

July 17th, 2019 – 1300 Hours
Hastings (Adams County)
South Central PET Region
Minutes

Present: Brian Woldt; Darrin Lewis; Ron Pughes; Logan Leuking; Kirt Smith; Brandon Myers; Tim Lewis; Chief Falldorf; Jill Harvey; Merci Suarez; Dawna Whitcomb; Ron Sunday; Joanna Le Moine

- 1) Call to Order – Open Meeting Law
 - a. Brian called the meeting to order at 13:05 hours.
 - b. This meeting operates according to the Open meetings Act.
- 2) Review and approve the agenda
 - a. Kirt moved to approve the Agenda. Darrin seconded the motion. Motion passed.
- 3) Review and approve the minutes from the previous meeting
 - a. Kirt moved to approve the minutes from May's meeting. Darrin seconded the motion. Motion passed.
- 4) NEMA Report –
 - a. Logan mentioned he is working on LEOP's as a focus right now. Then the THIRA/TEPW will be next. Logan checked with the Emergency Managers there on the timing of these two meetings and most don't go to both, so it doesn't matter to them if they are right after the other or separated. He said that Dave will be sending out an email about the NIMS reporting to the Chairmen and they will need responses from each county. Brian asked if he needed to compile them all into one, and Logan said that would be preferred. He said it will be in an Excel spreadsheet.
 - b. Logan mentioned that the Knowledge Center is now live. If someone isn't logged in, or if you want someone else to have a login, send the information to the NEMA Watch Center. You can also use that address if you would like to have another training for this as well. Jill mentioned that she had a request to have one in the Harlan County area as well.
 - c. Merci said they have the FEMA monitoring people at their office this week, but doesn't believe that they are looking at each county's EMPG files, but may possibly be looking at the SCPETR files. She believes that our region is doing it the correct way, with Adams County paying the bill first, and then submitting for the reimbursement. If it is too much, and it is arranged differently, Merci would need to contact Clerks and Treasurers to see when money came in and when it was paid. FEMA wants to see everyone have a written purchasing policy, and not just that you are following the state policy. Many have given the NACO one to Merci when she visits and they will be comparing that with what FEMA wants to make sure it is including everything. Julie is looking to compile all the information and send out all of the requirements that FEMA has for the policy. FEMA is

also wanting to see AAR's for exercises along with sign-in sheets (can use Salamander but make sure it lists date and what it is for). This requirement list is going to be gone into in depth. Merci says to make sure that you have documentation concerning what the exercise is, along with verification that you attended. Some allowed items do not do AAR's so they are working on what FEMA will allow so they can get us the information before we do exercises. She mentioned on the salary portion of the GMS, to put the TOTAL needed in so they will know what is needed yet and where. Merci is still hoping to have the EMPG Workshop to be able to show everyone how to properly submit reimbursements so that it will be easier for everyone.

5) Public Policy Center – Kate Speck

- a. The Public Policy Center is done and no longer needs to be on Agenda.

6) SC LEG Update – Chief Falldorf

- a. For 2019 grant, they are still waiting to hear back from NEMA to see what they will be awarded for this grant year. Their next LEG meeting is tomorrow in Kearney.
- b. Talino Ka-nano Forensic Server Request – NPPD/LCSO
 - a. In the 2018 Grant, they have money available for equipment. He was approached about a Forensic Server to be used by both NPPD and LCSO agencies as well as for the Task Force Group. NPPD/LCSO will cover the cost above what is in the grant as a cost-share for this. Kirt motioned to approved this request for funds. Darrin seconded the motion. Motion passed.
- c. Online Investigation Training
 - b. At the May meeting, a funding request was approved for the training in September which will close out the 2017 grant. They still have \$60 in training left in 2018 grant. The LEG talked to Julie to see if we could use these funds on this training as well, and she approved it. He was told by the trainer that he could buy another seat for this amount, and it does follow their 2018 workplan as well. Kirt motioned to approve this funding request. Darrin seconded the motion. Motion passed.

7) ARC Update – Brian Stephens

- a. Brian Stephens was not present at this meeting, no report given.

8) Old Business

- a. 2016 Grant – Update
 - i. The \$60K in NRIN and \$10K in Credentialing exercises were MOU'd back. We currently have \$1,163.52 left in Citizen Corps. It was discussed that supplies would be purchased. Brandon will put together a list and send it to Dawna, and she asked that he also include shipping in the cost. That will complete this grant.
- b. 2017 Grant – Update
 - i. LEG money is going to be completely spent soon. We have \$10,155.21 in Citizen Corps, and \$10,505.51 in Training money available. We have the \$4,995 in Be Ready NE (discussed further later in the meeting), \$100,000 in NRIN and

\$8,405.26 in NRIN Governance Board funds yet available. It was asked what the Governance Board is for and Dawna said that it is the maintenance fees for the Board until they can get things set up themselves. It was given to us as a middle agency to disperse, and is therefore just a pass-through.

