Nebraska Emergency Management Agency

State Homeland Security Grant Program

Project Change or POP Extension Request Form

Please use this form for the following purposes:

- If your organization is requesting a change to the scope of work or allocation of budgeted expenses for a previously awarded project
- If your organization is unable to complete your project within the grant period of performance

Subrecipient Name:

Emergency Manger Name:

Email:

Phone:

Project Name:

Amount Awarded:

Please select one of the following:

☐ Request for Project Change

☐ Request for Extension

Reason for project change or extension:

Project Change

Description of proposed project change:

Description of budget (attach original and amended budget):

Benefit to State Homeland Security:

Project Extension

Description of the anticipated time needed to complete project:

Emergency Manager Signature Date

All requests must be submitted to the NEMA Grants Unit. The NEMA Grants Unit may request additional supporting documentation or budget information to evaluate this request. If a request for an extension or change is not approved by the NEMA Grants Unit, return of all or part granted funds may be required.

Send completed forms and questions to:
NEMA Grants Unit – NEMA.Grants@nebraska.gov

For Internal Use Only: ☐ Approved ☐ Denied Name: