partnership
OCIO	Office of the Chief Information Officer
OFD	Omaha Fire Department
OMMRS	Omaha Metropolitan Medical Response System
OPD	Omaha Police Department
OPPD	Omaha Public Power District
PET	Planning, Exercise, and Training
POC	Point of Contact
PPC	Public Policy Center
RDU	Rapid Deployment Unit
SHSG	State Homeland Security Grant
UASI	Urban Area Security Initiative

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