- c. 2018 Grant – Update
 - i. The LEG has spent some of their funds and has projects set up for the remaining \$5,988.88. We have \$11,000 in Citizen Corps available. In System Credentialing she just paid \$8K for licenses and the \$1K remaining is for supplies. We have \$20,000 in Training and \$200,000 in NRIN also available.
- d. Other Financial – Dues, etc.
 - i. We currently have \$8,753.33 in the dues account, and Dawna will deposit the \$1,500 from this year once she has received the dues from everyone.
- e. Training Requests – Jill
 - i. Update on approved training classes
 - 1. The G-191 is completed and all receipts have been submitted. For the COMT in August, they need 3 more people to sign up, and did reduce the number needed for this course. For the G-191 in North Platte, she needs a location and date. Jill will contact Brandon and Joanna for information on that. The LSC has been approved by FEMA, but is not yet on the NEMA site, it will be held in Grand Island. The 300 & 400 in December/January are planned for right now.
- f. Be Ready Nebraska – Darrin & Jon
 - i. Darrin thinks we need someone to manage the Be Ready website. They haven't had time and it needs to be kept up to date. It doesn't look good when it is not kept current. Darrin has the paperwork from the training that he can give anyone who wants to help. Kirt wondered if there might be someone at a college that could intern for this. It was mentioned that the only problem with that is they might not be there for long. Ron said he would take the lead on this if we want. IdeaBank is in Hastings, so they would be local for him and would work good in that way. Tim said he would also be willing to be part of the group to help on this. Brian and Jill mentioned they would attempt to work on it as well.
- g. South Central All Hazards Response Team – Darrin
 - i. Darrin has nothing new to report on this at this time. He has not received any information from Loren on this yet, and it may be sitting in Tim's office. Tim said he will look to see what he has, and will pass along to Darrin.
- h. Update on status of Kearney Co ID printer
 - i. Brian had a conversation with the vendor on the way to the meeting today. It appears that the wrong one was sent out. Their inventories were off, but he has not received the ok to box it up and send it back yet, which he will not be doing until the new one has been delivered. Brian is hoping that the new one will be here soon to resolve this issue.

9) NPSCC Update

- a. NRIN – Jon
 - i. Jon was not present at this meeting to give this report.
 - ii. Kirt asked about the tower for Harlan Co and whether this was ever resolved. Last heard, they were supposed to go check out the site mentioned to see if it would work.
- b. CNRI –
 - i. Tim will also look for the Books/Binders for this in his office.

10) New Business

- a. Begin review of SCPETR Calendar
 - i. Brian mentioned that if you have anything for training or exercises coming up for the rest of 2019, 2020, 2021, 2022 or 2023, to please send the information to Jill. If you are planning anything, please get it on the calendar. There is a big push for ICS classes to be on the calendar for the TEPW, especially for grant funding.
- b. Idea Bank
 - i. Darrin mentioned how we were working back and forth on the Be Ready NE funds for the IdeaBank JIT training video, so he invited Idea Bank to come to the PET meeting to begin bouncing ideas on how we want this video to work. This will not be for each agency to have 5 minutes to describe what they do and how people can help. This will be Just in Time training for responders on how they need to respond to a disaster. He has mentioned the VRC and how it is set up to Idea Bank as well. Dan Peters & RJ Post were here, and want to understand more of the content that we want in the video, what do we want to communicate. Break down: Pre-arrival; When they arrive; During assignment; Post-assignment/Demobilization. Having a parents note for minors, wearing appropriate clothing, bringing appropriate tools, etc. Tim mentioned having a safety skills class for what they are doing as well, such as chainsaws. Darrin mentioned that it would eliminate every spontaneous volunteer you would happen to have. Darrin mentioned having a check-in procedure, being prepared to identify skills set (creating a form as a fillable PDF that can be filled out online), liability release forms (doesn't mean anything if they are checked in under Stafford Act – they would be under your county), etc. Check-in is a process that must be done to help serve community and is not a short process. Darrin doesn't know how deep we want to go into assignments, and making sure there is someone in charge of people to make sure that they are doing things properly. A Standard Safety Brief for everyone in every disaster. Dan mentioned a list of things they had, and Darrin mentioned adding working in teams, Buddy System. Jill wondered if this could be broken into sections, as there are preparedness parts as well as the safety and check-out process. Check out needed for accountability, assignment status, and so they will be able to determine if more needs to be done in that area. Need start & end time for FEMA reimbursement to help the community. Tim also mentioned explaining why the rest period is important. Brian mentioned no looting, and simple

sandbagging procedures. Jill and Darrin mentioned specific tasks that you could see for volunteers in a disaster. What do we need volunteers to do? Darrin mentioned even Volunteer Organizations need to know our procedures in NE and what they need to do when they come. Importance of following protocol, no freelancing in recovery, working with local officials. Darrin also mentioned it is being able to track some of the damages, costs, etc. Dan said they will begin storyboarding and writing a script to go over with us, potentially at next meeting. It was mentioned trying to put on a VRC class and we could get footage of the VRC exercise for the video.

- ii. New class – Whole Immersion Course. They are doing a 2-day version of this class by Blue Cell in Kearney at the EOC. It is limited to 40 people. We are talking about having this in January or February. Darrin checked his calendar and said Monday/Tuesdays would work in that time frame. Advanced Planning Concepts/402 combined class – do we want to host in our area. Darrin thinks that would work great in Grand Island, but not sure about the rest of the area.

11) Good of the Group

- a. There is a Drone Academy next week in North Platte if anyone else wants to sign up.

12) Adjournment

- a. Kirt motioned to adjourn the meeting. Darrin seconded the motion. Motion passed. The meeting was adjourned at 14:43 hours.